

# **Cavendish Vermont**



## **Town and School District 2013 Annual Report**

**Includes Budgetary Reports for the  
Fiscal Year Ending June 30, 2013**

## **Town Office Hours**

**Monday through Friday. .... 9:00 a.m. to 4:30 p.m.**

**Wednesday. .... Clerk's Office open until 6 p.m.**

During the period March 2014 through February 2015 the Town Office will be closed to observe the following holidays:

Good Friday.....	Fri., Apr. 18, 2014
Memorial Day.....	Mon., May 26, 2014
Independence Day.....	Fri., July 4, 2014
Labor Day.....	Mon., Sept. 1, 2014
Columbus Day.....	Mon., Oct. 13, 2014
Veterans' Day.....	Tues., Nov. 11, 2014
Thanksgiving Day.....	Thurs., Nov. 27, 2014
Christmas.....	Thurs., Dec. 25, 2014
New Years Day.....	Thurs, Jan. 1, 2015
Martin Luther King Day.....	Mon., Jan. 19, 2015
Presidents' Day.....	Mon., Feb. 16, 2015

In addition, the Town Clerk's Office will be closed on all election days.

## **Meeting Hours and Dates**

Select Board regular monthly meetings are on the 2nd Monday of each month. Meeting time is 6:30 p.m. in the meeting room of the Town Office Building.

The Vermont Journal newspaper is to be used for legal notices.

Planning Commission meetings are on the 1st Wednesday of each month at 6:30 p.m. at the Town Office.

Water Board meets at 5:00 p.m. on the 4<sup>th</sup> Monday of every other month, February through December at the Town Office.

Cavendish Town Elementary School Regular Board Meetings: 2<sup>nd</sup> Tuesday of each month at 6:00 p.m at C.T.E.S.

Green Mountain Union High School Regular Board Meetings: 1st and 3rd Thursday of each month at 7:00 p.m. at G.M.U.H.S.

The Library Board meets at the Library on the 1<sup>st</sup> Wednesday of every other month at 5:00 p.m.

## **Town Clerk Vehicle Registration Renewals**

Vermonters may renew selected vehicle registrations and receive temporary "R" stickers from your local Town Clerks. For more information, please call the Town Clerk's Office at 226-7291 or 226-7292.

# **TOWN OF CAVENDISH VERMONT**

Population 1470 (2000 census)  
Registered voters 1025

Annual Report of the Town Officers  
for the Fiscal Year ending June 30, 2013

## **2013 CAVENDISH TOWN AUDITOR'S REPORT**

I have reviewed the accompanying financial statements of Cavendish, its various officials, the Cavendish Fletcher Community Library, and the Cavendish Town Elementary School as of and for the year ended June 30, 2013 as per the table of contents. The Two Rivers Supervisory Union engaged the services of an independent accounting firm to audit the school accounts. That firm's report, which is available at the town office and at the elementary school, presents information differently from my report and is substantially more extensive. I conducted my review in accordance with 24 VSA §§ 1681-1684, which, among other things, require that I examine and adjust the accounts of all town and town school district officers and all other persons authorized by law to draw orders on the town treasurer. My objectives were to validate the correctness of the town and school district accounts, to detect fraud or errors in these accounts, and to verify the town and school financial condition and operating results as of and for the year ended June 30, 2013. To accomplish these objectives I obtained an understanding of the town operations and I reviewed the town accounting system, cash handling procedures and segregation of duties. The financial statements referred to above present on a modified cash basis, the respective financial positions as of June 30, 2013 and the results of operations for the year then ended.

In July 2013 the Two Rivers Supervisory Union assumed financial record keeping duties previously performed at the Cavendish school and at the Cavendish town offices. On May 11, 2012, the Vermont legislature passed Act 259, eliminating the authority of elected town auditors to review school district finances. After July 1, 2013 supervisory unions will engage independent outside auditors to review their books, records, and reports. The supervisory union must annually give a summary of their operations to the local school board, but not to the town auditors, and must make a copy of the independent audit report available for inspection. Since the Cavendish town auditor has no authority to audit the future Cavendish town school finances, this is the last Cavendish town report that contains the town auditors' school report.

The Federal Emergency Management Agency (FEMA) requires that a town receiving more than a minimal amount of assistance conduct an independent, certified review of its books for the agency. Therefore, Cavendish hired Jeff Bradley, CPA to review the books for the years ended June 30, 2012 and 2013. Copies of his reports, which are presented in a format substantially different from that presented herein, are available from the Town Treasurer. Overall, his report found that the Cavendish financial information is fairly stated in all material respects in relation to the financial statements as a whole. As a result of those audits, the town has changed the manner of reporting delinquent tax receipts to conform to current accounting standards. This should not affect the town reports other than a small transition adjustment in the year ended June 30, 2013.

I sincerely thank the town office staff, Ginny, Diane, Jen and Rich for their invaluable and gracious assistance in compiling this year's report, and especially former Treasurer Jane Pixley for her ever courteous responses to my never ending requests. There are still two openings for Auditors in Cavendish, so if you have a desire to serve your town, and have some ability to work with books and numbers, please contact me or anyone in the town office.

Peter J. LaBelle, Town Auditor

## ELECTED OFFICIALS

	Term Expires		Term Expires
<b>Town Moderator:</b>		<b>Town Clerk:</b>	
William A Hunter	2014	Jane Pixley (retired)	2014
		Diane McNamara (appointed)	2014
<b>Town Agent:</b>		<b>Town Treasurer:</b>	
vacant		Jane Pixley (retired)	2014
		Diane McNamara (appointed)	2014
<b>Auditors:</b>			
Peter LaBelle	2014		
vacant		<b>Selectmen:</b>	
vacant		Bob Glidden	2014
		Michele Lindberg	2014
<b>Cemetery Commissioners:</b>		Scott Ranney	2014
James Farquhar (appointed)	2014	Michael Ripley	2015
Norma Randall	2015	George Timko	2016
Barry Stearns (appointed)	2014		
Gail P. Woods	2014	<b>School District Moderator:</b>	
Leon Woods	2016	William A Hunter	2014
<b>First Constable:</b>		<b>Cavendish School Directors:</b>	
Seth Perry	2014	Gene Bont	2015
		Sharon Huntley	2014
<b>Town Grand Juror:</b>		Stuart Lindberg	2016
Mabel M Ward	2014	Scott Ranney	2014
		Amanda Tyrrell (resigned)	2014
<b>Library Trustees:</b>		Brenda Gregory (appointed)	2014
Brian Benoit (resigned)	2015		
Robert Evens	2018	<b>G.M.U.H.S. Directors:</b>	
Julia Gignoux	2014	Gene Bont	2015
Gloria Leven	2017	Stuart Lindberg	2014
Mary McCallum	2016		
Jannelle Wilfong (appointed)	2014	<b>Justice of the Peace:</b>	
		Jacqueline Blanchard ®	2014
<b>Listers:</b>		Daniel Churchill ®	2014
Virginia Garrow	2014	Barbara Dickey (D)	2014
Diane McNamara	2015	Mark Huntley (D)	2014
Jane Pixley	2016	William Hunter (D)	2014
		Scott Ranney ®	2014
<b>Trustee of Public Funds:</b>		Wendy Regier (D)	2014
Daniel W. Churchill	2016		
Cheryl Leiner	2014		
Diane McNamara	2015		

**Town of Cavendish Town Meeting**  
**March 4, 2013**

The legal voters of Cavendish, met at the Cavendish Town Elementary School Auditorium at 8:26 p.m. with 75 in attendance.

The moderator read the entire warning for those present and the meeting proceeded with the meeting articles.

**Article 1:** To elect Town Officers for the ensuing year (by Australian Ballot). Polls to open on Tuesday, March 5, 2013 at 10:00 a.m. and close at 7:00 p.m. Voting to take place at the Cavendish Town Elementary School.

**Article 2:** To see if the voters will approve the following resolution: “We the people of Cavendish resolve that the Vermont Legislature must codify into the Vermont Statutes our inalienable right to a separate and distinct vote on school supervisory union budgets.” [by Australian Ballot]  
[by Petition]

**Vote** by Australian Ballot on March 5<sup>th</sup>, 2013. Results were as follows:  
Yes - 200, No - 40 and Blank - 8.

