

**Selectmen's Meeting, Wednesday, January 11th, 2017 in the Cavendish Town Office
Meeting Room at 6:00 PM.**

Present: Bob Glidden (Chairman), George Timko, Jill Flinn, Brendan McNamara (Town Manager), Rich Svec (Consulting Town Manager), Bruce McEnaney (Assistant to the Town Manager), and Jen Leak (Recording Secretary).

Absent: Mike Ripley

1. Call the meeting to order

Bob Glidden, Chairman, called the meeting to order at 6:40 p.m.

2. Continue work on FY 2017-2018 Selectmen's Budget.

Kata Welch, Librarian, presented the budget for the Cavendish Fletcher Community Library. The library is asking for an increase of \$1200 in their Town appropriation in order to keep up with increased expenses. The proposed Library budget totals \$94,637.93, and they are requesting a Town appropriation of \$38,000. The Select Board thanked Kata for coming tonight.

Terry O'Brien, Recreation Director, presented the budget for the Cavendish Recreation Department. Terry and Rich reviewed the line items with the Select Board. The proposed Recreation appropriation totals \$31,477.

Rich added that he would like to see the Recreation Department add more adult activities. Terry said that he has scheduled some adult activities, but said that he might need to be appointed to a full-time position if he was expected to add many more activities. Jill suggested that there might be a more efficient way to shovel the ice rink, as that has taken up a lot of time lately. George asked how involved the Recreation Booster Club has been. Terry said that they have been less involved lately. The Select Board thanked Terry for coming tonight.

Brendan reviewed the Internal Appropriations section with the Select Board. There is a large proposed increase in the Ambulance Service line item. Rich explained that this was due to a large increase in our assessment from the Town of Ludlow, combined with the depletion of the Ambulance Fund which has been used to pay this expense for a number of years. The Board discussed that they would like to see an accounting of how the Ludlow Ambulance arrives at their assessments for the towns they serve.

Bruce said that the Cavendish Historical Society appropriation is used solely for maintenance of the Town-owned buildings.

Under the category of **Appropriations**, page 1 of 2, *George Timko moved/Jill Flinn seconded a motion to approve the page as requested. All voted in favor.*

Under the category of **Elections/Town Meeting**, page 1 of 1, *Bob Glidden moved/George Timko seconded a motion to approve the page as requested. All voted in favor.*

Brendan and Rich reviewed the Police Services section of the General Services category with the Select Board. Rich suggested that, while being sensitive not to share personal details, the Board could ask the Constable for a more detailed accounting of his hours. The Board discussed the two proposed budgets which the Constable submitted, and decided to keep the Constable appropriation

level-funded at \$5320. Jill Flinn said that she would continue to act as Animal Control officer along with the Town Constable. The Select Board decided to set the Sheriff's appropriation at \$18,000, which is a slight increase from FY17. The Board agreed that, if the Windsor County Sheriff Department felt they could not maintain the current level of three patrols per week for that amount, the deputies could decrease their services to three patrols one week and two patrols the next, which is the schedule they followed in prior years.

Under the category of **General Services, section (c.) Police Services**, page 2 of 2, *George Timko moved/Bob Glidden seconded a motion to approve the section as requested with the exception of an increase in the Animal Control line item from \$1250 to \$1500. All voted in favor.*

Bruce discussed the line item for Garage Uniforms. He said that Unifirst attributed the overspending in FY16 to charges resulting from lost or damaged items. Bruce said that he is meeting with two other uniform companies, and believes that a slight increase in that line item will suffice for FY18.

Under the category of **Garage**, page 1 of 1, *Bob Glidden moved/George Timko seconded a motion to approve an increase from \$2,250 to \$2,500 for the line item of Work Uniforms & Wipers. All voted in favor.*

Bruce said that he has an estimate on the needed diesel pump repairs, and the Town share for this expense will be about \$4,000.

Under the category of **Garage**, page 1 of 1, *George Timko moved/Bob Glidden seconded a motion to approve the amount of \$4,000 for the line item of Fuel Tank/Diesel Pump Maintenance. All voted in favor.*

Under the category of **Town Business**, page 1 of 1, *Bob Glidden moved/George Timko seconded a motion to approve the page as requested. All voted in favor.*

Under the category of **Taxes, section (a.) Social Security**, *George Timko moved/Jill Flinn seconded a motion to approve the section as requested. All voted in favor.*

Under the category of **Taxes, section (b.) Windsor County Tax**, *George Timko moved/Jill Flinn seconded a motion to approve the section as requested. All voted in favor.*

Under the category of **Insurances & Retirement**, page 1 of 1, *Bob Glidden moved/Jill Flinn seconded a motion to approve the page as requested. All voted in favor.*

Under the category of **Financial**, page 1 of 1, *Bob Glidden moved/George Timko seconded a motion to approve the page as requested. All voted in favor.*

3. Adjourn by 8:00 pm sharp

George Timko moved/Bob Glidden seconded a motion to adjourn at 8:03 p.m. All voted in favor.

Minutes Approved: _____

Date: _____