



Cavendish Vermont

Town and School District 2015 Annual Report

**Includes Budgetary Reports for the
Fiscal Year Ending June 30, 2015**

Town Office Hours

Monday through Friday. 9:00 a.m. to 4:30 p.m.
Wednesday. Clerk's Office open until 6 p.m.
(most Wednesdays)

During the period March 2016 through February 2017 the Town Office will be closed to observe the following holidays:

Good Friday.....	Fri., Mar. 25, 2016
Memorial Day.	Mon., May 30, 2016
Independence Day.	Mon., July 4, 2016
Labor Day.	Mon., Sept. 5, 2016
Columbus Day.	Mon., Oct. 10, 2016
Veterans Day.	Fri., Nov. 11, 2016
Thanksgiving Day.	Thurs., Nov. 24, 2016
Christmas.	Mon., Dec. 26, 2016 (observed)
New Years Day.	Mon, Jan. 2, 2017 (observed)
Martin Luther King Day	Mon., Jan. 16, 2017
Presidents' Day	Mon., Feb. 20, 2017

In addition, the Town Clerk's Office will be closed on all election days.

Meeting Hours and Dates

Select Board regular monthly meetings are on the 2nd Monday of each month. Meeting time is 6:30 p.m. in the meeting room of the Town Office Building.

The Vermont Journal newspaper is to be used for legal notices.

Planning Commission meetings are on the 1st Wednesday of each month at 6:30 p.m. at the Town Office.

Water Board meets at 5:00 p.m. on the 4th Monday of every other month, February through December at the Town Office.

Cavendish Town Elementary School Regular Board Meetings: 2nd Tuesday of each month at 6:00 p.m at C.T.E.S.

Green Mountain Union High School Regular Board Meetings: 2nd Thursday of each month at 6:00 p.m. at G.M.U.H.S.

The Library Board meets at the Library on the 1st Wednesday of every other month at 5:00 p.m.

Town Clerk Vehicle Registration Renewals

Vermonters may renew selected vehicle registrations and receive temporary "R" stickers from your local Town Clerks. For more information, please call the Town Clerk's Office at 226-7291 or 226-7292.

TOWN OF CAVENDISH VERMONT

Population 1470 (2000 census)
Registered voters 1059

Annual Report of the Town Officers
for the Fiscal Year ending June 30, 2015

2015 CAVENDISH TOWN AUDITOR'S REPORT

I have reviewed the accompanying financial statements of Cavendish, its water and sewer departments, its various officials, and the Cavendish Fletcher Community Library as of and for the year ended June 30, 2015 as per the table of contents. I conducted my review in accordance with 24 VSA §§ 1681-1684, which, among other things, require that I examine and adjust the accounts of all town officers and all other persons authorized by law to draw orders on the town treasurer. My objectives were to validate the correctness of the town accounts, to detect fraud or errors in these accounts, and to verify the town financial condition and operating results as of and for the year ended June 30, 2015. To accomplish these objectives I obtained an understanding of the town operations and I reviewed the town accounting system, cash handling procedures and segregation of duties. The financial statements referred to above present on a modified cash basis, the respective financial positions as of June 30, 2015 and the results of operations for the year then ended.

Since the town auditor has no authority to audit the Cavendish town school finances, I have conducted no review of those books or of that system.

The Governmental Accounting Standards Board (GASB) promulgates rules that apply to government entities such as the Town of Cavendish. In GASB Statement No. 68, Accounting and Reporting for Pensions, each town participating in a cost-sharing, multiple-employer defined benefit pension plan must recognize its proportional share of total pension liability, deferred outflows of resources, deferred inflows of resources, and pension expense. This requirement became effective for the year ended June 30, 2015 and applies to Cavendish since Cavendish participates in the Vermont Municipal Employee Retirement System (VMERS). VMERS most recent reporting period is for the fiscal year ended June 30, 2014. Cavendish's appropriate proportions of the pension liabilities reported by VMERS are as follows:

Proportional Share of Net Pension Liability: \$15,817

Deferred Outflows of Resources: \$587

Deferred Inflows of Resources: \$0

Pension Expense: \$23,848

Since Cavendish reports annual results on the modified cash basis and VMERS reports results on an accrual basis, pension expense differs slightly from amounts in the Cavendish report.

I sincerely thank the town office staff, Ginny, Diane, Jen and Rich for their invaluable and gracious assistance in compiling my part of this year's report. There are still two openings for Auditors in Cavendish, so if you have a desire to serve your town, and have some ability to work with books and numbers, please contact me or anyone in the town office.

Peter J. LaBelle, Town Auditor



ELECTED OFFICIALS

	Term Expires		Term Expires
Town Moderator: William A Hunter	2016	Town Clerk: Diane McNamara	2017
Town Agent: vacant		Town Treasurer: Diane McNamara	2017
Auditors: Peter LaBelle vacant vacant	2016	School District Moderator: William A Hunter	2016
Selectmen: Bob Glidden Jillian Flinn Wendy Regier Michael Ripley George Timko	2017 2016 2016 2018 2016	Cavendish School Directors: Gene Bont Barbara Dickey Sharon Huntley Fred Marin Doug McBride	2018 2016 2017 2016 2016
First Constable: Seth Perry	2016	G.M.U.H.S. Directors: Gene Bont Stu Lindberg (resigned) Michael Kell (appointed)	2018 2016 2016
Town Grand Juror: Theresa McNamara (appointed)	2016	Justice of the Peace: Jacqueline Blanchard ® (resigned) Daniel Churchill (R) Barbara Dickey (D) Mark Huntley (D) William Hunter (D) Scott Ranney (R) Wendy Regier (D)	2017 2017 2017 2017 2017 2017 2017
Library Trustees: Robert Evens Julia Gignoux Gloria Leven Mary McCallum Jannelle Wilfong	2018 2016 2017 2016 2019		
Listers: Virginia Garrow Diane McNamara Jane Pixley	2017 2016 2016		
Trustee of Public Funds: Daniel W. Churchill Cheryl Leiner Jane Pixley	2016 2017 2018		

**Town of Cavendish Annual Town Meeting
March 2nd, 2015**

The legal voters of Cavendish met at the Cavendish Town Elementary School Auditorium with 67 initially in attendance.

Will Hunter, Moderator, called the meeting to order and read the Town Meeting Warning in its entirety.

Article 1: To elect Town Officers for the ensuing year [by Australian Ballot]
Polls to open on Tuesday, March 3, 2015 at 10:00 a.m. and close at 7:00 p.m. Voting to take place at the Cavendish Town Elementary School.

Article 2: To see if the voters will accept the 2014 Town Report.

Motion: *Margo Caulfield moved/Peter Labelle seconded the motion.* Margo pointed out that the List of Assets located on Page 38 does not include the Universalist Church. Rich Svec responded that the Universalist Church should be on the town's list of assets at a value of \$79,000. Allan Regier noted that the terms for Justices of the Peace listed in the Town Report are incorrect and actually expire in 2017. Will Hunter confirmed that the terms for the JP's do expire in 2017.

Vote: The Moderator called the question and announced the ayes appear to have it, the ayes do have it and you have accepted the 2014 Town Report.

Article 3: To see if the town will vote to collect all taxes on Real and Personal Property, for which it has statutory taxing authority, in installments. Taxes collected by the Town are to be paid to the treasurer on August 15th, November 15th, February 15th and May 15th with interest of one (1) percent per month added to any tax principal balances due and not paid by the quarterly due date. The final due date for all tax principal balances is the 15th day of June after which they shall become delinquent and are subject to an eight (8) percent penalty in addition to the interest. If a payment due date falls upon a day that the treasurer's office is officially closed, payments then due will be accepted without penalty or interest added if received by 4:30 PM the next business day. Amounts allocated to current year taxes under the State of Vermont's Homestead Property Tax Income Sensitivity Program shall be applied to the taxpayers' property tax installments pro rate (total adjustment divided equally between all quarterly installments) in accordance with 32 V.S.A. § 6066a(f)(1).

Motion: *Rich Svec moved/Carl Snyder seconded the motion.*

Duane Warren inquired as to the status of the property located on Greven Road Extension which was sold at tax sale but still has outstanding delinquent taxes. He questioned whether the way in which we collect delinquent taxes is working. Rich Svec answered that the property in question was indeed sold at tax sale and that the tax sale was invalidated because of a service of notice error on the part of the town's attorney. Therefore, the tax sale was reversed. Rich said that he spoke with town counsel about the need for a corrective deed which puts ownership back to the previous owner and then we will proceed with tax sale. Rich pointed out that this particular property has a myriad of liens against it so it will not be an easy or clean property to resolve.

Vote: The Moderator called the question and announced the ayes appear to have it, the ayes do have it and the Article has been adopted.

Article 4: To see if the voters of the Town of Cavendish, in accordance with 18 V.S.A. § 5381, will approve of taking the town's burial grounds out of the charge of the board of cemetery commissioners and place same under the charge of the selectmen. An affirmative vote on this article shall cause the office of the Cavendish cemetery commissioners to terminate.

Motion: *Carl Snyder moved/Bob Glidden seconded the motion to adopt the article.*
Norma Randall said she has been a Cemetery Commissioner for 16 years and thinks that the

cemeteries are great. She stated that she does not understand what the Select Board's reasoning is on this matter. She was trained by Art Briggs and knows all of the information he knew. She said she believes that if the Town were to take over the care of the cemeteries, the taxpayers would have to pay overtime if work is done on a weekend or holiday. Norma noted that the Cemetery Commissioners do not receive a stipend and have put in a lot of free time because they too are watching the budget and have worked without overtime pay. They can also fix their own equipment given that they have the opportunity to do so. Norma said that Brian Pelkey has transported equipment back and forth with his own truck & trailer and has never asked for any reimbursement. We have also used our own equipment when the cemetery equipment was broken. Norma said she just can't see how the town can do this job any cheaper than what the Cemetery Commissioners have been doing it for and also doesn't know too many people who will do this amount of work for \$12.00. She also stated that she has not heard of any complaints from any people ever about how the cemeteries look. She asked if there is a legitimate reason for the Select Board to take over the cemeteries.

Wendy Regier informed those present that she has done research about what the towns around Cavendish are doing about their cemeteries. The Town of Chester's Sexton is paid and overseen by the Town with no commissioners. Ludlow has a Board of Commissioners who receive an \$800 annual stipend and they hire and contract out all work. Weathersfield has a Board of Commissioners who hire the Sexton. The commissioners do not receive salaries. The Town of Springfield has a Sexton and that person falls under the Public Works department. Springfield does have a Board of Commissioners but they receive no salary or stipend. Wendy said that there are two ways to handle the cemetery commission; one is for the commission to be under the control of the town and the other to have a completely independent commission. Wendy stated that the main thing that the Select Board is concerned about is that the commissioners are writing their own checks to themselves. Wendy feels that this seems improper.

Barry Stearns stated that, in his personal opinion, given the considerable wear and tear on the body from trimming all day long and hand mowing on uneven terrain, this is one of the most insurance risky jobs and the insurance rating is very expensive. If town takes over the cemeteries, they are responsible insurance liability wise. Barry said that in 50 years of history, two toes have been mowed over and that he would consider that an admirable record. He also said that, to his knowledge, the commissioners have never done anything inappropriate or improper.

Peter Kelleher inquired as to how long the Cemetery Commission has been in force. Rich Svec answered that the Cemetery Commission has been in existence for a very long time; at least for the past 35 years. Rich explained that there has been some evolution in the activities during his tenure as Town Manager and that Kathy Rose, who was a Commissioner at the time, came to him regarding the Cemetery budget and expenses. Rich said that, upon reviewing the budget, they concluded that the proper federal and state taxes were not being paid and that the employees had no worker's compensation coverage. Rich said that, as risk manager for the town, he felt that this needed to be corrected. Kathy asked Rich to assist her in putting a budget together and it was decided that the payroll wages for the cemetery should go through the town books so that appropriate taxes and insurance were paid.

Rich informed those present that, when the matter was discussed this year at budget season, the Select Board listened to the Commissioners and when those budget discussions were completed, the Select Board thought that it was time to bring this to the voter's attention and let them decide to continue with the way it is now or have the town take it over. Rich pointed out that there was no accusation of impropriety in terms of dishonesty with regard to pay raises. The Select Board was concerned that there are not adequate checks and balances in the current system given that two of the three current commissioners are also employees of the cemetery and are voting on budgetary matters and raises. Claire Walker asked where revenue for the cemetery comes from. Will Hunter pointed out that this information is on Page 63 of the Town Report. Duane Warren stated that he believes that things are taken out of context as far as raises. He said that the raises given were to two people who actually worked for the cemetery commissioners. None of the existing commissioners gave themselves a raise while they working for the cemetery committee.

Terry Ranney asked who would be doing the mowing, etc. if the Select Board takes over the duties of maintaining the cemeteries. Rich Svec answered that the Select Board would hire a person to be Sexton and would also hire part-time seasonal employees as has been done in the past. George Timko said that he has heard some of the history of the conflict between the commissioners with two commissioners recently resigning. He understands that, over the past few years, communication has been problematic. George stated that he would personally like to think that the sexton would consider keeping the current employees because they know the most about the cemeteries. George commented that there seems to be a certain lack of continuity in the administration of the cemeteries and the Select Board would like to see it resolved. Also, no one has run for these open positions and that is a concern.

Wendy Regier said that the new open meeting law came to mind regarding the posting of agendas and minutes. She said she is not sure if it has been followed in the past but should be sure it happens in the future. Norma Randall said that we have always posted our warnings at the town office. She also said that she knows of a couple of people who are interested in the positions but they are waiting for the results of tonight's vote before committing. Norma stated that she would like to clarify that the cemetery commissioners do not sign their own payroll checks but that they do sign the payroll warrants.

Peter Labelle called for a vote by paper ballot.

Will Hunter asked if there is support for a paper ballot and the voters indicated that there is. Will announced that a vote will be taken by paper ballot and asked if there is any other discussion on this article. Peter Kelleher stated that, with all due respect to the commissioners and workers, he feels that it is fiscally irresponsible for the workers and commissioners to approve their own wages. Scott Ranney announced that he thinks that they do a great job and have for years. He said that he hopes they can keep doing it. Duane Warren said that, as far as the cemetery commissioners, what the impact of the town taking it over could be that you will probably pay them more than the commissioners would and then hire workers and pay them far more than the commissioners did. Wendy Regier stated that, as a Select Board member, she feels that the current cemetery budget is adequate.

Leon Woods explained that he had been the cemetery sexton for 4 years when a meeting of the Commissioners was scheduled for last November at a time when he was obligated to be elsewhere. He said that three of the commissioners held the meeting and dismissed him as sexton. The Vermont State Statutes call for there to be five commissioners and there are only three. He stated that he is not in support of the three commissioners running the cemeteries. Rich Svec noted that there are three former commissioners here; Leon Woods, Gayle Woods and Jamie Farquhar. He explained that Jamie worked for many years for the Town of Ludlow in their cemeteries and is now retired. Rich said that, in his view, Jamie was a valuable person to have on the board. He told me he was frustrated that nothing was getting done except for a lot of quibbling at meetings and he thought he had more valuable things to do with his time. Rich said that the meetings that he has attended have been filled with little action and a lot of quibbling and confusion. Rich stated that, he personally feels that it is time for a different way to run the cemeteries. This does not mean that positions are not available to the current employees/commissioners.

Abe Gross asked how perpetual is the decision? Can it be changed back? Rich informed him that it is certainly reversible as it is at the will of the voters. Alan Regier pointed out that you can always request an item be on the town warning by petition with signatures of at least 5% of the legal voters of the town.

Will Hunter noted that a request for paper ballot had been raised and we will now proceed with that request. Will explained that a "Yes" vote will be in favor of taking the town's burial grounds out of the charge of the board of cemetery commissioners and placing it under the charge of the selectmen. A "No" vote is if you wish to leave things as they currently are. A vote by paper ballot was then held.

Vote by paper ballot: 54 YES / 20 NO

The Moderator announced that the article has been adopted and the voters have approved taking the burial grounds out of the charge of the cemetery commission and placing them under the charge of the Select Board.

Article 5: To see if the voters of the Town of Cavendish will approve the amount of \$18,069, a surplus from Fiscal Year 2013-2014, be used as follows:

\$18,069 to reduce the amount needed to be raised by taxes for the Fiscal Year 2015-2016 Selectmen's Budget.

Motion: *Michael Stack made a motion to approve the article. Alan Regier seconded the motion.*

Vote: The Moderator called the question and announced the ayes appear to have it, the ayes do have it and you have accepted Article 5.

Article 6: Will the voters adopt the Fiscal Year 2015-2016 Budget as proposed by the selectmen?

Motion: *Carl Snyder moved/Peter Labelle seconded a motion to adopt the Fiscal Year 2015-2016 Budget as proposed by the Selectmen.*

Rich Svec announced that he just noticed that, on page 36, the amount to be voted on is not \$1,337,775 but \$1,316,695. He explained that the reason for this is because the local agreement shortfall will not be known until the State sets the school tax rate at the end of June. These numbers are guestimates but will be known by the time we set the tax rate.

Peter Labelle made a motion to amend his previous motion to adopt the Fiscal Year 2015-2016 Budget in the amount of \$1,316,695. Alan Regier seconded the amended motion.

Vote: The Moderator called the question and announced the ayes appear to have it, the ayes do have it and you have accepted Article 6.

Article 7: Will the voters authorize the Board of Selectmen to set a tax rate sufficient to support the Fiscal Year 2015-2015 Budget, as well as the veterans' exemptions and the local agreement shortfall?

Motion: *Alan Regier moved/Peter Labelle seconded a motion to accept the article. Rich Svec moved to make an official amendment to correct the typographical error and proposed a correction to the Fiscal Year Budget to read 2015-2016. The amended motion was seconded by Margo Caulfield.*

Vote: The Moderator called the question and announced the ayes appear to have it, the ayes do have it and you have authorized the Selectmen to set the tax rate sufficient to support the Fiscal Year 2015-2016 Budget.

Article 8: To transact any other business legal and proper when met. Rich Svec presented the following Citizenship Awards:

- Outstanding Service Award to the Devereaux family and Brad Frye in grateful recognition of a very special playground makeover project which took place behind the Town Office.
- Distinguished Service Award to Peter J. Labelle in grateful recognition of many years of dedicated and distinguished service to the Town of Cavendish as town auditor and chairman of the town energy committee. In addition to town government activities, Peter has served as a board member of the Cavendish Community & Conservation Association and as president of the board of Black River Good Neighbor Service.
- Outstanding Service Award to Curtis Bidgood in grateful recognition for his kind act of a generous donation of the funds needed to purchase the property located next to the Cavendish Town Elementary School.

- Distinguished Service Award to Margaret Caulfield in grateful recognition of many years of dedicated and distinguished service to the Town of Cavendish. We recognize and appreciate all her hard work on behalf of the town and the Cavendish Historical Society as well her initiative to introduce and make relevant the history of Cavendish to the elementary school children. Further, we recognize her considerable efforts and energy to make information available to Cavendish residents via social media and her efforts toward the goal of achieving broadband internet access for Cavendish residents.
- Distinguished Service Award to Daniel W. Churchill in grateful recognition for many, many years of dedicated and distinguished service to the Town of Cavendish. We recognize and appreciate Dan's hundreds upon hundreds of hours of work spent serving the Cavendish community. We thank him not only for services he has provided but for the services he continues to provide the town.
- Outstanding Service Award to the Cavendish Community & Conservation Association for its continuing service to the Cavendish community. The mission of the CCCA is "to be committed to a vibrant Cavendish/Proctorsville community that supports its human and natural resources, building a legacy of health, integrity and vitality for future generations". Rich commented that it is our opinion that this mission is being well accomplished and the town is fortunate to have such a fine organization working on their behalf. We thank them for all of their past and continued efforts to make Cavendish a better community.

Representative Mark Huntley presented the "Deryl Stowell Resolution", HCR50, put forth by Representatives Huntley of Cavendish, Devereaux of Mount Holly, Dakin of Chester and others. Representative Huntley read the resolution aloud and made a presentation to the family of Deryl Stowell.

Robin Timko wished to make people aware of a Cavendish Community and Conservation Association walk and talk to take place on March 25th with Kelly Stettner, Black River Action Team and Ken Cox, Vermont Fish and Wildlife. Robin also announced that the CCCA is celebrating their 10th anniversary with a free pasta dinner at the Proctorsville Fire Department on May 2, 2015. Deb Markowicz, Secretary of the Agency of Natural Resources, will be present at this event.

Steve Ewald noted that the town holds special funds; specifically the Greven Field Restoration Fund and the Tree Program Fund. Steve asked if the public can submit proposals for those funds. Rich Svec replied yes and explained that the proposals should be submitted to the Select Board.

Peter Labelle informed people that the Cavendish Community Fund has given out approximately \$30,000 in grants to date to community members for local projects, programs and events and that the fund is accepting applications now through April 1st, 2015 for the round of spring grants. If anyone is interested or has questions, the contact people are Peter and Barbara Dickey.

Peter also informed those present that the Town of Cavendish Energy Committee is applying to join a program call "Solarize Upper Valley". He explained that this program will provide homeowners with a free solar analysis of their property by a professional solar installer. More information will be in the newspaper and a meeting will be held soon.

Adjourn: Rich Svec made a motion to adjourn the meeting. Alan Regier seconded the motion and all were in favor. The motion is approved.

Attest: Diane M. McNamara (ss)
Diane M. McNamara, Town Clerk

Australian Ballot Results - March 3, 2015

Town Moderator - 1 yr	William A Hunter	Votes	197*
Town School Moderator - 1 yr	William A Hunter	Votes	192*
Selectman - 1 yr (2 positions)	Jillian Flinn	Votes	62*
	Wendy Regier	Votes	146*
Selectman - 3 yrs	Mike Ripley	Votes	186*
Town Agent - 1 yr	No One Elected		
Lister - 1 yr	Diane McNamara	Votes	210*
Auditor - 1 yr	Peter LaBelle	Votes	200*
Auditor - 2 yrs	No One Elected		
Auditor - 3 yrs	No One Elected		
Library Trustee - 1 yr	Julia Gignoux	Votes	26*
Library Trustee - 5 yrs	Janelle M Wilfong	Votes	222*
Town Grand Juror - 1 yr	No One Elected		
First Constable - 1 yr	Seth Perry	Votes	185*
Town School Director - 3 yrs	Gene Bont	Votes	174*
Town School Director - 2 yrs	Sharon Huntley	Votes	170*
Town School Director - 1 yr (3 positions)	Barbara Dickey	Votes	175*
	Doug McBride	Votes	156*
	Fred Marin	Votes	174*
GMUHS Director - 1 yr	Stu Lindberg	Votes	42*
GMUHS Director - 3 yrs	Gene Bont	Votes	167*
Trustee of Public Funds - 1 yr	Cheryl Leiner	Votes	196*
Trustee of Public Funds - 3 yrs	Jane Pixley	Votes	213*
Cavendish Town School District Budget		Yes -	143*
		No -	78

Selectmen's Organizational Meeting - March 9, 2015

Animal Control Officers:

Jillian Flinn
Matthew Flinn
Seth Perry

Animal Pound:

Springfield Humane Society

Budget Committee:

William Buswell
Dan Churchill

Board of Water Commissioners:

Leon Woods
Gerry Martel
Howard Pixley
Richard Svec
Robert C. Glidden

Chairman of Select Board:

Robert W. Glidden

Vice-Chairman of Select Board:

George Timko

Clerk of Select Board:

Mike Ripley

Collector of Delinquent Taxes:

Richard Svec

Emergency Management Coordinator:

Michael Ripley

Energy Coordinator:

Richard Svec

Fence Viewers:

Alan Regier
Hollis Quinn, Jr.

Fire Warden:

Roger Sheehan

Green-Up Committee:

Tim Calabrese
Diane McNamara

Health Officer:

Richard Svec

Inspector of Lumber, Shingles & Wood:

Wayne Gilcris

Official Newspaper of Advertisement:

Vermont Journal

Regional Planning Commissioner:

Etienne Ting

Rep. Regional Trans. Advisory Comm:

John Saydek

Select Board Rep. Local Planning Comm:

Wendy Regier

Solid Waste District Representative:

Jillian Flinn

Solid Waste District Representative Alt:

Richard Svec

Town Manager:

Richard Svec

Town Planning Commissioners:

Steve Birge
Tim Calabrese
Daniel Churchill
Joseph Marini
Janet Pipkin
John Saydek
Etienne Ting
Dan Willey
Robert Williams, Sr.

Town Rep.-Blk River Valley Senior Ctr:

Daniel Churchill

Town Rep.- Council on Aging Board:

Daniel Churchill

Town Service Officer:

Richard Svec

Tree Warden:

Tim Calabrese

Weigher of Coal:

Wayne Gilcris

**ANNUAL TOWN MEETING
February 29th and March 1st, 2016**

The legal voters of the Town of Cavendish, in the County of Windsor, are hereby notified and warned to meet at the Cavendish Town Elementary School in Proctorsville, Vermont at seven (7:00) o'clock Monday evening the twenty-ninth (29th) day of February 2016 and at ten (10:00) o'clock in the forenoon on Tuesday the first (1st) day of March 2016 to transact the following business:

**Tuesday, March 1, 2016
By Australian Ballot
The polls open at Ten (10:00) o'clock AM
and close at Seven (7:00) o'clock PM**

Article 1: To elect Town Officers for the ensuing year [by Australian Ballot]

**Monday, February 29, 2016
at Seven (7:00) o'clock PM
[Town Meeting Conducted First Followed By Town School Meeting]**

Article 2: To see if the voters will accept the 2015 Town Report.

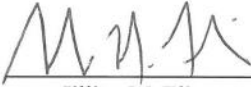
Article 3: To see if the town will vote to collect all taxes on Real and Personal Property, for which it has statutory taxing authority, in installments. Taxes collected by the Town are to be paid to the treasurer on August 15th, November 15th, February 15th and May 15th with interest of one (1) percent per month added to any tax principal balances due and not paid by the quarterly due date. The final due date for all tax principal balances is the 15th day of June after which they shall become delinquent and are subject to an eight (8) percent penalty in addition to the interest. If a payment due date falls upon a day that the treasurer's office is officially closed, payments then due will be accepted without penalty or interest added if received by 4:30 PM the next business day. Amounts allocated to current year taxes under the State of Vermont's Homestead Property Tax Income Sensitivity Program shall be applied to the taxpayers' property tax installments pro rata (total adjustment divided equally between all quarterly installments) in accordance with 32 V.S.A. § 6066a(f)(1).

Article 4: Will the voters adopt the Fiscal Year 2016-2017 Town Budget as proposed by the selectmen?

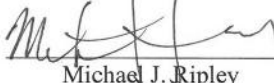
Article 5: Will the voters authorize the Board of Selectmen to set a tax rate sufficient to support that the Fiscal Year 2016-2017 Budget as well as the veterans' exemptions and the local agreement shortfall?

Article 6: To transact any other business legal and proper when met.

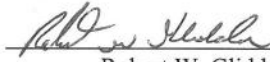
Dated at Cavendish, State of Vermont this 27th day of January, 2016.




Jillian M. Flinn



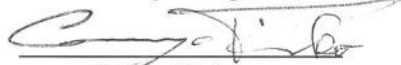
Michael J. Ripley



Robert W. Glidden




Wendy R. Regier



George Timko

Received for the Record January 27th, 2016 at 5:20 P.M.

Attest: 

Diane M. McNamara, Town Clerk



Annual Report of the Town Manager and Select Board

The Town of Cavendish's start to 2015 was electric, literally. We can say this because the commissioning of the Cavendish Solar Array was pretty much in sync with the calendar since the initial start up occurred in late December and the photovoltaics became fully operational in early January. The array has a DC generating capacity of 172.8 KW (576 panels @ 300 watts) and an AC output capacity of 148 KW. The Cavendish voters had approved a bond vote to fund the solar project in late August of 2014 with a monetary expenditure cap of \$450,000. The construction project was completed, with all expenses accounted for, for a net cost of \$421,809, well within the prescribed budget.

The installation construction was accomplished in a timely fashion and with good workmanship using Prudent Living of Windsor, Vermont, as the general contractor and employing ResTec Solar of Bridgewater, Bright Light Electric of Windsor, Gurney Brothers of North Springfield and Williams Fence of Springfield as subcontractors. It was good to have the project utilize all local craftsmen. It is also comforting to know that, should the array need service, the technical assistance would come from within a twenty mile radius of Cavendish. There are additional details pertaining to the Solar Project on pages 52 and 54 of this report.

Electric power production in calendar year 2015 was very close to the production forecast used in the pro forma costs/benefits analysis which we had conducted in planning for the project and thus the array performed as well as predicted and the first year proved that the project is not only viable, but financially beneficial to the town, most particularly in the long run. The Town of Cavendish should realize benefits from the array for at least the next 25 years. The present, revised financial strategy calls for the construction loan to be paid off within 10 years. After the construction loan is retired, the net proceeds from the power will jump dramatically and should cover almost all of the electric power needs of the town facilities and operations within the Green Mountain Power grid. Power for Cavendish facilities and operations covered by Ludlow Electric are not eligible to be included in the net metering program of the Cavendish array since they are outside of the Green Mountain grid.

As of this writing, there is a principal loan balance of \$414,000. as principal paydown has already begun. There is presently \$4,261 in the Solar Array Maintenance Fund and about \$23,000 in the solar cash account with all affected town electric utility bills paid up through January 2016.

The overall loan repayment plan calls for as fast a principal pay-down as possible which, looking at the big picture, allows for best long term benefits. By taking advantage of the low interest rates while they last for short term borrowing and maximizing principal paydown, we plan that when the inevitable increases in interest rates occur, we will have the smallest principal balance possible. The deferred use of the net metering credits to significantly lower budgetary allotments in the short term will undoubtedly reap significantly increased rewards in the long run. Current Vermont Bond Bank rates for long term financing are at about 3.75% and may rise to about 4.0% for the issue this

summer. In contrast, our present short term (1 year) borrowing rate is only 1.0%

In discussing and developing the Town Capital Budget and Plan last year, it was evident that the Town grader, a 1990 Cat 120G which was purchased slightly used in 1992, was well beyond it's normal life expectancy. The Town was able to get more than it's money's worth from that machine over the years, even taking into consideration the maintenance and repair expenses incurred in the most recent 10 years. The Capital Plan called for grader replacement with a brand new machine in 2018. In the early autumn, the Town Manager, with Select Board approval, was able to purchase a used 2006 Cat 120H grader which was being traded-in for a size upgrade by another Vermont town. After a thorough examination of the 120H by the Manager and Assistant to the Manager and members of the Highway Department (including a test drive/operation), it was determined to be in very good condition and an excellent way to upgrade immediately and to defer purchase of a brand new grader for a number of years. It might be noted here that a brand new grader, equivalent to the 120H we purchased, would cost well over a quarter of a million dollars. The purchase of this Cat 120H gave us a good solid machine, well suited to our needs, for a net purchase price of \$67,500 with a trade-in of our old 1990 Cat 120G. The purchase was paid for out of the Capital Equipment Fund. We feel that this was a prudent move and that it has positive implications for the Town's Capital Budget and Plan.

Also in the way of equipment, the Highway Department is replacing the 1988 International 4700 small dump truck with a 2016 International TerraStar with a 3.5 yard stainless side-dump body, spreader and a 9 ½ foot V-plow. While the 4700 has served us well these past 18 years, it is beyond the scheduled life of the vehicle and the replacement truck will be even more useful. Again this purchase is appropriate to the Capital Plan and the purchase is funded within the Capital Equipment Fund. Delivery is scheduled for about February 5th, 2016.

At the March 2015 Annual Town Meeting the voters approved, by a 73% plurality, that the Town take it's burial grounds out of the charge of the Board of Cemetery Commissioners and place them under the charge of the Selectmen. This change was made immediately after the vote and the entire 2015 cemetery season was administered by the Select board. A number of improvements and efficiencies were accomplished this year, costs were controlled and the level of maintenance was enhanced. Bruce McEnaney was appointed as Cemetery Sexton in June and continues in that capacity. More detailed reports on cemetery activities and finances appear on pages 63 through 66 of this Annual Town Report.

The Davis Road Bridge, Town Highway Bridge #37, was replaced in 2015. After years of engineering, paperwork and a series of submissions to Vermont Engineering Management and FEMA, this bridge, which was destroyed by Tropical Storm Irene, was finally approved for construction in the fall of 2014. J.P. Sicard of Barton, Vermont, was selected as the contractor for the project and work was initiated in November of 2014, beginning with demolition of the old bridge, site preparation work and the driving of H-beam piles. In late December there was a winter shut-down and work resumed in March. The work on the new structure was finally completed in early July. The final

days of the project were spent in cleaning up construction debris, taking out the four 48" temporary culverts and the bypass roadway and then regrading, seeding and mulching the bypass and construction areas. Thanks go to J.P.Sicard for a good job and to area residents who were cooperative and patient throughout the duration. Thanks are also due to Jorge Guerra, Joan Jansak and John Osipa who graciously gave their temporary construction easements which allowed the construction and bypass road incursion onto their properties.

In the spring of 2015 the Town Manager requested approval to convert a part-time administrative assistant position into a full time position for an Assistant to the Town Manager. The Manager identified some places to find the additional funds required to do this and the Board agreed to it. The position was posted and advertised and the Manager received resumes from and interviewed seven applicants. Bruce McEnaney, who lived in Cavendish for many years, was the successful candidate and he began work on May 31st. Bruce knows the community very well and has a skill set which is very helpful to Town operations. Additionally, Bruce has served on the Cavendish Planning commission for many years, was the Town's representative to the Regional Planning commission, and previously worked for the Town on a part-time basis on several projects over the years. All this enabled him to jump right in and hit the ground running. As part of his purview, Bruce serves as the Cemetery Sexton and Solid Waste Coordinator in addition to general assistant duties.