**Article 3:** To see if the voters will accept the 2012 Town Report.

**Motion** by Richard Svec and seconded by Ed Garrow to accept the 2012 Town Report. Rolf van Schaik asked about the amount of \$182,365.00 listed as tax transfers to the State. The treasurer confirmed that was the payment to the Education Fund from Cavendish.

**Vote:** Moderator Hunter called the question and announced the ayes have it and you have adopted the 2012 town report.

**Article 4:** To see if the town will vote to collect all taxes on Real and Personal Property for which it has statutory taxing authority, in installments. Taxes collected by the Town are to be paid to the treasurer on August 15, November 15, February 15 and May 15 with interest of one (1) percent per month added to any tax principal balances due and not paid by the quarterly due date. The final due date for all tax principal balances is the 15<sup>th</sup> day of June after which they shall become delinquent and are subject to an eight (8) percent penalty in addition to the interest. If a payment due date falls upon a day that the treasurer's office is officially closed, payments then due will be accepted without penalty or interest added if received by 4:30 p.m. the next business day. Amounts allocated to current year taxes under the State of Vermont's Homestead Property Tax

Income Sensitivity Program shall be applied to the taxpayers' property tax installments pro rata (total adjustment divided equally between all quarterly installments) in accordance with 32 V.S.A. 6066a(f)(1).

**Motion** by Ray Fitzgibbons and seconded by Martha Benoit to accept the article as written.

**Vote:** The moderator called the question and announced the ayes have adopted Article 4 as written.

**Article 5:** To see if the voters will accept the gift of the historic Universalist Stone Church property located at 2295 Main Street, Cavendish, Vermont 05142 from the Universalist Unitarian Convention of Vermont and Quebec. This building would be owned by the Town of Cavendish and leased to the Cavendish Historical Society for use as museum and exhibit space.

**Motion** by Eugene Bont and seconded by Richard Svec to adopt the article. Carl Snyder questioned what the cost to the town will be or will it be paid by the Historical Society. He said the building is impossible to heat in the winter. He also added the underpinnings were gone. Margo Caulfield said the Historical Society will handle the costs. She added the building has been assessed by the Vermont Preservation Trust and they were ecstatic. The building is in remarkable shape. The fact that it is not heated in the winter has allowed the building to breathe. The underpinnings are in good shape - the Historical Society had work done on them several years ago. The building will be open from Memorial Day to Columbus Day. She stated the building will not be a burden to the town and the society has a multipurpose use plan. It can be used as a small venue for plays and music performances as well as the Solzhenitsyn exhibit. Richard Svec added he could corroborate the information Margo has presented. You can see and feel the historic sense of the building. There is not a tremendous amount of work to be done to the building. The seasonal use of the building is advantageous to its preservation. The maximum occupancy of the building 49 or less due to the single entrance and egress. He added that a lot of people have viewed it as a town property already and the Historical Society has been covering the costs of maintaining the building. With the town owning the building, grants can be obtained for its preservation. He stated it is a great historic asset. Michelle Beaulieu asked the budget amount for the town and questioned space for parking, asking if it were practical for the town to own it. Margo noted that the lease agreement goes back to 1970 with the church and the Historical Society has used their own funds to maintain it over the years.

The Town will only be picking up the insurance costs on the property.

Rich responded that the building is on a relatively small lot but that is not to say that it is not workable. Parking can be created as well as handicapped parking. Other parking is available especially with the limited occupancy of the building. Danny Maynard asked about the future use of the present building used by the Historical Society. Dan Churchill said that a section of the church building could be used as the museum. Margo added that the society has quite a lot of material from the Solzhenitsyn family for display at the church building. When asked by Michelle about a budget Margo said yes they do have a budget. Rich added the insurance cost to the town should be seven to eight hundred dollars per year. Parking lot work would be done by the town and the cost of the use of the loader and the material would not be significant.

**Vote:** Moderator Hunter called for a vote on the article and announced the ayes have it and you have adopted Article 5.

**Article 6:** To see if the voters will designate the Town of Cavendish as a Property Assessed Clean Energy (PACE) District to enable participating property owners to access funding for eligible energy efficiency and renewable energy projects and then pay back the cost as a regular municipal assessment on that property owner's property tax or other municipal bill as provided for by 24 V.S.A. Chapter 87, Section 3261 et seq. and authorize the Select Board to enter into an agreement with Vermont Energy Investment Corporation d/b/a Efficiency Vermont to operate the PACE program?

**Motion** by Peter LaBelle and seconded by Rich Svec to adopt the article. Peter LaBelle told those present that the program will not cost the town a penny. The program requires us to establish a PACE district. The cost is absorbed by people using the program. This is for home weatherization and energy efficient products. It is only for homeowners. The loan for the work becomes a lien on the homeowners property. If the property is sold the loan is either repaid or new owners continues to make the payments. Carl Snyder asked about the interest rates. Peter told him they have not been set as yet. Carl noted that we already pay a 5% energy tax. Claire Walker asked if a more efficient heating system qualifies for this program and she was told yes it does.

**Vote:** Moderator Hunter called the question and announced the ayes have approved Article 6 as written.

**Article 7:** To see if the voters of the Town of Cavendish will approve the amount of \$6,068, a surplus from Fiscal Year 2011-2012, be used to reduce the amount needed to be raised by taxes for the Fiscal Year 2013-2014 Selectmen's Budget?

**Motion** by Rolf van Schaik and seconded by Martha Benoit to adopt the article.

**Vote:** Moderator Hunter called the question and announced the ayes have adopted Article 7 as written.

**Article 8:** Will the voters adopt the Fiscal Year 2013-2014 Budget as proposed by the selectmen and authorize them to set a tax rate sufficient to support that budget as well as the Veteran's exemptions and the local agreement shortfall?

**Motion** by Peter LaBelle and seconded by Margo Caulfield to approve the article. Rolf van Schaik amended the article to read \$946,576.00 to be raised by taxes. Amendment seconded by Margo Caulfield. Rich Svec asked for the rationale for voting an amount to be raised by taxes rather than the budget amount. He pointed out that the amount to be raised number is subject to the local agreement shortfall and veteran exemptions need to be included in the calculations. Rolf reworded his motion to approve the budget of 1,244,796.00 which was seconded by Margo.

**Vote:** Moderator Hunter called the question and announced the ayes have adopted Article 8 for a total Selectmen's budget of \$1,244,796.00.

**Article 9:** To transact any other business legal and proper when met.

Rich Svec noted that during the course of the year we saw the death of Selectman Jim Ballantine and Dan Churchill was appointed to take his position on the board. When Mark Huntley resigned to take his seat in the Legislature, Bill Buswell was asked to sit on the board until the end of his term. Rich thanked both Dan and Bill for serving.

It was noted that Dan Churchill is a write-in candidate for the three year Trustee of Public Funds position and Mike Ripley is a write-in candidate for the two year Selectman position.

Moderator Hunter asked if anyone would like to address the rationale for the vote on Article 2. Stuart Lindberg stated that local voters should have a vote on the Supervisory Union Budget.

Rolf van Schaik noted that usually Rich Svec recognizes people for their contributions to the town. He asked that we all join together to thank Mr. Svec for his 25 years of service. He stated we truly appreciate his commitment to the town and his great efforts to make our town whole again after Irene. He also expressed appreciation to his wife, Peggy. Rich thanked everyone for the recognition.



**Adjourn:** Motion by Carl Snyder and seconded by Rich Svec to adjourn the meeting at 9:22.

Moderator Hunter called for a vote on the motion and announced the meeting is adjourned.

Attest: Jane S. Pixley, (ss)  
Jane S. Pixley, Town Clerk



Making her retirement official, retiring Town Clerk and Treasurer Jane Pixley swears in Diane McNamara as the new Town Clerk and Town Treasurer on September 27<sup>th</sup>, 2013. In the photo from left to right are: Selectman George Timko; Town Retiree and Husband Howard Pixley; Retiree Jane Pixley; New Clerk/Treasurer Diane McNamara; Select Board Chair Bob Glidden, and Town Manager Richard Svec

## Australian Ballot Results - March 5, 2013

Town Moderator - 1 yr	William A. Hunter	Votes	220*
Town School Moderator - 1 yr	William A. Hunter	Votes	221*
Selectman - 1 yr (2 positions)	Scott Ranney Michele Lindberg	Votes Votes	174* 166*
Selectman - 2 yrs	Michael Ripley	Votes	48*
Selectman - 3 yrs	George Timko	Votes	187*
Town Agent - 1 yr	No One Elected		
Lister - 3 yrs	Jane Pixley	Votes	235*
Cemetery Commissioner - 5 yrs	No One Elected		
Cemetery Commissioner - 4 yrs	No One Elected		
Auditor - 1 yr	Peter LaBelle	Votes	217*
Auditor - 2 yrs	No One Elected		
Auditor - 3 yrs	No One Elected		
Library Trustee - 1 yr	Julia Gignoux	Votes	217*
Library Trustee - 5 yrs	Robert Evens	Votes	209*
Town Grand Juror - 1 yr	Mabel M. Ward	Votes	232*
First Constable - 1 yr	Seth Perry	Votes	201*
Town School Director - 3 yrs	Stuart Lindberg	Votes	194*
Town School Director - 1 yr (2 positions)	Amy Perry Scott Ranney Amanda Tyrrell	Votes Votes Votes	94 138* 166*
GMUHS Director - 3 yrs	Stuart Lindberg Sharon Huntley	Votes	70* 56
Trustee of Public Funds - 1 yr	Cheryl Leiner	Votes	205*
Trustee of Public Funds - 3 yrs	Dan Churchill	Votes	18*
Cavendish Town School District Budget		Yes - No - Blank -	166* 80 2
Cavendish Town School Capital Improvement Reserve Fund		Yes - No - Blank -	136* 108 4
Town Article 2 - Supervisory Union Resolution		Yes - No - Blank -	200* 40 8
Total Election Day Voters = 248			
Windsor County Court House Vote - Total County Voting		Yes - No - Blank - Spoiled -	5,412* 3,828 148 5

## Selectmen's Organizational Meeting - March 11, 2013

**Animal Control Officers:**

Norma Randall  
Seth Perry

**Animal Pound:**

Springfield Humane Society

**Budget Committee:**

William Buswell  
Dan Churchill

**Board of Water Commissioners:**

Leon Woods  
Gerry Martel  
Howard Pixley  
Richard Svec  
Robert C. Glidden

**Chairman of Select Board:**

Robert W. Glidden

**Vice-Chairman of Select Board:**

George Timko

**Clerk of Select Board:**

Michele Lindberg

**Collector of Delinquent Taxes:**

Richard Svec

**Emergency Mgmt. Coordinator:**

Michael Ripley

**Energy Coordinator:**

Richard Svec

**Fence Viewers:**

Alan Regier  
Hollis Quinn, Jr.

**Fire Warden:**

Roger Sheehan

**Fire Warden Keymen:**

Jeff Davis  
Raymond Fitzgibbons  
Robert W. Glidden

**Green-Up Committee:**

Tim Calabrese  
Diane McNamara

**Health Officer:**

Richard Svec

**Inspectors of Lumber, Shingles & Wood:**

Don Davis  
Richard Gilcris

**Regional Planning Commissioner:**

Etienne Ting

**Rep. Regional Trans. Advisory Comm:**

Michele Lindberg

**Select Board Rep. Local Planning Comm:**

Michele Lindberg

**Solid Waste District Representative:**

Scott Ranney

**Solid Waste District Representative Alt:**

Richard Svec

**Town Manager:**

Richard Svec

**Town Planning Commissioners:**

Steve Birge  
Daniel Churchill  
April Hensel  
Sandra Russo  
Etienne Ting  
Carol Walasewicz  
Dan Willey  
Robert Williams, Sr.  
Joseph Marini

**Town Rep.-Blk River Valley Senior Ctr:**

Daniel Churchill

**Town Rep.-Council on Aging Board:**

Daniel Churchill

**Town Service Officer:**

Richard Svec

**Tree Warden:**

Daryl Stowell

**Weigher of Coal:**

Don P. Davis

**WARNING**  
**ANNUAL TOWN MEETING**  
**March 3<sup>rd</sup> and March 4<sup>th</sup>, 2014**

The legal voters of the Town of Cavendish, in the County of Windsor, are hereby notified and warned to meet at the Cavendish Town Elementary School in Proctorsville, Vermont at seven (7:00) o'clock Monday evening the third (3<sup>rd</sup>) day of March 2014 and at ten (10:00) o'clock in the forenoon on Tuesday the fourth (4<sup>th</sup>) day of March 2014 to transact the following business:

**Tuesday, March 4, 2014**  
**By Australian Ballot**  
**The polls open at Ten (10:00) o'clock AM**  
**and close at Seven (7:00) o'clock PM**

Article 1: To elect Town Officers for the ensuing year [by Australian Ballot]

**Monday, March 3, 2014**  
**at Seven (7:00) o'clock PM**  
**[Town Meeting Conducted First Followed By Town School Meeting]**

Article 2: To see if the voters will accept the 2013 Town Report.

Article 3: To see if the town will vote to collect all taxes on Real and Personal Property, for which it has statutory taxing authority, in installments. Taxes collected by the Town are to be paid to the treasurer on August 15<sup>th</sup>, November 15<sup>th</sup>, February 15<sup>th</sup> and May 15<sup>th</sup> with interest of one (1) percent per month added to any tax principal balances due and not paid by the quarterly due date. The final due date for all tax principal balances is the 15<sup>th</sup> day of June after which they shall become delinquent and are subject to an eight (8) percent penalty in addition to the interest. If a payment due date falls upon a day that the treasurer's office is officially closed, payments then due will be accepted without penalty or interest added if received by 4:30 PM the next business day. Amounts allocated to current year taxes under the State of Vermont's Homestead Property Tax Income Sensitivity Program shall be applied to the taxpayers' property tax installments pro rata (total adjustment divided equally between all quarterly installments) in accordance with 32 V.S.A. § 6066a(f)(1).

Article 4: To see if the voters of the Town of Cavendish will authorize the selectmen to exempt the Fletcher Farm Foundation, a non-profit organization, from all taxes on real and personal property for the next 5 (five) years. [By Petition]

Article 5: To see if the voters of the Town of Cavendish will authorize the selectmen to exempt the Black River Health Center, Inc, a 501C non-profit corporation, from all taxes on real and personal property for the next 5 (five) years on its building and lot in Cavendish village. [By Request]

Article 6: To see if the voters will approve a special appropriation in the sum of \$10,000 for the purpose of clearing, stumping, regrading and seeding a portion of land donated to the Town and now part of the Twenty Mile Stream Cemetery so that said land may be suitable for use as burial ground. [By request of the Cavendish Board of Cemetery Commissioners]

Article 7: To see if the voters will approve the establishment of a Cavendish Recreation Department and approve of an appropriation of \$25,500 to support the first year activities of such department and to add said amount to the budget proposed by the selectmen for the Fiscal Year 2014-2015.


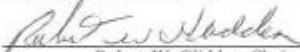
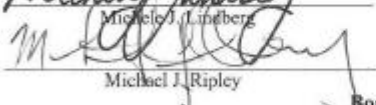
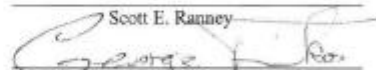
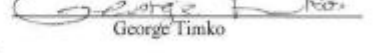
Article 8: To see if the voters of the Town of Cavendish will approve the amount of \$70,407, a surplus from Fiscal Year 2012-2013, be used as follows:

- a) \$30,000 toward the Town Highway Capital Equipment Fund;
- b) \$8,000 toward a new dual fuel furnace system for the town garage, and
- c) \$32,407 to reduce the amount needed to be raised by taxes for the Fiscal Year 2014-2015 Selectmen's Budget?

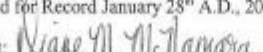
Article 9: Will the voters adopt the Fiscal Year 2014-2015 Budget as proposed by the selectmen and authorize them to set a tax rate sufficient to support that budget, as well as the veterans' exemptions, the local agreement shortfall and any special appropriation, if any, approved in a preceding article at this meeting?