2015 saw a number of needed changes take place at the Transfer Station. Aside from a general clean-up of the facility, several areas received special attention including the special (universal) wastes area, the E-waste (electronics) area, the scrap metal collection section and organics area. As transfer station users have experienced, there are a number of new signs in place to help guide users in the proper placement of accepted materials and to point out which materials cannot be accepted. It is important that users place items where they are to be deposited and, if they aren't sure of where or how to deposit them, to ask the attendant for guidance. To help with this, a new Transfer Station User's Guide will be published and made available this spring.

Vermont Solid Waste laws and regulations have changed and will continue to change as we move toward meeting the State's solid waste and recycling goals. Cavendish is committed to keeping up with these changes and to facilitate recycling and proper waste disposal. We hope to continue to improve operations at our Transfer Station to make recycling and proper waste disposal easy and efficient in this town. As part of that process, the Select board is reviewing the fee schedule for the disposal of various materials in relation to actual costs for handling, processing and disposal. The State has directed us to maintain a system where transfer station user fees collected (tokens and checks) cover these costs on a "put and pay" basis rather than have it absorbed by the tax base. This means that the users pay proportionally for amount of their use. While Cavendish has had the pay by token system in place since 1991, the rates have not been adjusted in a very long time and the Select Board is currently reviewing them and expect to be adjusting the rates this spring. Users will be notified well in advance of the rage changes. That said, our goal is to maximize recycling collections, with no or reduced costs which is a further incentive toward full utilization of recycling opportunities.

On the subject of transfer station operations and services, it must be pointed out that while we are trying hard to have a pleasant, easy to use and neat facility, our success in achieving this is not only dependent on the Town staff's efforts but also the cooperation of the transfer station users themselves. User efforts to deposit items in a neat manner in the proper designated areas is critical to keeping the place efficient and neat. User cooperation in moving quickly through the transfer station areas, particularly in the two lanes between the single stream recycling compactor and the MSW (trash) compactor, is helpful to all, especially at times when the station is busy. While the transfer station is a place where residents meet up with one another and conversations naturally may occur, if the persons wanting to converse clear the traffic areas before holding those conversations it is helpful to other users who may be in a hurry. We are actively working to have the transfer station staff also limit conversations to transfer station related business and to facilitate users being able to make their deposits safely and efficiently.

There are two remaining small structures project areas which remain to complete the repairs of Tropical Storm Irene damage. They are: 1) the replacement of an open bridge on Meadowbrook Farm Road where the small bridge by the campground was washed out, and 2) Replacement of the damaged multiplate culvert on East Road between the intersections of Chubb Hill Road and Old County Road. Since the FEMA deadline for completion was drawing close, we applied in August for an extension of completion deadline. Six months later, we are still waiting for the FEMA approvals. It remains our goal to complete these two projects by August 2016. Unfortunately, we must wait for the official green light from FEMA before putting the work out to bid or we may jeopardize funding.

More bridge issues! Over the last 15 or so years we have been closely monitoring the declining condition of Bridge #58 on Depot Street in Proctorsville. In recent years we have made repairs to that bridge on several occasions and have had two engineering studies performed. After a dozen or so years on the regional transportation priority list, it finally was accepted into the Accelerated Bridge Program and is already past the "scoping phase." The replacement engineering work has started and it is presently slated for construction in 2018. The new bridge will remain two traffic lanes, but there will only be a sidewalk on the east side. After a state bridge inspection conducted this summer indicated further deterioration, the Town had additional engineering inspection and study to look at the issues of public safety and ways to keep the bridge open until the replacement occurs.

Flood waters from Irene caused additional abutment and support scour and debris build-up beneath the bridge. Unfortunately, the engineering review confirmed that the bridge cannot sustain even the reduced load (posted for a 5 ton maximum weight limit) traffic with assured safety. To perform repairs sufficient to even keep the 5 ton reduced weight and to reduce the structure to a single traffic lane would require in excess of \$100,000. With the bridge scheduled to be repalced, this did not seem to be a prudent expenditure. Thus, the bridge had to be closed to all motor vehicle traffic and it is signed and barricaded off. The only traffic presently permitted over the structure is pedestrian and bicycle. The bridge closing took place on December 23, 2015 after posting and

advertising of the intended closure.

The new bridge design is single span which eliminates the center supports which were particularly vulnerable to erosion damage and caused debris collection. Although the overall span will remain the same, the design changes will slightly increase the hydraulic capacity of the structure. We look forward to the replacement in 2018.

This past summer the town highway crew began the highway access and service road construction into the gravel lot that the town purchased a couple of years ago. Work will continue on it as circumstances allow this coming construction season. The Route 131 access was approved and permitted by the Agency of Transportation.

The bulk of the work activities of the Ecorestoration Grant program (Agency of Natural Resources) were accomplished in 2015. The work included procurement of a 9.66 acre flood management lot from Peter van Schaik and the placement of a conservation easement upon it. Also procured is a 18.76 acre conservation easement, also for flood management purposes upon the land of Jean Stubelek (Old Wheeler Farm) on Route 131 between the two villages. The conserved land is all of the Stubelek land south of the Town's utility easement which is located south of Route 131. The conservation easement extends to the State of Vermont railroad property. Also on the Stubelek affected lands there was a protective vegetation planting in the riparian buffer zone to help stabilize a section of the northern bank of the Black River where severe erosion has occurred over the last twenty years. The Black River Action Team was of great assistance with the plantings. The Vermont River Conservancy partnered with the town to accomplish the conservation easements and was a most valuable resource.

The original Cavendish ERP plan also called for the procurement of the flood lands included in the John Mills Estate for perpetual conservation. Although Mr. Mills had promised some of this land to the Town, Mr. Mills died and the heirs to the estate chose not to honor his wishes in that regard.

This past summer, the Town Highway crew cleared a number of trees at 601 Main Street, the vacant lot which was procured by the Town in 2014 and is located on the east side of the elementary school property. After tree removals, the crew added some additional useable space to the CTES staff parking lot and created some new parking on the new parcel which has relieved the parking problem and congestion at the school. Thanks go out again to Curtis Bidgood, who personally contributed funds for the purchase of the lot. The school has a committee that has developed a plan for the use of the rest of that same lot. Thanks also go to Tim Calabrese for his volunteered expertise in landscape design.

During the past couple of years, there have been numerous discussions at Select Board meetings on the topic of telecommunications in our rural town. As most have experienced, cell phone reception and high speed internet access in Cavendish varies from marginally adequate to non-existent. In 2015 the Board had two visits from TDS Telecom representatives who came at our request to discuss improvements to Cavendish's connectivity. While some modest efforts have been promised, not much progress has been made. While telecommunications infrastructure development is

expensive and is especially challenging in a hilly rural community such as ours, it is felt that Cavendish should not be left out in a digital world. To help explore the problems and possible solutions, the Cavendish Telecommunications Committee was formed. The Committee has spent many hours and great effort in this mission and has had dialogues and visits with representatives of Comcast (Cable) and the State Public Service office as well as numerous interactions with other internet service and cellular service providers. The Committee appears to have so far been successful in gaining some attention for Cavendish's communications issues and we are now recognized as an underserved area which may help companies get subsidy assistance for expansion of service into our town. If you are interested in participating in the Telecommunications Committee or letting them know of your problems and desires in in cellular or high speed internet services, please contact the Town Manager or Margo Caufield.

The Select Board and the Manager went through the proposed budget item by item and reviewed many items a second time, paring the budget back wherever possible and reasonable. After this very thorough process, the Select Board Budget is up about 2%. Some of the major elements contributing to the increase are: increased town insurance costs, especially police liability insurance; increased Health Insurance costs; lister and appraisal expenses; funding for a full Assistant; general election expenses; ambulance service appropriation; highway resurfacing costs; a cost of living increase for staff and a small deficit from last fiscal year.

This years Town Meeting agenda is short and straight forward, containing no special articles or propositions. There were no petitions for special articles and the Select Board did not put any special articles in by their own initiative.

An examination of the sample ballot located on the back inside cover of this report will show that there is not a lot of contest for town officers. If there are individuals who are interested in giving their services to the town in this way, but who forgot to submit a petition for inclusion on the ballot, they should consider running as a write-in candidate. If you have any questions about how to do this and what the qualifications are, you can contact Diane McNamara, the Town Clerk, for the answers.

As is tradition, we would like to express our sincere gratitude to all of the Cavendish folks who contribute to the many town activities. We are all threads in the community tapestry that is Cavendish, Vermont. Special thanks go out to those who give of their time and talents to participate on town boards, commissions and committees; to our dedicated employees and officers; to our volunteers and to our emergency service workers. Thanks also to the civic organizations, residents and property owners who, each in their own way, contribute to the vitality and well-being of the Cavendish community.

Richard Svec
Town Manager

Robert Glidden, Chairman
Jillian Flinn Wendy Regier
Michael Ripley George Timko
Cavendish Select Board

TOWN CLERK'S NOTES

The bulletin boards located on the Village Green in Proctorsville and by the Town Office in Cavendish are used for posting information on town activities and elections.

LIQUOR LICENSE REPORT

Jan 1, 2015 - Dec 31, 2015

3 - 1 st Class Licenses	@	115.00 =	345.00
3 - 2 nd Class Licenses	@	70.00 =	<u>210.00</u>
Total			<u>555.00</u>

DOG LICENSE REPORT

Jan 1, 2015 - Dec 31, 2015

	<u>No.</u>	<u>Amount</u>
Male/Female Dogs	15	
Neutered/Spayed Dogs	<u>171</u>	
Totals	186	

State of Vermont Fees	744.00
Town Clerk Fees	372.00
Town of Cavendish Fees	<u>540.00</u>
Totals	1,656.00

RATES FOR 2016:

Dogs Registered by April 1st:

\$ 9.00 Neutered Male or Spayed Female

\$ 13.00 Male or Female

Dogs Registered after April 1st:

\$ 11.00 Neutered Male or Spayed Female

\$ 17.00 Male or Female

Rabies shots are good for 36 months (except for dogs under 2 years of age which are required every 12 months). Rabies certificates must be filed in the Town Clerk's Office. Neutered male certificates and spayed female certificates must be presented to the Town Clerk at the time of licensing.



Cavendish Residents and Taxpayers are reminded of Vermont law governing dog registrations. For your reference, here are some brief partial excerpts from the statutes as they pertain to municipal dog and wolf-hybrid registrations:

Vermont Statutes

Title 20 Section 3581

General Requirements

(a) A person who is the owner of a dog or wolf-hybrid more than six months old shall annually on or before April 1 cause it to be registered, numbered, described, and licensed on a form approved by the secretary for one year from that day in the office of the clerk of the municipality wherein the dog or wolf-hybrid is kept. A person who owns a working farm dog and who intends to use that dog on a farm pursuant to the exemptions in section 3549 of this title shall cause the working farm dog to be registered as a working farm dog and shall, in addition to all other fees required by this section, pay \$5.00 for a working farm dog license. The owner of a dog or wolf-hybrid shall cause it to wear a collar, and attach thereto a license tag issued by the municipal clerk. Dog or wolf-hybrid owners shall pay for the license \$4.00 for each neutered dog or wolf-hybrid, and \$8.00 for each unneutered dog or wolf-hybrid. If the license fee for any dog or wolf-hybrid is not paid by April 1, its owner or keeper may thereafter procure a license for that license year by paying a fee of 50 percent in excess of that otherwise required.

(b) Before a person shall be entitled to obtain a license for a neutered dog or wolf-hybrid, he or she shall exhibit to the clerk a certificate signed by a duly licensed veterinarian showing that the dog or wolf-hybrid has been sterilized.

(c)(1) A mandatory license fee surcharge of \$3.00 per license shall be collected by each city, town, or village for the purpose of funding the dog, cat, and wolf-hybrid spaying and neutering program established in subchapter 6 of chapter 193 of this title.

(d) Before obtaining a license for a dog or wolf-hybrid six months of age or older, a person shall deliver to the municipal clerk a certificate or a certified copy thereof issued by a duly licensed veterinarian, stating that the dog or wolf-hybrid has received a current pre-exposure rabies vaccination with a vaccine approved by the secretary, and the person shall certify that the dog or wolf-hybrid described in the certificate or copy is the dog or wolf-hybrid to be licensed. The municipal clerk shall keep the certificates or copies thereof on file. The secretary shall prescribe the size and format of rabies certificates. The owner of any such dog or wolf-hybrid shall maintain a copy of the rabies vaccination form and provide it to state or municipal officials upon request.

(f) In addition to the license fees assessed in subsections (a) and © of this section and section 3583 of this title, municipal clerks shall assess a \$1.00 fee for each license sold. The clerks shall forward the fees collected under this subsection to the state treasurer on or before the 15th day of May, September and January of each year, together with an accounting of the licenses sold. The funds collected under this subsection are to be used for rabies control programs.

For more information on registering your dog, please contact the Office of the Town Clerk. Please note that the partial excerpts above were selected to give a quick overview of some of the essentials, but a full reading of §3581 is recommended and is easily available online.

Animal Control Ordinance

Cavendish residents, taxpayers and visitors to the town should also be aware that Cavendish does have an **Animal Control Ordinance**. **A copy of this ordinance, which has been in effect since 1999, is posted at the Town Office and copies are available to anyone requesting same. Please stop by the office, call or write us to request a copy.**

RABIES ALERT

Vermont has had cases of rabies within the last few years
Below please find some important things to know about rabies:

1. Do not feed, handle or attempt to make pets out of wild or stray animals. Even if they appear healthy, such animals could already be exposed to rabies and become a source of disease. It is against the law to keep wild animals as pets.
2. If you are bitten or otherwise exposed to wild or stray animals, wash the exposed area thoroughly with soap and water. Then contact your physician and the Town Health Officer.
3. Do not shoot suspect rabid animals in the head. The brain must be left intact for testing.
4. Only persons vaccinated against rabies should handle suspect rabid animals.
5. Wear rubber gloves if you are going to handle a pet that has been in a confrontation with another animal.
6. Vaccinate all dogs, cats, ferrets and horses. Also, in high risk areas vaccinate cattle and sheep.
7. Have animals vaccinated by a veterinarian. Obtain a rabies certificate or other certification identifying the animal receiving the vaccine.
8. Vaccinated animals exposed to rabies should be re-vaccinated immediately. This will enhance the immunity the animal already possesses and should prevent rabies from developing. Unvaccinated animals exposed to rabies should not be vaccinated but should be taken for veterinarian care immediately.
9. Vermont Fish and Wildlife literature suggests that the primary carriers of rabies in New England are raccoons, skunks, foxes and bats. Be particularly cautious if you encounter any of these animals and they are exhibiting peculiar behavior or appear to be unhealthy.
10. For more, updated information on rabies contact:

Vermont Department of Health RABIES HOTLINE
1-800-472-2437 (1-800-4-RABIES) or 1-802-223-8697

Fire Warden Report

I would like to take this opportunity to thank the people of Cavendish and Proctorsville for getting permits to burn.

We issued 105 permits for the year 2015. I am happy to report that we did not have any illegal burning this year.

When there is SNOW covering the ground, it is legal to burn without a permit. However, we would still like to be informed so we can let dispatch know where and when someone is burning in order to avoid unnecessary fire call outs.

Thank you to everyone that has followed these instructions this past year because it has been very helpful!

Roger V. Sheehan, Sr
Cavendish Fire Warden



Town of Cavendish Information Regarding Open Burning

As per Statute VSA T10 §565 and the Town of Cavendish Solid Waste Ordinance, **specific written permit may be granted by the Fire Warden** of the Town of Cavendish or his designee for the open burning of yard and garden debris including: trees, stumps, brush, untreated wood, lawn clippings and leaves. Such permit shall be granted provided that the Fire Warden is satisfied that no hazardous condition will be created by such burning and the emission of air contaminants will not create a danger to the health and property of the citizens of the Town of Cavendish. Permits which are issued under the provisions of the Town of Cavendish Solid Waste ordinance shall be only for a specified date and time and location and only for the burning of specified materials.

It is illegal by State statute to burn: plastic, garbage, paper and cardboard; tires and other rubber products; treated, painted or finished wood; tar paper or asphalt shingles.

When snow is covering the ground, trees, stumps, brush, leaves and untreated wood may be burned without a permit provided such burning is done in such a way as to not endanger persons or property.

Burning as permitted by the Town of Cavendish Solid Waste Ordinance shall be attended at all times and such fires shall be allowed to die out or be extinguished before sunset.

General Rules & Information about a Fire Warden's Permit for an Open Burn

- A permit to burn is required except when the ground is snow covered.
- Permits are valid only for the place and time stated.
- Permits in no way relieve the person to whom it is granted from any liability related to the fire or any damages it might cause.
- The person setting the fire must at all times have sufficient help and tools present to control the fire.
- Only natural wood material may be burned under such permits. Other materials burned require a State Air Pollution permit as well as this permit.
- The fire must not be left until it is entirely extinguished.
- Restricted materials cannot be used to ignite natural wood materials.
- Any special conditions written on an issued permit are to be considered as part of "conditions to burn".
- If any permit condition is not followed, then the permit is immediately invalid and you will be burning illegally.
- Violation of the conditions of a permit to burn may result in the permittee receiving a "Vermont Fire Prevention Ticket" which will result in court action and a fine for each day of violation.
- If you do not understand the law or have further questions, contact your local forest fire warden before any burn. A permit may be canceled for cause at any time.
- If a controlled fire escapes, immediately call 911.

CAVENDISH FIRE WARDEN AND IMPORTANT TELEPHONE NUMBERS

Cavendish Fire Warden - Roger Sheehan	226-7692
Fire Warden Keyman - Robert Glidden	226-7302
Fire Warden Keyman - Raymond Fitzgibbons	226-7288
Fire Warden Keyman - Shane Turco	802-342-3935

TOWN TREASURER'S REPORT

July 1, 2014 to June 30, 2015

Town General Account	99,495	
Transfer Station Account	5,423	
Money Market Account	906	
Cash Box	100	
Cash Per Books July 1, 2014		105,924
Adjust for Outstanding Items		91,311
Cash in Bank July 1, 2014		197,235

Deposits & Interest:		
Town General Account	6,358,572	
Transfer Station Account	37,026	
Money Market Account	3,266	
Total Deposits		6,398,864

Disbursements:		
Town General Account	6,331,345	
Transfer Station Account	0	
Money Market Account	0	
Total Disbursements		6,331,345
Cash in Bank June 30, 2015		264,754
Adjust for Cemeteries		5,824
Adjust for Outstanding Items		(511,438)
Cash Per Books June 30, 2015		(240,860)

Town General Account	(252,022)	
Transfer Station Account	1,067	
Cemetery Account	5,824	
Money Market Account	4,171	
Cash Box	100	
Cash Per Books June 30, 2015		(240,860)

NOTES AND BONDS

	Balance July 1, 2014	Borrowed	Paid	Balance June 30, 2015
Delinquent Tax Note	270,000	0	70,000	200,000
Solar Construction Note	0	450,000	28,349	421,651
Tax Anticipation Note	0	75,000	75,000	0

TOWN TREASURER'S OTHER ACCOUNTS

Bridge Capital Fund	
Certificate of Deposit Balance July 1, 2014	147,690
Reimburse General Fund - Brook Road Bridge	(44,265)
Transfer From Bridge Fund Money Market	25,012
Appropriation	5,000
Interest Earned	303
Balance June 30, 2015	133,740

Capital Equipment Fund	
Balance July 1, 2014	322,186
Interest Earned	497
Appropriations from General Fund	75,000
Balance June 30, 2015	397,683

Darwin Story Fund	
Balance July 1, 2014	17,313
Interest Earned	17
Balance June 30, 2015	17,330

Cavendish Community Dev. Fund	
Balance July 1, 2014	28,012
Interest Earned	28
Balance June 30, 2015	28,040

Town Office Playground Fund	
Balance July 1, 2014	1,796
Playground Reconstruction Costs	(472)
Interest Earned	1
Balance June 30, 2015	1,325

Act 60 Reappraisal Fund	
Balance July 1, 2014	35,351
Interest Earned	38
Deposit - State of Vermont	10,872
Balance June 30, 2015	46,261

Cavendish Community Dev. & Infra. Fund	
Balance July 1, 2014	7,151
Interest Earned	1
Balance June 30, 2015	7,152

Town Treasurer's Other Accounts - continued

Fletcher Field Fund CD	
Balance July 1, 2014	11,789
Interest Earned	25
Balance June 30, 2015	11,814

Office Renovation Fund CD	
Balance July 1, 2014	100,916
Interest Earned	212
Balance June 30, 2015	101,128
Office Renovation Fund MM Account	
Balance July 1, 2014	29,791
Appropriation	1,000
Interest Earned	30
Balance June 30, 2015	30,821

Cavendish Family Service Fund	
Balance July 1, 2014	8,310
Interest Earned	3
Donations	727
Withdrawals	(650)
Balance June 30, 2015	8,390

Transfer Station Closure Fund CD	
Balance July 1, 2014	4,261
Interest Earned	7
Balance June 30, 2015	4,268

Highway Blasting Fund	
Balance July 1, 2014	1,669
Donations	6
Appropriation	100
Balance June 30, 2015	1,775

Bridge Fund Money Market	
Balance July 1, 2014	25,011
Interest	1
Transfer to Bridge Capital Fund	(25,012)
Balance June 30, 2015 (Account Closed)	0

Ballantine Animal Fund	
Balance July 1, 2014	0
Donations	250
Balance June 30, 2015	250

Town of Cavendish Special Funds Account

	Balance 07/01/14	Deposits & Interest	Withdrawal	Balance 06/30/15
Book Restoration Fund	7,994	21,413	0	29,407
Cemetery Blasting Fund	3,934	1,001	0	4,935
Cemetery Capital Fund	2,011	1,351	0	3,362
Cemetery Equipment Fund	4,502	501	2,159	2,844
Cemetery Mapping Fund	2,403	300	0	2,703
Map Digitization Fund	431	0	0	431
Office Equipment Fund	2,519	1,001	0	3,520
Office Vault Equip. Fund	201	0	0	201
Parcel Map Update Fund	10,616	1,001	0	11,617
Records Microfilming Fund	701	0	0	701
Garage Pole Barn Fund	4,000	1	0	4,001
Tree Program Fund	4,478	400	0	4,878
Town Charter Preserv. Fund	271	0	0	271
Town Planning Fund	2,587	631	0	3,218
Town Website Fund	4,241	338	0	4,579

Greven Field Restoration Fund	
Balance July 1, 2014	7,812
Booster Fund Donation	683
Interest Earned	5
Landscaping Cost	(697)
Balance June 30, 2015	7,803

250th Anniversary Fund	
Balance July 1, 2014	56
Withdrawal	(56)
Balance June 30, 2015 (account closed)	0

Irene Flood Relief Fund	
Balance July 1, 2014	582
Balance June 30, 2015	582

**Town of Cavendish Balance Sheet
as of June 30, 2015**

ASSETS	TOWN	SEWER	WATER
Operating Cash on hand - General Funds	(240,860)	132,701	49,772
Delinquent Taxes/Accounts Receivable	303,809	68,445	93,980
Due from Sewer	63,138		
Due from Water	85,589		
Due from CTES	5,798		
Reimbursements Receivable	3,416		
Due from Other Funds	54,233	8,953	2,925
Due from Library	8,199		
Total Assets	283,322	210,099	146,677

LIABILITIES			
Delinquent Tax Note	200,000		
Other Payables	10,211		
Deferred Tax Revenue	40,417		
Prepaid Taxes	4,259		
Due to Other Fund	29,057		
Due to CTES			
Due to General Fund		63,138	85,589
Current Portion of Long Term Debt		25,000	57,671
Total Liabilities	283,944	88,138	143,260

Surplus (Deficit)	(622)	121,961	3,417
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Revenues Compared With Estimates

July 1, 2014 to June 30, 2015

	14-15 Projected	14-15 Actual	15-16 Projected	16-17 Projected
State Aid Highway	109,880	113,908	113,908	113,840
Transfer Station- Token & Interest	36,000	37,643	36,000	36,000
Licenses, Fees & Permits	1,200	1,387	1,000	1,200
Delq. Tax, Penalties & Interest	74,000	205,468	80,000	80,000
Int. Past Due -current yr	9,500	11,698	10,500	11,000
Interest Earnings	1,200	392	600	500
Forest & Parks Payment	23,650	23,983	23,650	23,983
Surplus (from previous yr.)	32,407	0	18,069	0
Other Income	18,000	395,007	18,000	12,000
Town Taxes (Incl. St Hold Harmless)	*961,573	872,440	1,025,093	1,086,998
Town Budget (+ LAS & VHE Est)	1,267,410	1,661,926	1,326,820	1,365,521

Other Income	
Railroad Tax	267
Highway Fines	7,093
Sale - Copies, Maps, etc.	2,995
Lister Education Grant	395
Bidgood Donation	24,900
Refunds/Rebates/Reimbursements	1,796
Sale of Scrap Metal	3,383
Sale of Electronics	419
Sub Total	41,248
Flood Reconstruction Reimbursement	
FEMA/STATE/OTHER	353,759
Total Other Income	395,007

*Note: Does not include \$25,500. Recreation Department or \$10,000 special cemetery appropriations which were approved at Town Meeting 03/03/14.



Town Office Staff [left to right]: Town Manager, Rich Svec; Assistant, Bruce McEnaney; Secretary/Bookkeeper, Jen Leak; Town Clerk and Treasurer, Diane McNamara and Office Assistant Ginny Garrow

Reconciliation: Revenues To Deposits

Town Budget Revenue Raised	1,661,926
Other Collections and Transfers	68,392
Loans Deposited	525,000
Prepaid Tax Adjustment	3,663
Other Adjustments	4,638
Deferred Tax Revenue Adjustment	4,756
Reimbursements from Other Funds	466,373
Adjustment for Outstanding Items	29,005

Tax Collections:	
For CTES & GMUHS	2,880,863
For State of Vermont	566,551
For F.D. #1 and F.D. #2	147,405

Total Deposits to Town General Account	6,358,572
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Davis Road Bridge after Irene Damage 2011



New Davis Road Bridge July 2015

CAVENDISH TOWN GENERAL PAYMENTS & BUDGET

Description	14-15 Budget	14-15 Spent	15-16 Budget	16-17 Proposed
Officers				
Town Manager	66,296	66,371	67,954	69,313
TM Expenses/Dues	2,200	2,170	2,200	2,200
Town Clerk/Treasurer	30,149	28,485	30,903	31,521
T. C./T. Expenses	500	175	500	500
Asst. Clerk Differential	340	249	340	340
Lister Wages	3,000	3,774	3,000	4,500
Lister Costs -				
Lister Expense & Mileage	124	165	124	175
Computer/Camera/Printer/Supplies	700	0	700	700
Appraisal-Prof. Valuation Service	7,500	4,500	6,000	7,500
Parcel Map Update	1,000	1,000	1,000	1,000
Appraisal Software/Support/DR	750	1,590	750	1,200
Training/Workshops	200	250	250	250
Lister- Additional Requests	0	0	0	0
Board of Civil Authority	700	0	700	600
Selectmen - Stipends	1,850	1,850	1,850	1,850
Selectmen-Workshops/Assoc. Dues	250	60	250	150
Auditing	7,500	5,226	6,200	5,700
Sub Total	123,059	115,865	122,721	127,499
Office				
Secretary/Bookkeeper/Office Asst	25,717	24,664	26,360	26,887
Secretarial Assistant	21,750	22,060	23,152	23,615
Assistant to Town Mgr	15,000	14,615	15,375	25,700
Board Minutes	1,956	811	2,005	2,045
Training/Workshops	400	125	400	400
Office Supplies -				
Tax Bills	385	357	385	385
Land Record Book	600	221	600	550
Land Book Repairs	0	0	0	0
Land Record Pages/Record Supplies	0	0	0	0
Dogs Tags	165	159	165	165
Dog Registration	20	0	20	20
Index Cardfile	200	0	0	0
Paper & Supplies	3,850	2,666	3,850	3,500
Postage & Envelopes	2,900	2,888	2,900	2,900
Micro Filming/Records Mgt Fund	600	606	600	625
Office Equipment -				
Copier Service Agreement/Toner	1,100	534	1,100	950
Equipment Repair	0	0	0	0
Computer Supplies/Consumables	1,000	1,121	1,000	1,000
Software Support/Disaster Recovery	1,000	1,001	1,000	1,150

Description	14-15 Budget	14-15 Spent	15-16 Budget	16-17 Proposed
Computer Repairs/Service/Network	2,500	3,863	2,500	1,500
Calculators & Cash Register	75	0	75	75
Software/anti-virus/general/op sys	1,250	246	1,950	800
Rack/Folders/Shelving	500	151	1,000	1,000
Computer Equipment	950	574	950	950
Computer Printers	250	0	250	250
Office Equip. Replacement Fund	1,000	1,000	1,000	1,000
Telephone Equipment	100	80	100	100
Digital Camera & Media	0	0	0	0
Furniture	500	0	500	500
Office Utilities -				
Electric	1,900	1,788	1,900	1,520
Water	356	346	356	356
Sewer	310	301	310	310
Telephone	2,500	2,124	2,500	2,500
Heating Fuel	1,900	1,900	1,650	1,500
Furnace Maintenance	150	0	150	150
Janitorial -				
Service Contract	1,800	1,440	1,800	1,800
Janitor Supplies & Equipment	600	826	350	350
Building Maintenance -				
Air Conditioners	0	0	0	0
Alarm System, Fire Ext & Safety	1,000	1,428	1,000	1,100
Repairs	500	781	500	400
Office Grounds Maintenance	1,000	151	800	800
Town Office Capital Imp Fund	1,000	1,000	1,000	1,000
Sub Total	96,784	89,827	99,553	107,853
Election/Town Meeting				
Election Wages	1,850	1,353	900	1,500
Ballot Printing/Tabulator Program.	1,000	1,769	100	1,000
Polling Place Sign (Outdoor)	0	0	200	0
Sub Total	2,850	3,122	1,200	2,500
General Services				
Fire (Wildfire)	600	600	600	600
Transfer Station -				
Attendants	24,000	14,921	24,600	20,000
Token Printing	600	559	600	600
Tipping Fees -				
MSW Compactor	30,500	27,867	27,500	28,400
Demolition Waste Tipping	16,000	14,741	16,000	16,000
Hauling Fees				
Hauling MSW Container	9,500	6,801	9,500	9,500
Hauling Demo Waste	11,000	8,652	10,000	10,000
Hauling Recycling Container	11,250	6,044	9,000	9,000

Description	14-15 Budget	14-15 Spent	15-16 Budget	16-17 Proposed
Electric & Telephone Utilities	1,900	1,558	1,900	1,600
Recycling/Special Wastes	2,500	5,112	2,500	2,500
Metal S.W. Removal (incl. CFC)	500	0	500	500
Tire Removal	1,250	551	1,250	1,250
Site Improvements/Maint/Bldg	3,500	3,025	3,500	4,000
Closure Fund	200	0	200	200
Administration	0	0	0	4,000
Single Stream Recycling Disp. Fees				2,800
Police Services -				
Constable	5,320	4,225	5,320	5,320
Constable Liability Ins. Expense	280	0	280	3,075
Animal Control	950	1,121	950	1,250
Sheriff's Office Services	15,850	25,293	17,600	17,600
Legal	6,000	17,956	6,000	6,000
Planning -				
Regional Dues	1,799	1,709	1,709	1,709
Local Planning	750	750	750	750
Regional Development	750	750	750	750
Emergency Management	500	205	500	500
Town Tree Program/Fund	400	400	400	400
Halloween Safety Program (FD)	100	100	100	100
Town Grounds Mow/Trim (Contract)	4,650	4,708	4,800	4,800
Sub Total	150,649	147,648	146,809	153,204
Appropriations				
Local Town Entities/Activities -				
Cemeteries	15,790	22,300	17,980	16,930
Library	36,800	36,800	36,800	36,800
Memorial Day	450	450	450	450
Ambulance Service	0	0	4,000	5,000
Green-up Day Activities	200	264	250	250
Recreation - General	27,500	25,405	30,068	30,532
Recreation Equipment/Supplies	500	4,158	0	0
Coach/Referees - Rec Leagues	1,600	690	0	0
Cavendish Historical Society	1,800	1,800	5,000	4,000
Sub Total - Local Appropriations	84,640	91,867	94,548	93,962
External Organizations -				
Visiting Nurses	4,900	4,900	4,900	4,800
HC&R Services of SE VT	600	600	0	0
Black River Senior Center	3,000	3,000	3,000	2,900
RSVP	400	400	400	200
Black River Good Neighbor	400	400	400	400
SEVCA	700	700	700	650
VT Rural Fire Protection	100	100	100	100

Description	14-15 Budget	14-15 Spent	15-16 Budget	16-17 Proposed
Windsor Co. Youth/Mountainside 20 Mi	0	0	0	350
Council on Aging-SE Vermont	350	350	350	350
VT Ctr. for Independent Living	60	60	60	60
The Current (Ct River Transport)	125	125	125	0
LPCTV	500	500	500	500
Vermont Adult Learning	0	0	75	75
American Red Cross	500	500	500	500
Sub Total - External Appropriations	11,635	11,635	11,110	10,885
Sub Total - All Appropriations	96,275	103,502	105,658	104,847
Garage				
Heat/Utilities -				
Electric	1,200	0	600	400
Water	450	346	450	450
Sewer	325	311	325	325
Telephone/Pagers/Cell Phone	1,500	1,412	1,500	1,500
Waste Oil Heaters	3,000	520	2,000	2,000
Heating Oil	0	1,247	0	0
Dual Fuel Heater	0	240	0	0
Repair & Maintenance	2,000	3,125	2,000	2,000
Fire Extinguishers/Alarm System	750	77	750	700
Work Uniforms/Wipes	2,750	3,968	2,550	2,250
Workshops/Training	350	0	350	350
Grader School	200	0	200	0
Fuel Tank/Diesel Pump Maint.	150	46	150	150
Equip. Pole Barn Improve/Maint.	2,000	2,106	1,000	250
Sub Total	14,675	13,398	11,875	10,375
Equipment				
Gasoline	500	3,423	500	500
Oil/Lubricants	3,200	1,885	3,200	3,200
Diesel	38,000	31,300	35,000	32,500
Fuel Additives	150	193	150	190
Oxygen /Acetylene	250	248	250	250
Repair & Maintenance -				
Truck #1 -				
Maintenance/Repairs	1,500	2,187	1,500	2,500
Tires	360	0	5,400	500
Truck #2 -				
Maintenance/Repairs	4,500	22,314	4,500	7,500
Tires	360	18	5,400	500
Truck #3 -				
Maintenance/Repairs	7,500	14,535	7,000	2,000
Tires	300	774	2,000	500
Truck #4 -				
Maintenance/Repairs	3,000	6,655	1,200	750
Tires	300	0	300	450

Description	14-15 Budget	14-15 Spent	15-16 Budget	16-17 Proposed
Grader CAT 120H (2005N/2015C) -				
Maintenance/Repairs	7,000	9,931	3,100	2,000
Tires	1,000	0	1,000	4,000
Cutting Edges	1,800	2,400	1,800	1,800
Loader JD 544J (2007) -				
Maintenance/Repairs	2,500	6,721	2,500	3,000
Cutting Edges	800	0	800	800
Tires	500	0	500	1,000
Paint Work	0	0	800	800
Backhoe Case 680MD (2002) -				
Maintenance/Repairs	1,250	1,584	4,000	3,500
Tires	2,150	1,450	500	1,200
JD 120 Excavator (1997) -				
Maintenance/Repairs	2,200	14,393	4,500	4,500
Tracks	0	0	0	0
Trackless (2000) -				
Maintenance/Repairs	850	1,823	850	1,000
Attachments/Parts	250	746	250	250
Tires	0	0	0	0
Case Maxum 110 Pro Tractor -				
Maintenance/Repairs	750	179	750	750
Attachments/Parts	300	0	300	1,500
Tires	100	0	100	100
Equipment Trailer -				
Maintenance/Repairs	250	9,229	250	250
Sanders -				
Maint./Repairs/Augers/Spinner	500	0	100	100
Plows/Chains & Side Dump Chain				
Maintenance/Repairs	7,500	6,290	7,500	7,500
Asphalt Hot Box (Incl propane)	300	0	175	175
Screener Plant-Maint/Repairs	1,000	38	1,000	1,000
Chain Saw/Trimmers -				
Maintenance/Repairs	200	165	200	200
Replacement(s)	0	0	950	0
Safety Equip/Clothing/Glasses	400	662	400	450
Cutoff Saw	0	378	0	0
Small Tools & Parts	1,000	2,174	1,000	2,000
Welding/Cutting Supplies	300	0	300	300
Oil Undercoat/Sandblast/Paint	1,000	0	1,000	250
Air Compressor (Smith)	100	924	100	100
Jack Hammer/Drills	0	0	1,000	0
Radio Repair/Replacement	700	0	700	700
York Rake/Tines	0	0	0	0
Equipment Capital Fund	75,000	75,000	75,000	75,000

Description	14-15 Budget	14-15 Spent	15-16 Budget	16-17 Proposed
Equipment Rental/Services -				
Chipper Repair/Sharp./Knives	200	0	200	100
Equipment Rental	0	0	0	0
Gas Cylinder Leases	150	0	150	150
Equipment - Miscellaneous				
Pressure Washer - Chems/Repairs	100	0	100	50
Parts Washer	150	0	150	75
Compactors	2,800	0	0	2,800
Sub Total	173,020	217,619	178,425	168,740
Summer Roads				
Salaries/Wages -				
Employee #1	29,455	28,415	30,191	30,795
Employee #2	28,675	28,338	29,392	29,980
Employee #3	26,346	26,163	27,005	27,545
Employee #4	26,346	25,123	27,005	27,545
Employee #5	12,500	3,144	12,500	12,750
Gravel	48,000	36,368	48,000	48,000
Culverts	3,200	3,545	3,200	3,500
Calcium Chloride (& spread. Equip)	10,000	5,460	10,000	9,500
Asphalt Patch	1,200	2,451	1,200	1,200
Resurfacing (fund)	45,000	1,616	43,000	45,000
Crack Sealing	2,000	0	2,000	2,000
Pavement Striping	500	0	500	500
Com. Service Crew	1,500	0	0	0
Blasting Fund	100	100	100	75
Road Signs - Name & Traffic	2,500	461	3,000	3,000
Sub Total	237,322	161,184	237,093	241,390
Winter Roads				
Salaries/Wages -				
Employee #1	25,462	23,668	26,099	26,621
Employee #2	24,799	23,366	25,419	25,927
Employee #3	22,815	21,123	23,386	23,854
Employee #4	22,815	20,452	23,386	23,854
Employee #5 - Seasonal	4,000	3,347	4,000	4,080
Sand	32,400	34,140	32,400	32,400
Salt	23,500	51,511	33,000	33,000
Culvert Thawing -				
Calcium Chloride	0	900	600	600
Propane for Steamer	150	0	150	0
Sub Total	155,941	178,507	168,440	170,336

Description	14-15 Budget	14-15 Spent	15-16 Budget	16-17 Proposed
Bridges				
Repairs & Maintenance	0	0	0	0
Bridge Replace. Capital Fund	5,000	5,000	7,500	7,500
Sub Total	5,000	5,000	7,500	7,500
Street Lights				
Proctorsville	11,640	11,676	11,680	11,680
Cavendish	8,400	6,237	6,550	6,550
Storm Sewers				
Drainage Repair Work	2,000	112	2,000	1,800
Sub Total	22,040	18,025	20,230	20,030
Personnel				
Leadman Differential	200	0	200	200
Sub Total	200	0	200	200
Town Business				
Town Report	2,100	1,787	2,025	1,875
Postage Town Reports	300	340	300	300
VLCT Dues	2,372	2,372	2,438	2,454
Misc. Advertising	650	350	650	650
Town Business Miscellaneous	275	301	275	275
Purchase 601 Main ST	0	24,900	0	0
Town Website Fund	500	500	300	250
Tax Refunds	0	1,003	0	0
Sub Total	6,197	31,553	5,988	5,804
Taxes				
Social Security	32,759	31,048	33,384	35,318
Windsor County Tax *	15,397	0	12,732	12,732
Windsor Co Capital Bond Assess *	7,078	0	6,973	6,973
*Payments made in July 2015 realign with county billing.				
Sub Total	55,234	31,048	53,089	55,023
Insurance & Retire.				
Officers' Bond - Public Officials	2,300	2,328	2,351	2,407
Employment Practices Liability	2,175	2,200	2,487	4,365
Property Owner Policy	12,770	14,660	14,557	14,500
Auto/Equipment	7,010	6,881	7,278	7,346
Unemployment Compensation	3,775	1,210	3,234	2,550
Health Insurance	56,000	54,375	54,500	74,700
Life & Disability Insurance	5,940	3,674	6,089	5,100
Retirement	27,253	28,466	27,810	28,600
Worker's Compensation	19,995	17,417	23,397	22,980
Dental/Vision Insurance	3,120	3,111	3,120	3,420
Sub Total	140,338	134,322	144,823	165,968

Description	14-15 Budget	14-15 Spent	15-16 Budget	16-17 Proposed
Financial				
Delinquent Tax Note Interest	2,600	1,013	2,600	2,600
Tax Anticipation Interest	725	96	490	490
Deficit Previous Fiscal Year	0	0	0	622
Required Single Audit	10,000	0	10,000	0
Sub Total	13,325	1,109	13,090	3,712
TOTAL SELECTMEN'S BUDGET	1,292,910	1,251,729	1,316,695	1,344,981
Special Appropriations, Exemptions & Local Agr. Shortfall Estimate				
Est. Local Agreement Shortfall	11,900		15,931	15,931
Est. Veterans' Homestead Exempt	4,880		4,609	4,609
Grand Total To Be Raised By Taxes (Less Anticipated Revenues)	1,309,690		1,337,235	1,365,521

RECONCILIATION: BUDGET EXPENDITURES TO CASH DISBURSEMENTS

Cavendish Budget Grand Total	1,251,729
Irene Flood Reconstruction Contract & Materials	470,367
Construction of Solar Array	421,782
Reimbursed /Reimbursable Expenses	34,853
Decrease Payables	14,985
Fund Transfers	491,719
Debt Payments	173,349
Tax Sale Purchases	58,643
Tax Transfers: CTES	1,532,740
GMUHS	1,348,123
State	566,551
F.D. #1	90,169
F.D. #2	57,236
Payable to CTES	161,210
Reconciliation Adjustments	(342,112)
Treasurer's Total Disbursements	6,331,345

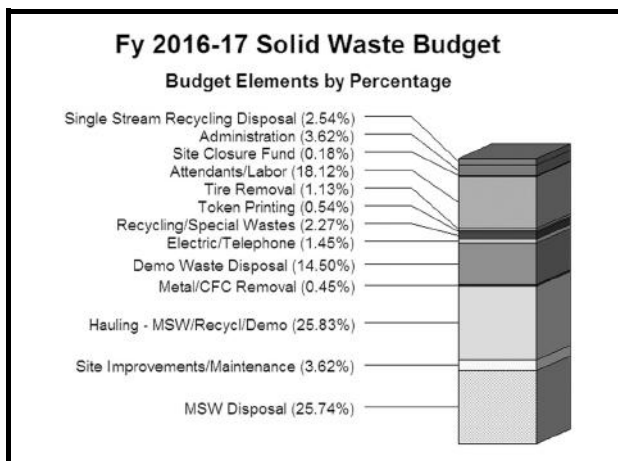
SOLID WASTE TRANSFER STATION BUDGETARY INFORMATION

ITEM	14-15 Budget	14-15 Spent	15-16 Budget	16-17 Proposed
Attendants	24,000	14,921	24,600	20,000
Token Printing	600	559	600	600
Compactor Tipping	30,500	27,867	27,500	28,400
Demolition Waste Tipping	16,000	14,741	16,000	16,000
MSW Compactor Hauling	9,500	6,801	9,500	9,500
Recycling Compactor Hauling	11,250	6,044	10,000	10,000
Demolition Waste Hauling	11,000	8,652	9,000	9,000
Electric/Telephone	1,900	1,558	1,900	1,600
Recycling & Special Waste	2,500	5,112	2,500	2,500
Metal & CFC Removal	500	0	500	500
Tire Removal	1,250	551	1,250	1,250
Site Improvement/Maintenance	3,500	3,057	3,500	4,000
Closure Funds	200	400	200	200
Administration	0	0	0	4,000
Single Stream Recycling Disposal	0	0	0	2,800
Expense Appropriation	112,700	90,263	107,050	110,350
Token Receipts & Interest	(35,000)	(37,643)	(36,000)	(36,000)
Recycling Receipts	(3,500)	(3,802)	(5,000)	(2,000)
Net Expense	74,200	48,818	66,050	72,350

WASTE DISPOSAL HOURS

Sunday..... 10:00 a.m. to 2:00 p.m.
Wednesday..... 8:00 a.m. to 5:00 p.m.
Saturday..... 8:00 a.m. to 5:00 p.m.

Permits are required and are available to residents at the Town Office. Disposal Tokens are available at: the Town Office, Mini Beez General Store and Singletons Store, in \$.75, \$1.50 and \$5.00 denominations. These tokens are to be used for disposal of MSW compactor trash or special wastes. Acceptable forms of payment are strictly limited to tokens or a personal check. The rates are likely to change in the spring of 2016. Rate changes will be announced before they are made effective. **Cash is not accepted at the Transfer Station!**



STATEMENT OF ASSETS (as of June 30, 2015)

REAL ESTATE - (ESTIMATED FAIR MARKET VALUE)

Town Office Building, Land & Monuments - 2.19 acres	344,000
Town Garage w/land & pole barn - 0.5 acre	268,000
Cavendish Historical Building & Monument - 0.5 acre	270,000
Stone Church	79,000
Duttonsville School Lot 4 acres	25,500
Sand Pit - 3 acres w/shed	30,000
Sewer System - Treatment Plant - 5 acres (building, land & facility)	977,000
Collection System (mains, Intrepts, Row/s land Pump Stats)	1,002,000
Water System (building, land, transmission systems, hydrants, storage facilities)	3,448,000
Transfer Station- 9.1 acres + sheds + w/property lot line adj. 2014	24,900
Proctorsville Village Green - 2.23 acres	305,000
Power Plant Road - 8.89 acres (land) w/Solar Array + lot line adj. 2014	452,000
Greven Field - 5 acres	49,000
CTES School Building plus Library- 15.8 acres	3,280,000
601 Main St. Lot - 0.33 acres	24,900
Gravel Lot Rt 131	79,000
Cemeteries	303,000
Total Estimated Market Value	\$10,961,300.

EQUIPMENT

Cost New	Model Year	Estim. Life	Year of Purchase	Equipment Type	Est. Mkt Value
125,000	1990	18 yr	1992	Cat Grader 120 G	35,000
84,000	2001	10 yr	2006	MKII Power Screener	43,100
143,600	2007	10 yr	2007	J. Deere 544J Loader	98,000
65,000	2002	10 yr	2002	Case 580 Super M Backhoe	32,000
106,650	2016	8 yr	2016	Intl. TerraStar Dump w/plow	106,000
116,000	2006	10 yr	2005	Intl. 7500 Dump w/wing	72,500
171,500	2011	10 yr	2011	Intl. 7600 Dump w/wing	112,000
75,739	2000	10 yr	2000	Intl. 2554 Dump w/wing	19,900
84,500	2000	10 yr	2000	Trackless w/attachments	35,100
60,000	1994	15 yr	2004 (used)	JD 120 Excavator w/thumb	44,500
98,442	2007	15 yr	2007	Case Maxxum 110P Trac	85,200
30,000	2001	7 yr	2010 (used)	GMC Utility PU	5,890
32,000	2010	15 yr	2012 (used)	Morbark Chipper	28,600
10,000	1985	15 yr	1998 (used)	Smith Air Compressor	1,650
12,000	1995	15 yr	2004 (used)	Eager Beaver Trailer	5,000
7,500	2016	15 yr	2016	Trailer Mount HW Press. Wash	7,500
Misc. Highway Small Equip., Tools & Inventory, Misc. Plows, Sanders					40,900
Misc. Utility Equipment & Inventory					16,200
Office Equipment and Furnishings (including computer equipment)					42,000
S.W. Compactor and Containers					29,100
Total					\$860,140

OTHER PROPERTY ASSETS

Monuments	43,500
Special Collections of Books and Documents	210,000
Cemetery Buildings, Vaults, Equipment	43,000
Total	\$296,500

TOTAL ESTIMATED VALUE - ALL PROPERTY **\$11,821,440**

ESTIMATE OF FY 2016-2017 TOWN (Non-School) TAX RATE

EXPENSES (Budgeted)

Total Selectmen's Budget and Appropriations	1,344,983.
Local Agreement Shortfall (Educ.) Estimate	15,931.
Veterans' Homestead Exemption (Educ. Portion)	4,609.
<u>Total Expenses</u>	<u>1,365,523.</u>

REVENUES (Projected)

Forest & Parks/PILOT	23,983.
Other Anticipated Revenues	254,540.
<u>Total Projected Revenues</u>	<u>278,523.</u>

SUBTOTAL (Expenses less Revenues) 1,087,000.

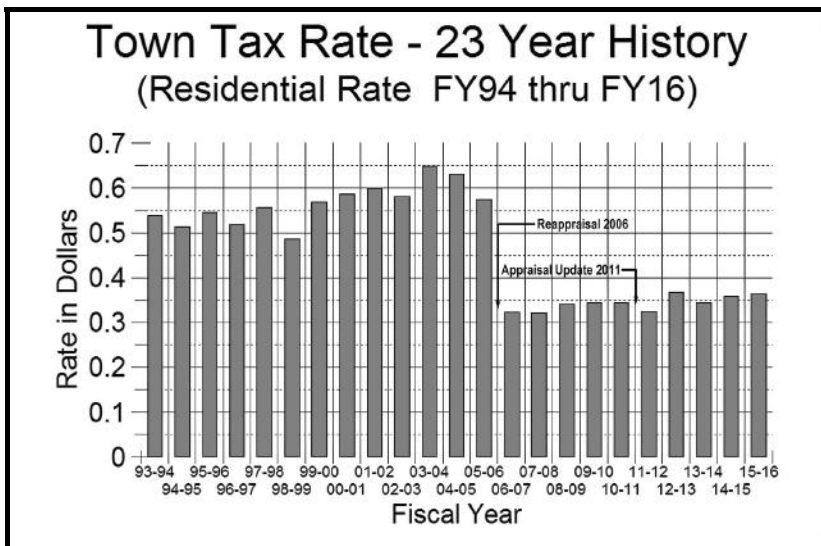
Less Anticipated State Use Value hold-harmless 39,392.

ESTIMATED NET AMOUNT TO BE RAISED BY TAXES 1,047,608.

The 2015 adjusted Grand List (One percent of total listed value of real and personal property) presently stands at \$2,734,775

The FY 2015-2016 tax rate for the Town including money raised for the Local Agreement Shortfall and veterans exemptions is \$0.3641 per \$100. with the total amount (final) needed to be raised by taxes being \$975,243.

If the FY 2016-2017 tax rate for the Town (non-school), including the Local Agreement Shortfall rate, and Veteran's Homestead Exemptions were to be based on the existing grand list, the Town Rate would be \$0.3831 per \$100. It should be noted, however, that there are some changes anticipated for the 2016 Grand List. Such changes would cause the actual tax rate used for the collection of taxes to be reduced proportionate to any amount of positive grand list change or increased if the grand list change is negative. There may also be changes in the anticipated revenues as they are only estimates and many of those may vary depending upon State funding determined in the current legislative session. Further, the outcome of votes to be considered at the Annual Town Meeting may cause changes to the amount needed to be raised by taxes. The table above is intended only to provide a rough guide as to an estimate of town (not school) taxes.



Town of Cavendish



FY 2015-2016 TAX RATE CALCULATION

Tax Period July 1, 2015 through June 30, 2016

Rates Shown per \$100. of Valuation

TOTAL TOWN VALUATION - ALL PROPERTIES	285,947,627
TOTAL TOWN VALUATION LESS EXEMPTED PROPERTIES AND LAND USE PROGRAM AFFECTED PROPERTY VALUES	273,477,477
NET MUNICIPAL GRAND LIST (Value/100)	2,734,775

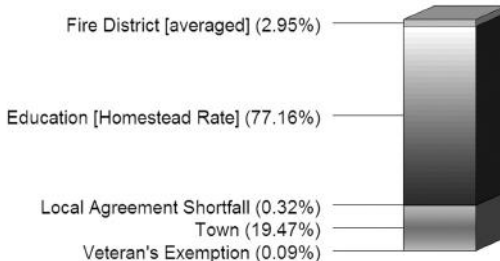
TOWN				RESIDENTIAL RATE	NON-RESIDENT RATE
Budget & Spec Approps Total Approved by Voters March 2nd, 2015	1,316,695				
General Anticipated Revenues	-260,008				
Surplus FY 2013-14	-18,069				
PILOT Program/State Land Payment (Estimated)	-23,983				
State Land Use Value "Hold Harmless" Payment	-39,392				
Total Non-Educational Expense - To Be Raised By Local Taxes	975,243			0.3566	0.3566
Veteran's Homestead Exemption Educ. Portion (beyond \$10K per)	4,609			0.0017	0.0017
Local Agreement Shortfall (Education portion exempt properties)	15,931			0.0058	0.0058
Total Town Tax Rate				0.3641	0.3641
EDUCATIONAL GRAND LIST - HOMESTEAD (RESIDENTIAL)	825,848				
EDUCATIONAL GRAND LIST - NON-RESIDENTIAL	1,906,599				
SCHOOL TAX RATES [As set by the Vermont Department of Taxes]					
Homestead Tax Rate Adjusted by Common Level of Appraisal				1.4131	
Non-Residential Tax Rate Adjusted by Common Level of Appraisal					1.4004
SUBTOTAL TAX RATE (Without Fire Districts)				1.7772	1.7645
FIRE DISTRICTS					
District	Fire District Grand List	District Budget	Hold Harmless		
F.D. #1	1,516,877	94,230	-1,620	0.0611	0.0611
F.D. #2	1,217,898	60,910	-3,554	0.0471	0.0471
GRAND TOTALS - TAX RATES WITH FIRE DISTRICTS INCLUDED:					
TOTAL TAX RATE - PROPERTIES IN FIRE DISTRICT #1				1.8383	1.8256
TOTAL TAX RATE - PROPERTIES IN FIRE DISTRICT #2				1.8243	1.8116

Town Tax Rates Set by the Cavendish Board of Selectmen:

Date: July 8, 2015

[Handwritten signatures]

What Do Cavendish Taxes Fund? FY16 Residential Rate



EXPLANATION OF GRAND LIST FY 2014-2015

Grand List when Tax Rate was Set	2,715,139
<u>Educational Grand List when Tax Rate was Set:</u>	
Residential	777,512
Non-Residential	1,934,962
<u>True Grand List</u>	2,715,750
<u>True Educational Grand List:</u>	
Residential	801,726
Non-Residential	1,899,511
<u>Distribution of Taxes</u>	
Town	0.3584 x 2,715,750 = 973,325
School	
Residential	1.4317 x 801,726 = 1,147,831
Non-Residential	1.4077 x 1,899,511 = 2,673,943
Sub-Total	4,795,099
Plus Current Use - Hold Harmless	37,583
Plus Taxes on State Land	23,983
Total	4,856,935

TAX ACCOUNT

2014-2015 Taxes Collected by Town	4,429,676
2014-2015 Delinquent Taxes	134,097
2014-2015 Taxes Collected by State (Retained by Ed. Fund)	383,078
Less Fire District #1 & #2	(147,405)
Plus Taxes on State Land	23,983
Plus Current Use Hold Harmless	37,583
Less Taxes Refunded	(3,255)
Less Abatements & Variance	(822)
Total Town Tax Account	4,856,935

TOWN TAX ACCOUNT

2014-2015 Taxes Collected by Town	4,429,676
Less Taxes for C.T.E.S. & G.M.U.H.S.	(2,880,863)
Less Taxes for Vermont Education Department	(566,551)
Less Taxes Collected for Fire Districts #1 & #2	(147,405)
Plus Current Use Hold Harmless	37,583
Total Town Taxes Collected	872,440

Delinquent Real Estate & Personal Taxes, Water & Sewer Fees

Delinquent Real Estate & Personal Taxes

Year	Delinquent As of 06/30/14	Tax Paid	Abated	Delinquent As of 06/30/15
96-97	42.16	0.00	0.00	42.16
97-98	71.80	0.00	0.00	71.80
98-99	860.43	0.00	0.00	860.43
99-00	1,898.88	0.00	0.00	1,898.88
00-01	2,013.76	0.00	0.00	2,013.76
01-02	4,297.52	2,160.16	0.00	2,137.36
02-03	4,501.63	2,327.51	0.00	2,174.12
03-04	4,974.76	2,594.80	0.00	2,379.96
04-05	2,664.08	2,388.80	0.00	275.28
05-06	5,589.59	2,463.08	0.00	3,126.51
06-07	4,509.68	1,930.32	0.00	2,579.36
07-08	5,798.76	2,434.46	0.00	3,364.00
08-09	6,278.16	2,287.56	0.00	3,990.60
09-10	4,923.04	2,336.44	0.00	2,586.60
10-11	10,924.44	3,687.11	0.00	7,237.33
11-12	11,117.65	2,779.97	0.00	8,337.68
12-13	42,256.04	24,145.72	0.00	18,110.32
13-14	147,731.29	109,641.85	0.00	38,089.44
14-15	0.00	0.00	0.00	134,096.52

As of June 30, 2015 the total of penalties and interest due on delinquent taxes for all years was \$70,437.37

Pursuant to a resolution made at the 2004 Town Meeting, the following list excludes those who have fully paid on or before December 31, 2015, those who are current on a delinquent payment agreement, and estates that still owe taxes & fees.

Name	Delq. Tax 06/30/15	Delq. Utilities 06/30/15
Azarigian, Darryl & Grasso, Erica		333.34
Balewicz, Robert E	919.90	# 1,172.46
Bardon, Brian	# 243.76	
Barr, Thomas & Allison, Phillips		# 2,204.09
Benson, Martin	# 670.68	
Bigelow, Jaime L & Mark I		600.82
Bont, Eugene & Phylis		161.67
Calabrese, Elizabeth F		161.67

Name	Delq. Tax 06/30/15	Delq. Utilities 06/30/15
Carey, Chad	# 496.64	
Cheney, Kevin & Karen	796.16	
Chin, Gregory & Stephanie	# 176.68	
Courtney, Mark George	# 496.64	
Dicostanzo, Crescenzo & Josephine		196.87
Dixon, Jeff & Julie	# 469.76	
Dudanowicz, Marian	# 724.79	
Dulaney, Danielle		330.62
Esposito, Lucy	# 2,594.16	
Eszenyi, Steven	# 2,829.12	
Garaffa, Kevin & Kelli		# 1,339.53
Giglio, Darcy	1,725.64	333.34
Goolerd, Sharon	# 496.64	
Gould, George	764.40	
Gouveia, Shannon	# 241.44	
Green, Steve	# 161.04	
Harwood, Mark R		233.64
Janush, Katherine		324.65
Johnson, Dale Frank	1,086.16	
Josselyn, Pamela & Peter	17.52	
Josselyn, Peter & Pamela	24.52	
Karter, Elizabeth & Richardson, A		# 1,252.48
Kern, Susan Eileen		589.97
Kim, Cristina	14.36	
Maclean, John & Jessica	1,554.90	161.67
Martel, Gary & D'Nelle	# 3,218.41	
McKosky, Kevin		# 3,223.73
McNamara, Brendan & Miranda		742.49
Moore, Everett & Jean	# 2,637.79	
Morehouse, Dennis & Jennifer		369.75
Neergaard, Judy A	41.76	
Norton, Arnold Jr. & Sr.	# 35,297.08	
Palmer, Shawn & Jill	# 2,395.98	
Pipkin, Janet	2,905.56	601.80
Pipkin, Janet		739.36
Pixley, Robert	1,544.35	527.65
Provance, Frank A Jr.		479.82
Rabtoy, Joshua	# 28.68	
Roby, Lance & Sheila		161.67
Roundy, William O & Barbara W		# 3,182.87
Saydek, John H		161.67
Saylor, Christopher & Whittington, C		161.67
Sheldon, Barbara	2,354.71	

Name	Delq. Tax 06/30/15	Delq. Utilities 06/30/15
Staley, Jason & Sara J	# 2,770.72	
Stearns, Andrew	3,425.76	
Stearns, John	# 599.80	
Stelmat, Carisa R	# 10,653.94	
Thompson, William Jr & Judith K		122.54
Wade, Kevin	# 160.96	
Ward, Mildred & Mabel	# 2,868.80	
Ward, Mildred & Mabel	# 3,410.08	
Warren, Duane		# 2,800.20
Willey Bros Ltd	736.20	
Williams, Debra		# 1,527.60
Wood, Raymond & Leclair, Lori	967.44	
Woods, Richard A & Kristina		# 2,388.53
Total Delinquents	92,522.93	26,588.17

Delinquencies not included above:

Payment Agreements - Current	48,217.29	18,358.65
Owed by Estates	32,084.34	4,447.49

Includes taxes or utilities for more than one year.

Note: The delinquent tax amounts above do not include interest and penalties.



Cavendish Listers Report 2015

The Town of Cavendish continues to have N.E.M.R.C. (New England Municipal Resource Center) working on our Grand List changes and new construction valuations throughout the year. With the work being done by professional appraisers, we are able to maintain equality and consistency in the property values.

The results for this years Vermont Equalization report prepared by the Vermont Division of Property Valuation and Review are as follows:

Coefficient of Dispersion (COD) = 12.87%

(COD is a measure of the uniformity of appraisal for all properties in the grant list. It measures the average deviation from market value of sold properties from the average town wide level of appraisal).

Common Level of Appraisal (CLA) = 109.71

(CLA is an indicator of the level at which properties in our town are appraised in relation to actual Fair Market).

We would like to thank Jen Leak and Richard Svec for their assistance throughout the year.

Ginny Garrow

Diane McNamara

Jane Pixley

Cavendish Board of Listers



Mobile device users can use the Q-code above for quick access to the Town of Cavendish website which is www.cavendishvt.org

SEWER DEPARTMENT
July 1, 2014 to June 30, 2015

Checking Account	5,033	
Connection Account	78,494	
Contingency Fund	18,663	
Equipment Fund	6,665	
Capital Improvement Fund	28,511	
Cash on Hand July 1, 2014		137,366

Usage Fees	169,076	
Interest	95	
Connection Fees	0	
Total Receipts		169,171

Cash Plus Receipts	306,537
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Disbursements:

Operator Salary	15,621	
Health Insurance	3,440	
Workers Compensation	1,744	
Life & Disability Insurance	178	
Social Security	1,840	
Uniforms	372	
Retirement	1,096	
Employee Payroll	10,707	
Training	0	
Electricity	26,746	
Water	618	
Telephone	501	
Propane	3,209	
Clerical	2,000	
Administrative	2,000	
Administrative Social Security	153	
State Permit	317	
Vehicle Maintenance and Fuel	1,131	
Grounds Maintenance	741	
Chemicals	4,687	
Equipment Maintenance & Supplies	2,292	
Property Insurance	2,212	
Testing Services	2,045	
Testing Supplies	426	
Safety Equipment/Supplies	357	
General Fuel	121	
Lift Station Telemetry	1,580	
Lift Station Maintenance	14,104	
Misc Expense	1,027	
Connection Refund	2,500	
Clean & Grease	3,675	

Sewer Department Accounts - continued

Improvements	3,524	
Cost of Storage Building	4,628	
Billing Costs	318	
Total Expenses		115,910

VT. Bond Bank Interest	6,277	
VT. Bond Bank Principal	25,000	
Decrease in Amount Due to T.O.C.	26,618	
Decrease in Amount Due to Water Dept.	31	57,926
Total Disbursements		173,836

Cash Balance June 30, 2015	132,701
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Checking Account	(4,162)	
Connection Account	44,018	
Contingency Fund	20,664	
Equipment Fund	9,666	
Capital Improvement Fund	62,515	
Cash on Hand June 30, 2015		132,701

Notes & Bonds for Sewer

Item	Beginning Balance	Payments	Interest	End Balance
Sewer Improve Bond*	135,000	25,000	6,277	110,000

* 20 year Bond closed at 4.88% on 07/01/98 initial principal = \$365,000.

Total interest over life of Bond = \$228,235.

SEWER BOND SCHEDULE

<u>Period</u>	<u>Loan</u>	<u>Loan</u>		<u>Savings</u>	<u>Adjusted</u>
<u>Ending</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Allocation</u>	<u>Debt Service</u>
12/01/13	20,000.00	4.985%	3,951.88	315.19	23,636.69
06/01/14			3,453.38		3,453.38
12/01/14	25,000.00	5.035%	3,453.38		28,453.38
06/01/15			2,824.00		2,824.00
12/01/15	25,000.00	5.085%	2,824.00		27,824.00
06/01/16			2,188.38		2,188.38
12/01/16	25,000.00	5.135%	2,188.38		27,188.38
06/01/17			1,546.50		1,546.50
12/01/17	30,000.00	5.155%	1,546.50		31,546.50
06/01/18			773.25		773.25
12/01/18	30,000.00	5.155%	773.25	531.98	30,241.27

WATER DEPARTMENT
July 1, 2014 to June 30, 2015

Connection Account	1,361	
Hook-up Account	6,579	
Operating Account	2,852	
Contingency Fund	575	
Equipment Fund	13,610	
Bond Account	12,192	
Revolving Loan Account	1,164	
Improvement Sinking Fund	113	
Capital Improvement Fund	5,251	
Cash on Hand July 1, 2014		43,697

Usage Fees	180,667	
Interest	18	
Connection Fees	180	
Hydrant Fees	4,550	
Total Receipts		185,415

Cash Plus Receipts	229,112
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Operator Salary	15,701	
Health Insurance	3,440	
Life & Disability Insurance	177	
Social Security	1,932	
Workers Compensation	1,744	
Uniforms	372	
Retirements	1,096	
Advertising	532	
Employee Payroll	9,690	
Electric	17,861	
Telephone	754	
Propane	3,869	
Liability & Property Insurance	2,291	
Billing Costs	372	
Clerical	2,000	
Administrative Management	2,000	
Social Security	153	
Dues	245	
State Permits	1,619	
Connection Fee Refund	500	
Truck Expense	1,112	
Grounds Maintenance	160	

Water Department Accounts - continued

Training/Workshops	242	
Pipe Thawing	1,285	
Filtration Plant Maintenance	8,224	
Operations Manual	6,988	
Chlorine Supplies	336	
Office Supplies	97	
Anti Corrosion Supplies	10,940	
Equipment Repairs	8,371	
Parts & Tools	325	
Meter Supplies	1,378	
Testing Services	661	
Testing Supplies	154	
Safety Equipment	99	
Well Redevelopment	14,305	
Total Operating Expenses		121,024

VT Bond Bank Principal	48,366	
USDA Bond Principal	9,305	
USDA Bond Interest	30,581	
Total Debt Service		88,252

Increase Amt Due To/From Other Funds	(29,936)
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Total Disbursements	179,340
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Cash Balance June 30, 2015	49,772
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Hook-up Account *	0	
Connection *	7,447	
Operating Account	2,667	
Contingency Fund	2,575	
Equipment Fund	14,861	
Bond Fund	12,193	
Revolving Loan Account **	0	
Improvement Sinking Fund	113	
Capital Improvement Fund **	9,916	
Cash on Hand June 30, 2015		49,772

* Connection and Hook-up Accounts were combined on 6/30/15.