Article 10: To transact any other business legal and proper when met.

Dated at Cavendish, State of Vermont this 27<sup>th</sup> day of January, 2014.

 Michele J. Lindberg	 Robert W. Glidden, Chair
 Michael J. Ripley	 Scott E. Ranney
 George Timko	
Board of Selectmen	

Received for Record January 28<sup>th</sup> A.D., 2014 at 9:00 A.M.

Attest:   
Diane M. McNamara Town Clerk

## **Annual Report of the Town Manager and Selectmen**

As we get farther past the 2011 Tropical Storm Irene Flood disaster, life seems more and more calm and normal. This is good. That is not to imply that the Town of Cavendish is totally repaired or finished with the paperwork. We are not. We are, however, certainly closer to being repaired and the paperwork is closer to being complete. As you read through this report, you will be reminded of the storm damage as various work activities and programs are discussed. The impact of Irene is still visible and still felt, but we are essentially whole, our community remains strong and we have learned much for having been through it.

What follows is a brief summary of some of the important activities of the past year, a glimpse at some of the activities we can anticipate in 2014, and an introduction to some of the items to be considered at Town Meeting on March 3<sup>rd</sup> and 4<sup>th</sup>.

After a year and a half of additional engineering study, a series of submissions to FEMA, the Vermont Agency of Transportation, the Agency of Natural Resources and the Vermont River Management Program and the US Army Corps of Engineers, we have finally reached a point where the aforementioned agencies have approved of a general plan for replacement and configuration of Town Highway Bridge #37, the bridge on Davis Road. The existing bridge at that site was severely damaged during Tropical Storm Irene flooding, was declared unsafe and inadequate, and has been closed ever since the flood in August of 2011. Weston & Sampson Engineers of Waterbury, Vermont, is the engineering firm contracted for the project and they have been most helpful in interfacing with the various agencies on our behalf and obtaining the needed approvals. Weston & Sampson has recently had their contract extended to include full structural design and construction engineering.

FEMA has only recently approved of the bridge replacement as an “improved project” and recalculated their project support numbers which resulted in an increase of funding approval from \$315,445 to \$527,432. The Davis Road Bridge Project is being readied for construction bid award this spring with summer 2014 construction. Thanks go to the abutting property owners for their continued cooperation and patience while we’ve been in the long process of getting the approvals. Thanks also to Davis Road users for the caution and consideration shown in the use of the Bridge 37 bypass these past two years. We all look forward to having this bridge replaced.

The state highway bridge on Route 131 in Whitesville, near the intersection of Whitesville and Carlton Roads, is scheduled for replacement in 2014. This bridge was damaged by severe flooding during Tropical Storm Irene in 2011. You may have noticed that the Cold River Bridge Construction Company has set up a staging area, a construction office and a temporary work shelter nearby the bridge. There will be a lot of project work going on there this winter and spring, although the bridge will remain open through that time. The project schedule calls for the bridge to be totally closed from June 23<sup>rd</sup> through July 25<sup>th</sup>. This closure is timed to begin

right after school closes for summer recess. There will **not** be a temporary bridge during this time and through traffic on Route 131 will be diverted both at Downers to the east and the intersection of 131 with 103 in Proctorsville to the west. The official detour will be: from Downers Four Corners down Route 106 to Route 10; Route 10 to Route 103 in Gassetts; and Route 103 to Proctorsville. Local traffic will have to use secondary roads to bypass the area while the bridge is closed. VTrans will have light board signs at both Downers Four Corners and the Proctorsville intersection to advise motorists of the closed bridge and detours.

The Town of Cavendish continues to work toward having an energy conserving, greener carbon footprint. The Town has contemplated several possible solar projects and studied two specific proposals for installation of a 150 KW solar array to be constructed on property owned by the town and with the town receiving benefits of reduced energy costs through a net metering arrangement. Although the solar equipment will not be owned by the town but rather by an investor group, the town will receive land lease payments and will realize about a 12% reduction in energy costs for several town facilities which are serviced by Green Mountain Power. The solar installation is located on the south facing slope just below the Cavendish Wastewater Facility and will not be readily visible from the highway. The affected town land is about 1 acre in size and it was cleared this fall. The project received environmental clearances and has been granted a "Certificate of Public Good" by the Vermont Public Service Board. Soveren Solar of Putney, Vermont is the project developer and began installation of support posts for the array in December. Soveren experienced equipment problems and, simultaneously, winter weather arrived which caused them to postpone the rest of the installation until spring. By summer, the array should be installed, connected to the power grid and operating.

August of 2013 saw the relocation of the lower section of Chubb Hill Road and its intersection with Vermont Route 131. The relocation project moved the intersection several hundred feet to the east which places it in a position with very much improved sight distances and safety. Don and Pat Davis granted the Town of Cavendish a right-of-way for the new section of town highway and the Town, in exchange, gave up its former right-of-way for the discontinued portion of road which went through the Davis homestead land. The abandoned section of town highway now serves as the private driveway to the farm house and barns. The costs associated with this change were shared by the town and the Davises. We are pleased that the safety of the driving public has been substantially improved by this project. The project is complete except for the installation of a new section of permanent guard rail to block off the old intersection. The guard rail is scheduled for installation this spring.

As most everyone is aware, the section of Route 131 from Downers to the bridge over the Connecticut River was improved and re-paved during the 2013 construction season. VTrans is currently having the engineering work done for improvements and resurfacing of the portion of Route 131 from Downers to its

beginning at Route 103 in Proctorsville. Construction on that Vermont state highway paving project is presently scheduled for the 2015 construction season.

Town Highway Bridge #58, the bridge on Depot Street in Proctorsville, has been experiencing serious deterioration problems for the past dozen or so years. The bridge deck has been repaired several times by the Town, but those repairs are only patches. The engineering firm of Hoyle, Tanner & Associates has performed a preliminary assessment of the bridge for the Town and has made the determination that replacement of the entire structure is necessary. The Depot Street bridge is now officially posted with a five ton vehicular weight limit. Commercial truck traffic must use Route 103 and 131 to go around the bridge.

The current Depot Street bridge structure dates back to the late 1940's when Depot Street was still a part of Vermont Route 103. The Rt 103 Proctorsville bypass construction (1960) moved that section of Route 103 out of the village and to its current alignment. The state then turned the highway right of way and the bridge over to the Town of Cavendish and so it is ours. During the last decade the town has requested, and the Regional Transportation Advisory Committee has supported, that this bridge be put on the State's Town Highway Structure Priority List for replacement. The process of going through the Town Highway Bridge Program takes a number of years. The good news is that the Town Manager recently met with a VTrans representative who is working on the first part of "scoping" for the bridge replacement project, which means that the project engineering is beginning. We hope to be able to keep the bridge open to local traffic under 5 tons while we await bridge replacement.

On November 23, 2013, we began single stream recycling at the Cavendish Transfer Station. This program allows transfer station users to deposit a much expanded array of materials to be recycled rather than depositing them with household trash disposal. This program change included purchase and installation of a new, separate compactor and container for the single stream recycling collection. The single stream recycling is now collected in the blue compactor which is located opposite the old green compactor which is still used for collection of household trash. While users still pay for disposal of household trash with the familiar paper tokens, the approved materials collected in the blue recycling compactor is taken mixed and loose and is taken free, with no tipping charge.

User acceptance and use of the single stream recycling collection has been great. Users have expressed their pleasure with being able to responsibly and easily recycle at our own transfer station. With no direct charge for taking the recycling materials and no need for sorting and separating those approved materials, the level of recycling within the average Cavendish household has jumped considerably. This too helps the Town of Cavendish to have a "greener" environmental presence.

The towns municipal water system continues to produce good quality potable water for system users in large part thanks to the Iron and Manganese removal filtration system. In December of 2012 and January of 2013, the system was further



improved so as to eliminate the excess air which was dissolved in the water during the filtration process. This improvement got rid of the milky appearance experienced when water first came out of the tap as the dissolved air came out of solution. Now all of the qualities of the finish water, including appearance, are excellent. The problematic iron and manganese levels have been reduced to well below regulatory standards and virtually beyond standard laboratory detection.