** Revolving Loan Account and Capital Improvement Fund were combined on 6/30/15.

Town of Cavendish
\$750,000 USDA Water System Improvement Bond
Closed at 4.375% on March 7, 2008

		Principal Payment	Interest Payment	Total Payment
07-Mar	2013	4,313	15,630	19,943
07-Sep	2013	4,407	15,536	19,943
07-Mar	2014	4,504	15,439	19,943
07-Sep	2014	4,602	15,341	19,943
07-Mar	2015	4,702	15,240	19,943
07-Sep	2015	4,805	15,137	19,943
07-Mar	2016	4,911	15,032	19,943
07-Sep	2016	5,018	14,925	19,943
07-Mar	2017	5,128	14,815	19,943
Thereafter		672,126	559,661	1,231,787
Totals		718,739	712,478	1,431,217

Town of Cavendish Water System
\$2,170,554.98 General Obligation Bond
Closed at Negative 3% on June 1, 2013 **

Year	Payment Amount	Year	Payment Amount
2013	48,365.58	2028	48,365.59
2014	48,365.58	2029	48,365.59
2015	48,365.58	2030	48,365.59
2016	48,365.58	2031	48,365.59
2017	48,365.58	2032	48,365.59
2018	48,365.58	2033	48,365.59
2019	48,365.58	2034	48,365.59
2020	48,365.58	2035	48,365.59
2021	48,365.58	2036	48,365.59
2022	48,365.58	2037	48,365.59
2023	48,365.58	2038	48,365.59
2024	48,365.58	2039	48,365.59
2025	48,365.58	2040	48,365.59
2026	48,365.59	Total Repaid**	1,429,172.01
2027	48,365.59		



Cavendish Water Department
Schedule of Principal and Interest - Paid during FY 2015

	July 1, 2014 Balance	Principal Paid	Additional Loan	Interest Paid	June 30, 2015 Balance
* USDA Rural Development Bond	705,249	9,305	0	30,581	695,944
** VT Municipal Bond Bank	2,057,073	110,078	0	0	1,921,695

* 40 Year Bond Closed at 4.375% on March 7, 2008.

Initial Principal = \$750,000.

Total Interest Over Life of Bond = \$841,498.

** 30 Year Bond was refinanced at Negative 3% on June 1, 2013.

Initial Principal = \$2,170,554.98.

Total Savings Over Life of Bond = (\$741,382.97)

Total To Be Repaid Over Life of Bond = \$1,429,172.01.

**FUNDS FROM FORMER CAVENDISH AMBULANCE/
FIRST RESPONDER SERVICE**

[Now Used To Help Defray Fund Assessments From Outside Ambulance Service]
July 1, 2014 to June 30, 2015

Berkshire Now Account	3,861	
Berkshire CD	23,132	
Cash on Hand July 1, 2014		26,993

Receipts:		
Interest - Berkshire Now Account	1	
Interest - Berkshire CD	57	
Total Receipts		58

Cash Plus Receipts	27,051
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Disbursements:		
Ludlow Ambulance	10,000	
Total Disbursements		10,000

Cash Balance June 30, 2015	17,051
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Berkshire Now Account	863	
Berkshire CD	16,188	
Cash on Hand June 30, 2015		17,051

Cavendish Solar Electric Department
July 1, 2014 to June 30, 2015

Balance July 1, 2014		0.
(account opened 12/03/14)		
Budget Transfers from General Fund	22,065.	
Interest Income	1.	
Total Deposits		22,066.
 Paid to Green Mountain Power	 14,058.	
Taxes Paid to State Education Fund	600.	
Bank Fees (New Account)	26.	
Total Withdrawals		<u>(14,684.)</u>
 Balance June 30, 2015		 7,382.

Cavendish Solar Electric Department
Cost of Solar Array

Total Contract Cost	433,271.49
Less: CEDF Grant	<u>(12,500.00)</u>
Total Paid To Prudent Living	420,771.49
Connection Cost - GMP	0.00
Brush Clearing	200.00
Dedication Cost	131.28
Miscellaneous Supplies	98.93
Legal Fee and Advertising for Bond	581.00
Bank Charges	<u>25.94</u>
 Total Costs*	 421,808.64

*In addition to the above costs the Town also paid \$600 in taxes to the State Education Fund.

Total costs for the project shown above were below the \$450,000. amount approved by Cavendish voters on August 26th, 2014.



Irene Flood Expenses and Reimbursements For Fiscal Year 2015

Project	Total Reimbursable Costs	Total Reimbursements Received	Balance Due from FEMA	Balance Due From State	FY 15' Expenditures
Mill Street - Water Line	124,190.09	117,653.77	0.00	6,536.32	0.00
Davis Road - Bridge Replacement	667,404.45	394,165.42	238,112.48	35,126.55	434,523.22
Atkinson Road	47,710.57	45,199.49	0.00	2,511.08	0.00
Pratt Hill	14,615.18	13,845.96	0.00	769.22	0.00
Meadowbrook Farm Road	28,540.98	27,038.82	0.00	1,502.16	0.00
Brook Road - Bridge #27 **	35,643.86	33,767.87	0.00	1,875.99	87,933.25
Depot Street - Water Line	16,550.01	15,678.96	0.00	871.05	0.00
Meadowbrook Farm Rd - Bridge	110,709.98	0.00	104,883.14	5,826.84	0.00
WWTP Sewer Outlet Pipe	33,293.28	31,541.00	0.00	1,752.28	0.00
East Road - Culvert	52,019.60	49,281.73	0.00	2,737.87	0.00

**** \$44,265.23 of the Brook Rd bridge FY'15 Expenditures was paid from the bridge capital fund.**



Cavendish Energy Committee

The Cavendish Energy Committee strives to minimize the town's carbon footprint in a manner that has a positive fiscal impact on Cavendish's citizens and residents. We believe that energy independence begins at home, and we endeavor to assist residents to make fiscally responsible decisions in a manner that takes into account the welfare of the larger community. The committee is part of the Cavendish Community and Conservation Association's Sustainability Committee and actively works with the Select Board appointed town Energy Coordinator on projects and issues beneficial to the town. The committee also formulates and administers energy conservation educational programs, reaches out to those interested in energy and energy conservation issues, forms alliances and partnerships to benefit Cavendish, and identifies and investigates activities that might affect Cavendish energy policies or issues.

The biggest project that the committee worked on during the 2015 fiscal year was installation of a 148 KW solar array located behind the Cavendish sewage treatment plant. Building on exploratory work done during the previous year, the committee presented a plan to the town for selecting a contractor and constructing the array. Total cost was initially estimated at approximately \$450,000, a bond for which voters approved at a special town meeting. Immediately after the August approval vote the committee issued an expedited request for proposals since the State incentives were scheduled to decrease by one third at the end of 2014. Three companies applied and the Selectboard chose Prudent Living of Windsor to construct the array. Construction began almost immediately and despite considerable unexpected roadblocks, was completed on time before December 31st for a total cost to the town of \$420,771. The solar panels have been producing power ever since.

Once the committee had completed the town solar array project it joined with committees in Weathersfield, Windsor, Brownsville and Reading to participate in "Solarize". The joint project selected a company to install solar panels on residences in each town with the objective of doubling solar capacity in the region. The more people who bought panels, the cheaper the price to install them. Ultimately the project met its goal in Cavendish and the number of town residences generating electricity from the sun increased from seven to fifteen. As the fiscal year ended the committee began to explore the potential for community solar in town, which would provide a central solar array that residents could buy into for cleaner solar power.

Other projects undertaken by the committee in fiscal 2015 included: attending educational workshops to explore potential additional sources of energy savings for Cavendish, conducting local workshops on weatherization and composting, and proposing text for the rewriting of the Energy chapter of the Cavendish Town Plan to more precisely identify energy related issues.

If you have particular energy saving questions or ideas, please pass them along to a committee member. If you have an interest in energy related issues and are willing to help, please contact Richard Svec at 802-226-7291 or Peter LaBelle at 802-226-7250. We can always use more ideas and more members.

Energy Committee Members: Richard Svec, Town Energy Coordinator; Peter LaBelle, Committee Chair; Cheryl Leiner; Karen Wilson; Dan Sullivan; Mary Ormrod.



**Cavendish Recreation Department Budget
July 1, 2014 to June 30, 2015**

ITEM	14-15 Budget	14-15 Spent	15-16 Budget	16-17 Proposed
General Appropriation	27,500		30,068	30,532
Equipment/Supplies	500	4,158		
Coaches/Referees	1,600	690		
Director Wages		18,547		
Other Wages		868		
Employer FICA		1,472		
Workers Compensation		303		
Field Maintenance		830		
Electricity		313		
Sanitation		1,320		
Office Equipment & Supplies		432		
Program Fees		460		
Property & Liability Ins.		860		
Expense Appropriation	29,600	30,253	30,068	30,532
Registration Fees		(4,460)		
Donations		(600)		
Bank Interest		(1)		
Net Expense		25,192		

**Recreation Department Account
July 1, 2014 to June 30, 2015**

Operating Account Balance July 1, 2014		0
Team and Event Fees	4,460	
Expense Reimbursement	57	
Donations	600	
Bank Interest	1	
Total Receipts		5,118

Cash Plus Receipts		5,118
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Disbursements		0
Operating Account Balance June 30, 2015		5,118



Cavendish Recreation Department

The Cavendish Recreation Department is in our second full year of operation, building on the progress made in the inception year. Rounding out the first year saw very heavy use of the Greven Field Skating Rink, aided by perfect weather conditions, Proctorsville Volunteer Fire Department's filling and regular resurfacing, and a slew of volunteer shovelers. We held several very well attended family skating nights, and a year end Spring Fling party. This winter's opening was delayed by only a few days, and conditions have been excellent and usage heavy once again. Many of our youth are becoming fine hockey players! A "pond hockey" tournament is planned for this February.

This spring saw a new Walking/Running programs for adults, taught by Anne Margaret McKillop, as a lead up to the First Annual Run for the Books 5k race to benefit Cavendish Fletcher Library. Planning is underway for this event to be bigger and better as a "Color Run" this year. After a re-sodding effort on the Green Monster Field, Greven became the home field for the Green Mountain Lady Chiefs Softball team, providing even more excitement and crowds at our diamond. They are coming back this spring after a very successful season. Our youth teams also had a great year capped by our 9-10 Red Sox, coached by Todd Swisher and Joe Vullo, winning the league championship. Greven Field also hosted the Caven-Dish Monsters Baseball Camp, a three day clinic taught by former minor league players. Campers came from Cavendish and throughout the area and we expect double the enrollment this year, as well as adding a softball camp.

Our soccer and basketball programs were very successful with more than 50 participants in each sport. A special thanks to all the parent volunteer coaches, umpires and referees, who are so generous with their time and expertise.

This fall saw the First Annual Haunted Trail in Greven Field as the woods were transformed into a world of fright for over 125 trick-or-treaters who enjoyed a bonfire, smores, and donated Goodmans American Pie pizzas. Proceeds go to the building of a new half-pipe skate ramp at Greven Field this spring.

Cavendish Recreation Department is requesting level funding excepting COLA increase for the coming year.

As always, your suggestions for new programs and events are encouraged, in order to enable us to expand our program offerings to better serve the recreation needs of all our citizens and visitors.



Proctorsville Minor League (aka Proctorsville Little League) (aka Cavendish Recreation Department)

Balance July 1, 2014	6,360.
Deposits	1,941.
Withdrawals	<u>(8,301.)</u>
Balance June 30, 2015	0.

This account was opened by members of the Proctorsville Minor League. During March 2013, the account was transferred to the supervision of the Cavendish Town Treasurer as an accommodation to the Minor League Organization. The deposits and withdrawals in this account are not part of the Cavendish Town budget. This account was closed on Feb. 5, 2015 and the balance transferred to the Cavendish Booster Club.

Cavendish Fletcher Community Library Annual Report January 1, 2015-December 31, 2015

Town Figures:

Patrons, Adult	: 3,767	School Patrons:	: 6,372
Patrons, Children (and young adult)	: 3,208		

Town Circulation:

Adults and children total	: 4,272	School Circulation	: 3,782
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New titles added: : 843

2015, as I hoped, has seen an increase in foot traffic and circulation. This year we did a hard purge of our records, as this has not occurred since I have worked in the library. We now have 522 active patrons. I know this sounds like a big reduction in patrons, but many of those whose records were deleted were CTES graduates who have not been in the library in years and patrons who have either moved out of town, or passed on. This has streamlined our system. Purging of inactive patron records will now be a biennial event. Patrons whose records have been purged may receive a new account by coming to the library and paying any outstanding fines. We have 14,151 titles in the library. This number stays rather steady due to our limited shelf space.

Along with the system purge, our other big news has been to institute a preschool story time on Wednesday mornings at 9:45. This has been well attended, and it is good to see the young faces in the library. Along with this, we have reorganized our children's section to make materials accessible to our youngest patrons. We were also the recipient of the reader's loft that was in Donna Bonang's old classroom in the elementary school. It is now in the library where it is enjoyed by patrons young and old.

We also continue to increase our digital offerings. We now have subscriptions to World Book Encyclopedia online, Scholastic online, Grolier online and Tumblebooks as well as our other online resources. Our contracts forbid us to post the passwords to these resources online, but they are available at the library or by phone. All of these resources may be reached through our website at www.cavendishlibrary.org. We also post regularly to Facebook and Instagram. You may follow us on @vtcavendish library. The library now has a kindle and an iPad for patron use, as well as a "Selphie" photo printer. For information on using these resources, please visit the library.

The Redfield Proctor Room continues to show use. It hosts meetings and displays of arts and crafts by local artists. If you or someone you know wishes to display some work in the Redfield Proctor Room, please contact Kata at 226-7503.

The library hosted several events this year geared to both adults and children including three "Dinner and a Movie" events which were well attended, a princess tea party, the first annual "Cavendish Book Jam" (featuring Archer Mayor). We also hosted New York Times Bestselling author Jane Green, and teamed with the Golden Stage Inn to have a murder mystery dinner party. That was fun! Last but not least, the library had its first annual 5-K fundraiser in June. Thank you Terry O'Brien for all of your help with that!

Children's programming has been successful this year. Once again the library participated in the summer reading program, the theme of which was "Every Hero Has a Story." After school programming continues to do well. The library continues to meet state standards for public libraries. This is achieved by sending copies of MARC records for all the materials in the library to the state, which allows us to participate in the Vermont Union Catalog and filling out an annual report to the state as well as a standards application. This needs to be done each year to keep us a member of the interlibrary loan community and to allow eligibility for various state grants. Due to our meeting standards, the library has received free materials for the summer reading program, a \$100 grant for a summer performer and \$50 resource sharing grant.

Other grants the library has received this year include \$5,000 from the Fletcher Farm Foundation. The library also received an anonymous donation allowing us to give free books to Kindergarten and First Grade Students who attend the after school program. We also received a set of Red Clover Books from The Mother Goose Program. Building for Books generously purchased many replacement titles for the children's section of the library.

The library would like to thank the following generous contributors for the financial assistance this year: The Nancy Peplau Buswell Memorial Endowment, Frank and Zada Chase, I.C. Tiemann, Alan Hoey, Richard Fletcher Family, The Fletcher Farm Foundation, The Alberta Smith Family, The Ervin Hesselton Family, and the family of Barbara Griggs-Snow. We would also like to thank The Book Nook of Ludlow for their generous support for the Summer Reading Program and for the Book Fair they held to benefit us this past summer. I would especially like to thank the following local businesses for supporting our 5-K run: The Book Nook, Mini-Beez Market, Kinney Pike Insurance, Black River Produce and Old Cavendish Products.

During this calendar year the library hosted two Scholastic Book Fairs. The April book fair had total sales of \$2,252 of which the library received \$1,464 in books. The November book fair had total sales of \$2,775 of which the library earned \$500 in cash to pay for the 2016 Summer Reading program and \$387 in books and merchandise.

Please take the opportunity to come by the library and browse our collections. Our winter hours are: Monday 10:00-6:30. Tuesday-Thursday 9:00-6:30, Friday 9:00-4:00 and Saturday from 12:00-4:00.

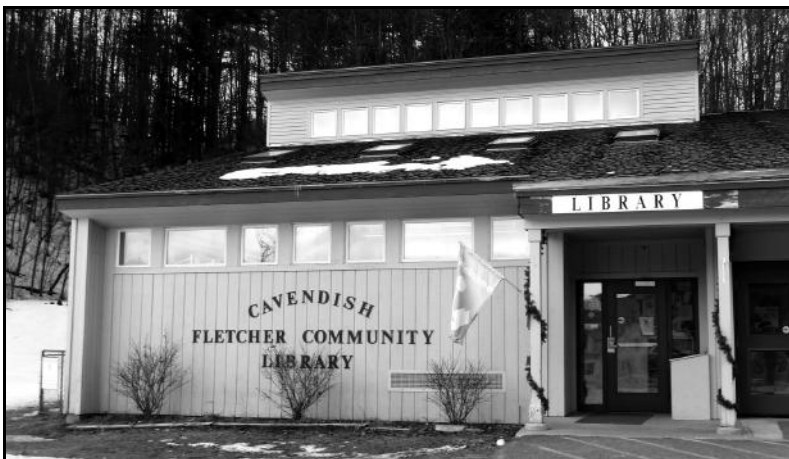
Submitted, Kata Welch, Librarian



CAVENDISH FLETCHER COMMUNITY LIBRARY

July 1, 2014 to June 30, 2015

OPERATING ACCOUNT		
Checking Acct. Bal. 07/01/14		11,047
DEPOSITS		
Trust Funds	42,500	
Restricted Grants & Donations	1,352	
Unrestricted Grants & Donations	9,320	
Trustees of Public Funds	1,000	
Interest	2	
Other	705	
Book Fair/Fees/Book Sales	4,442	
Total Deposits		59,321
Cash Plus Deposits		70,368
DISBURSEMENTS		
Operating Expenses	58,552	
Books - Restricted Funds	1,352	
Book Fair	3,701	
Outstanding Checks and Items	1,717	
Increase Accounts Payable to Town	(1,105)	
Total Disbursements		64,217
Checking Acct. Bal. 06/30/15		6,151



Cavendish Fletcher Community Library - Budget
July 1, 2014 to June 30, 2015

Description	Trustees Budget 14-15	Accounts 14-15	Trustees Budget 15-16	Trustees Budget 16-17
Receipts:				
Interest		2		
Cavendish Trust Fund		42,500		
Fletcher Farm Foundation		7,000		
Book Sales Unrestricted		320		
Fines & Refunds/Copies & Faxes		421		
Other		705		
Restricted Donations and Grants		1,352		
Unrestricted Donations		2,320		
Trustees of Public Funds		1,000		
Book Fairs		3,701		
Total Receipts		59,321		
Expenditures				
Librarian Salary	45,354	45,860	47,513	48,463
FICA	3,467	3,483	3,554	3,625
Pension	2,266	2,465	2,323	2,369
Life/Disability	680	546	680	680
Workers Compensation	187	255	227	187
Unemployment Insurance	202	820	308	202
Librarian Assistants Salary	10,299	12,169	12,792	14,182
FICA & Insurance	934	949	954	1,120
Automation	550	1,137	550	1,529
Books	4,500	3,255	4,500	4,500
Books (Restricted Funds)	0	2,861	0	0
Building Maintenance	700	9,149	700	700
Magazines	350	418	350	350
Media	2,000	2,197	2,000	2,000
Misc	250	1,151	250	400
Equipment Repair	350	324	350	850
Furnishings	250	449	250	250
Insurance	1,950	1,785	1,950	1,950
Postage	500	352	500	500
Professional Expense	750	1,029	1,250	750
Programs	1,300	2,009	1,300	1,300
Refreshments	200	117	200	200
Supplies	1,300	1,896	1,300	1,300
Telephone	500	476	500	500
Web Site	161	200	161	161
Total Expenditures	79,000	95,352	84,462	88,067
Town Appropriation	36,800	36,800	36,800	36,800
Library Funds	42,200	58,552	47,662	51,267

Cavendish Fletcher Community Library - Trust Funds
July 1, 2014 to June 30, 2015

Held Under Supervision of

Trustees of Public Funds:

Principal Held in Perpetuity	12,448
Principal Value at 06/30/15	23,920
Dividends	441
Expenses	450
Distribution to Library Trustees	0

Held Under Supervision of

The Cavendish Town Treasurer/Clerk:

Principal in Perpetuity

Nancy Peplau Buswell Memorial Endowment	5,600
I.C. Tiemann Memorial Endowment	<u>7,000</u>
Total	12,600

Investments Held to Cover Above Funds:

06/30/15 Balance

Buswell Memorial Endowment Account (Peoples United)	5,857
Tiemann Memorial Endowment Account (Berkshire)	<u>7,273</u>
Total	13,130

Earnings & Expenses Associated With Above Investments:

Interest Income	36
Expenses	0
Distributions	0

Held For Use Of Library Trustees But Privately Administered:

F&Z Chase Charitable Trust, Administered by the Trust Company of Vermont. (Earnings on 10% of principal are reserved for the Library and deposited to the Cavendish Trust)

Earnings on Cavendish Trust	2,403
Trustee Fees	1,257
Distributions from F&Z Chase Trust to Cavendish Trust	48,485
Withdrawal from Cavendish Trust by Library Trustees	46,000
Cavendish Trust Value at 06/30/15	142,033

The Buswell Endowment Report

The stated purpose of the money from the Nancy Peplau Buswell Endowment is to purchase books or materials especially for use by children under the age of eighteen by the Cavendish Fletcher Community Library.

The Cavendish Fletcher Community Library decided to allow the Nancy Peplau Buswell Memorial Fund to continue value rather than to spend it this calendar year.

TRUSTEES OF PUBLIC FUNDS

Library Checking Account:		
Citizens Bank Balance July 1, 2014		2,459
Receipts		
Trust Account Disbursements	155	
Interest	1	
Total Receipts		156
Cash Plus Receipts		2,615
Total Disbursements		1,000
Citizens Bank Balance June 30, 2015		1,615

Funds Held In Trust For Library Use:	
Name	Principal in Perpetuity
Richard Fletcher	2,000
Alberta Smith	1,000
Ervin Hesselton	5,000
Bond/Securities	<u>4,448</u>
Total	12,448

Investments Held At Peoples United Investment Services to Cover Above Monies:			
	Cost	06/30/14 Market	06/30/15 Market
Cash & Cash Equivalents	841	839	841
Fixed Income Mutual Funds	9,488	9,805	9,067
Equity Mutual Funds	11,063	13,274	13,393
Real Assets	660	2	618
Total Investments		23,920	23,920
Earnings and Expenses Associated with Above Investments:			
Dividends and Capital Gains	1,191		
Expenses	450		
Disbursements to Trustees of Public Funds	156		

TRUSTEES OF PUBLIC FUNDS

Cemetery Checking Account:		
Citizens Bank Balance July 1, 2014		3,935
Receipts		
Interest	1	
Trust Account Disbursements	6,844	
Perpetual Care Funds	600	
Total Receipts		7,445
Cash Plus Receipts		11,380
Disbursements		
Cavendish Cemetery	6,000	
Total Disbursements		6,000
Citizens Bank Balance June 30, 2015		5,380

Funds Held In Trust For Cemetery Use:		
Perpetual Care Funds July 1, 2014		92,338
New Perpetual Care Funds		
Glidden	200	
Miner/Hemingway	200	
Stocker	200	
Total New Perpetual Care Funds		600
Perpetual Care Funds June 30, 2015		92,938

Investments Held At Peoples United Investment Services To Cover Above			
	Cost	06/30/14	06/30/15
Cash and Cash Equivalents	3,453	2,851	3,453
Fixed Income Mutual Funds	60,381	55,241	58,085
Equity Mutual Funds	62,056	80,696	76,218
Real Assets	3,897	6,400	3,498
Total Investments		145,188	141,254
Earnings And Expenses Associated With Above Investments:			
Dividends and Capital Gains	7,346		
Expenses	2,093		
Disbursements to Trustees	6,844		

CEMETERY BANK ACCOUNT
July 1, 2014 to June 30, 2015

Operating Account Balance July 1, 2014		16,445
Sale of Lots & Trust Funds	1,050	
Recording Fees	36	
Opening Graves	800	
Setting Cornerstones	120	
Interest on Bank Accounts	5	
Perpetual Care Funds	600	
Trustee Public Funds	6,000	
Cornerstones	492	
Total Receipts		9,103
Cash Plus Receipts		25,548
Town General Account	16,400	
Trustee of Public Funds	600	
Cemetery Mapping Fund	300	
Cemetery Blasting Fund	1,000	
Cemetery Capital Fund	0	
Cemetery Equipment Fund	500	
Insurance	924	
Total Disbursements		(19,724)
Receipts Minus Disbursements		5,824
Operating Account Balance June 30, 2015		5,824



A view of the upper northern section of the Hillcrest Cemetery
in Proctorsville

CEMETERY BUDGET
July 1, 2014 to June 30, 2015

	Budget 2014-15	Accounts 2014-15	Budget 2015-16	Budget 2016-17
Trustees of Public Funds		6,000		
Lot Sales		1,050		
Recording Fees		36		
Opening Graves		800		
Setting Cornerstones		120		
Cornerstones		492		
Bank Interest		5		
Total Receipts		8,503		
Labor Costs	14,535	15,847	16,250	10,000
FICA	0	939	0	0
Parts & Equipment	300	1,031	800	700
Insurance	625	924	700	500
Fuel	1,000	1,254	1,000	500
Water	180	346	180	180
Stone Repair	200	0	500	1,000
Miscellaneous	150	61	150	150
Maintenance	0	0	0	0
Equipment Fund	500	500	1,000	500
Mapping & Index Fund	300	300	300	300
Capital Fund	0	0	0	0
Blasting Fund	1,000	1,000	100	100
Cornerstones	0	483	0	0
Administration/Sexton				6,000
Total Costs	18,790	22,685	20,980	19,930



Cemetery Report

The year 2015 was the first year that the cemeteries of Cavendish were operated by the Selectboard instead of the Cemetery Commission. We were able to add approximately 1/3 of an acre to Twenty Mile Stream Cemetery. The new area will be surveyed for plots this spring. Many thanks to the voters that appropriated the funds to accomplish this.

We purchased a new lawn tractor for Hillcrest Cemetery and replaced the engine on another this past spring. The equipment is presently in good overall condition and no major purchases are anticipated. In Hillcrest Cemetery we raised nine fallen grave markers and reset them. We also started the repair and rehab of the 1897 burial vault at the bottom of Bailey Hill. That work will be completed this spring. In Cavendish Village Cemetery volunteers worked many days removing the orange-yellow lichen that has found a home on approximately 200 marble headstones. If you would like to assist in this effort please call the Town Office. The roof on the Village Cemetery burial vault was beginning to leak and was replaced this past fall. This season will also find us continuing the effort to reset approximately 25 fallen stones.

Cavendish Center Cemetery has all of its stones upright thanks to volunteer assistance. There are no stones lying on the ground but an effort will be made to straighten the “leaners” this year.

This spring the Cavendish Historical Society and the teachers and students of Cavendish Town Elementary School’s older grades will once again participate in a stone cleaning workshop at Hillcrest Cemetery. The kids will learn how to clean and maintain a family gravestone. This has been an ongoing effort for the last eight years and we feel has brought a respect for the Town’s Cemeteries to our younger citizens.

Please call me at the Town Office with any comments or concerns about the Town Cemeteries.

Bruce McEnaney
Cemetery Sexton
(802) 226-7291



CAVENDISH HISTORICAL SOCIETY

P.O. Box 472 Cavendish, VT 05142

margoc@tds.net 802-226-7807

www.cavendishhistoricalsocietynews.blogspot.com

www.facebook.com/PhineasGageCavendish

www.pinterest.com/cavendishvt/historical-cavendish/

December 2015

The Cavendish Historical Society (CHS) “Preserving Cavendish Heritage” committee has been hard at work and has set a very aggressive program for 2016: Stone Church Preservation (Belfry, Cupola, Painting and Roof); Museum (Painting, repointing of bricks, door replacement); Civil War Memorial (cleaning) ; and Cemeteries (Cleaning of grave stones, building a stone wall for Twenty Mile Stream Cemetery). The building of the stonewall will be a volunteer effort, and is a great opportunity for those interested in learning how to build a mortar less wall. Please note that the funds voted on at Town Meeting 2015 are not available to CHS until May 2016.

Replacing the door of the Museum has been an on going concern. Fortunately, we found the original doors to the Museum this summer. They are being restored over the winter and scheduled for installation spring 2016. We did purchase a “back up” set of double doors from a salvage company, just in case we encounter a problem.

The CHS Young Historians program at Cavendish Town Elementary School continues as way to teach town history as well as encourage stewardship. New this year was the 6th graders participation in RiverSweep, where they cleaned a “beach” on the Black River dating back to the 1800s. Special thanks to Pang Ting, Sandy Stearns, Jessica and Craig Goodman and Bruce McEnaney for their help with this program. Through the “Pick Your Own Blueberries,” sponsored by Bruce and Betty McEnaney, we were able to take the 6th graders to Sturbridge Village. In 2016, we hope to expand the program so that there can be trips for 4th and 5th graders to historic sites that fit with the school’s curriculum.

From February to September, we serialized Philip Tiemann’s “Memoirs of Coming into Vermont (Cavendish),” his family’s experiences of moving to Cavendish from New Jersey during the height of the Depression. This was the inspiration for the past year’s theme “Yankee Thrift”-Use it up, wear it out, make it do, or do without” and for the day long workshop at CTES in December. Every grade engaged in an activity that Depression era children would have made as part of their holiday celebrations.

Thanks to the help of incredible volunteers, the tradition of the CHS Plant Sale, which dates back more than 35 years, is back in full swing. Special thanks to Kem and Svetlana Phillips who have been volunteering their time to eliminate the orange mold problem in the Cavendish Village Cemetery.

Cavendish Planning Commission

The Cavendish Planning Commission consists of a nine-member volunteer board appointed by the Select Board. Each member serves a three-year term. Current members include Etienne Ting, Chair, Secretary, and SWCPRC town representative; Dan Willey, Vice-Chair; Steve Birge, Tim Calabrese, Dan Churchill, Joe Marini, Janet Pipkin, John Saydek, and Robert Williams.

Monthly meetings are held at the Town Office on the first Wednesday of each month at 6:30 p.m. unless otherwise noted. Meeting agenda is posted in the Town Office and on the Town Bulletin boards.

Vermont River Corridor maps that are referenced by the draft regulation were finally adopted by the state in February 2015. The Planning Commission reviewed these maps for consistency with the Cavendish flood prevention goals. A warned hearing was held on September 2, 2015. The Planning Commission adopted the draft flood regulations and submitted it for adoption by the Cavendish Select Board in October 2015. With the assistance of Jason Rasmussen from the Southern Windsor County Regional Planning Commission (SWCRPC), the Planning Commission continues the Town Plan update process. Our goal is to produce a document that is easy to understand and more user-friendly. We encourage and ask all town residents and property owners to participate in the Town Plan update process.

Currently there are no subdivision regulations or zoning ordinances in the Town of Cavendish. Commercial projects over one acre or residential subdivision projects of six lots or more require an Act 250 permit. Other conditions may also require an Act 250 permit. Project Review Sheets for proposed projects are available from the Agency of Natural Resources at the state offices on Mineral Street in Springfield, Vermont. The review sheet is used to determine what state permits, if any, are required for a specific project.

Cavendish Tapestry Project 2015-2016

A community's shared culture and history is based on its stories and art. The Cavendish Tapestry Project hopes to bring the community together, through the creation of a single tapestry, to celebrate and rejoice in the uniqueness of our community, its people and its built and natural landscape. During the last few months of 2015, individuals have been queried as to what makes Cavendish special. Based on the responses a design for the tapestry has been created.

Throughout the year in various public places, the loom will travel around the town: various town events, concerts on the Green, the community library, Six Loose Ladies Yarn Shop. A trained weaver will accompany the loom to assist people. The wool yarn is donated, and will be handspun and dyed by local residents. Activities associated with this project include: Thursday afternoons: free tapestry classes at Six Loose Ladies; Cavendish Town Elementary School: students are learning to weave with cardboard looms; June 14-15: a two day tapestry workshop by a nationally recognized tapestry instructor.

The project is a program of Fiber Arts in Vermont, with initial funding from the Cavendish Community Fund and Fletcher Farm Foundation. Project Director is Wendy Regier.

If you belong to an organization, club, group that is interested in being part of this tapestry project weaving, contact us at cavendishtapestryproject@gmail.com or call 226-7331.

And, yes, "friend" us on the Cavendish Tapestry Facebook page!

Southern Windsor County Regional Planning Commission

The Southern Windsor County Regional Planning Commission (SWCRPC) is an organization that serves ten towns in the southern Windsor County Region. Member towns are comprised of Andover, Baltimore, Cavendish, Chester, Ludlow, Reading, Springfield, Weathersfield, West Windsor, and Windsor. SWCRPC's mission includes two major activities: assisting member towns with their planning and other community related activities, as well as promoting cooperation and coordination among towns.

During FY 15, member towns contributed 3% to the Regional Planning Commission's annual budget of \$790,539. Town dues assessment of \$1,708 was determined on a \$1.25 per person based upon 2010 Census data. The remaining revenues were derived from federal and state funding sources. Federal funding supported transportation planning activities, the administration of Community Development Block Grants (CDBG), and the Southern Windsor County Brownfields Reuse Project. State funds were derived from the Agency of Natural Resources (ANR) for environmental planning, and the Agency of Commerce and Community Development (ACCD) for land use planning and other related activities.

The Southern Windsor County Transportation Advisory Committee (SWCTAC) is an advisory committee of the Regional Planning Commission. SWCTAC's primary responsibilities are to make recommendations on regional transportation policies, review and provide comment on Vermont Agency of Transportation (VTRANS) projects, identify and rank town/regional transportation improvements for submission to VTRANS, and provide input on regional transportation studies.

In FY 15, the SWCRPC staff assisted with drafting updates to the Town Plan, Flood Hazard Regulations and All-Hazard Mitigation Plan.

Annually, the Board of Selectmen for the Town of Cavendish appoints two individuals, a representative and an alternate, to serve on the SWCRPC. The SWCRPC board is responsible for developing regional policies, providing Act 200 review of town plans, and facilitating cooperation amongst member towns. In FY 15, Etienne Ting served as representative to the Regional Planning Commission. John Saydek served on the Transportation Advisory Committee. We thank them for their service.

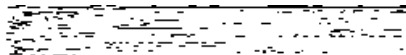
Southern Windsor County Regional Planning Commission

Ascutney Professional Building

P.O. Box 320

Ascutney, VT 05030

website: www.swcrpc.org



Southern Windsor/Windham Counties Solid Waste Management District

Andover • Athens • Baltimore • Cavendish • Chester • Grafton • Ludlow • Plymouth
Reading • Rockingham • Springfield • Weathersfield • West Windsor • Windsor

www.vtsolidwastedistrict.org

The District was chartered in 1981 and currently serves fourteen Vermont towns. Each member municipality appoints a representative and an alternate to serve on the Board of Supervisors. Cavendish's representative is Bruce McEnaney; Richard Svec is the alternate.

In 2015, District-wide, we sold 50 food scrap kitchen pails (\$5 each) and 44 backyard compost bins (\$50 each); we will have another sale in 2016.

Eight Cavendish residents attended the household hazardous waste (HHW) collections in September 2014 and nine attended the May 2015 collection. The HHW events in 2016 will be held on Saturdays, May 14 and September 10 in Springfield. We will have two other collections but those dates and locations have yet to be determined.

LaValley's in Ludlow will accept unwanted paint year-round. For more information, visit paintcare.org.

As of January 2016, Vermonters have been able to recycle alkaline batteries for free at participating locations – call2recycle.org.

The Universal Recycling law continues to be phased in. Beginning July 1, 2016, leaf, yard, and clean wood debris will be banned from the landfill, and haulers must offer leaf and yard debris collection – for a fee. Many residents of Cavendish have never sent leaves and twigs to the landfill but instead compost them or rake them over a bank. So that part of the law will not affect them.

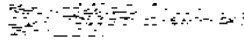
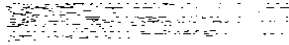
Ham Gillett has been visiting schools, businesses, and town offices to give group presentations regarding the Universal Recycling law. If anyone in your town would like to schedule a presentation, or has a question about recycling or composting, please contact Ham at 674-4474.

Please continue to "Bag and Bring" your clean and dry textiles to the Transfer Station.



Respectfully submitted,

Thomas Kennedy	Mary T. O'Brien	Ham Gillett
District Manager	Recycling Coordinator	Outreach Coordinator



2-1-1 is the number to dial for information about health and human services and organizations in your community. By dialing 2-1-1, information is much easier to find. 2-1-1 is:

- A local call from anywhere in Vermont
- A free and confidential service
- Person-to-person assistance
- Available 24 hours/7 days
- Language translation available

Just dial 2-1-1.

Toll free in Vermont: 1-866-652-4636

From outside Vermont: 1-802-652-4636

www.vermont211.org

A partnership between United Ways of Vermont
and the Agency of Human Services.

or everyday needs and difficult times, 2-1-1 is your connection to thousands of resources across Vermont.

- Child Care Resource and Referral
- Consumer Services
- Clothing and Thrift Shops
- Discrimination Assistance
- Domestic and Sexual Violence Services
- Education—GED Instruction,
Computer Classes
- Employment Services
- Food Shelves and Nutrition Programs
- Health Care Services
- Alcohol and Drug Programs
- Housing—Homeless Prevention,
Shelter, Tenants' Rights
- Independent Living Services
- Legal Assistance
- Mental Health Care and Counseling
- Mentoring
- Military, Family and Community Network
- Parenting Programs
- Senior Resource and Referral
- Stop Smoking Programs
- Support Groups
- Transportation
- Utility Assistance
- Youth and Family Services
- Veteran Services
- Volunteering
- Wellness Programs
- And More...

Just dial 2-1-1.



Connecticut River Transit (CRT/The Current) has been southern Windsor and Windham County's public transit provider since 2003. Our mission is to provide a safe, reliable and efficient transportation system that supports economic opportunity and quality of life for the communities we serve.

In 2015 CRT consolidated with Deerfield Valley Transit Association (DVTA), The MOOver, based in Wilmington and became Southeast Vermont Transit, Inc. (SEVT) and is now comprised of two divisions, The Current and The MOOver. The consolidation has strengthened both companies and built a stronger foundation to improve transit service in southeastern Vermont. The consolidation has leveraged the strengths of each organization to improve service delivery and customer service; reduced duplicate tasks; and produce a stronger, more financially sustainable regional system.

The Current operates fixed route, Elderly and Disabled, and non-emergency medical transportation services through its fleet of 35 buses and network of over 70 volunteer drivers. Last year The Current provided 161,539 rides, over the course of 45,475 hours and 3,736,428 miles.

Cavendish residents received 84 rides at a cost of \$1,546. **Cavendish** is served by a Dial-A-Ride service which includes medical rides for the elderly, disabled and /or children and families who receive Medicaid and fixed route bus service to Ludlow and Springfield connecting to other regional routes.

We operate on a blend of federal, state, and local funding. **Cavendish's** \$125 contribution in 2015 was critical to providing the town our services because local funding allows us to draw down federal funds. We are asking **Cavendish** to please consider a \$125 contribution for 2016.

All existing Current services and routes will operate as they are now. There will be no change to **Cavendish's** service levels or the variety of transportation options The Current provides. **Cavendish's** contribution will stay local to support its residents and visitors. Guaranteed.

We thank the town for their previous support, and hope that you will support our 2016 funding request. Please contact us by email (rgagnon@crtransit.org); phone (802) 460-7433 x 201; or visit us at www.crtransit.org to let us know how The Current may improve service in your community."

Windsor County Youth Services Annual Report FY 17'

In 2014 alone, Windsor County Youth Services has provided shelter services to 163 Vermont teens for 3,529 shelter bed nights, and transitional living services to 8 young adults for 1,364 transitional living bed nights. Please see the tables below for details.

Transitional Living Program	Teens	Bed Nights
Girls	4	653
Boys	4	711
Totals:	8	1364

Shelter Program	Teens	Bed Nights
Girls	96	1,672
Boys	71	1,902
Totals:	167	3,574

Windsor County Youth Services offers a range of services for Vermont's homeless and runaway teenagers. Mountainside House and the House at Twenty Mile Stream offer short-term crisis stabilization and emergency shelter for Vermont teens ages 13-18, and a transitional living program is offered at both residences for ages 17-22. W.C.Y.S. is also very proud to provide a school program, licensed by the VT Department of Education, to all residents.

Mountainside and the House at Twenty Mile Stream continue to involve our boys and girls in community projects such as the Ludlow Community Garden, the Vermont Sunshine Society, Black River Good Neighbors, The Fletcher Memorial Library Annual Book Sale, and Green-up day in Ludlow, VT. Our residents enjoy the opportunity to give back to our communities while learning important and valuable life skills.

Vermont Adult Learning

Vermont Adult Learning programs are **free**, all are sponsored and funded in collaboration with the Vermont Agency of Education. We develop individualized learning plans with every student for every program. We also support degreed students to strengthen academic skills for college preparation.

As part of the statewide Learning Works network, Vermont Adult Learning is the leading provider of literacy, work readiness and high school completion for people 16 ears of age and over. In the last fiscal year VAL served 225 students in Windsor County with 38 graduating with their Diplomas from local high schools as part of the High School Completion Program or GED. Statewide over 4,000 Vermonters receive help each year from Vermont Adult Learning and other Learning Works partners.

American Red Cross

New Hampshire and Vermont Region

The American Red Cross of NH and VT is a non-profit organization dedicated to helping the New Hampshire and Vermont Communities prepare for, respond to and recover from local disasters. These services help 1000s of Vermonters each year, and would not be possible without the help of generous donors and hundreds of local volunteers working together 365 days a year.

In this past year, the American Red Cross provided the following services throughout the two states:

- Red Cross disaster volunteers responded to **284** local disasters, helping over **1,200** people.
- We installed **over 500** smoke detectors in homes through our Home Fire Campaign.
- **283** Nurse Assistants and **26** Phlebotomists graduated from our trainings.
- We held **2900** blood drives and collected **100,00** units of blood.
- We connected **379** military members with their loved ones with the help of our Service to the Armed Forces department.
- We currently have over **1,300** volunteers throughout the two states that help to make these services happen.
- There were **30,669** enrollees in our Health & Safety courses including CPR, First Aid, Aquatics and Babysitting.

The American Red Cross provides all its services for **free** with no support from federal or state governments. In order to be able to provide these services, the Red Cross reaches out to partners in the community like Cavendish town for funding. It is for this reason that the American Red Cross of New Hampshire and Vermont respectfully requests a donation of **\$500**.

As you know, disaster can strike at any time without warning, and the American Red Cross is committed to being in Cavendish town and its surrounding areas to help. Including any incorporated towns, villages and census designated areas, Cavendish town is the home to 2000 Vermonters. Your donation of \$500 will go a long way in ensuring that these citizens receive the support they need when confronted by disaster.

On behalf of the volunteers and staff throughout the two states, thank you for your consideration of this request to support the humanitarian work that we do. While we hope that no disasters hit your area, rest assured that the American Red Cross will be there to help if they do. Feel free to contact me at (802) 660-9130 or email at Claire.girouxwilliam@redcross.org.

Sincerely,

Claire Giroux-Williams
Development Specialist





Senior Solutions -- Council on Aging for Southeastern Vermont offers support services to elders and their families. Our mission is to promote successful aging. This is a summary of services provided to **Cavendish** in the last year (2014-2015).

Information and Assistance: Our toll-free Senior Helpline answered **49** calls from your town. Callers were assisted with applying for benefits, health insurance problems, housing needs, fuel assistance and many other services. Extensive resources are also detailed at www.SeniorSolutionsVT.org

Health Insurance: We helped **42** residents with Medicare Part D or Advantage Plans enrollment.

Senior Nutrition: **2028** meals were delivered to seniors at home. Congregate meals which provide socialization and nutrition are offered in Windsor and Ascutney, in partnership with Volunteers in Action and Historic Homes of Runnemedede.

Transportation: Special arrangements are made for non- Medicaid seniors who require medical transportation.

Case Management & Advocacy: We provided **8** elder residents with in-home case management to enable them to remain living safely in the setting they prefer. Often a few well-chosen support services can prevent premature institutionalization.

Caregiver Respite: Through grants we provide respite assistance for caregivers of those diagnosed with dementia or other chronic diseases.

Your contribution generates Federal matching funds to support our services. We do not charge for any of our services. Your town's support is greatly appreciated.

Submitted by Carol Stamatakis, Executive Director

Black River Health Center

The Black River Health Center (BRHC), a non-profit 501 (c) organization, has been serving the people of the town of Cavendish and the surrounding communities since 1956. BRHC is committed to maintaining a facility offering affordable leases for wellness and medical practitioners, health care providers, social workers, and their respective services. Opportunities for wellness and health services are growing, and BRHC wants to keep the community care option open and viable well into the future.

Thanks again to the voters of Cavendish, who at the 2014 Town Meeting extended property tax exempt status to BRHC. With this status we have been able to curb the rapid loss of funds that are used to maintain the historic facility.

In 2015 BRHC began to diversify its services with the addition of three new tenants who began their office hours at the Center in late summer. Two are certified Polarity Therapists who share a room, each open on alternate days to serve their clients. The third is a Vermont certified ND, a Naturopathic Doctor, who also specializes in couple fertility issues. BRHC is happy to welcome these Health Care Practitioners, joining the other outstanding mental and physical health care providers at the Center, which now has over 75% of the available space leased. We are always looking to broaden the scope and access of health care for the community.

We are always welcoming to community members who are interested in being involved with the Black River Health Center. We are here to find ways of providing for the health and well being of our residents, and neighbors surrounding the Town of Cavendish. Donations are always welcome, and anyone with questions can email thebrhc@gmail.com, or call BRHC President, George Timko at 226-7736.



Report from State Representative Mark Huntley

We have been back up to the state house for only a few short weeks but with the amount of work and roll calls it feels more like March (I assume, about the time you be reading this). It's interesting to write something now, when there may be a whole lot of changes that happen up here that I don't know about yet, right? I'm sure we'll have balanced the budget.

The issues on the table are many, complex and too much to get into on this update. I will be starting to write my "Huntley in the House" column shortly and will address specific bills and pending legislation through local papers-front porch forum-facebook-twitter etc.

My bailiwick is Transportation, which is certainly where I spend the most time and have the most familiarity. Although you can easily see how I've voted on all the issues by going online.

After two terms as member of the House of Representatives representing Cavendish and Weathersfield, it ceases to amaze me how humbling it is to walk through the doors of this beautiful building. It never gets old. The work is ample and hard, it takes a great deal of time, but it stands to be the most interesting work I have ever done. I am honored to serve you, always know that I am only a phone call or email away. I hope to hear from you soon and will see you at town meeting.

Be well.

Mark A. Huntley

Vermont State Representative

Cavendish/Weathersfield

802-236-6722

mhuntley@leg.state.vt.us

LIKE me on Facebook @ Mark Huntley State Representative/ Cavendish-Weathersfield

Black River Good Neighbor Services Inc.
37 B Main Street, Ludlow, Vermont 05149
Phone 1-802-228-3663 Fax 1802-228-5871
Email : brgns@tds.net

November 20, 2015

The Black River Good Neighbor Services, Inc. mission is to provide confidential temporary food, clothing and financial assistance to those in need to help them return to self-sufficiency. We serve Cavendish, Proctorsville, Ludlow, Mount Holly and Plymouth.

The last full year for which we can report is the year ending December 31, 2014. In that year we provided qualified Cavendish residents with 32 holiday baskets, serving 87 adults and 34 children. Each basket contained enough food for a full holiday dinner for the particular family, and included toys/gifts for the children. The estimated value of this program's service to your town was \$4,560.00.

In addition to the holiday basket program, in 2014 we provided qualified Cavendish residents with food shelf visits at an estimated value of \$24,824.00. We also distributed foods to individuals that qualify for the USDA food program. These individuals live on less than 185% of the federal poverty level. The government provides a couple items per month. With BRGNS subsidy we distribute twice a month to these households two full grocery bags including local eggs, fresh produce, meat or fish, often cheese with a value to your residents in 2014 of \$21,109.00. This food was largely purchased by us from the Vermont Foodbank or locally, or was donated to us through various groups and organizations.

Statistics for the entire area that we served during 2014 are as follows.

Estimated value of food shelf services = \$64,137.50

Estimated value of bi-monthly USDA food distribution = \$84,874.25

Estimated value of holiday baskets = \$15,040.00

The actual rental assistance was \$14,148.12

The actual utility assistance was \$4,567.67

The actual fuel assistance was \$11,024.34

Respectfully Submitted,

Audrey Bridge
Executive Director



BLACK RIVER GOOD NEIGHBOR SERVICES

Black River Valley Senior Center
10 High Street ~ Ludlow, Vermont 05149
Phone (802) 228-7421
Serving Ludlow, Cavendish, Plymouth, Andover, & Weston

Dear Selectmen,

The Black River Valley Senior Center is more than you can ever imagine it to be. We are an active senior center whose mission is to have a place where seniors and others can congregate and have a nutritious noontime meal and also provide a variety of other activities.

Our programs continue to promote successful aging and include exercise, cards and bingo, health care such as foot care, blood pressure and flu shots. We have a wheelchair to lend out as well as an exercise bike in our library. Other activities include music and weekly trips to local restaurants. This usually takes place on Tuesdays. There are speakers who give the seniors information on items such as taxes, health care, and legal matters.

In addition we deliver “Meals-On-Wheels” throughout the entire week to those who are homebound in the towns we serve. Our annual meal count is now around 15,000 or an average of about 65 meals daily. Our log book of attendees and our kitchen records indicate nearly 3,600 meals were served to Cavendish seniors during the 2014-2015 period.

We ask that the towns we serve to subsidize the costs of our meal program. For the past two years we have kept the cost of the “All you can eat Hot Lunch” to \$5.00 a meal. The actual cost is actually \$6.90 and continues to rise. With your help, along with generous donations, we can keep the seniors cost low.

We would appreciate and ask that the taxpayers of Cavendish support a \$1.00 per meal subsidy in the amount of \$3,600.

Yours truly,
B.R.V.S.C.

Richard B. North
Executive Director



**THE VERMONT CENTER FOR INDEPENDENT LIVING
TOWN OF CAVENDISH
SUMMARY REPORT**

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with significant disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Preliminary numbers for our FY'15 (10/2014-9/2015) show VCIL responded to over **2,250** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **313** individuals to help increase their independent living skills and **16** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **221** households with information on technical assistance and/or alternative funding for modifications; 68 of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **103** individuals with information on assistive technology; 42 of these individuals received funding to obtain adaptive equipment. **481** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont.

During FY '15, **2** residents of **Cavendish** received services from the following programs:

- Peer Advocacy Counseling Program (PAC)
- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at: 1-800-639-1522, or, visit our web site as www.vcil.org.

LPCTV 2015 Annual Report

LPCTV is an independent non profit community TV station and media organization serving the Black River Valley and Okemo Mountain region of Vermont. Our operations include running 2 community access cable TV channels to cable subscribers in Ludlow, Plymouth, Cavendish, & Mt. Holly. In addition to operating the 2 TV channels, LPCTV provides access to equipment, facilities, and training to community members & organizations for the purposes of producing media.

In FY15, we served more than 85 organizations and over 100 individuals with services related to media production and distribution. One of the more visible ways we serve community organizations is through our Digital Signage product, the Community Bulletin Board, which runs intermittently in between programs on both of our cable TV channels.

During FY15, we did the following:

- televised a total of 1,609 first-run (non repeat) programs. Of these, 576 were local & regional programs, produced in our local area. Another 448 came from our other locations in Vermont, including the Statehouse.
- televised 260 calendar announcements from 85 different organizations
- served approximately 20 organizations & 50 individuals through workshops, equipment & facility reservations.

In FY 15, LPCTV hired new staff:

- Fred Marin as Programming Coordinator
- Luke Chrisinger as Production Coordinator
- Ed McEneaney, part-time Field Producer & Production Associate

In addition to staffing changes, we continued with equipment upgrades in FY 15; most significantly, we placed an order for new servers for both master control (program playback) and video-on-demand (that equipment was installed early in FY16).

LPCTV's facility, located in the Ludlow Community Center complex, includes a TV & performance studio, editing stations, meeting area, and equipment storage areas. The multi-year construction project has one last remaining phase, which is contingent on fundraising. During the past year, the LPCTV Board of Directors updated the building plans and received a cost estimate for the remaining work from Wright Construction. A budget is now being prepared and a financing plan is being developed. The one area that was completed during the past year is the studio, which is the centerpiece to the facility. While it had been in use since 2013, the studio required lighting and acoustic improvements. Financed through a \$20,000 private donation, and grants from Okemo Community Challenge, and the Vermont Arts Council, that work was completed during FY 15. We now have a professional studio with a large green screen wall and encourage everyone in the community to help put this new space to use.

In early May, we held the 4th Annual Kentucky Derby Day fundraiser event at Willie Dunne's Grill at Okemo Valley Golf Course. The event raised \$5,000 for LPCTV and we are grateful for the opportunity provided to us by Okemo and Willie Dunne's. In addition to the Derby fundraiser, we also generated revenue through memberships and underwriting. Thank you to the members of LPCTV and the Towns of Ludlow, Plymouth, Cavendish, & Mt. Holly for their financial support. And thank you to our 2015 business underwriters: *Heritage Family Credit Union, Wright Construction, Okemo Mountain Resort, Vermont Properties & Development, Sam's Steakhouse, and Harry's Café*. We would also like to thank the numerous community members who have participated in LPCTV and to local cable subscribers for their ongoing support.

More information and reports, including the Annual Report, can be found on LPCTV's website or by request.

Home VISITING NURSE & HOSPICE OF VT AND NH
Home Health, Hospice and Maternal Child Health Services in Cavendish, VT

The Visiting Nurse & Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

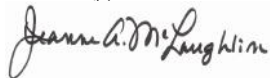
Between July 1, 2014 and June 30, 2015, VNH made 1,387 homecare visits to 52 Cavendish, VT residents. We provided approximately - \$43,420 in unreimbursed - or charity - care to Cavendish residents.

- **Home Health Care:** 881 home visits to 38 residents with short-term medical or physical needs.
- **Long-Term Care:** 109 home visits to 4 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Hospice Services:** 365 home visits to 12 residents who were in the final stages of their lives.
- **Maternal and Child Health Services:** 32 home visits to 6 residents for well-baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Cavendish's annual appropriation to the VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,



Jeanne McLaughlin,
President & CEO (1-888-300-8853)



Come home to excellent care.

Southeastern Vermont Community Action

Southeastern Vermont Community Action is the anti-poverty, community based, nonprofit organization serving Windham and Windsor counties since 1965.

Our mission is to enable people to cope with and reduce the hardships of poverty; create sustainable self-sufficiency; reduce the causes and move toward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Emergency Services (i.e., fuel/utility, housing and food assistance), Micro-Business Development, Individual Development Accounts, Tax Preparation, VT Health Connect Navigation, Thrift Stores and Textile Recycling.

In the community of Cavendish we have provided the following services during FY2015:

Weatherization: 4 homes (9 people) received weatherization services, valued at \$38,585

Emergency Heating Systems: 2 homes (3 people) received repairs or replacements at a cost of \$3,477

Tax Preparation: 2 households (2 people) received services and tax credits valued at \$213

Emergency Services: 18 households (43 people) received 132 services (including crisis intervention, financial counseling; nutrition education, referral to and assistance with accessing needed services), valued at \$959

Fuel/Utility Assistance: 9 households (31 people) received services valued at \$5,735

Housing & Other Support Services: 1 household (2 people) received housing and other support services valued at \$1,359

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private, and town funds allows us to not only maintain, but increase and improve service. We thank the residents of Cavendish for their continued support.

Stephen Geller, Executive Director
Southeastern Vermont Community Action (SEVCA)
91 Buck Drive
Westminster, VT 05158
(800) 464-9951 or (802) 722-4575
sevca@sevca.org
www.sevca.org





Serving Bennington, Windham and Windsor Counties
160 Benmont Ave., Suite 90 Bennington, VT 05201
802-772-7875 sleporati@svcoa.net rsvpvt.org

Cavendish Annual Town Report FY 2015

Green Mountain RSVP, part of the Corporation for National and Community Service-Senior Corps, is a nationwide program for people age 55 and older who want to contribute to their communities through volunteering. Volunteers donate their skills and knowledge, and provide meaningful services to programs and nonprofits in the local area. Green Mountain RSVP believes that our senior population is our most valuable asset in keeping our communities strong.

Green Mountain RSVP helps local non-profit and civic organizations by recruiting and matching volunteers to meet vital community needs. Our goal is to ensure that volunteers contribute their time and talents to programs that have a significant, positive impact on the quality of life in Windsor County. They address community concerns that are vital for our senior population and their neighbors they include: supporting Healthy Futures and Aging in Place through food pantry support, meal delivery, and transportation. In our companionship & wellness programs we offer 11 Bone Builder classes throughout Windsor County serving over 500 seniors around Southern Vermont.

Volunteers in Cavendish have served hours at area elementary schools, Springfield Hospital, senior centers, food pantries, thrift shops, Cavendish Community Library, and as Bone Builders class leaders, as well as supporting numerous other community priorities throughout Windsor County. Green Mountain RSVP volunteers from Windsor County generously donated over 4,846, with their value of their service to the community at \$106,176. For every \$1 dollar invested into RSVP, \$3 dollars are reinvested into the community. In Windsor, Windham, and Bennington Counties, we served 2,217 people in the community with food delivery, companionship, transportation, mentoring, tax assistance, and food pantry support. RSVP will continue to build programming around support of Aging in Place and Healthy Futures in Windsor County in the upcoming year. We always welcome new volunteers.

You are welcome to contact Corey Mitchell in our Windsor office at (802) 674-1742 or speak to me directly in the Bennington Office at (802) 772-7875. We are more than happy to attend a town meeting to discuss the changes in our program and answer any questions that you may have. Thank-you for your continued support.

Respectfully,

Sunny Leporati
Green Mountain RSVP Director
802.772.7875

Vital Statistics

2015 Births

Samantha Lou Girard – January 08
Seth Lee Muguira – April 27
Piper Eve Albershardt – May 29
Kinsley Ann Garceau – November 01
Brynlee Grace Farmer – December 03
Walter Michael Savoy – December 14
Reese Beverly Thomas – December 28

2015 Deaths

Milton A. Wilk – January 27
Richard Arthur Gilcris – February 14
Christine A. Walker – March 26
Francis Paul Coughlin – April 07
Betty Jane Gilcris – April 21
Janet Lee Balewicz – April 29
Mary E. Donahue – June 03
Arlene Annie Williams – June 08
Robert G. Lawrence – July 18
Alden R. Spurr, Jr. – September 22
Judith Gill Prescott – October 25
Margaret Ethel Sheehan – December 04
Kenneth Joseph Winot – December 22

2015 Civil Marriages

Monique Marie Bernacki & Jeremy Vinal Kenneson – January 05
Denise Gebroe & Nathan Marshall – April 25
Christopher David Blackmon & Debra Ann Mobilio – May 17
Amanda Rae Osborne & Alan Roy Snide – June 27
Elizabeth Erin Maloney & Dustin Alain LeBrun – July 25
Julie Lynn Flack & Craig Alan Herbert – July 30
Melissa Ann Baker & Rule Smith Blaise – August 15
Erika Charleen Willis & Russell Lorin Geoffrion – August 15
Terrence Dwight Bickhardt & Eileen Marie Menard – August 23
Cory Leroy Sweet & Desiree Garrow – September 05
Ivana Maria Campanella & Shelagh Ann Mulvaney – September 05
Davis Harper Albershardt & Kristen Elyse Rodriguez – October 20
Joshua Michael Clark & Amanda D. Temple – October 17
Adam Timko & Sally Greenberg – December 19

Cavendish Vermont Annual School District Meeting March 2, 2015

The legal voters of Cavendish Town School District met at the Cavendish Town Elementary School with 71 citizens present. Moderator Will Hunter called the meeting to order at 7:00 pm and explained that there are three warned meetings tonight; the first being the School District meeting and then, after a brief recess, the Town Meeting. A third Warning is to notify the voters that a Public Information Hearing is to take place in the multi-purpose room of the school immediately following the adjournment of the Annual Meeting of the Cavendish Town Elementary School District. The Moderator read aloud the Cavendish Town Elementary School District Warning in its entirety.

Article 1: To hear and act on the reports of the CTES District Directors for the school year ending June 30, 2014.

Motion: *George Timko moved to accept the reports of the Cavendish Town Elementary School District Directors. Richard Svec seconded the motion.*

Vote: Moderator Hunter called for a vote and announced that the ayes appear to have it, the ayes do have it and the motion has passed

Article 2: To see if the voters of Cavendish Town School District will authorize the Cavendish Town School District School Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided by in 16 V.S.A. § 562 (9).

Motion: *Rich Svec moved/Margo Caulfield seconded a motion to authorize the Cavendish Town School District School Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided by in 16 V.S.A. § 562 (9).*

Vote: Moderator Hunter called for a vote and announced that the ayes appear to have it, the ayes do have it and the motion has passed.

Article 3: To transaction any other business deemed proper when met, not involving the expenditure of school district funds or any other business acted upon in the preceding articles.

Richard Svec commented that he was disappointed to see that the Superintendent's Report, which includes special education and other important items, was done in a very terse, summary fashion. He said that he found it impossible to determine how much money is spent for special education as an example. Rich noted that, while the cost of education is going up, the amount of information that the taxpayers have about how it is being spent is going down and that he doesn't think that this is a good combination.

Peter Labelle said that he would like to elaborate on Rich Svec's comments. Peter said that he did an analysis on the Special Education account and that there is an increase of \$21,000 and there is absolutely nothing in this report to tell us what that increase is. He noted that it is a net increase between the special education revenue and special education expenses. Peter stated that he can't tell what it is and that he can't vote for it.

Michael Stack said that it is his understanding that, under Act 62, the State garnishes taxpayer's income to fund pre-school. When he enrolled his daughter to take advantage

of this free, taxpayer funded pre-school, he had to declare her as a student at CTES. He asked what the actual number of students who are enrolled at CTES is.

George Thomson explained that the reason that preschool children are added to the CTES budget is because they can be counted in the equalized pupil figure. He said that, for example, a child who attends preschool ten hours per week would equal a $\frac{1}{4}$ student. The State uses an equalized pupil number to determine the education tax funding formula. Mike asked how many whole bodies these numbers equate to. Linda Waite referred to the chart on page 113 of the Town and School Report. There are 17 students enrolled in Pre-K, currently 18. She noted that “enrollment” is the actual number of students calculated by the State. Linda pointed out that this is different from the “Annual Daily Membership” figure which is calculated each year around the 9th of October. This figure is an average of the number of children that you have in your school and the 18 preschool students are counted as a percentage of a full-time student. George said that there are 18 students in the preschool and 106 in CTES. Mike Stack asked what percentage of a pre-school student is counted as a student and Linda Waite replied .46%.

Mike Stack noted that, last year, he brought the issue of raises that are not tied to student performances and tied to collective bargaining agreements. He asked if that is the same this year. Linda Waite replied that the contract is the same as last year and that there is not an equation between evaluation and performance.

Will Hunter asked if anyone from the stage would like to respond to the comments and questions about Special Education and the budget increase questions asked. Linda Waite said she would be happy to respond but thought that Will would want her to wait until the informational meeting to answer these questions. Will Hunter asked the citizens present and the decision was made to address the questions at the informational meeting.

George Timko inquired as to why the Pre-K student number is not included in the total enrollment. He pointed out that, on the chart located on Page 113 of the Town Report, the total of 93 students does not include the 17 Pre-K students.

Linda Waite replied that this chart was sent from our office to the Town to be included in the book and, in translation between the central office and the town office, the 17 Pre-K students number was not included because of the way the chart was done. She stated that enrollment is defined as the actual number of students that you have in your school program so the actual total enrollment should include the number of Pre-K students.

Moderator Will Hunter asked if there was anything else to be brought up under Article 3. Hearing none he moved to Article 4.

Article 4: To adjourn

Mike Stack moved/Scott Ranney seconded a motion to adjourn the meeting. All voted in favor.

Respectfully submitted,

Diane M. McNamara (ss)

Diane M. McNamara, Town/School District Clerk

**WARNING
OF THE ANNUAL MEETING OF
CAVENDISH TOWN ELEMENTARY SCHOOL DISTRICT**

The legal voters of the Cavendish Town Elementary School District are hereby warned to meet in the Multi-Purpose room at the Cavendish Town Elementary School on Monday, February 29, 2016 at 7:00 p.m., to act on the following articles.

ARTICLE 1: To hear and act on the reports of the Cavendish Town Elementary School District Directors for the school year ending June 30, 2015.

ARTICLE 2: To see if the voters of said Cavendish Town School District will authorize the Cavendish Town School District School Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided by in 16 V.S.A. § 562 (9).

ARTICLE 3: To transact any other business deemed proper when met, not involving the expenditure of school district funds or any other business acted upon in the preceding articles.

ARTICLE 4: To adjourn.

Ballot Items

To vote on the following items by Australian ballot. Polls open on Tuesday, March 1, 2016 at 10:00 AM and close at 7:00 PM voting to take place at the Cavendish Town Elementary School Arts Center.

ARTICLE 5: To elect a Moderator.

ARTICLE 6: To elect three (3) Cavendish School Directors for the Cavendish Town Elementary School Board, for one year terms.

Eugene Bont

Barbara Dickey

Sharon Huntley

Fred Marin

Doug McBride

Eugene Bont
Barbara Dickey
Sharon B. Huntley
Fred Marin
Doug McBride

Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 19th day of January 2016.

Diane M. McNamara Clerk,
Diane McNamara
Cavendish Town Elementary School District

Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 20th day of January 2016.

**WARNING
CAVENDISH TOWN ELEMENTARY SCHOOL
DISTRICT**

The legal voters of the Cavendish Town Elementary School District are hereby warned to meet on **March 1, 2016**, to vote by Australian Ballot on the following article of business:

POLLING PLACE AND TIME:

**CAVENDISH TOWN ELEMENTARY SCHOOL
ARTS CENTER
10:00 A.M. THROUGH 7:00 P.M.**

ARTICLE 1: Shall the voters of the Cavendish Town Elementary School District approve the school board to expend **\$1,914,620.00**, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of **\$15,266.33** per equalized pupil. This projected spending per pupil is 3.3% lower than spending for the current year.

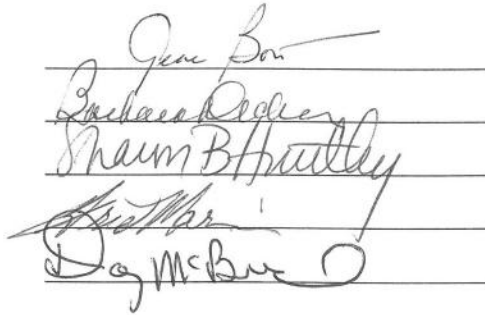
Eugene Bont

Barbara Dickey

Sharon Huntley

Fred Marin

Doug McBride



Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 19th day of January 2016.



Clerk,

Diane McNamara

Cavendish Town Elementary School District

Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 20th day of January 2016.

WARNING
PUBLIC INFORMATION HEARING
CAVENDISH TOWN ELEMENTARY SCHOOL DISTRICT

The legal voters of the Cavendish Town Elementary School District are hereby warned to meet in the Muti-Purpose room at the Cavendish Town Elementary School in Proctorsville on **Monday, February 29, 2016**, at 7:00 p.m. for a Public Information Hearing on the Proposed Budget for 2016-2017.