The Town of Cavendish applied for and, in September of 2013, received an award of an Ecosystem Restoration and Protection Grant (ERP) in the amount of \$94,590 from the State of Vermont. The purpose of this grant is to provide protection to river water quality, to enhance flood resiliency, and for flood mitigation along crucial stretches of the Black River as it courses through Cavendish. The ERP grant is funded through and administered by the State Department of Environmental Conservation of the Vermont Agency of Natural Resources. Those working to implement the grant for the town include Town Manager Rich Svec, as Project Manager, and members of the Conservation Committee of the Cavendish Community and Conservation Association (CCCA).

More specifically, the purpose of the Cavendish ERP grant is to protect and improve the Black River water quality for certain areas within the section of the Black River identified as M30 in the Black River Corridor Plan. This is the portion of the Black River which runs through and between the two villages in Cavendish. The project activities involve procuring certain important pieces of property and obtaining conservation easements to ensure that critical flood plain attenuation areas, including portions where the river may naturally meander, are conserved.

To help with the ERP project, the town has recently contracted with the Vermont River Conservancy to assist in land owner negotiations; drafting conservation easements; developing site plans; title reports, and to conduct assessment monitoring activities. Kelly Stettner and the Black River Action Team (BRAT) are also lending assistance with some the ERP project bank stabilization plantings.

We were fortunate to receive a \$175,000 Class II Town Highway Paving Grant which enabled us to conduct a large paving project in 2013. This grant required a 20% town match which was accomplished using budgeted paving funds from FY14 and some held as a payable from FY13. Using these funds combined, we were able to accomplish quite a lot.

During the project, 1.03 miles of Twenty Mile Stream Road deteriorated pavement was reclaimed, the base gravel was treated with calcium chloride as a stabilizer and the road base was reshaped and graded prior to the application of the new asphalt base and wearing courses. The roadside was re-ditched and culverts were replaced during the preparation stage. Another major part of the 2013 Paving Program saw 0.4 miles of Tarbell Hill Road given a much needed leveling shim and a new wearing course overlay of asphalt pavement. The affected Tarbell Hill Road section also received ditching and culvert replacements as part of the preparations.

The road apron at the new Chubb Hill Road intersection with Route 131 was also paved and there were some significant repairs made to Tropical Storm Irene flood damaged pavement at the Village Green in Proctorsville. The Chubb Hill and Village Green paving was for Class III roads and therefore were not benefitted by the previously mentioned state grant.

In September of 2013, Jane Pixley retired after serving as Town Clerk and Town Treasurer for 19 years. Jane had served the town for a total of 27 years, having been CTES school secretary and town office assistant and bookkeeper prior to her tenure as Town Clerk and Treasurer. We thank Jane for her many years of fine and dedicated service to the Town of Cavendish and wish her the very best for a wonderful and well deserved retirement!

Upon Jane's retirement, the Board of Selectmen appointed Diane McNamara as the Town Clerk and Treasurer until the next town meeting election. That election will take place on March 4<sup>th</sup>, 2014. Diane, having worked for 11½ years in the town office prior to her appointment as Town Clerk and Treasurer, has been able to make this transition very smooth and Jane has been great in helping Diane to get up to speed in all areas. Thanks to you both!

The winter of 2013-2014 has been challenging thus far with snow storms, ice storms, ice jams, sustained frigid weather and a couple of brief, but intense, thaws with heavy rain. The highway salt, sand and road crew budgets have, of course, been stressed but, if nature finishes the winter season with some kindness, we should come out okay. Let's hope for an easy mud season!

As mentioned above, Cavendish has experienced some ice jam flooding problems this year. This is not a new phenomenon as the villages of Proctorsville and Cavendish developed along the banks of the Black River as mill towns and river conditions have always had a significant impact on the villages. That said, we urge Cavendish residents in flood prone areas to keep vigilant during times when there is flooding potential due to heavy rains, severe melts and/or ice jams exist. People in flood prone areas are urged to have plans for their personal flood emergency preparations, precautionary measures and household evacuation should flooding occur.

Thanks go to the Proctorsville and Cavendish Fire Departments for their assistance to Proctorsville residents who experienced flooded basements during the ice jam flooding in January. Thanks also go to Julie and Michael Wood, the owners and operators of the Golden Stage Inn, who very graciously offered to take in neighbors should the flooding have caused them to evacuate their homes. Fortunately, evacuation did not become necessary as the ice jam gave way just in the nick of time. Only a few basements were flooded during that event.

On the Town Meeting warning this year is an article (Article #6) which asks the voters to approve of a special, one-time, appropriation of \$10,000 for the purpose

of expanding the useable burial ground area of the Twenty Mile Stream Cemetery. This article is included by request of the Cavendish Board of Cemetery Commissioners.

Article #7 of the Town Meeting Warning asks whether the voters will approve an additional \$25,500 as an appropriation above the \$4,100 already included in the Selectmen's Budget in order to support the establishment of a Town of Cavendish Recreation Department and its operation in fiscal year 2014-2015. Copies of a recreation budget and program description will be available before and at the town meeting and members of the Cavendish Recreation Committee plan to be available to provide additional details and answer questions at the March 3<sup>rd</sup> Town Meeting and also at the Pre-Town Meeting Informational Night which CCCA has scheduled for the evening of Tuesday, February 25, 2014, at the Town Office meeting room. The Board of Selectmen chose to put the Recreation Department article on the Town Meeting Warning as a separate article so it may be considered individually prior to the voters consideration of Selectmen's budget, which appears as Article #9 on the warning.

Article #8 asks Cavendish voters to consider the disposition of a \$70,407 surplus realized from Fiscal Year 2012-2013. The article proposes to apply \$30,000 of the surplus toward the Town Highway Capital Equipment Fund. During the next four years the Town is looking to replace: a 2000 model single-axle, eight-yard, dump truck; a 1998 small dump truck and the 1990 Cat grader. Bolstering the Capital Equipment Fund will help fund these purchases while lessening borrowing needs and dampening the financial impact on the year of purchase. Article #8 also proposes to allocate \$8,000 of the surplus to purchase and install a much needed dual fuel furnace for the Town Garage and to use the remaining \$32,407 to reduce the amount needed to be raised by taxes to support the FY15 Selectmen's budget.

This year, as always, we would like to express our gratitude to all who make Cavendish such a great place to live, raise children, visit and own property. This thanks extends to: those who give of their time to participate on town boards, commissions and committees; our dedicated employees and officers; our volunteers; our emergency services workers; and every civic organization, resident and property owner who in some way contributes to the well-being of our community.

Richard Svec  
Town Manager

Bob Glidden, Chairman  
Michele Lindberg      Scott Ranney  
Mike Ripley          George Timko  
Cavendish Board of Selectmen

## TOWN CLERK'S NOTES

The bulletin boards located on the Village Green in Proctorsville and by the Town Office in Cavendish are used for posting information on town activities and elections.

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### LIQUOR LICENSE REPORT

Jan 1, 2013 - Dec 31, 2013

3 - 1 <sup>st</sup> Class Licenses	@ 100.00 =	300.00
3 - 2 <sup>nd</sup> Class Licenses	@ 50.00 =	<u>150.00</u>
Total		<u>450.00</u>

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### DOG LICENSE REPORT

Jan 1, 2013 - Dec 31, 2013

	<u>No.</u>	<u>Amount</u>
Male/Female Dogs	18	
Neutered/Spayed Dogs	155	
Totals		

State of Vermont Fees	692.00
Town Clerk Fees	346.00
Town of Cavendish Fees	<u>502.00</u>
Totals	1,540.00

#### **Dogs Registered by April 1<sup>st</sup>:**

\$ 8.00 Neutered Male or Spayed Female

\$ 12.00 Male or Female

#### **Dogs Registered after April 1<sup>st</sup>:**

\$ 10.00 Neutered Male or Spayed Female

\$ 16.00 Male or Female

Rabies shots are good for 36 months (except for dogs under 2 years of age which are required every 12 months). Rabies certificates must be filed in the Town Clerk's Office. Neutered male certificates and spayed female certificates must be presented to the Town Clerk at the time of licensing.