(Hearing will take place immediately following adjournment of the Annual Meeting of said Cavendish Town Elementary School District).

Eugene Bont

Eugene Bont

Barbara Dickey

Barbara Dickey

Sharon Huntley

Sharon B. Huntley

Fred Marin

Fred Marin

Doug McBride

Doug McBride

Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 19th day of January 2016.

Diane M. McNamara

Clerk,

Diane McNamara

Cavendish Town Elementary School District

Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 20th day of January 2016.

SCHOOL - SPECIAL FUNDS

Wheeler Fund (People's United Bank)	
CD Renewed August 28, 2015	9,000
Savings Account Balance July 1, 2014	5,801
Deposits	2,184
Withdrawals	0
Interest Earned	24
Savings Account Balance June 30, 2015	7,986
Fund Balance June 30, 2015	16,986
Only interest from this fund may be spent for purposes beneficial to the entire student body. Original fund started at \$5,913.75, which cannot be used.	

Proctor Trust Fund (People's United Bank)	
CD Balance	13,139
Savings Account Balance	868
Total Assets June 30, 2015	14,054
Total Assets July 1, 2014	13,961
Total Assets June 30, 2015	14,054
Increase (Interest Earned)	46
Generally the trustees may only distribute interest from this fund, but they have discretion to distribute principal. Original fund started at \$5,000, which cannot be used.	

White Trust Fund (Trust Company of Vermont)	
Total Assets July 1, 2014	92,983
Total Assets June 30, 2015	93,196
Increase	213
Dividend Income	1,625
Trust Co. Fees	940
Distribution to C.T.E.S.	2,184
Only interest from this fund may be used for aid and support of the school. Original fund started at \$25,000.	

Other Special Funds	Balance 06/30/15
Vera Stillwell Ski Scholarship	556
CTES Library Fund (Building for Books)	
Checking Account	385
Certificate of Deposit	32,170
Activities Account	2,415
Booster Athletic Fund	154
PTA Account	3,843
CTES Instrument Fund	1,973

Hot Lunch Program Report

July 1, 2014 to June 30, 2015

Account Balance July 1, 2014	226
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Receipts:

Income from Meals	13,954
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Interest Earned	0
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Total Receipts	13,954
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Disbursements:

C.T.E.S. Monthly Transfers	13,749
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Bank Fee	0
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Total Disbursements	13,749
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Receipt Less Disbursements	205
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Account Balance June 30, 2015	226
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CTES kindergarten mathematicians celebrate the 100th day of school

CAVENDISH TOWN ELEM SCHOOL	Budget	Actual	Budget	Prop. Budget
Account Name	FY-15	FY-15	FY-16	FY-17
REVENUES				
GENERAL FUND RESERVE	35,000.00	0	70,000.00	20,000.00
INTEREST BERKSHIRE NOW MM	150	89.09	150	100
DAILY SALES-CHILD	16,600.00	11,803.17	16,600.00	12,000.00
DAILY SALES ADULTS	3,000.00	1,592.12	3,000.00	1,600.00
ALA CART SALES	800	558.84	800	600
MISC HOT LUNCH REVENUE	0	1,335.75	0	1,300.00
REIMBURSEMENT FROM CAES	0	13,412.75	0	13,800.00
TRANSPORTATION GRANT	12,265.00	12,243.00	6,319.00	15,154.00
SMALL SCHOOLS GRANT	27,500.00	62,766.00	51,370.00	48,000.00
SPEC ED MAIN STREAM	34,517.00	34,517.00	34,115.00	36,737.00
SPEC ED REIMB	69,719.00	78,015.00	122,544.00	149,683.00
EDUCATION SPEND REVENUE	1,492,997.00	1,457,731.00	1,520,024.00	1,525,106.00
TUITION	0	24,522.00	30,000.00	26,000.00
HOT LUNCH/STATE MATCH	850	780	850	800
FRESH FRUITS AND VEGETABL	0	6,427.31	0	0
FEDERAL REIMB/HOT LUNCH	19,100.00	31,299.30	21,000.00	32,000.00
FEDERAL REIMB/BREAKFAST	4,500.00	8,071.46	4,500.00	8,100.00
FEDERAL FOOD COMMODITIES	3,385.00	2,944.67	0	0
EEE (103) fund transfer	0	24,460.23	0	0
ALLOWABLE TUITION	0	941	0	0
MEDICAID/IEP	7,200.00	11,312.01	7,200.00	10,000.00
REIMBURSEMENT - MAC(EOSDT	0	3,603.31	0	0
E-RATE REIMBURSE	0	4,851.94	0	0
MISCELLANEOUS RECEIPTS	0	3,594.66	1,500.00	1,500.00
EEE BLOCK GRANT	12,283.00	12,652.00	10,208.00	12,140.00
Total Revenues	1,739,866.00	1,809,523.61	1,900,180.00	1,914,620.00
TECHNOLOGY				
TECHNOLOGY ASSESSMENT	12,500.00	14,404.48	15,873.00	17,446.00
HOSTING/ARCHIVING	2,450.00	3,250.27	450	450
REPAIRS AND MAINTENANCE	1,650.00	1,669.95	1,650.00	1,650.00
PURCHASED SERVICES	1,440.00	0	0	0
COMPUTER TECH SUPPLIES	1,900.00	1,053.60	1,900.00	1,900.00
COMPUTER TECH SOFTWARE	3,850.00	1,000.00	3,850.00	2,950.00
COMPUTER TECH EQUIPMENT	2,500.00	2,034.96	7,500.00	7,500.00
LEASE ON EQUIPMENT	19,932.00	19,931.18	19,932.00	19,758.00
Total Technology	46,222.00	43,344.44	51,155.00	51,654.00
ALT. SERVICES/PLAN ROOM				
ALTERNATIVE PROGRAM	17,039.00	19,012.40	16,820.00	16,820.00
SUBSTITUTE	0	240	500	500
125 Plan	675	749.91	675	675
FICA/MEDI	1,303.00	1,454.48	1,325.00	1,325.00
MUNICIPAL RETIREMENT	873	1,021.91	904	925
WORKER'S COMPENSATIOIN	97	86.46	99	99
UNEMPLOYMENT	0	179.44	181	165
TUITION	500	0	250	0
FLEX FEE	0	0	16	16
MILEAGE	0	12.82	0	0

CAVENDISH TOWN ELEM SCHOOL	Budget	Actual	Budget	Prop. Budget
Account Name	FY-15	FY-15	FY-16	FY-17
SUPPLIES	0	66.51	0	0
MANIPULATIVES	100	0	100	100
Total Alt Services/Plan Rm	20,587.00	22,823.93	20,870.00	20,625.00
ART				
REGULAR SALARY (ART) .2 FTE	10,574.00	10,849.95	10,850.00	10,850.00
HEALTH INSURANCE	100	100	100	100
SOCIAL SECURITY	809	901.12	830	830
GROUP DISABILITY	0	27.72	28	28
WORKER'S COMP	61	53.58	62	62
UNEMPLOYMENT	0	170.4	170	155
TUITION REIMBURSEMENT	343	125	380	0
SUPPLIES	750	1,007.54	800	1,600.00
Total Art	12,637.00	13,235.31	13,220.00	13,625.00
MUSIC				
REGULAR SALARIES (MUSIC) .4 FTE	17,516.00	17,515.97	17,516.00	23,355.00
HEALTH INSURANCE	2,403.00	1,982.42	2,511.00	2,511.00
SOCIAL SECURITY	1,340.00	1,340.04	1,340.00	1,787.00
GROUP DISABILITY	0	51.29	45	60
WORKER'S COMP	100	88.69	100	133
UNEMPLOYMENT	0	170.4	170	155
TUITION REIMBURSEMENT	515	195	356	0
REPAIRS TO INSTRUMENTS	350	395	350	200
SUPPLIES	530	946.48	50	904
MANIPULATIVES	256	172.76	468	168
Total Music	23,010.00	22,858.05	22,906.00	29,273.00
PHYSICAL ED				
REGULAR SALARY .4 FTE	22,192.00	18,081.97	18,082.00	18,082.00
COACHES/REFEREES	1,312.00	0	0	0
HEALTH INSURANCE	200	150	200	200
SOCIAL SECURITY	1,698.00	1,383.20	1,383.00	1,383.00
GROUP DISABILITY	0	47.58	46	46
WORKER'S COMP	126	112.33	103	103
UNEMPLOYMENT	0	170.4	170	155
TUITION REIMBURSEMENT	686	169	475	0
SUPPLIES	250	327.08	408	466
MANIPULATIVES	200	0	0	0
Total Physical Ed	26,664.00	20,441.56	20,867.00	20,435.00
SPECIAL ED				
REGULAR SALARY (SPC EDU)	75,241.00	75,240.90	0	0
EXTENDED YEAR SERVICES	0	2,374.26	0	0
INSTR. ASSISTANT	4,574.00	3,976.03	35,754.00	75,501.00
MEDICAID SECRETARY	5,198.00	394.37	5,866.00	5,866.00
SPED SEC.	0	3,295.30	0	0
CAES - MEDICAID SALARY	0	11,241.00	0	0
SUBSTITUTES	0	1,470.00	600	600
HEALTH INSURANCE	17,940.00	18,488.64	0	0
125 PLAN	353	0	1,665.00	2,965.00

CAVENDISH TOWN ELEM SCHOOL	Budget	Actual	Budget	Prop. Budget
Account Name	FY-15	FY-15	FY-16	FY-17
SOCIAL SECURITY	6,501.00	6,242.41	3,230.00	6,270.00
CAES - MEDICAID FICA	0	849.12	0	0
DISABILITY - LTD	0	191.88	0	0
MUNICIPAL RETIREMENT	500	989.56	2,237.00	4,475.00
WORKER'S COMPENSATIION	485	601.63	241	464
WORKER'S COMP (MED. SEC.)	0	0.76	0	0
UNEMPLOYMENT	0	340.8	864	708
TUITION REIMBURSEMENT	1,951.00	1,610.52	576	965
FLEX FEE	0	0	40	76
EXTENDED YEAR SERVICES	1,000.00	0	0	0
SPECIAL ED ASSESSMENT	0	0	209,330.00	210,967.00
SPED MILEAGE	0	15	0	0
SUPPLIES	429	837.5	0	0
BOOKS	300	172.06	0	0
MANIPULATIVES	429	0	0	0
SPECIAL ED SOFTWARE	258	407.5	0	0
Total Special Ed	115,159.00	128,739.24	260,403.00	308,857.00
SPED EXTRAORDINARY				
SPEC. ED AID	34,354.00	31,166.03	0	0
SUBSTITUTES	0	2,530.00	0	0
125 PLAN	1,150.00	2,454.62	0	0
SOC. SEC.	2,625.00	2,385.04	0	0
MUNICIPAL RETIREMENT	1,759.00	1,577.91	0	0
WORKER'S COMPENSATION	195	1.23	0	0
UNEMPLOYMENT	0	340.8	0	0
TUITION REIMBURSEMENT	915	65	0	0
Total SPED Extraordinary	40,998.00	40,520.63	0	0
LITERACY SERVICES				
FICA TITLE 1	11,520.00	4,086.00	0	0
TUITION REIMBURSEMENT	1,716.00	0	0	0
TITLE I SUPPLIES	55	0	65	55
TITLE I BOOKS	380	0	456	1,035.00
Total Literacy Services	13,671.00	4,086.00	521	1,090.00
SPED CONTRACT SVCS				
SPEECH	0	538.79	0	0
TESTING, PSYCS, ETC.	1,500.00	231.52	0	0
SPED COUNSELING	5,800.00	2,751.22	0	0
Total SPED Contract Services	7,300.00	3,521.53	0	0
GUIDANCE				
REG SALARY (GUIDANCE) .8 FTE	18,695.00	18,695.08	18,695.00	37,391.00
HEALTH INSURANCE	0	0	200	400
SOCIAL SECURITY	1,430.00	1,430.16	1,430.00	2,860.00
GROUP DISABILITY	0	47.64	48	96
WORKER'S COMP	107	93.64	107	213
UNEMPLOYMENT	0	170.4	170	310
TUITION REIMBURSEMENT	0	0	754	0
STUDENT SUPPORT SERV.	13,707.00	18,851.70	13,981.00	14,331.00

CAVENDISH TOWN ELEM SCHOOL	Budget	Actual	Budget	Prop. Budget
Account Name	FY-15	FY-15	FY-16	FY-17
SUPPLIES	150	39.99	150	150
MANIPULATIVES	1,105.00	0	0	0
Total Guidance	35,194.00	39,328.61	35,535.00	55,751.00
NURSE/INST				
REG SALARIES (NURSE) .4 FTE	36,606.00	36,605.81	25,840.00	16,123.00
SUBSTITUTES	0	1,050.00	530	530
HEALTH INSURANCE-NURSE	425	425	300	200
FICA TAXES	2,800.00	2,871.29	2,017.00	1,274.00
GROUP DISABILITY	0	93.36	66	41
WORKER'S COMP	209	185.67	150	95
UNEMPLOYMENT	0	170.4	182	165
TUITION REIMBURSEMENT	1,459.00	0	1,131.00	0
FLEX FEE	0	0	18	18
SUPPLIES	960	463.72	1,000.00	800
BOOKS	0	0	31	0
SOFTWARE	0	464	0	0
Total Nurse/Instr	42,459.00	42,329.25	31,265.00	19,246.00
PROF DEVELOPMENT				
Course Reimbursement	0	0	0	9,000.00
Total Prof Development	0	0	0	9,000.00
EDUCATIONAL MEDIA				
TUITION REIMBURSEMENT	684	670	754	770
PRINTED MATERIALS	75	90	150	100
SUPPLIES	175	229.55	300	410
BOOKS	800	662.34	800	800
LIBRARY TECHNOLOGY	0	70.17	0	0
Total Educational Media	1,734.00	1,722.06	2,004.00	2,080.00
BOARD OF EDUCATION				
REGULAR SALARY (SCH BRD)	1,250.00	1,250.00	1,250.00	1,250.00
SECRETARIAL SALARY	1,176.00	1,000.00	1,200.00	1,200.00
SOCIAL SECURITY	186	172.15	92	92
WORKER'S COMP	7	5.88	7	7
UNEMPLOYMENT COMP	2,161.00	25.04	25	23
CONFERENCE EXPENSE	100	85	100	100
PROF/SERV/LEGAL FEES	3,000.00	4,875.20	2,000.00	2,000.00
BACKGROUND CHECKS	200	0	100	100
CONTINGENCY FUND	10,000.00	0	24,573.00	46,000.00
BOND PREMIUM	375	0	0	0
ADVERTISING	1,800.00	2,049.91	2,500.00	2,500.00
SUPPLIES	100	367.93	100	350
DUES AND FEES	1,050.00	969.18	1,050.00	1,000.00
Total Board of Ed	21,405.00	10,800.29	32,997.00	54,622.00
SUPERVISORY UNION				
SU ASSESSMENT	82,928.00	82,930.00	86,992.00	88,568.00
SU ASSESSMENT-SPECIAL ED	20,859.00	22,753.06	0	0
Total Supervisory Union Assess	103,787.00	105,683.06	86,992.00	88,568.00

CAVENDISH TOWN ELEM SCHOOL	Budget	Actual	Budget	Prop. Budget
Account Name	FY-15	FY-15	FY-16	FY-17
PRINCIPAL'S OFFICE				
REGULAR SALARY (PRINC. OFF.)	82,094.00	85,153.98	85,000.00	85,000.00
ADMINISTRATIVE ASST SALARY	29,257.00	29,987.88	29,988.00	33,047.00
OFFICE SUBSTITUTE	0	125	125	125
HEALTH INSURANCE	13,883.00	13,882.88	14,485.00	15,590.00
125 PLAN FEE	0	240	0	0
SOCIAL SECURITY	6,280.00	6,249.97	6,503.00	6,503.00
SOCIAL SECURITY SECRETARY	2,238.00	2,293.98	2,303.00	2,538.00
GROUP DISABILITY	0	216.72	217	217
MUNICIPAL RETIREMENT	1,499.00	1,536.86	1,612.00	1,694.00
WORKER'S COMP	635	562.87	656	674
UNEMPLOYMENT	0	340.8	343	313
TUITION/CONFERENCE	1,716.00	247	1,886.00	1,925.00
DISABILITY INSURANCE	350	0	0	0
FLEX BENEFIT FEE	209	0	18	18
POSTAGE	1,800.00	962.67	1,200.00	1,200.00
TRAVEL REIMBURSEMENT	1,500.00	1,047.64	1,500.00	1,500.00
TECH SUPPORT STUDENT DATA	265	0	0	0
SUPPLIES	400	530.91	1,200.00	1,000.00
DUES AND MEMBERSHIPS	0	605	0	0
Total Principal's Office	142,126.00	143,984.16	147,036.00	151,344.00
FINANCIAL SERVICES				
WORKER'S COMP	0	0.95	0	0
POSTAGE	0	382	0	0
Total Financial Services	0	382.95	0	0
OPERATIONS & MAINT				
REGULAR SALARY(OPER PLNT)	68,673.00	62,337.68	60,324.00	51,316.00
RUBBISH REMOVAL	2,600.00	2,000.00	2,600.00	2,600.00
CUSTODIAL SUBSTITUTE	0	3,618.56	220	220
HEALTH INSURANCE	17,940.00	16,445.33	18,747.00	500
125 PLAN	1,300.00	1,145.15	1,300.00	1,300.00
SOCIAL SECURITY	5,254.00	4,986.30	4,631.00	3,926.00
FICA-RUBBISH REMOVAL	199	0	199	199
MUNICIPAL EMPL RETIREMENT	1,991.00	2,106.67	2,140.00	1,452.00
WORKER'S COMP	3,336.00	3,032.64	2,955.00	2,523.00
UNEMPLOYMENT	0	511.2	516	418
FLEX FEE	0	0	54	54
WATER/SEWER	7,000.00	6,764.55	7,000.00	7,000.00
GENERAL MAINTENANCE	3,200.00	3,958.90	3,600.00	4,350.00
REPAIRS	5,500.00	1,802.51	6,000.00	5,000.00
EQUIPMENT-UNPLANNED	0	400.87	0	0
PROPERTY/LIABILITY INS	8,142.00	8,756.00	8,500.00	9,000.00
TELEPHONE/INTERNET	1,500.00	6,849.07	3,000.00	3,000.00
TRAVEL	400	171.49	350	300
SUPPLIES	9,000.00	7,763.38	9,900.00	9,000.00
ELECTRICITY	21,000.00	19,056.25	20,000.00	21,000.00
FUEL OIL	24,640.00	29,234.21	25,000.00	20,000.00
Total Operations & Maint	181,675.00	180,940.76	177,036.00	143,158.00

CAVENDISH TOWN ELEM SCHOOL	Budget	Actual	Budget	Prop. Budget
Account Name	FY-15	FY-15	FY-16	FY-17
TRANSPORTATION				
REGULAR SALARY (TRANSPORT.)	10,826.00	10,781.52	10,338.00	13,600.00
CROSSING GUARD	2,705.00	3,608.63	2,705.00	2,705.00
FIELD TRIPS-BUS DRIVERS	1,500.00	1,059.96	750	0
SUBSTITUTE SALARIES	400	908.34	75	825
125 PLAN	650	665	650	650
SOCIAL SECURITY	828	1,251.37	854	1,103.00
FICA-CROSSING GUARD	207	0	207	207
MUNICIPAL RETIREMENT	120	193.96	0	748
WORKER'S COMP	571	-79.51	585	723
UNEMPLOYMENT	0	170.4	230	107
BUS DRIVER'S CLINICS	100	0	100	100
PHYSICALS/DRUG TESTING	500	583.98	400	500
FLEX FEE	0	0	18	18
PURCHASED BUS SERVICES	0	1,531.62	0	0
REPAIRS/MAINTENANCE	7,000.00	3,767.89	6,000.00	6,000.00
VEHICLE INSURANCE	418	360	0	375
TRAVEL	300	248.02	200	200
SUPPLIES	100	78.65	100	300
DIESEL FUEL	7,500.00	11,989.70	7,500.00	7,500.00
Total Transportation	33,725.00	37,119.53	30,712.00	35,661.00
HOT LUNCH PROGRAM				
REGULAR SALARY (HOT LUNCH)	21,780.00	22,225.93	20,546.00	21,068.00
KITCHEN HELP	10,441.00	11,971.48	9,506.00	9,506.00
KITCHEN SUBSTITUTE	0	1,120.00	350	350
125 PLAN	1,300.00	1,330.85	1,300.00	1,300.00
SOCIAL SECURITY	2,465.00	2,616.11	2,326.00	2,366.00
MUNICIPAL RETIREMENT	1,116.00	1,194.64	1,104.00	1,159.00
WORKER'S COMP	1,360.00	468.73	1,283.00	1,305.00
UNEMPLOYMENT	0	331.8	355	317
CONFERENCE EXPENSE	0	0	100	100
FLEX FEE	0	0	36	36
REPAIRS	0	0	150	150
MILEAGE	125	65.86	125	125
SUPPLIES	1,000.00	717.29	1,000.00	800
COMMODITIES	250	2,944.67	0	0
BOTTLED GAS	1,600.00	1,056.29	1,600.00	1,200.00
FOOD	18,000.00	21,573.04	18,000.00	21,000.00
FRESH FRUITS AND VEG. PROG	0	544.2	0	0
Total Hot Lunch Prog	59,437.00	68,160.89	57,781.00	60,782.00
DEBT SERVICE				
INTEREST ON SCHOOL BOND	34,811.00	32,199.99	31,771.00	28,648.00
PRINCIPAL ON BOND	70,000.00	70,000.00	70,000.00	70,000.00
Total Debt Service	104,811.00	102,199.99	101,771.00	98,648.00
EEE SPECIAL ED				
EEE- PARA SALARY	0	7,761.19	12,776.00	0
EEE - SUBSTITUTE	0	1,205.00	0	0

CAVENDISH TOWN ELEM SCHOOL	Budget	Actual	Budget	Prop. Budget
Account Name	FY-15	FY-15	FY-16	FY-17
EEE- FLEX	0	0	650	0
EEE - FICA	0	679.83	977	0
EEE - WORKERS COMP	0	0	73	0
EEE- UNEMPLOYMENT	0	0	170	0
FLEX FEE	0	0	18	0
EEE EXPENSE	0	0	0	0
Total EEE Special Ed	0	9,646.02	14,664.00	0
EEE SPEC ED - DISTRICT				
EEE EXPENSES	31,765.00	38,103.06	34,364.00	31,399.00
COLLABORATIVE	64,926.00	62,086.91	65,747.00	67,113.00
EEE SPEECH	0	909.64	0	0
PT SERVICES	0	4,772.23	0	0
TUITION	0	1,829.11	0	0
EEE SUPPLIES	0	5.76	0	0
Total Special Ed - District	96,691.00	107,706.71	100,111.00	98,512.00
REGULAR INSTRUCTION				
REGULAR SALARIES-REG INST	406,279.00	407,812.03	452,529.00	412,485.00
ASSISTANT -Regular Ed	43,403.00	62,590.23	59,109.00	59,109.00
KINDER CAMP	700	569.57	750	750
TUTORING	0	1,650.00	0	0
MORNING DUTY	0	2,510.23	2,583.00	2,583.00
SUBSTITUTE SALARIES	10,000.00	7,248.40	6,500.00	6,500.00
RETIREMENT PAYROLL	0	4,800.00	0	4,800.00
HEALTH INSURANCE	68,204.00	68,407.79	85,213.00	84,454.00
125 PLAN	1,725.00	2,167.64	2,378.00	2,378.00
SOCIAL SECURITY	34,400.00	36,869.22	39,835.00	36,077.00
SOC.SEC ASSISTANTS	0	31.36	0	0
GROUP DISABILITY	0	1,027.20	1,137.00	1,039.00
MUN RET	2,224.00	3,580.97	3,316.00	3,251.00
WORKER'S COMP	2,563.00	2,275.77	3,062.00	2,688.00
UNEMPLOYMENT	0	1,682.72	2,460.00	1,675.00
TUITION REIMBURSEMENT	11,446.00	2,158.51	7,133.00	0
PROF. DEV. ASSISTANTS	0	0	999	1,585.00
FLEX FEE	0	0	93	36
504-CONTRACTED SERVICES	0	730	0	1,000.00
ACTIVITY STIPENDS	6,349.00	3,499.00	4,700.00	3,450.00
INSTRUCT PROGRAM IMPR	0	0	650	650
AFTER SCHOOL PROGRAM	0	4,112.01	0	5,000.00
REPAIRS/MAINTENANCE	4,520.00	4,126.80	5,100.00	5,100.00
MILEAGE	0	0	100	0
SUPPLIES	16,585.00	14,211.47	13,986.00	16,479.00
BOOKS	1,734.00	1,820.87	701	600
MANIPULATIVES	212	229.33	0	0
FURNITURE/FIXTURES	230	689.36	0	0
Total Regular Instruction	610,574.00	634,800.48	692,334.00	651,689.00
TOTAL EXPENDITURES	1,739,866.00	1,784,375.45	1,900,180.00	1,914,620.00

CAVENDISH TOWN ELEM SCHOOL	Budget	Actual	Budget	Prop. Budget
Account Name	FY-15	FY-15	FY-16	FY-17
Total Fund 100 ELEMENTARY	0	25,148.16	0	0
CAVENDISH TOWN SCHOOL DISTRICT BUDGET SUMMARY				
REGULAR INSTRUCTION	610,574.00	634,800.48	692,334.00	651,689.00
TECHNOLOGY	46,222.00	43,344.44	51,155.00	51,654.00
ALTERNATIVE SERVICES	20,587.00	22,823.93	20,870.00	20,625.00
ART	12,637.00	13,235.31	13,220.00	13,625.00
MUSIC	23,010.00	22,858.05	22,906.00	29,273.00
PHYSICAL EDUCATION	26,664.00	20,441.56	20,867.00	20,435.00
SPECIAL EDUCATION	115,159.00	128,739.24	260,403.00	308,857.00
SP ED EXTRAORDINARY	40,998.00	40,520.63	0	0
SPECIAL ED CONTRACT SERV	7,300.00	3,521.53	0	0
GUIDANCE	35,194.00	39,328.61	35,535.00	55,751.00
LITERACY SERVICES	13,671.00	4,086.00	521	1,090.00
NURSE	42,459.00	42,329.25	31,265.00	19,246.00
PROF DEVELOPMENT	0	0	0	9,000.00
EDUCATIONAL MEDIA	1,734.00	1,722.06	2,004.00	2,080.00
BOARD OF EDUCATION	21,405.00	10,800.29	32,997.00	54,622.00
SUPERVISORY UNION ASSESSM	103,787.00	105,683.06	86,992.00	88,568.00
PRINCIPAL'S OFFICE	142,126.00	143,984.16	147,036.00	151,344.00
FINANCIAL SERVICES	0	382.95	0	0
OPER & MAINT PLANT/GROUND	181,675.00	180,940.76	177,036.00	143,158.00
TRANSPORTATION	33,725.00	37,119.53	30,712.00	35,661.00
HOT LUNCH PROGRAM	59,437.00	68,160.89	57,781.00	60,782.00
DEBT SERVICE	104,811.00	102,199.99	101,771.00	98,648.00
EEE SPECIAL ED	0	9,646.02	14,664.00	0
EEE SPECIAL ED -DISTRICT	96,691.00	107,706.71	100,111.00	98,512.00
TOTAL EXPENDITURES	1,739,866.00	1,784,375.45	1,900,180.00	1,914,620.00

AMOUNT TO BE VOTED ON - March 1, 2016

Elementary School	\$ 1,816,108.
Com. Collaborative Pre-School	\$ 67,113.
EEE	<u>\$ 31,399.</u>

Total Amount to be voted	\$ 1,914,620.
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Bruce Williams
Superintendent

Linda Waite
Associate Superintendent

Chris Adams
Director of Financial Operations

Mary Barton
Director of Student Services

January 13, 2016

School Board of Directors
Cavendish Town Elementary School
Cavendish, VT 05142

Re: Annual Certified Public Audit

The annual audit report and financial statements for the year ended June 30, 2015 have been completed by RHR Smith & Company, CPA's. The report is available online or by contacting the Two Rivers Supervisory Union office.

The annual audit report for the first year for Two Rivers Supervisory Union is also available online or at the Two Rivers Supervisory Union office.

Sincerely,

A handwritten signature in dark ink, appearing to read "Bruce Williams", is written over a light-colored background.

Bruce Williams, Superintendent

Two Rivers Supervisory Union 609 Vt Rte 103, Ludlow, Vermont 05149
Telephone: 802.875.3365



FanS students help Mrs. Svec to celebrate her retirement

Cavendish Town School District General Obligation Bond
\$1,400,000 for 20 years

<u>Date</u>	Loan <u>Principal</u>	Loan <u>Coupon</u>	<u>Interest</u>	<u>P & I</u>	Annual <u>P & I</u>
12/01/10	70,000.00	3.6500%	23,674.00	93,674.00	117,348.00
06/01/11			22,396.50	22,396.50	
12/01/11	70,000.00	3.8600%	22,396.50	92,396.50	114,793.00
06/01/12			21,045.50	21,045.50	
12/01/12	70,000.00	4.0600%	21,045.50	91,045.50	112,091.00
06/01/13			19,624.50	19,624.50	
12/01/13	70,000.00	4.1900%	19,624.50	89,624.50	109,249.00
06/01/14			18,158.00	18,158.00	
12/01/14	70,000.00	4.3000%	18,158.00	88,158.00	106,316.00
06/01/15			16,653.00	16,653.00	
12/01/15	70,000.00	4.4100%	16,653.00	86,653.00	103,306.00
06/01/16			15,109.50	15,109.50	
12/01/16	70,000.00	4.4900%	15,109.50	85,109.50	100,219.00
06/01/17			13,538.00	13,538.00	
12/01/17	70,000.00	4.5700%	13,538.00	83,538.00	97,076.00
06/01/18			11,938.50	11,938.50	
12/01/18	70,000.00	4.6500%	11,938.50	81,938.50	93,877.00
06/01/19			10,311.00	10,311.00	
12/01/19	70,000.00	4.7300%	10,311.00	80,311.00	90,622.00
06/01/20			8,655.50	8,655.50	
12/01/20	70,000.00	4.8000%	8,655.50	78,655.50	87,311.00
06/01/21			6,975.50	6,975.50	
12/01/21	70,000.00	4.8700%	6,975.50	76,975.50	83,951.00
06/01/22			5,271.00	5,271.00	
12/01/22	70,000.00	4.9500%	5,271.00	75,271.00	80,542.00
06/01/23			3,538.50	3,538.50	
12/01/23	70,000.00	5.0200%	3,538.50	75,538.50	77,077.00
06/01/24			1,781.50	1,781.50	
12/01/24	<u>70,000.00</u>	5.0900%	<u>1,781.50</u>	<u>71,781.50</u>	<u>73,563.00</u>
	1,400,000.00		688,319.72	2,088,319.72	2,088,319.72

Cavendish Town School District

Explanation of the Proposed 2016-17 Budget

Once again, the School Board and Administration have worked hard to prepare a budget for FY'17 that is fiscally responsible, yet provides the children of Cavendish with a high quality education.

This year, the Vermont Legislature, in an attempt to “hold down property taxes,” (as required by Act 46), imposed an “allowable growth percentage cap” on school districts. We are pleased that the CTES proposed budget for FY'17 is well below the 1.78% cap. The increase in the Education Spending Revenue (the amount to be raised by taxes), has increased by \$5,082 or .33%. Because our equalized pupils number is a little larger and because the net increase in money to be raised by taxes is small, we are pleased to report that as of this writing, the net effect on the tax rate will be a decrease of approximately \$.05. If the legislature makes any changes in the formula, this might change slightly.

The budget for a school is complex and often difficult to predict and to comprehend. We hope the explanations offered below will help you to understand the intricacies of the proposed budget. If you have any questions at any time, please feel free to talk with any of the School Board members or the Principal.

General comments for ALL categories:

~ Salaries in all categories – All salaries in the FY '17 proposed budget are level funded at the ACTUAL FY '15 rate. Both the teachers and the support staff are in the negotiation process for their new agreement for the 2016-17 year. At the time of budget development there was no new agreement.

~ Substitutes - The line item for substitutes in regular education is for substitutes for all professional teaching staff members (including art, P.E., music). Substitutes for support staff are now listed in the specific categories.

~ Health Insurance - Projection is for a 7.9% increase reflected for all staff members eligible for insurance. Staff members pay 15% of the premiums for insurance. Those not taking insurance receive \$500 in lieu of insurance. Insurance payments are prorated for all part time eligible employees.

~ Flex Fee - The Flex Fee is a management fee assessed for participation in the Flex Benefits Plan.

~ Flex Benefits Plan - This is payment to all support staff members in lieu of insurance, per their contract. The money is deposited into a 125 Flexible Benefits plan to offset the cost of allowed medical expenses. Full-time employees receive \$750 per year. The amount is prorated for part time employees.

~ Municipal Retirement - We are required to pay municipal retirement on all full time non-teaching employees. The rate is 5.5% which is a slight increase over the current year.

~ Workers Comp - We have level funded WC for all categories at the current rate.

~ Unemployment Comp. - Unemployment costs are listed in each category. This anticipated cost is slightly lower than the current year.

~ Tuition Reimbursement - Per the Teachers Master Contract, all professional staff are allowed to spend an amount equivalent to one, three credit course at UVM. This benefit is prorated for part time eligible employees. The agreement calls for a “cap” of \$9,000 for

the teachers as a group, so the tuition reimbursement lines in individual categories is 0 and there is one new line item of \$9,000. Full time paraprofessionals are allowed up to \$750 for professional development.

~ Supplies, Materials and Books – The figures represents anticipated cost for supplies, materials and books to run the school.

Regular Instruction

Regular Salaries – This includes salaries for 7 FTE regular education teachers and a stipend for the librarian for instruction of advanced 6th grade students in a 7th grade mathematics program. The figure is lower this year due to a change in personnel.

Program Aide - This category includes two full time classroom assistants, one for the kindergarten and one shared between the first and second grade. There is no separate general aide for the upper grades. The planning room staff member and other assistants are assigned assistant duties for the upper grades as necessary. For budgeting purposes the expenses for the category called Assistants for 504/230/EST are now included in this line item. This represents support staff for regular education children who need help but are not eligible for Special Education assistance.

Kindercamp - This line item is for staff to run KinderCamp, a 12 hour summer program (spread over three days), to orient new kindergarten students to the school.

Group Disability - Disability Insurance for the professional staff.

504 Contracted Services - These are costs for special services providers (OT, PT, Speech) who provide needed services to children who do not qualify for special education services.

Activity Stipends - These costs are a part of the Master Contract and include stipends for some after school clubs. It is lower than FY'16 as supplies for art club and chorus are now included in the supplies for Art and Music budgets.

Instructional Program Improvement – This amount was previously recorded in Activity Stipends but is now recorded separately.

After School Program - This is a payment to help support the very successful After School Program.

Repairs/Maintenance - Lease and Service Contract on the copier. The contract is for 210,000 copies. This includes lease payment, all parts, toner, service calls, etc. The copier has many functions, including the ability to print from the computers anywhere in the building and to scan electronic data.

Supplies - This category represents general consumable supplies and includes copy paper, pens, crayons, erasers and all things of general use; student workbooks for math materials for all grade levels; spelling, language arts workbooks for all grade levels; handwriting workbooks, phonics workbooks, reading workbooks and materials for science, study skills and social studies. In FY'16, we had we some materials left over from the previous year. Next year we are going to have to replace more of the materials.

Books - Trade books of themes for all grades and some books specific to social studies. The decrease is due to the fact that teachers will be ordering only replacements materials.

Technology

Technology Assessment - This is the cost of technical support, and pro-rated costs for shared technology services including, internet access, AlertSolutions (automatic emergency phone call system), My Learning Plan (tracks professional development

activities of professional and paraprofessional staff), Fitnessgram (physical fitness tracking software), PowerSchool (student management system), PowerSchool online training, ITDirect (Online Helpdesk), MAPS, SNAP, School Spring and E-mail and school website services.

Hosting/Archiving – Now included in our technology assessment.

Repairs and Maintenance - This fee covers repairs and annual maintenance service contracts for equipment.

Purchased Services – The cost of the fiber optic spoke is now bundled with the ENA network services included in the Technology Assessment.

Supplies - This includes laser toner, power cords, backup drives and adapters.

Computer Tech Software - Purchase of projected upgrades for all the network software, OS software upgrades and volume purchase program apps for iPads.

Computer Tech Equipment - Replacement of aging network components and addition of more wireless capacity.

Lease on Equipment – Leasing funds will be used to replace and refresh aged out laptops, tablets, desktops and/or servers using useful life, condition and ability to support current minimum standard configuration to prioritize.

Alternative Program (Planning Room)

This is a program for children who need behavioral intervention and planning room services. When available, this person also works as a regular classroom assistant and/or an office assistant.

Regular Salaries - This figure represents the salary (.9 FTE) of a paraprofessional to run the “planning room.” The remaining .1 FTE of this position is included as a SpEd paraprofessional.

Tuition Reimbursement - This figure represents tuition reimbursement (at a paraprofessional rate) for one person in this program as per the Support Staff negotiated agreement.

Manipulatives- This is for materials to use with students for anger management, conflict resolution and for recess.

Art

Regular Salaries - The salary figure is for a .2 FTE position.

Health Insurance - Pro-rated payment in lieu of insurance.

Supplies - This covers all the materials needed to run the art program...paper, watercolors, tempera paint, clay, etc. It is higher because it now includes the materials and supplies for the Art Club and for yearbook.

Music

Regular Salaries - The figure is for a .4 FTE general music and instrumental/band teacher. This is an increase of .1 FTE. Presently, instrumental music is taught on one half day. The number of students wishing to take instrumental music has dramatically increased and there simply is not enough time allotted to meet the need.

Materials - Instrumental and band music for instruction. This also includes money for vocal music and recorders. There is a slight increase in supplies for music as the inventory is very limited and we need to replace some band materials.

Physical Education

Salaries and Benefits - The salary figure is for a .4 FTE position.

Manipulatives/Materials - Materials to support units of instruction.

Special Education

Special education is mandated by federal and state regulations. There is a state reimbursement for eligible special education expenses at approximately 56%. These costs are now in the SU (Supervisory Union) budget and assessed based on our child count.

Sp. Ed. I.A. Salaries and Benefits – These costs are for direct services to special education children. The need is projected to be significantly higher than the current year requiring the hiring of additional personnel. These expenses were previously listed in a separate category called SpEd Extraordinary.

CAES Medicaid Salary and CAES Medicaid FICA - CTES shares a full time medicaid clerk with Chester Andover Elementary School. In order for her to receive municipal retirement as a full time employee, she needs to be paid by one school district. We are reimbursed for all the CAES expenses which appears in the revenue section.

Flex Benefits Plan - This is payment to all support staff members in lieu of insurance per their contract.

Tuition Reimbursement - This figure represents pro-rated tuition reimbursement (at a paraprofessional rate) for all Sp. Ed. paraprofessionals in this program, as per the Support Staff negotiated agreement.

Literacy Services

The literacy teacher provides support in reading. Transferred to the Supervisory Union per Act 153.

Books – Replacement of materials used by the literacy teacher for the Leveled Literacy Program and books for the upper level students.

Special Ed Contract Services

These services for speech, counseling, testing are now all included in the SU assessment.

Guidance (School Counselor)

Counseling is required by public school standards.

School Counselor –This represents salary for a .6 FTE School Counselor. This position has been increased by .2 FTE to allow the counselor to team teach health education with the regular classroom teachers. The regular salary has been increased by an additional . 2 FTE for a Home School Coordinator to work with our families who have an ever increasing need for support.

Contracted Services - We have a contract with an outside Mental Health provider for 2 days per week. This is a portion of her contract for regular education services. The other portion is for special education students and is included in the SU Special Education assessment.

Testing -This is now included in the SU assessment.

Nurse

Regular Salaries - This figure is for a .4 FTE position for the school nurse. This represents a .2 FTE reduction from what we budgeted for the current year. In prior years,

the nurse taught health education to the students, but Quality Standards no longer allow the nurse to teach this subject. To fill this role, we increased the FTE of the School Counselor, who meets Quality Standards, to .6 so that she can team teach health education with the classroom teachers.

Supplies - Replacement of supplies needed to effectively run the nurse's office, i.e., band-aids, ointment, peroxide, alcohol, gloves, ace bandages, ice packs, Epi-Pen, etc.

Educational Media/Library

The town includes the salary and benefits of the librarian in their budget. The budget pays for some supplies and for school related professional development.

Printed materials - Cost of subscription to the Rutland Herald.

Books - This represents the purchase of new and/or replacement of 80 books for the library.

Board of Education

Regular Salaries - This represents stipends for 5 board members at a rate of \$250 per person.

Secretarial Salary - This represents payment for the school board secretary for 12 meetings.

Professional Fees/Legal Fees – Anticipated expenses for legal fees for the school district.

Background Checks - This is to cover the cost of background checks for volunteers and anyone else the principal decides needs a background check based on school policy.

Contingency Fund – This figure is money set aside for unanticipated expenses and for salary adjustments for all employees once the agreements are settled.

Advertising - This covers the cost of all advertising for the school district. It is level funded.

Dues and Fees - This is a fee paid to the Vermont School Boards Association.

Supervisory Union Assessment

SU Assessment – This figure is calculated based on equalized pupil numbers in the new Two Rivers Supervisory Union. It includes operative costs for the SU.

SU SpEd Assessment – Appears in the Special Education Category.

Principal's Office

Administrative Assistant Salary - This has been adjusted to reflect increased duties.

Health Insurance – Health insurance benefit for the Principal and stipend for the Administrative Assistant in lieu of taking insurance.

Disability Insurance - This benefit is part of a SU administrative team package.

Travel - Travel allowance.

Supplies - For any supplies needed by the Principal and Administrative Assistant. This is used for small purchases for which there are no line items in the budget. It has been decreased based on history of the previous year.

Operation and Maintenance of Plant/Grounds

Regular Salary and Benefits - Represents custodial services to maintain the building and grounds. There is one part time Head of Building and Grounds/custodian at the school during the day and 2 part time people covering the late afternoon and evening until

9 p.m. The custodian is also the bus driver which together makes a full time position.

Rubbish Removal - This is the cost of removal of trash for the school by a private contractor.

Health Insurance - Pro-rated payment in lieu of insurance.

Water and Sewer Services – The projected cost for water and sewer services has been level funded.

General Maintenance - This is a projected figure for the cost of anticipated inspections and repairs, i.e. boiler inspections, fire alarm inspections, fire extinguisher inspections and refills, asbestos inspections, septic tank cleaning, etc. A slight increase is anticipated in each category.

Property Insurance - This figure is for our insurance package that includes property, general liability, bus, errors and omissions, crime, and boiler insurance. There is a projected slight increase based on actual rates for FY '16.

Telephone - The line item is level funded. Our telephone costs are reduced by e-rate funds.

Supplies - All of the supplies needed by the custodian: paper towels, cleaning supplies, vacuum bags, etc. This category is slightly decreased based on previous year's spending and anticipated needs.

Electricity - This figure is slightly increased based on anticipated costs.. This also includes the cost for the blinking lights on Route 131.

Fuel Oil - This category is slightly decreased from the budget of last year due to anticipated lower costs.

Transportation

Salaries - Salary for one bus driver for two runs per day for 180 days. The bus driver works as the Head of Building and Grounds during the daytime.

Crossing Guard - This position is for a crossing guard on Route 131 in the morning. It is paid for through the use of Medicaid funds. The salary is level funded.

Repairs and maintenance - General repairs, regular maintenance and supplies for the school bus. It level funded.

Diesel Fuel - This category for diesel fuel is level funded. The actual expense for FY'15 is inflated as it includes payment for diesel for two years.

Hot Lunch Program

Salaries and Benefits - Salaries for all kitchen staff.

Supplies - Includes paper products, garbage bags, cleaning supplies, napkins, straws, trays, foil, etc. The figure was decreased to be more in line with actual expenses for the previous year.

Propane - Fuel used for cooking. There is a slight decrease projected.

Food - The budget line item is increased for projected FY' 17 based on previous year's expenses.

Debt Service - for the School District

Interest on the Bond - Interest payment on the renovation bond of \$1.4 million approved in 2003. One half is paid in December and one half in June. The interest on the Bond is reduced each year.

Principal on the Bond - Annual payment on the bond of \$1.4 million.

EEE SPED - DISTRICT

EEE (Early Essential Education)- This figure is for special needs pre-kindergarten children. The costs for this program are partially offset by EEE reimbursement.

Collabortative - The Community Collaborative Preschool is a program that provides 10 hours of preschool experience to all three and four year olds. The children from Cavendish who are attending the preschool will be included in the fall and spring census for equalized pupil calculations. It is anticipated that there will be approximately the same number of students participating in the Community Collaborative Preschool for FY '17.

Note: A copy of the Certified CTES Annual Audit as prepared by RHR Smith and Company, Certified Public Accountants, is available upon request at the Two Rivers Supervisory Union Office located at 609 VT Route 103, Ludlow, VT. 1/13/16



Green Mountain VEEP (Vermont Energy Education Program) students working with FanS students on environmental science activities



State Trooper Kevin Hughes helping a FanS non-fiction literacy group learn more about fingerprinting

Cavendish Town Elementary School
Principal's Report January 2016

1. Opening of School – On August 26 we welcomed exactly 100 students for the new school year. This represented an increase of 6 students over what we started with last year. Most of the children were eager to get back to school to see their friends, meet new students and to participate in all that we have to offer. It is always exciting to greet the returning students and see how they have changed over the summer. It is hard to believe how much children can change in just 2 and a half months. They must grow faster in warm weather! Of course we always look forward to welcoming our new kindergarten student (15) and to meeting new students.

We started off the school with our usual “Welcome Back Breakfast” for all of the students and their families. They were all treated to a continental breakfast of bagels, fresh fruit and yogurt. While it is very hard to predict so far in advance, it would appear that we have a larger incoming kindergarten class next year.

2. Staffing Changes – We have had some significant staffing changes this year. The biggest change in the staff was the retirement of our devoted and accomplished veteran teacher of 42 years, Peggy Svec. Peggy decided in May that it was time for her to start another chapter in her life...one that we all look forward to someday. She has been keeping herself busy with new pursuits but has come back to the school to help out on several occasions. Mary Putnam, who was the School Nurse for the past 5 years, also decided that it was time to change the direction in her life and she also retired.

With the retirement of these staff persons, came the opportunity for new people to join our staff. Last year during budget time due to increases in the primary grades, we budgeted for another teacher for grade 1 and 2. With the retirement of Peggy we were faced with the challenge of hiring two new teachers for those grades. For many years, we have had multiage classrooms for first and second grades, but with the change in staffing and ever changing direction of educational philosophy, we decided that it was time to change to single grade classrooms.

We were very fortunate to hire two exceptional teachers to work with our students. Kristeen Chambers, who lives in Cavendish and had two children attend CTES, was hired as the first grade teacher. Krissy obtained her teaching credentials from Johnson State College and has worked for the past several years in the Springfield School system. She is thrilled to be working in her own community. Lindsay Turgeon, who lives in Chester, was hired as the second grade teacher. Lin has her Master's degree in elementary education from the University of Massachusetts - Amherst. While this is her first full time teaching experience, she has had experience in the classrooms in Massachusetts. Lin enjoys music and drama and brings those skills to the school.

We are happy to welcome Jeanne Hart of Weathersfield as our .4 FTE part time School Nurse. Jeanne maintains the health office on Monday, Wednesday and Friday. On other days, first aid and TLC is administered to the children by office staff under a protocol established by Jeanne. Jeanne received her Associate Degree in Nursing from NH Community Technical College and has worked various jobs throughout Vermont including substitute nursing in local schools. As a result, she was very familiar with the responsibilities of the job and possesses the skills necessary to provide quality care to our children.

In the spring, Tim Considine, resigned as the Head of Building and Grounds to accept another job closer to his home in Springfield. Larry Wilfong, who was the bus driver was hired to fill this position. Larry really enjoyed driving the school bus and did not want to give that up so a new position was created, Head of Building and Grounds/Bus driver. Larry arrives in the wee hours of the morning and makes sure all is set at the school and then begins his bus route. When he returns, he assumes his duties in the Maintenance Department. He is off during the afternoon for a couple of hours and then returns to drive the children home. Since he lives almost directly across the street from the school, it makes it very convenient to be on call!

3. Student Progress – I am very pleased to report that the children of Cavendish continue to get a first rate education. The staff works hard to provide the children with a high quality and exciting program.

Last year, I indicated that there were some major changes taking place in education. Among them was the adoption of the Common Core Standards and the abandonment of the NECAP (New England Comprehensive Assessment Program) and the adoption of the SBAC (Smarter Balanced Assessment Consortium). “The Core” is designed to ensure that all students across the United States graduating from high school are prepared to take credit bearing introductory courses in two- or four-year college programs or to enter the workforce. There is a heavy emphasis on conceptual thinking and writing in the new standards. The SBAC assesses students against the new Common Core standards. The electronically, self adjusting assessments, are administered to children in grades 3 - 6 in the spring in the areas of reading/language arts and mathematics. Unlike previous assessments, the SBAC consists of short answer, short constructed response and longer essays to determine a student’s proficiency level. Students are not only expected to provide answers but the need to be able to provide evidence to explain why their answers are correct and in mathematics to show multiple ways to verify their answers.

As a result of the first administration of the SBAC, we are encouraged since our children, as a whole, are performing above the average for the State of Vermont. While this is good news, our goal is for all children to be proficient in all areas. The staff are committed to this goal and will continue to receive professional development activities to help this goal become reality.

4. Act 46 - “Creating PreK - 12 Education Systems” - Simply put, the Act passed by the legislature states, “On or before July 1, 2019 educational opportunities in Vermont shall be provided through “sustainable governance structures” that provide PreK - 12 educational opportunities at a reasonable cost.” The Act has many components, but the essence is that mergers need to occur if a “structure” has less than 900 students. This basically means that the structure (which may be comprised of several schools) has one administrative office, one school board, one curriculum, one budget and one tax rate.

In 2013 WSWSU and RWSU voluntarily chose to consolidate supervisory unions and became the TRSU. We have in excess of the required numbers as mandated by Act 46, but we still have individual school boards for all of our districts and individual school budgets and all of our districts have different tax rates. Act 46 mandates one school board and one budget. There are various incentives included in the Act for merging (homestead tax reduction for the first four years of operation) and disincentives (no tax relief and loss of small school grants) for not fully merging.

A “Merger Planning Committee” with representation from all the school districts in the TRSU, has been established to look at all of the ramifications of merging and see how we

can meet the letter of the Act. Sub Committees have been established to look at implications for Finance, Property, Plan for the First Year, Governance and Outreach. All meetings are open to the public with agendas being posted on the web site.

5. Nutrition at CTES – On a daily basis, we serve over a hundred nutritious meals to the students in our school. On average, we serve 25 students breakfast and 80 students lunch. Of those numbers, approximately 64% receive Free and Reduced meals. Again this year the State of Vermont is subsidizing the students' who qualify for reduced meals so that they are actually free. This of course is great news as students do so much better when they are well nourished.

In addition to the regular meals for the day, all students get a free snack at sometime during the day. A grant allows us to provide the students with fresh fruits and vegetables sometime during the school day. "Snack time" gives us an opportunity to introduce the students to foods they might not normally ever get or try, such as raw spinach, raw green beans, raw snow peas, raw brussel sprouts, raw broccoli, clementines, mangos, cranberries, watermelon radishes and kiwi. The kids have discovered some of the things they have never tried before are actually delicious. We have a small refrigerator where the snack food is stored so that snacks can be dispersed at the discretion of the teachers.

6. Property next door – There has been some progress in the development of the property next door at 601 Main Street. The "Lot Committee", which consists of school board and selectboard representatives has met on several occasions throughout the year to strategize on the best use of the property. In February, a Site Development Concept Plan was prepared by Tim Calabrese of Good Earth Landscaping Company. It was prepared based on input from the community and the staff at the school. The design calls for off street parking for 8 cars; a green play space area; an upper terrace for passive recreation activities; a gathering reflection area with sculpture and benches; the restoration of the small spring fed pond for environmental education activities for the school; and an accessible pathway leading through the park to the trails on the hillside at the back of the school.

The plan called for the removal of some of the trees to make way for the off street parking and to open the green space area. This was accomplished this summer through the generosity of the town crew. After the removal of the trees they leveled and smoothed the area and added some sure pack in the designated parking area. This has been greatly appreciated by staff and guests this fall and winter. The outside sheds have been moved to make room for additional parking in the spring. The electric outlet to plug in the bus during the winter has been moved and the parking area for the bus has been relocated.

The next steps include excavation and landscaping of the rest of the property. The committee has been discussing how money can be raised to finish the project. Among the various options, there will be opportunities for the community to participate through donations of time and talent. We are planning for a quiet sitting areas where individuals can memorialize loved ones through the donation of a shrub, a tree or an inscribed brick. The committee also plans to apply for grants to help offset the anticipated costs.

7. After School Program (ASP) – Last year we offered our second very successful, quality after school program to the children in the community. Since the start up funds for this program were expended, we applied for a 21st Century Grant through the Vermont Agency of Education which is extends for five years. Since two other schools in the Supervisory Union operate using a 21st Century Grant and a precedent was set, we were very hopeful that the application submitted for the schools of Cavendish and Chester

would be awarded. In the spring, we received the good news that our grant was “approved but with conditions.” The conditions being that there was no money to support the grant. We were very discouraged and had to resort to “Plan B” which meant that we had to increase the costs for the program and apply for smaller grants.

The “Homework Club” portion of the ASP has been very popular for families as the children can stay after school and get their homework done often with classroom teachers proctoring the study time. It has been very effective having the teachers monitor the Homework Club as they are better able to assist the children. Unfortunately, there now is a charge of \$3 per day for this portion of the program. It does also include a brief recess period before club time and then a healthy snack afterwards. Some children then stay on for enrichment activities at an additional cost of \$5 per day with pickup as late as 5:30. Out of School Time (OOST) during in service days, holidays and vacation days is also available for \$20 per day.

We regret that we have to charge for this program but have no alternative. We want to include every child that wants to participate in any of these programs and have therefore come up with a process. If a family is not able to afford the cost, the can apply for subsidy assistance. If they do not qualify for the subsidy, we then offer a scholarship for the Homework Club. We are also pursuing other smaller grants to help fund the program. We also accept sponsorships in the form of a donation to the ASP to help fund some of our needy children. We hope this situation can change for next year and are investigating other funding sources including again applying for a 21st Century Grant.

We were excited to receive notification at the end of December that a grant from the Tarrant Foundation in the amount of \$15,000 was awarded to the Cavendish ASP to support activities and materials. This certainly will help to relieve some pressure for this year.

8. Wellness Rock Star at CTES!!! We were all very excited to receive notice in December that Kata Welch, the CTES Wellness Coordinator, was nominated for and selected as a VEHI (Vermont Education Health Initiative) PATH (Planned Action Toward Health) Wellness Rock Star. Kata is the representative that works with our faculty on wellness activities after school. She has lots of administrative duties to make sure we are all signed up in the statewide program and then brings a wide variety of wellness programs into the school for the staff including but not limited to yoga, fitness trainers and belly dancing. Kata will be interviewed and photos taken and then featured on the VEHI PATH website. Any staff person at CTES would agree the recognition is well deserved.

We further received notice that the TRSU has received a Wellness in the Workplace grant from VEHI PATH in the amount of \$10,000 to support wellness activities for staff in the Supervisory Union. To even be able to apply we had to have the majority of our employees complete a Healthy Life Survey. Kata was the driving force in our school. No one dared not sign up! Once we met the numbers requirement, she collaborated on the writing of a grant and after waiting anxiously for several weeks we received the notice that our Supervisory Union received the grant. Kata has lots of plans to put us all through our paces and help us live healthier lives.

9. Comments on Proposed Budget for FY’17 – There is a detailed explanation of the budget elsewhere in the Town Report, but it is important to point out a few of the highlights. The proposed budget for FY’17 is up by .76%. We are pleased that this is significantly below the mandated “allowable growth percentage cap” imposed by the

legislature and have worked hard to present a budget that is financially responsible yet provides the opportunity for an top rate education for the children in the town. Again our census has remained about the same and we have not suffered from drastic reductions in enrollment that many of our neighboring schools have been experiencing. The increase in the Education Spending Revenue (the amount to be raised by taxes), has increased by \$5,082 or .33%. Because our equalized pupils number is a little larger and because the net increase in money to be raised by taxes is small, we are pleased to report that as of this writing, the net effect on the tax rate will be a decrease of approximately \$.05. If the legislature makes any changes in the formula, this might change slightly. At the moment it appears that our entering kindergarten class for FY'17 will be quite large.

Our new budget does include a few changes. Last year we reduced the afternoon and evening maintenance positions by 1.5 hours per week. Since our new Head of Building, Grounds and Maintenance only works 5 hours due to bus driving responsibilities, we need to add those hours back in the budget. The music teacher was working a .3 FTE position, but she simply is not able to meet the demands for instrumental music lessons so this position has been increased by a half a day to .4 FTE. Four years ago she had 18 students to schedule for lessons. This current year she has 32 and a waiting list. Currently, at best lessons are 15 minutes long and often have 3 or 4 students. The children simply are not getting enough time to learn how to play their instruments. With the addition of a half a day, she will be able to schedule smaller groups and provide quality instruction to all the children wishing to take lessons.

We have an exceptionally high number of children and families who are dealing with very challenging situations or are in crisis. Often the circumstances at home interfere with children coming to school emotionally ready to learn to get the most out of their experience. Children are coming to school unprepared for what we have to offer. Many families lack the wherewithal or resources to support their children for success. A new .2 FTE Home School Coordinator will provide the necessary support and help get the needed resources so that every family unit can provide the best environment possible to support their children.

10. Availability of Annual Audit - A copy of the CTES Certified Annual Audit as prepared by RHR Smith and Company, Certified Public Accountants is available upon request at the Two Rivers Supervisory Union Office located at 609 VT Route 103, Ludlow, VT.

11. Thank you – to the Cavendish Community – Although the Town Report does not coincide with Thanksgiving, there are many people in this community whom I am thankful for. We have a great staff in our school who work very hard to provide the best opportunities for the children, but we cannot do it alone. It is this community that make the difference and I can't thank you enough for all your support during the past year. Although I run the risk of missing someone, I wish this year to specifically thank the following folks who have made a difference.

- The School Board - Dr. Gene Bont, Barbara Dickey, Sharon Huntley, Fred Marin, and Doug McBride and for their willingness to serve, for their commitment, dedication and wisdom.
- To the staff of LPCTV who faithfully record the School Board meetings so that those unable to attend meetings can keep current on what is going on.
- The town crew for maintaining the many roads in our community throughout the year, and particularly in the winter. They also plow the driveway to the school that gives us easy access, and a place for the children to play during winter recess. I especially want to

- thank them all this year for the work they have done on the lot next door.
- The Wallace McNulty Hoyle American Legion Post # 4 and particularly Amy Benoit, Mitch Benoit, Lloyd Stilwell, Art Tyrrell, Harry Westcott and Santa for once again providing wonderful gifts and homemade cookies for the children at Christmastime.
 - Terry O'Brien, the Recreation Department Director, for working so hard to make so many exciting recreational opportunities available for not only the children of the town but for all members of the community. The new addition of an ice skating rink last year for the community was enjoyed by many.
 - All of the many volunteers from the Cavendish Historical Society who continue to provide the Young Historians enrichment activities for our children. This past Christmas, Margo Caulfield, Sandra Stearns, Pang Ting, Angela Asermelly and Bruce McEnaney provided diverse workshops in every grade for students to make historically accurate holiday ornaments and decorations.
 - To Abe Gross who year after year comes to the school at Hanukkah time to teach the students in every grade about this Jewish holiday.
 - To Bruce and Betty McEnaney who funded an outstanding field trip for the Fifth Grade to Old Sturbridge Village and to those who led the field trip, Bruce McEnaney, Margo Caulfield, Sandra Russo and Jen Leak.
 - All of the many volunteers for assisting with the Snow Sports program. A special thanks goes to Jarrod Harper and Amy Turco for working so hard to organize this program.
 - All of the "Readers" for coming to the school on a weekly basis to read with the children in the younger grades.
 - To all the members of the PTO who work so hard to raise money for field trips, assembly programs and fun programs for the children at the school. Special thanks goes to Sheila Roby who has headed up this organization for the past several years with unwavering commitment.
 - To all the members of the Proctorsville Fire Department for year after year providing outstanding opportunities for the students at "Safety Day." This past year the students got to witness the jaws of life in operation for a staged extraction from an automobile. They also trained like a fire fighter, toured an ambulance, used a fire hose and put out fires with fire extinguishers.
 - To Richard Svec, the Town Manager, Diane McNamara, the Town Clerk, as well as Ginny Garrow and Jennifer Leak, who are always there whenever we need something.

Thanks to each and every one of you. If I missed recognizing someone, please forgive me and know that you too helped shape the future of our young people.

Enrollment at CTES over a ten year period
(as of October each year)

2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
97	107	108	115	108	105	101	91	99	100

Average over the ten year period 103.

Cavendish Town Elementary School Annual Report of the School Directors

We begin a new year with many new ideas and many new happenings. In 2013 we joined with our neighbors to form a new school district consisting of seven districts, six schools - Mt. Holly Elementary, Ludlow Elementary, Black River High School, Cavendish Elementary, Chester/Andover Elementary and Green Mountain High School with each school still having separate boards, budgets, and tax rates.

Subsequently the State Board of Education and the legislature passed a new law - Act 46 requiring that all schools including preschool through twelve consolidate school boards, budgets and tax rates, curriculum and testing systems. To encourage this they added incentives:

- a) \$150,000 to enable new administrative changes
- b) Tax reduction; 1st yr 10% then 8,6,4,2 depending how soon
- c) Disincentives - No tax reduction
- Loss of small school grants or 48k/yr.

There is a Merger Planning Committee with representatives from each school. Our representatives are Fred Marin and Doug McBride. There will be information meetings in each community. Ultimately each community must vote to approve the changes.

Historically our schools changed from one room schools and Duttonsville three room school to Cavendish Town Elementary School joining with Chester to form Green Mtn. And then Two Rivers Supervisory Union. Each time the goal was to improve our children's education.

You are welcome to any committee meetings, board meetings, and meetings of the Merger Planning Committee.

We are grateful for the gift of new space next door. We are using the extended parking space now. More will be added. We are also grateful to the town and their crew for the logging, clearing and filling in and leveling.

Copies of the plans are available at school and the town office.

By: Dr. Gene Bont

Superintendent's Report

On December 17, 2015, The Two Rivers Supervisory Union Board adopted a Vision Statement for its operations: *Students and adults of the Two Rivers Supervisory Union will collaborate, think critically, acquire and apply knowledge and solve problems creatively.* This vision was considered and supported by faculty, administrators and students prior to consideration by the Board. We all strive to achieve this vision through our thoughts, our words and our actions.

As always, the TRSU Board, its Executive Committee, its operational committees, administrators and educators focused their efforts on support of quality teaching and increasing learning opportunities for all students. This year we have designed and implemented a high school professional learning program for Proficiency Based Graduation Requirements. The leadership teams of Green Mountain and Black River are working closely together to further this work. We are engaged in active facilitation of a mentoring process for all new and recently hired teachers to enhance professional practice from the start. On a broader scale, we have drafted SU-wide curriculum planning templates, adopted a comprehensive local assessment plan and review process and pursued a professional development plan that effectively melds our need to stay abreast of Agency of Education mandates with the individual learning interests of our fine staff of teachers. By virtue of last year's budgeting decisions and the leadership of our technology department, we have been able to provide better and more equitable technology support and systems planning throughout our schools.

As we moved into our third year as a merged Supervisory Union, our newly unified special education team continued to make progress. This fiscal year marks the first year that we brought all of the special education professional staff into the supervisory union. We are utilizing our speech language pathologists to serve the students that require Early Essential Education within the various pre-school programs. We are matching our special education staff according to their unique experiences and expertise across district lines in some cases to better meet student needs. Federal IDEA B Grant and Title One funds are efficiently used to help defray some of the expenses within the supervisory union operating districts, thus helping local boards with their budgets.

The SU central administration has successfully implemented a comprehensive business and human resources software system that enables streamlined, efficient and technologically cutting edge work flow. At the local level all FY16 budgets passed on their first vote by over 65%. All of our local boards have diligently worked to stay within the challenging spending thresholds of Act 46, while still providing strong educational programming our students. TRSU has achieved, over three years, significant financial efficiencies and increased quality of service to our schools. Still, further work is required. The TRSU

Board, through its Executive Board carefully considered various ways to reconstitute the senior leadership structure. On December 17, 2015, the full TRSU Board approved a budget that provides for one Superintendent and sufficient senior management to sustain the organization in the realms of finance, technology, curriculum, professional development and grant management. Senior management will no longer include both a Superintendent and an Associate Superintendent. This will leave TRSU as one of the most financially efficient Supervisory Union organizations in the State on a per student basis.

Each of our constituent districts faces intensifying pressures to provide a strong educational program at a reasonable cost. For complex reasons, including geography, school size, and traditional patterns of staffing, compensation and program structure, many of our schools have become some of the most expensive in the State of Vermont on a per student basis. Arguably, the product we produce is stellar. However, we must continue to seek innovation, think factually and broadmindedly about our operations and embrace productive change. We have the ingredients of an exceptional learning organization. We have a talented staff working in an environment of trust and empowerment. We have a remarkable cohort of Principals. We have a collaborative leadership process that includes students who have helped us think clearly about our vision and direction.

Our School Board leadership at both the local and SU level is effective and invested in supporting strong programming for children balanced by an eye for efficient operations. The spirit of collaboration was further enhanced by a strategic planning retreat in October. Over 30 Board members attended the retreat. The ideas from that retreat continue to resonate and follow-up to that retreat is ongoing. Board members remain remarkably active on key committees such as Finance, Innovations in Learning and Policy.

Our Boards continue to adhere to a vision of unity on behalf of all children in our SU. By staying focused on the future of the children of our entire region they create the reality that the “Whole is greater than the sum of its parts.” We have all experienced the inspiration that comes from working in new ways toward a unified purpose. In September, I made the decision to retire. I will truly miss working with the fine educators, Board members, fellow administrators, citizens, and most of all the students of our TRSU communities. I am totally confident that you will, together, continue to progress to a brighter future.

Respectfully submitted,

Bruce Williams
Superintendent of Schools

CTES NECAP STUDENT PERFORMANCE RESULTS

Beginning in spring 2015, Vermont transitioned to the new Smarter Balanced Assessment System in English Language Arts and Math, developed by Vermont and 24 partner states in the Smarter Balanced Assessment Consortium (SBAC). These tests administered in grades 3 through 8 and 11, provide the first test results aligned with the Common Core State Standards.

The Smarter Balanced Assessment is a computer adaptive test, administered online. This means that the test adjusts the difficulty of the test items based on how a test taker responds. The test is more challenging and a proficiency threshold was set beyond what most students would expect to achieve. Parents can use these results as one benchmark for monitoring their students' progress and success. More information on the Smarter Balanced Assessments can be found at: <http://education.vermont.gov/sbac>

As was previously the case with the NECAP tests, the SBAC no longer reports school level results in terms of the percent of students who score proficient or better. While school proficiency scores are no longer reported, school grade level results are reported at the following interactive Agency of Education site: <http://edw.vermont.gov/ReportServer/Pages/ReportViewer.aspx?/Public/Smarter+Balanced+Assessment+by+Grade+Report>

Further detailed information on SBAC school grade level results will be available in the State of the District Report in March.