**Cavendish Residents and Taxpayers are reminded of Vermont law governing dog registrations.** For your reference, here are some brief partial excerpts from the statutes as they pertain to municipal dog and wolf-hybrid registrations:

## **Vermont Statutes**

### **Title 20 Section 3581**

#### General Requirements

(a) A person who is the owner of a dog or wolf-hybrid more than six months old shall annually on or before April 1 cause it to be registered, numbered, described, and licensed on a form approved by the secretary for one year from that day in the office of the clerk of the municipality wherein the dog or wolf-hybrid is kept. A person who owns a working farm dog and who intends to use that dog on a farm pursuant to the exemptions in section 3549 of this title shall cause the working farm dog to be registered as a working farm dog and shall, in addition to all other fees required by this section, pay \$5.00 for a working farm dog license. The owner of a dog or wolf-hybrid shall cause it to wear a collar, and attach thereto a license tag issued by the municipal clerk. Dog or wolf-hybrid owners shall pay for the license \$4.00 for each neutered dog or wolf-hybrid, and \$8.00 for each unneutered dog or wolf-hybrid. If the license fee for any dog or wolf-hybrid is not paid by April 1, its owner or keeper may thereafter procure a license for that license year by paying a fee of 50 percent in excess of that otherwise required.

(b) Before a person shall be entitled to obtain a license for a neutered dog or wolf-hybrid, he or she shall exhibit to the clerk a certificate signed by a duly licensed veterinarian showing that the dog or wolf-hybrid has been sterilized.

(c)(1) A mandatory license fee surcharge of \$3.00 per license shall be collected by each city, town, or village for the purpose of funding the dog, cat, and wolf-hybrid spaying and neutering program established in subchapter 6 of chapter 193 of this title.

(d) Before obtaining a license for a dog or wolf-hybrid six months of age or older, a person shall deliver to the municipal clerk a certificate or a certified copy thereof issued by a duly licensed veterinarian, stating that the dog or wolf-hybrid has received a current pre-exposure rabies vaccination with a vaccine approved by the secretary, and the person shall certify that the dog or wolf-hybrid described in the certificate or copy is the dog or wolf-hybrid to be licensed. The municipal clerk shall keep the certificates or copies thereof on file. The secretary shall prescribe the size and format of rabies certificates. The owner of any such dog or wolf-hybrid shall maintain a copy of the rabies vaccination form and provide it to state or municipal officials upon request.

(f) In addition to the license fees assessed in subsections (a) and © of this section and section 3583 of this title, municipal clerks shall assess a \$1.00 fee for each license sold. The clerks shall forward the fees collected under this subsection to the state treasurer on or before the 15th day of May, September and January of each year, together with an accounting of the licenses sold. The funds collected under this subsection are to be used for rabies control programs.

For more information on registering your dog, please contact the Office of the Town Clerk. Please note that the partial excerpts above were selected to give a quick overview of some of the essentials, but a full reading of §3581 is recommended and is easily available online.

#### **Animal Control Ordinance**

Cavendish residents, taxpayers and visitors to the town should also be aware that Cavendish does have an **Animal Control Ordinance**. **A copy of this ordinance, which has been in effect since 1999, is posted at the Town Office and copies are available to anyone requesting same. Please stop by the office, call or write us to request a copy.**

## **RABIES ALERT**

Vermont has had cases of rabies within the last few years  
Below please find some important things to know about rabies:

1. Do not feed, handle or attempt to make pets out of wild or stray animals. Even if they appear healthy, such animals could already be exposed to rabies and become a source of disease. It is against the law to keep wild animals as pets.
2. If you are bitten or otherwise exposed to wild or stray animals, wash the exposed area thoroughly with soap and water. Then contact your physician and the Town Health Officer.
3. Do not shoot suspect rabid animals in the head. The brain must be left intact for testing.
4. Only persons vaccinated against rabies should handle suspect rabid animals.
5. Wear rubber gloves if you are going to handle a pet that has been in a confrontation with another animal.
6. Vaccinate all dogs, cats, ferrets and horses. Also, in high risk areas vaccinate cattle and sheep.
7. Have animals vaccinated by a veterinarian. Obtain a rabies certificate or other certification identifying the animal receiving the vaccine.
8. Vaccinated animals exposed to rabies should be re-vaccinated immediately. This will enhance the immunity the animal already possesses and should prevent rabies from developing. Unvaccinated animals exposed to rabies should not be vaccinated but should be taken for veterinarian care immediately.
9. Vermont Fish and Wildlife literature suggests that the primary carriers of rabies in New England are raccoons, skunks, foxes and bats. Be particularly cautious if you encounter any of these animals and they are exhibiting peculiar behavior or appear to be unhealthy.
10. For more, updated information on rabies contact:

**Vermont Department of Health RABIES HOTLINE**  
**1-800-472-2437 (1-800-4-RABIES) or 1-802-223-8697**

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## **Fire Warden Report**

As Cavendish's Fire Warden, I would like to take this opportunity to thank the people of Cavendish and Proctorsville for getting permits to burn.

We issued 115 permits for the year 2013. We had 3 illegal burns this year.

When there is SNOW covering the ground, it is legal to burn without a permit. However, we would like to be informed as then we can let dispatch know where and when someone is burning in order to avoid unnecessary fire call outs. I would like to thank everyone who has followed these instructions this past year. It has been very helpful.

Again, thank you for your continued support.

Roger V Sheehan, Sr  
Cavendish Fire Warden



## **Town of Cavendish Information Regarding Open Burning**

As per Statute VSA T10 §565 and the Town of Cavendish Solid Waste Ordinance, **specific written permit may be granted by the Fire Warden** of the Town of Cavendish or his designee for the open burning of yard and garden debris including: trees, stumps, brush, untreated wood, lawn clippings and leaves. Such permit shall be granted provided that the Fire Warden is satisfied that no hazardous condition will be created by such burning and the emission of air contaminants will not create a danger to the health and property of the citizens of the Town of Cavendish. Permits which are issued under the provisions of the Town of Cavendish Solid Waste ordinance shall be only for a specified date and time and location and only for the burning of specified materials.

It is illegal by State statute to burn: plastic, garbage, paper and cardboard; tires and other rubber products; treated, painted or finished wood; tar paper or asphalt shingles.

When snow is covering the ground, trees, stumps, brush, leaves and untreated wood may be burned without a permit provided such burning is done in such a way as to not endanger persons or property.

**Burning as permitted by the Town of Cavendish Solid Waste Ordinance shall be attended at all times and such fires shall be allowed to die out or be extinguished before sunset.**

### **General Rules & Information about a Fire Warden's Permit for an Open Burn**

- A permit to burn is required except when the ground is snow covered.
- Permits are valid only for the place and time stated.
- Permits in no way relieve the person to whom it is granted from any liability related to the fire or any damages it might cause.
- The person setting the fire must at all times have sufficient help and tools present to control the fire.
- Only natural wood material may be burned under such permits. Other materials burned require a State Air Pollution permit as well as this permit.
- The fire must not be left until it is entirely extinguished.
- Restricted materials cannot be used to ignite natural wood materials.
- Any special conditions written on an issued permit are to be considered as part of "conditions to burn".
- If any permit condition is not followed, then the permit is immediately invalid and you will be burning illegally.
- Violation of the conditions of a permit to burn may result in the permittee receiving a "Vermont Fire Prevention Ticket" which will result in court action and a fine for each day of violation.
- If you do not understand the law or have further questions, contact your local forest fire warden before any burn. A permit may be canceled for cause at any time.
- If a controlled fire escapes, immediately call 911.

### **CAVENDISH FIRE WARDEN AND IMPORTANT TELEPHONE NUMBERS**

<b>Cavendish Fire Warden - Roger Sheehan</b>	<b>226-7692</b>
<b>Fire Warden Keyman - Robert Glidden</b>	<b>226-7302</b>
<b>Fire Warden Keyman - Raymond Fitzgibbons</b>	<b>226-7288</b>
<b>Fire Warden Keyman - Shane Turco</b>	

# TOWN TREASURER'S REPORT

July 1, 2012 to June 30, 2013

Town General Account	387,245	
Transfer Station Account	2,828	
Money Market Account	1,049	
Cash Box	50	
<b>Cash Per Books July 1, 2012</b>		391,172
Adjust for Outstanding Items		108,704
<b>Cash in Bank July 1, 2012</b>		499,876

<b>Deposits &amp; Interest:</b>		
Town General Account	6,777,159	
Transfer Station Account	43,784	
Money Market Account	125,690	
<b>Total Deposits</b>		6,946,633

<b>Disbursements:</b>		
Town General Account	6,962,040	
Transfer Station Account	45,024	
Money Market Account	125,833	
<b>Total Disbursements</b>		7,132,897
<b>Cash in Bank June 30, 2013</b>		313,612
Adjust for Outstanding Items		(81,222)
<b>Cash Per Books June 30, 2013</b>		232,390

Town General Account	229,847	
Transfer Station Account	1,587	
Money Market Account	906	
Cash Box	50	
<b>Cash Per Books June 30, 2013</b>		232,390

## NOTES AND BONDS

	Balance July 1, 2012	Borrowed	Paid	Balance June 30, 2013
Route 131 Land Purchase	44,000	0	22,000	22,000
Delinquent Tax Note	191,000	255,000	191,000	255,000
Short-Term Tax Anticip. Loan	0	200,000	125,000	75,000
Paving Grant Anticip. Loan	108,000	0	108,000	0
Flood Reconstruction Loans	980,700	0	980,700	0



## TOWN TREASURER'S OTHER ACCOUNTS

<b>Bridge Capital Fund</b>	
Checking Account Balance July 1, 2012	3,421
Interest Earned	4
<b>Balance June 30, 2013</b>	<b>3,425</b>
<b>Bridge Capital Fund CD</b>	
<b>Certificate of Deposit Balance July 1, 2012</b>	<b>134,216</b>
Interest Earned	265
<b>Balance June 30, 2013</b>	<b>134,481</b>

<b>Capital Equipment Fund</b>	
Balance July 1, 2012	99,525
Interest Earned	200
Appropriations from General Fund	131,250
Sale of Used Equipment	825
Reimburse Town	(7,470)
Purchase Chipper	(7,470)
<b>Balance June 30, 2013</b>	<b>216,860</b>

<b>Darwin Story Fund</b>	
Balance July 1, 2012	17,278
Interest Earned	17
<b>Balance June 30, 2013</b>	<b>17,295</b>

<b>Cavendish Community Dev. Fund</b>	
Balance July 1, 2012	27,956
Interest Earned	28
<b>Balance June 30, 2013</b>	<b>27,984</b>

<b>Town Office Playground Trust</b>	
Balance July 1, 2012	1,794
Interest Earned	1
<b>Balance June 30, 2013</b>	<b>1,795</b>

<b>Act 60 Reappraisal Fund</b>	
Balance July 1, 2012	12,856
Interest Earned	14
Deposit - State of Vermont	11,257
<b>Balance June 30, 2013</b>	<b>24,127</b>

<b>Cavendish Community Dev. &amp; Infra. Fund</b>	
Balance July 1, 2012	7,148
Interest Earned	3
<b>Balance June 30, 2013</b>	<b>7,151</b>

<b>Fletcher Field CD</b>	
Balance July 1, 2012	11,705
Interest Earned	45
<b>Balance June 30, 2013</b>	<b>11,750</b>

Town Treasurer's Other Accounts - continued

<b>Office Renovation CD</b>	
Balance July 1, 2012	100,199
Interest Earned	385
<b>Balance June 30, 2013</b>	<b>100,584</b>
<b>Office Renovation MM Account</b>	
Balance July 1, 2012	35,469
Appropriation	1,500
Interest Earned	95
<b>Balance June 30, 2013</b>	<b>37,064</b>

<b>Cavendish Family Service Fund</b>	
Balance July 1, 2012	7,674
Interest Earned	4
Donations	3,382
Withdrawals	(682)
<b>Balance June 30, 2013*</b>	<b>10,378</b>

\* \$2,254 Due to Cavendish to reimburse holiday basket expenses.

<b>Transfer Station Closure CD</b>	
Balance July 1, 2012	3,832
Interest Earned	15
Appropriation	400
<b>Balance June 30, 2013</b>	<b>4,247</b>

<b>The Town Highway Bridge Fund Account</b>	
Balance July 1, 2012	24,046
Interest Earned	17
Transfer from Blasting Fund	2,447
Transfer to Money Market	(26,510)
<b>Balance June 30, 2013</b>	<b>0</b>

<b>Blasting Fund Account (Highway)</b>	
Balance July 1, 2012	3,790
Interest Earned	5
Transfer to Bridge Fund	(2,447)
Appropriation	200
<b>Balance June 30, 2013</b>	<b>1,548</b>

<b>Bridge Fund Money Market Account</b>	
Balance July 1, 2012	0
Transfer from Town Highway Bridge Account	26,510
Appropriation	10,000
Interest	67
Transfer to General Account	(7,176)
<b>Balance June 30, 2013</b>	<b>29,401</b>

**Town of Cavendish Special Funds Account**

	<b>Balance 07/01/12</b>	<b>Deposits &amp; Interest</b>	<b>Withdrawal</b>	<b>Balance 06/30/13</b>
Book Restoration Fund	3,359	1	0	3,360
Cemetery Blasting Fund	3,733	101	0	3,834
Cemetery Capital Fund	1,261	0	0	1,261
Cemetery Equipment Fund	3,001	1,001	0	4,002
Cemetery Mapping Fund	2,002	101	0	2,103
Map Digitization Fund	431	0	0	431
Office Equipment Fund	1,519	0	0	1,519
Office Vault Equip. Fund	201	0	0	201
Parcel Map Update Fund	8,612	1,003	0	9,615
Records Microfilming Fund	2,255	1	2,155	101
Garage Pole Barn Fund	0	2,000	0	2,000
Tree Program Fund	3,676	402	0	4,078
Town Charter Preserv. Fund	271	0	0	271
Town Planning Fund	1,836	1	0	1,837
Town Website Fund	2,432	1,001	0	3,433

<b>Greven Field Restoration Fund</b>	
Balance July 1, 2012	101
Donations Deposited	7,696
Interest Earned	10
<b>Balance June 30, 2013</b>	<b>7,807</b>

<b>250<sup>th</sup> Anniversary Fund</b>	
Balance July 1, 2012	56
<b>Balance June 30, 2013</b>	<b>56</b>

<b>Irene Flood Relief Fund</b>	
Balance July 1, 2012	482
<b>Balance June 30, 2013</b>	<b>482</b>

<b>Tax Sale Account</b>	
Balance July 1, 2012	0
Deposits	447
Interest Earned	1
Withdrawals	448
<b>Balance June 30, 2013</b>	<b>0</b>

**Town of Cavendish Balance Sheet  
as of June 30, 2013**

<b>ASSETS</b>	<b>TOWN</b>	<b>SEWER</b>	<b>WATER</b>
Operating Cash on hand - General Funds	232,390	82,107	43,893
Delinquent Taxes/Accounts Receivable	232,837	46,319	69,216
Due from Sewer	16,292		
Due from Water	87,869		
Due from CTES	52,525		
Reimbursements Receivable	10,686		
Due from Other Funds	2,254		
Due from Library	7,064		
<b>Total Assets</b>	<b>641,917</b>	<b>128,426</b>	<b>113,109</b>

<b>LIABILITIES</b>	<b>TOWN</b>	<b>SEWER</b>	<b>WATER</b>
Delinquent Tax Note	255,000		
Tax Anticipation Loans	75,000		
Deferred Tax Revenue	177,700		
Prepaid Taxes	4,955		
Net Wash Accounts	13,067		
FY Accounts Payable	11,252		
Bank Note Land Purchase	22,000		
Insurance Payable	5,066		
Due to General Fund		16,292	87,869
Current Portion of Long Term Debt		20,000	57,277
Due to Capital Equipment Fund	7,470		
<b>Total Liabilities</b>	<b>571,510</b>	<b>36,292</b>	<b>145,146</b>