Students in Grades 4, 8 and 11 did participate in the NECAP Science Assessment in May 2015 and those scores are indicated below.

Please direct your comments or questions to Associate Superintendent, Linda Waite, linda.waite@trsu.org or 802 875 3365.

Respectfully submitted,

Linda S. Waite, Associate Superintendent, Two Rivers Supervisory Union

Cavendish Town Elementary School NECAP Science Assessment *Percent of Students Proficient with Distinction and Proficient:								
	2012		2013		2014		2015	
	CTES	State	CTES	State	CTES	State	CTES	State
NECAP Science, Grades 4	69%	53%	57%	48%	71%	43%	62%	46%

ENROLLMENT

Town of Cavendish Student Enrollment in the TRSU district as of October 8, 2015:

Grade	Pre K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
CTES	17	12	16	11	11	16	16	18							100
GMUHS									17	14	18	18	14	14	95
Total:															195

SIZE OF THE TWO RIVERS SUPERVISORY UNION:

<u>SCHOOL BOARDS:</u>	<u>DIRECTORS</u>	<u>VOTES</u>
Andover Town	3	1
Baltimore Town	3	1
Chester Town	3	1
Plymouth Town	3	1
Black River High School	6	3
Cavendish Town Elementary School	5	3
Chester-Andover Elementary School	5	3
Green Mountain Union High School	7	3
Ludlow Elementary School	5	3
Mount Holly Elementary School	<u>5</u>	<u>3</u>
	45	22

The Andover Town School Board has representation on the Supervisory Union Board in accordance with the Vermont Statutes.

Special Education

The special education programs provided by the Two Rivers Supervisory Union are designed to meet the individual needs of our diverse student population. School-based programs are in place at each of our four elementary schools and at Black River Middle/High School and Green Mountain Union High School.

Our Essential Early Education (EEE) program provides services to 3-5 year old preschool children with developmental delays, as well as preschoolers who are “at risk” for future school difficulties. The Two Rivers Supervisory Union participates in a Pre-School Collaborative to serve students in Baltimore, Cavendish, Chester and Andover. The collaborative includes the Little School in Weston, Headstart at Green Mt. Union High School in Chester, Stepping Stones in Cavendish, Suzy’s Little Peanuts, Squeaky Sneakers, and World of Discovery in Springfield and the Saxtons River Montessori School.

Services to these children are provided by EEE Coordinator Laurie Cloud, Speech/Language Pathologists Maryann Bastian and Lily French, Physical Therapist Taryn Levy, and Occupational Therapist Whitney Haber. Stephanie Racz serves as the Pre-school Collaborative Director for Two Rivers Supervisory Union. The EEE program also provides identification and consultation for “at risk” and developmentally delayed infants and toddlers.

School districts in the Two Rivers Supervisory Union serve children and youths with mild to severe disabilities under the Individuals with Disabilities Education Act 2004 (IDEA) and the Vermont Agency of Education Special Education Regulations. In addition, any eligible student with a disability who does not qualify for special education service under the IDEA may receive instructional and/or environmental accommodations and related services through Section 504 of the Rehabilitation Act as well as the school’s Educational Support System.

In order to provide a specialized educational program that will benefit the student, each child who is eligible for special education services is provided with an Individualized Education Plan (IEP). Depending on need, a student may receive resource room services, speech and language therapy, occupational therapy, physical therapy, and/or counseling. Any one, or a combination, of these services may be necessary in order to address the needs of the whole child. These services have enabled many students to realize their potential within their home schools. Special transportation and/or special school placements are sometimes necessary to provide appropriate programs for students with more intensive needs.

Programs are supported by local, state, and federal funds, including the federal IDEA-B grant, the Vermont EEE block grant, and Medicaid. Local dollars and various grants have continued to provide opportunities for teachers, administrators, and support staff to participate in conferences, in-services, workshops and courses.

The Cavendish Town Elementary School provides a variety of special education services to meet the special needs of its student population. There are currently 15 students receiving special education services as well as three preschool students through the EEE program. These students receive instruction grades K through 6 by a staff of educators including Laurie Cloud, EEE Coordinator; Tracy Churchill, Special Educator; Maryann Bastian, Speech/Language Pathologist; Whitney Haber, Occupational Therapist; Taryn Levy, Physical Therapist; and their regular classroom teachers, at Cavendish Town Elementary School. An additional resource is Michelle Golden, a mental health clinician who works with students and their families to provide emotional support and counseling. We also provide for consultation services through Nine East Network for the Deaf and Hard of Hearing, the Vermont Association for the Blind and Visually Impaired, and the Vermont I-Team. In addition, some students are assisted by paraeducators, who reinforce instruction, implement behavior management plans and provide emotional support to these students.

Many thanks to parents, principal, teachers and staff, the School Board and the community for the valuable support and input we receive.

Mary Barton
Director of Support Services

**Two Rivers Supervisory Union
FY 2017 Proposed Budget Summary**

	Budget FY 2015	Actual FY 2015	Budget FY 2016	Budget FY 2017
Central Office (Equalized Pupil)				
General Administration	440,339	427,867	431,129	384,259
Finance	178,358	174,967	191,527	200,615
Bookkeeping	231,745	226,934	232,716	231,114
Operations & Maint	100,250	106,944	106,580	106,503
SU Technology	105,605	106,703	103,684	111,983
English as a 2nd Language	13,896	12,634	12,919	26,809
Sub Total	1,070,193	1,056,049	1,078,555	1,061,283
Revenue Offsets				
Medicaid Reimbursement	43,053	28,224	28,193	35,921
Fund Surplus	0	0	15,000	0
Banking Interest	0	0	0	1,500
Misc Revenue	0	7,388	1,500	10,000
E-Rate Reimbursement	0	6,495	2,500	2,500
Sub Total	43,053	42,107	47,193	49,921
Central Office Total	1,027,140	1,013,942	1,031,362	1,011,362
Tech School Support (EqPup)				
Two FTE's and ENA; Various Programs	0	12,289	259,338	268,400
Less: E-Rate Reimbursement	0	0	91,200	91,200
Tech Support Total	0	12,289	168,138	177,200
Special Education (Child Count)				
Kindergarten-12th Grade	328,528	363,306	2,577,375	2,733,811
Early Essential Education in Schools	0	0	114,285	119,247
Early Essential Collaborative*	118,681	123,050	117,435	125,140
Special Ed Total	447,209	486,356	2,809,095	2,978,198
Preschool Collaborative*	250,849	239,765	238,005	262,552
*Preschool/EEE shared by Andover, Baltimore, Cavendish and Chester				
Grants (Estimates)				
IDEA-B	309,000	347,906	322,000	340,000
Title I	350,000	383,594	438,084	438,084
Title IIA	165,000	130,075	127,016	127,016
21st Century Grant (After School)	200,000	229,170	80,000	86,000
Grant Total	1,024,000	1,090,745	967,100	991,100
Summary				
Net TRSU FY17 Proposed Budget	2,749,198	2,843,097	5,213,700	5,420,412
Offsetting Revenues	43,053	42,107	138,393	141,121
Grand Total of Expense for Approval	2,792,251	2,885,204	5,352,093	5,561,533

Contact Christopher Adams, TRSU Finance Director, for budget details upon request at:
chris.adams@trsuo.org or by phone at 802 875-6423

Two Rivers Supervisory Union
Early Education Collaborative
Preliminary Budget
FY 2016-2017

		Budget 2014-2015	Actual 2014-2015	Budget 2015-2016	Budget 2016-2017
	EXPENSES				
1100	Early Education Classrooms				
270	Professional Development				
300	Contracted Services	68,000	58,500	69,000	77,300
566	Tuition	135,013	114,584	120,000	132,956
	Total Direct Instruction	203,013	173,084	189,000	210,256
2420	Administrative Services				
110	Salary Director .5FTE/ .6FTE	27,286	27,286	27,286	32,743
200	Benefits	6,622	7,468	7,424	9,689
300	St of VT EEI Grant Exp	20,000	17,625	0	0
531	Telephone/Internet Service	0	0	0	0
540	Advertising	0	0	0	0
580	Travel Reimbursement	650	860	1,000	1,000
610	Administrative Supplies	150	324	175	175
611	Photocopying	20	0	25	0
690	Postage	10	0	30	30
	Computer Software/State Reporting	723	55	690	500
730	Equipment	250	1,339	250	250
900	Miscellaneous Expense	0	0	0	0
	Total Administrative Services	55,711	54,957	36,880	44,387
2620	Operating Services				
440	Classroom Rent	10,400	10,400	10,400	0
	Office Rent	1,325	1,325	1,325	1,325
531	Telephone/Internet Service	400	0	400	400
	Total Operating Services	12,125	11,725	12,125	1,725
	TOTAL BUDGET	270,849	239,766	238,005	256,368

		Budget 2014-2015	Actual 2014-2015	Budget 2015-2016	Proposed 2016-2017
	REVENUES				
	Prior Year Surplus (Deficit)	0	0	0	0
	Andover	18,035	9,803	13,842	17,207
	Baltimore	21,642	13,071	17,302	17,207
	Cavendish	64,926	62,087	65,747	65,385
	Chester	126,245	114,371	121,114	134,212
	EEI Grant	20,000	17,847	0	0
	Other	0	2,587	0	2,357
	Total Anticipated ADM Funds	250,849	219,766	218,005	236,368
	TRSU Medicaid Funds	20,000	20,000	20,000	20,000
	Total Revenues	270,849	239,766	238,005	256,368

12/22/2015

Two Rivers Supervisory Union
Essential Early Education Program
Preliminary Budget
FY 2015-2016

		Budget	Actual	Budget	Budget
		FY 2014-15	FY 2014-15	FY 2015-16	FY 2016-17
1200	Special Ed Direct Instruction				
111	EYS Salary	0	0		
115	Director Salary	50,685	50,685	50,685	50,685
	Team Leader Stipend	0		0	0
	Medicaid Clerk Salary	0		0	0
200	Benefits	17,665	18,206	19,180	21,780
500	Advertising	200	0	200	200
540	Travel Reimbursement	2,000	1,965	2,200	2,100
580	Instructional Materials	250	240	250	250
610	Assessment Materials	150	131	150	150
611	Resource Books/Periodicals	75	52	100	100
640	Instructional Equipment	100	81	100	100
730	Total Direct Instruction	71,125	71,360	72,865	75,365
	Contracted Services				
2100	Speech Language	43,381	48,633	42,295	47,500
	PT/OT Purchased Services	200	0	200	200
	Total Contracted Services	43,581	48,633	42,495	47,700
	Administrative Services				
500	Telephone/Internet Service	0	0	0	0
531	Administrative Supplies	350	241	250	250
610	Photocopying	200	0	150	150
612	Postage	100	0	100	100
730	Administrative Equipment	2,000	1,491	250	250
	Total Administrative Services	2,650	1,732	750	750
	Operating Services				
430	Office Rental	1,325	1,325	1,325	1,325
440	Total Operating Services	1,325	1,325	1,325	1,325
2700	Student Transportation				
300	Contracted Services	0	0	0	0
	Total Student Transportation	0	0	0	0
	TOTAL BUDGET	118,681	123,050	117,435	125,140
		Budget	Actual	Budget	Budget
	REVENUES	FY 2014-15	FY 2014-15	FY 2015-16	FY 2016-17
	Andover	3,761	3,761	2,750	2,081
	Baltimore	3,761	3,761	3,437	2,428
	Cavendish	34,364	34,328	34,364	31,399
	Chester	62,784	65,919	62,784	75,132
	IDEA-B Preschool Grant	4,500	5,681	4,500	4,500
	Medicaid Revenue	9,600	9,600	9,600	9,600
	Miscellaneous Income	0	0	0	0
	Prior Year Carryover	0	0	0	0
	TOTAL REVENUES	118,770	123,050	117,435	125,140

1/12/2016

PRELIMINARY

Three Prior Years Comparisons - Format as Provided by AOE

ESTIMATES
ONLY

District: Cavendish County: Windsor		T043 Two Rivers		Property dollar equivalent yield		Homestead tax rate per \$9,870 of spending per equalized pupil	
				9,870		1.00	
				11,065		Income dollar equivalent yield per 2.0% of household income	
				FY2016		FY2017	
Expenditures							
1.	Budget (local budget, including special programs, full technical center expenditures, and any Act 14 expenditures)	FY2014	FY2015	FY2016	FY2017		
		\$1,752,649	\$1,739,866	\$1,900,180	\$1,914,620	1.	
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-	2.	
3.	minus Act 144 Expenditures, to be excluded from Education Spending(Manchester & West Windsor only)	-	-	-	-	3.	
4.	Locally adopted or warned budget	\$1,752,649	\$1,739,866	\$1,900,180	\$1,914,620	4.	
5.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-	5.	
6.	plus Prior year deficit repayment of deficit	-	-	-	-	6.	
7.	Total Budget	\$1,752,649	\$1,739,866	\$1,900,180	\$1,914,620	7.	
8.	S.U. assessment (included in local budget) - informational data	-	-	-	\$88,568	8.	
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-	9.	
Revenues							
10.	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$248,237	\$282,135	\$380,382	\$389,514	10.	
11.	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-	11.	
12.	minus All Act 144 revenues, including local Act 144 tax revenues(Manchester & West Windsor only)	-	-	-	-	12.	
13.	Offsetting revenues	\$248,237	\$282,135	\$380,382	\$389,514	13.	
14.	Education Spending	\$1,504,412	\$1,457,731	\$1,519,798	\$1,525,106	14.	
15.	Equalized Pupils	98.26	92.96	96.22	99.90	15.	
16.	Education Spending per Equalized Pupil	\$15,310.52	\$15,681.27	\$15,795.03	\$15,266.33	16.	
17.	minus Less ALL net eligible construction costs (or P&I) per equalized pupil	\$1,096.92	\$1,127.48	\$1,057.69	NA	17.	
18.	minus Less share of SpEd costs in excess of \$50,000 for an individual (per equip)	-	-	-	NA	18.	
19.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per equip)	-	-	-	NA	19.	

20.	minus	Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per equip)	-	-	-	20.	NA
21.	minus	Estimated costs of new students after census period (per equip)	-	-	-	21.	NA
22.	minus	Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per equip)	-	-	-	22.	NA
23.	minus	Less planning costs for merger of small schools (per equip)	-	-	-	23.	NA
24.	minus	Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per equip)	-	NA	-	24.	NA
25.	plus	Allowable growth per pupil spending threshold (secs. 37 & 38, Act 46, 2015)	+	threshold = \$16,166	threshold = \$17,103	25.	District Threshold \$16,039.67
26.		Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	26.	-
27.		Per pupil figure used for calculating District Equalized Tax Rate	\$15,311	\$15,681	\$15,795	27.	\$15,266.33
28.		District spending adjustment (minimum of 100%)	167.310%	168.888%	166.984%	28.	NA
			based on \$9,157	based on \$9,285	based on \$9,459		
Prorating the local tax rate							
29.		Anticipated district equalized homestead tax rate (to be prorated by line 30) [\$15,266.33 ÷ (\$9,870.00 / \$1,000)]	\$1,5727	\$1,6551	\$1,6531	29.	\$1,5467 based on \$1.00
30.		Percent of Cavendish equalized pupils not in a union school district	49.37%	48.19%	47.54%	30.	47.37%
31.		Portion of district eq homestead rate to be assessed by town (47.37% x \$1.55)	\$0.7764	\$0.7976	\$0.7859	31.	\$0.7327
32.		Common Level of Appraisal (CLA)	104.81%	107.62%	109.61%	32.	109.71%
33.		Portion of actual district homestead rate to be assessed by town (\$0.7327 / 109.71%)	\$0.7408	\$0.7411	\$0.7170	33.	\$0.6679 based on \$1.00
			based on \$0.84	based on \$0.88	based on \$0.99		
If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.							
34.		Anticipated income cap percent (to be prorated by line 30) [(\$15,266.33 ÷ \$11,065) x 2.00%]	3.01%	3.04%	3.01%	34.	2.76% based on 2.00%
35.		Portion of district income cap percent applied by State (47.37% x 2.76%)	1.49%	1.46%	1.43%	35.	1.31% based on 2.00%
			based on 1.80%	based on 1.94%	based on 1.94%		
36.		Percent of equalized pupils at Green Mountain UHSD	50.63%	51.81%	52.46%	36.	52.63%
37.			-	-	-	37.	-

- Following current statute, the Tax Commissioner recommended a property yield of \$9.955 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$11.157 for a base income percent of 2.0% and a non-residential tax rate of \$1.538. New and updated data have changed the proposed property yield to \$9.870 and the income yield to \$11.065.

- Final figures will be set by the Legislature during the legislative session and approved by the Governor.

- The base income percentage cap is 2.0%.

Comparative Data for Cost-Effectiveness, FY2017 Report 16 V.S.A. § 165(a)(2)(K)

School: Cavendish Town Elementary School
S.U.: Two Rivers S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports";
<http://www.state.vt.us/educ/>

FY2015 School Level Data

Cohort Description: Elementary school, enrollment ≥ 100 but <200
(37 schools in cohort)

Cohort Rank by Enrollment (1 is largest)
30 out of 37

School level data				Cohort Rank by Enrollment (1 is largest)			
	Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Westshire School	PK - 4	110	11.49	0.50	9.57	220.00	22.98
Fayston Elementary School	PK - 6	110	10.62	1.00	10.36	110.00	10.62
Ludlow Elementary School	PK - 6	115	14.41	1.10	7.98	104.55	13.10
Cavendish Town Elementary School	PK - 6	116	8.00	1.00	14.50	116.00	8.00
Eden Central School	PK - 6	120	13.50	1.00	8.89	120.00	13.50
Moretown Elementary School	PK - 6	121	10.32	1.00	11.72	121.00	10.32
Saxtons River Elementary School	PK - 5	122	8.80	1.00	13.86	122.00	8.80
Averaged SCHOOL cohort data		144.78	12.37	1.06	11.71	136.14	11.63

School District: Cavendish
LEA ID: T043

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs. Including assessments to SUs makes districts more comparable to each other.

FY2014 School District Data

Cohort Description: Elementary school district, FY2013 FTE ≥ 100 but < 200
(29 school districts in cohort)

Cohort Rank by FTE
(1 is largest)
26 out of 29

Grades offered in School District

Student FTE enrolled in school district

Current expenditures per student FTE EXCLUDING special education costs

Currier Memorial USD #23

Newport Town

Fayston

Cavendish

Moretown

Guilford

Ludlow

PK-6

PK-6

PK-6

PK-6

PK-6

PK-6

PK-6

101.11

104.06

107.79

108.22

111.39

121.13

122.21

\$15,013

\$15,158

\$14,556

\$12,630

\$13,526

\$17,663

\$19,598

142.22

\$13,544

Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.

Averaged SCHOOL DISTRICT cohort data

FY2016 School District Data

LEA ID	School District	Grades offered in School District	School district tax rate				Total municipal tax rate, K-12, consisting of prorated member district rates			
			SchIDist	SchIDist	SchIDist	SchIDist	MUN	MUN	MUN	MUN
			Equalized Pupils	Education Spending per Equalized Pupil	Equalized Homestead Ed tax rate Use these tax rates to compare towns rates.	Equalized Homestead Ed tax rate	Equalized Homestead Ed tax rate	Common Level of Appraisal	Actual Homestead Ed tax rate	
T043	Cavendish	PK-6	96.22	15,795.03	1.6531	1.5489	1.5489	109.61%	1.4131	
T075	Fayston	PK-6	97.22	15,259.52	1.5971	1.6713	1.6713	104.65%	1.5971	
U023	Currier Memorial USD #23	PK-6	98.35	14,544.42	1.5223	-	-	-	-	
T130	Moretown	PK-6	101.50	17,604.68	1.8425	1.7922	1.7922	103.71%	1.7281	

Smaller ->

-> Larger

The Legislature has required the Agency of Education to provide this information per the following statute:

16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

FY2017 Estimates
Preliminary Budgets

Act 130 Equalized Homestead Tax Rate Calculation, FY2017

ESTIMATES ONLY
Official rates from Tax Dept.
Base rate is not official
Base education amount not official

District: **Cavendish**
County: **Windsor**

LEA: **T043**
S.U.: **Two Rivers**

1. Local budgeted expenditures including any separate articles
2. *Act 144 expenditures*
3. Obligation to a regional technical center school district if any
4. Obligation to repay a deficit per 24 V.S.A. § 1523(b)
5. Obligation to repay difference between allowable and announced tuition
6. Total Expenditures net of Act 144 dollars
7. Offsetting revenues (do NOT include revcode 3114, the on-behalf payment)
8. *Act 144 dedicated revenues*
9. *Act 144 expenditures to raise locally*
10. Offsetting revenues less Act 144 revenues
11. Initial Education Spending
12. Capital debt hold-harmless aid
13. **Education Spending**
14. Equalized pupils
15. **Education spending per equalized pupil**

1.	1,914,620	1.
2.	-	2.
3.	-	3.
4.	-	4.
5.	-	5.
6.	1,914,620	6.
(lines 1 + 3 + 4 + 5) - line 2		
7.	389,514	7.
8.	-	8.
9.	-	9.
10.	389,514	10.
line 2 - line 8		
line 7 - (lines 8 + 9)		
11.	1,525,106	11.
12.	-	12.
13.	1,525,106	13.
line 6 - line 10		
line 16, "CDad" page		
line 11 - line 12		
14.	99.90	14.
15.	15,266.33	15.
line 13 / line 14		

Excess Spending Calculation - secs. 37 & 38 of Act 46, 2015

16. Per pupil figure to use for Excess Spending
17. Per equalized pupil spending threshold for FY2017
18. Per pupil spending above the threshold

16.	15,266.33	16.
line 15		
17.	16,039.67	17.
line 16 - line 17		
18.	NA	18.

19. Per pupil figure used for calculating District equalized tax rate

19.	15,266.33	19.
line 15 + line 17		

20. **Property Tax Yield per \$1.00 of tax rate**

20.	9,870.00	20.
15,266.33 / 9,870 (lines 19 & 20)		

21. Equalized homestead tax rate to be prorated
22. Percent of Cavendish equalized pupils not in a union school district
23. Portion of equalized homestead tax rate to be assessed by town
24. Common level of appraisal

21.	1.5467	21.
47.37%		
22.	0.7327	22.
109.71%		
23.		23.
24.		24.

25. **Estimated actual homestead tax rate of district to be assessed**

25.	0.6679	25.
line 23 / line 24		

26. Equalized homestead rate from Green Mountain UHSD #35
 27. Percent of Cavendish equalized pupils at Green Mountain UHSD #35
 28. Prorated equalized rate from Green Mountain UHSD #35

29. **Estimated actual rate from Green Mountain UHSD #35 to be assessed**

30.		MANUAL	1.4376	26.
31.		52.63%		27.
32.			0.7566	28.
33.				29.
			0.6896	
34.				30.
35.				31.
				32.
				33.
34.			1.4893	34.
35.			1.3575	35.
36.				36.
37.			1.538	37.

38. Education spending
 39. Tech FTE's
 40. Base education amount for tech FTE's, paid on behalf of district
 (This is not a local revenue. It reduces the education spending a district is owed.)
 41. Adjusted education spending due the district from Ed Fund

42. *Amount to raise locally for Act 144*

43. Per pupil figure used for calculating District Household Income Percentage
 44. **Income Yield per 2.0% of household income**
 45. Cavendish household income percentage to be prorated
 46. Prorated income cap percentage for Cavendish education property tax if eligible
 47. Income percentage from Green Mountain UHSD #35
 48. Prorated income cap percentage from Green Mountain UHSD #35

Estimated income cap percentage for Cavendish education property tax

**SPECIAL EDUCATION CHILD FIND NOTICE
TWO RIVERS SUPERVISORY UNION**

Two Rivers Supervisory Union is required by the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973 to locate, evaluate and identify all persons with disabilities between the ages of birth through 21 who may be in need of special education related services or accommodations in order to access a free appropriate public education and to provide such needed services for those ages 3 through 21. Services for children birth to 3 years are provided in conjunction with Part H Services of the Family, Infant and Toddler Project of Vermont. If you know of a person residing in the towns of Andover, Baltimore, Cavendish, Chester, Ludlow, Mount Holly, or Plymouth you believe has such needs but is not currently receiving services, please contact the Director of Special Services, at (802) 875-6428

NON-DISCRIMINATION DISCLAIMER

The School Board recognizes its obligation to respect the legal rights of all students, parents, employees, applicants for admission or employment and those conducting business with the district. The Board will comply with all applicable federal and state non-discrimination laws including Title Vi, Title IX, Section 504 *of the Rehabilitation Act of 1973 and the Americans with Disabilities Act*, and will not discriminate against any person or group on the basis of race, creed, color, national origin, gender, age, handicapping condition and/or disability or sexual orientation. A process of referral, evaluation and placement of handicapped students exists in accordance with Section 504. The Superintendent shall notify appropriate persons of this policy and of the grievance procedure whereby claims of discrimination may be processed including the right to contact the Human Rights Commission in Montpelier and the Regional Office of Civil Rights in Boston. Information on these and other sources of assistance is contained in the grievance procedure.

Windsor County Report 2016 Budget and Tax Assessments

The Assistant Judges held the preliminary budget meeting at 5 PM on Wednesday, December 16 and the final budget meeting on January 13. The final budget calls for \$449,913 to be raised by taxes, a decrease of \$3,926 from the current \$453,839. The budget calls for \$560,390 in total spending, a slight decrease of \$3,462 from the current \$563,852. It also shows a \$3,462 decrease in income from the current \$563,852 to \$560,390.

According to the Vermont Department of Taxes, the Equalized Grand List for the entire county decreased by \$970,354. As a result, even though the amount to be raised by taxes decreased by \$3,926, with a shrinking grand list the rate did not decrease proportionally. The county tax rate in 2015 was .005052449; for 2016 it will be .005072178, a difference of .000019729.

Pursuant to Title 24 Sect. 134, the County Treasurer shall issue warrants on or before March 1 requiring the tax to be paid in two installments on or before July 5 and on or before November 5 (2016).

Courthouse Renovation Bond

2016 marks the third year of the \$ 2 million bond repayment. This year, the amount to be billed to the towns will be \$245,822 (\$200,000 principal; \$45,822 interest). This billing is NOT part of the county budget, but a separate assessment. The bond is for ten years at 2.83%.

Accomplishments Over the Past Year

Though the courthouse renovation was completed in the fall of 2014, several things remained on the “to-do” list. This past year the County installed 19 interior storm windows at the 1855 court house at 12 The Green. These will increase energy efficiency and lower fuel costs. To complement this action, it also installed six programmable thermostats to regulate the first floor temperature more closely. In the interest of public safety, it purchased an AED for the court.

At the County Building, AKA the former jail, the County installed a new roof on the front (south) block of the building. The roof membrane and parts of the underlayment - including some of the roof rafters - were deteriorated and the building was plagued by leaks. This has been repaired.



A buried 10,000 gallon fuel oil tank was removed and replaced with two 330 gallon tanks in the basement. There was no soil contamination under the tank.

Working with an engineer, the County has redesigned the way minimal heat will be delivered to the back portion of the County Building (the former cell block), with the goal of cutting costs and fuel consumption.

Cavendish Single Stream Recycling



YES!

THESE RECYCLABLES GO IN THE BLUE RECYCLING COMPACTOR:

GLASS FOOD & DRINK BOTTLES (rinsed clean)

TIN CANS AND STEEL CONTAINERS - emptied of food & rinsed clean - labels OK

ALUMINUM CANS (rinsed clean, labels OK)

ALUMINUM FOIL (including clean foil pie plates and foil baking dishes)

CLEAN & DRY PAPER GOODS

Paper

Paper bags

Paper file folders, manilla envelopes, art construction paper, kraft paper and cards

Non-metallic wrapping paper and tissue paper

Cardboard Boxes (not waxed or with stuck-on food or grease)

Paper Egg Cartons, Soda and Beer Cartons

Corrugated Cardboard

Boxboard or Paperboard (eg. cereal, cracker boxes, shoe boxes, gift boxes, etc.)

Empty Paper Envelopes (windowed envelopes are OK)

Magazines, glossy brochures and catalogs (without plastic wrapping)

Paperback books

Phone books

Newspapers - inserts OK. Loose, not tied into bundles and not contaminated with oil, pet waste, paint, etc.

Shredded Paper (place in clear plastic bags and tie shut)

Cardboard rollers (toilet paper, paper towel and gift paper rollers, etc.)

CLEAN EMPTY PLASTIC

All types of rigid plastic

Plastics #1 through #7

Plastic bottles

Plastic jugs, cups and containers

Plastic pails

Plastic flower pots and planting trays

Plastic frozen food trays (at least 2" long on 2 sides)

Plastic take-out containers (clean)



NO!

PLEASE, **DO NOT** PLACE THESE ITEMS IN THE BLUE RECYCLING COMPACTOR:

Light bulbs (Incandescent, halogen or fluorescent)
Used tissues or paper towels
Disposable diapers
Pyrex
Blue colored glass
Window glass or mirrors
China, Ceramics or Clay flower pots
Drinking glasses, mugs or crystal
Hazardous Wastes (such as paint, automotive sprays, oil filters, medical waste, etc.)
Scrap metal (goes in the metal pile, instead)
Styrofoam cups or styrofoam trays
Bubble-wrap padded mailers
Foam packaging or peanuts
Tyvek or plastic envelopes, plastic wrapping, CDs, DVDs or shredded plastic
Plastic bags and plastic sheeting
String or rope
Stickers or sticker backing sheets
Pressure sensitive duplication forms
Hard back books

**PLEASE SEE ATTENDANT IF YOU ARE UNSURE OF WHAT TO DO WITH
THE ITEMS LISTED IN RED ABOVE**

**REDUCE
REUSE
RECYCLE**





The Pledge of Allegiance to the Flag of the United States of America

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

Please bring this report with you to the Town Meeting



This image shows a single sheet of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

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Cavendish Red Sox 2015 League Champions

Sample Town Meeting Ballot

OFFICIAL BALLOT ANNUAL MEETING FOR TOWN AND SCHOOL DISTRICT CAVENDISH, VERMONT MARCH 1, 2016	
INSTRUCTIONS TO VOTERS: To vote, mark a cross (X) in the square to the RIGHT of your choice (s). To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and mark a cross (X) in the square to the right.	
For Town Moderator - 1 year: Vote for not more than ONE Write-In <input type="checkbox"/>	For Lister - 3 years: Vote for not more than ONE JANE PIXLEY <input type="checkbox"/> Write-In <input type="checkbox"/>
For Town School Moderator - 1 year: Vote for not more than ONE Write-In <input type="checkbox"/>	For Lister - 2 years: Vote for not more than ONE DIANE M MCNAMARA <input type="checkbox"/> Write-In <input type="checkbox"/>
For Selectman - 1 year: Vote for not more than TWO JILLIAN M FLINN <input type="checkbox"/> WENDY REGIER Write-In <input type="checkbox"/> Write-In <input type="checkbox"/>	For Town School Director - 1 year: Vote for not more than TWO BARBARA DICKEY <input type="checkbox"/> DOUG MCBRIDE <input type="checkbox"/> Write-In <input type="checkbox"/> Write-In <input type="checkbox"/>
For Selectman - 3 years: Vote for not more than ONE GEORGE TIMKO <input type="checkbox"/> Write-In <input type="checkbox"/>	For Town School Director - 3 years: Vote for not more than ONE FRED MARIN <input type="checkbox"/> Write-In <input type="checkbox"/>
For Town Agent - 1 year: Vote for not more than ONE DANIEL W CHURCHILL <input type="checkbox"/> Write-In <input type="checkbox"/>	For GMUHS Director - 3 years: Vote for not more than ONE MICHAEL F KELL <input type="checkbox"/> Write-In <input type="checkbox"/>
For First Constable - 1 year: Vote for not more than ONE SETH PERRY <input type="checkbox"/> Write-In <input type="checkbox"/>	For Library Trustee - 5 years: Vote for not more than ONE MARY MCCALLUM <input type="checkbox"/> Write-In <input type="checkbox"/>
For Trustee of Public Funds - 1 year: Vote for not more than ONE DANIEL W CHURCHILL <input type="checkbox"/> Write-In <input type="checkbox"/>	For Library Trustee - 4 years: Vote for not more than ONE Write-In <input type="checkbox"/>
For Auditor - 1 year: Vote for not more than ONE PETER LABELLE <input type="checkbox"/> Write-In <input type="checkbox"/>	For Town Grand Juror - 1 year: Vote for not more than ONE THERESA H MCNAMARA <input type="checkbox"/> Write-In <input type="checkbox"/>
For Auditor - 2 years: Vote for not more than ONE Write-In <input type="checkbox"/>	
For Auditor - 3 years: Vote for not more than ONE Write-In <input type="checkbox"/>	

TOWN OF CAVENDISH - EMERGENCY CALLS:

Cavendish Fire Department 911
Proctorsville Fire Department 911
State Police 911 or 875-2112
Vermont Poison Control Center ... 1-802-658-3456

Town Office Calls:

Town Clerk's Office 226-7292
Town Manager's Office 226-7291
Town Office Fax 226-7290
Cavendish Recreation Dept. 226-7289

Annual Town Meeting

February 29, 2016
7:00 P.M.

Balloting

March 1, 2016
10:00 A.M. to 7:00 P.M.

Town meeting and balloting will take place at the Cavendish Town Elementary School in Proctorsville. Voting information is posted on the town posting boards at the Village Green in Proctorsville (attached to the bus stop), at the Cavendish Town Office and in the Town Clerk's Office.

Please bring this report with you to Town Meeting

Town of Cavendish
Municipal Building
P.O. Box 126
Cavendish, Vermont
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Town of Cavendish