<b>Surplus (Deficit)</b>	<b>70,407</b>	<b>92,134</b>	<b>(32,037)</b>
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## Revenues Compared With Estimates

July 1, 2012 to June 30, 2013

	12-13 Projected	12-13 Actual	13-14 Projected	14-15 Projected
State Aid Highway	109,930	114,252	109,883	109,880
Transfer Station- Token & Interest	45,000	43,759	36,000	36,000
Licenses, Fees & Permits	1,200	1,245	1,200	1,200
Delq. Tax, Penalties & Interest	74,000	131,880	74,000	74,000
Int. Past Due -current yr	12,200	13,170	9,500	9,500
Interest Earnings	2,500	969	1,275	1,200
Forest & Parks Payment	23,650	23,651	23,650	23,650
Surplus (from previous yr.)	0	0	6,068	32,407
Other Income (est. below cat.)	18,000	1,097,804	18,000	18,000
Town Taxes (Incl. St Hold Harmless)	973,451	840,876	965,220	961,573
<b>Town Budget</b>	<b>1,259,931</b>	<b>2,267,606</b>	<b>1,244,796</b>	<b>1,267,410</b>

<b>Other Income</b>	
Railroad Tax	5,296
Highway Fines	7,027
Sale - Copies, Maps, etc.	2,428
Misc. Receipts	1,019
Refunds/Rebates/Reimbursements	16,965
Sale of Scrap Metal & Tires	2,703
Sale of Equipment	825
Paving Grant	108,440
<b>Sub Total</b>	<b>144,703</b>
Flood Reconstruction Reimbursement	
FEMA/STATE/OTHER	953,101
<b>Total Other Income</b>	<b>1,097,804</b>



### Reconciliation: Revenues To Deposits

Town Budget Revenue Raised	2,267,606
Other Collections and Transfers	34,095
Loans Deposited	430,000
Other Adjustments	(1,465)
Deferred Tax Revenue Adjustment	12,321
Reimbursements from Other Funds	615,495

Tax Collections:	
For CTES & GMUHS	2,874,260
For State of Vermont	398,396
For F.D. #1 and F.D. #2	146,451

<b>Total Deposits to Town General Account</b>	<b>6,777,159</b>
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### **The Cavendish Town Highway Crew**

From left to right: Larry Kempf, Bill Bigwood, Kurt Rushton  
and Highway Foreman Phon Chambers

# CAVENDISH TOWN GENERAL PAYMENTS & BUDGET

Description	12-13 Budget	12-13 Spent	13-14 Budget	14-15 Proposed
<b>Officers</b>				
Town Manager	63,535	63,568	64,996	66,296
TM Expenses/Dues	2,100	2,420	2,100	2,200
Town Clerk/Treasurer	28,531	28,585	29,558	30,149
Town Clerk Expenses	500	203	500	500
Asst. Clerk Differential	340	225	340	340
Lister Wages	4,800	1,471	3,000	3,000
Lister Costs -				
Lister Expense & Mileage	100	486	124	124
Computer/Camera/Printer/Supplies	500	516	700	700
Appraisal-PT Valuation Specialist	5,500	4,500	9,900	7,500
Parcel Map Update	1,000	1,000	1,000	1,000
Appraisal Software & Support	750	556	750	750
Training/Workshops	200	250	200	200
NEMRC (Grand List)	0	0	0	0
Lister- Additional Requests	0	0	0	0
Board of Civil Authority	850	73	400	700
Selectmen	1,850	1,850	1,850	1,850
Selectmen-Workshops/Assoc. Dues	250	60	250	250
Auditing	6,500	5,519	6,650	7,500
<b>Sub Total</b>	<b>117,306</b>	<b>111,282</b>	<b>122,318</b>	<b>123,059</b>
<b>Office Expense</b>				
Secretary/Bookkeeper/Office Asst	32,977	28,691	33,735	25,717
Secretarial Assistant	20,845	21,518	21,324	21,750
Part-Time Admin. Assistant	8,253	9,216	9,735	15,000
Board Minutes	1,875	1,563	1,918	1,956
Training/Workshops	400	279	400	400
Office Supplies -				
Tax Bills	350	344	365	385
Land Record Book	600	527	600	600
Land Book Repairs	0	0	0	0
Land Record Pages/Supplies	0	0	0	0
Dogs Tags	150	133	165	165
Dog Registration	25	0	20	20
Index Cardfile	0	0	0	200
Paper & Supplies	3,600	2,682	3,600	3,850
Postage & Envelopes	3,200	3,061	2,800	2,900
Micro Filming/Records Mgt Fund	400	400	600	600
Office Equipment -				
Copier Service Agreement/Toner	1,100	534	1,100	1,100
Equipment Repair	0	183	0	0
Computer Supplies/Consumables	950	1,757	950	1,000
Software Support/Disaster Recovery	1,800	600	1,200	1,000

<b>Description</b>	<b>12-13 Budget</b>	<b>12-13 Spent</b>	<b>13-14 Budget</b>	<b>14-15 Proposed</b>
Computer Repairs/Service	1,600	464	1,000	2,500
Calculators & Cash Register	75	0	75	75
Software/anti-virus/general/op sys	650	717	650	1,250
Rack/Folders/Shelving	500	879	500	500
Computer Equipment	950	1,271	950	950
Computer Printers	250	0	250	250
Office Equip. Replacement Fund	1,000	0	1,000	1,000
Telephone Equipment	100	9	100	100
Digital Camera & Media	0	0	0	0
Furniture	500	0	500	500
<b>Office Utilities -</b>				
Electric	1,900	1,905	1,900	1,900
Water	356	348	356	356
Sewer	310	305	310	310
Telephone	2,500	2,113	2,500	2,500
Heating Fuel	1,900	1,918	1,900	1,900
Furnace Maintenance	150	0	150	150
<b>Janitorial -</b>				
Service Contract	1,800	1,560	1,800	1,800
Janitor Supplies & Equipment	200	220	200	600
<b>Building Maintenance -</b>				
Air Conditioners	0	0	0	0
Alarm System, Fire Ext & Safety	1,000	670	1,000	1,000
Miscellaneous	500	1,464	500	500
Office Grounds Maintenance	550	1,226	550	1,000
Town Office Capital Imp Fund	1,000	1,000	1,000	1,000
<b>Sub Total</b>	<b>94,316</b>	<b>87,557</b>	<b>95,703</b>	<b>96,784</b>
<b>Election/Town Meeting</b>				
Election Wages	1,800	1,494	900	1,850
Ballot Printing	1,000	738	100	1,000
Advertising	0	0	0	0
<b>Sub Total</b>	<b>2,800</b>	<b>2,232</b>	<b>1,000</b>	<b>2,850</b>
<b>General Services</b>				
Fire (Wildfire)	600	160	600	600
<b>Transfer Station -</b>				
Attendants	21,750	18,469	23,406	24,000
Collection Runs - Contractor	0	0	0	0
Token Printing	750	541	750	600
<b>Tipping Fees -</b>				
MSW Compactor	38,000	32,118	35,000	30,500
Demolition Waste Tipping	12,000	12,176	14,250	16,000
<b>Hauling Fees</b>				
Hauling MSW Container	10,200	10,372	10,200	9,500
Hauling Demo Waste	6,200	7,978	8,000	11,000



<b>Description</b>	<b>12-13 Budget</b>	<b>12-13 Spent</b>	<b>13-14 Budget</b>	<b>14-15 Proposed</b>
Hauling Recycling Container	0	0	0	11,250
Electric & Telephone Utilities	1,100	1,308	1,200	1,900
Recycling/Special Wastes	2,000	100	10,000	2,500
Metal S.W. Removal (incl. CFC)	500	288	500	500
Tire Removal	1,250	1,598	1,250	1,250
Site Improvements/Maintenance	2,500	2,737	5,500	3,500
Closure Fund	200	200	200	200
<b>Police Services -</b>				
Constable	500	477	5,320	5,320
Constable Insurance Expense	280	0	280	280
Animal Control	950	87	950	950
Sheriff's Office Services	14,500	21,543	15,175	15,850
Legal	6,000	6,508	6,000	6,000
<b>Planning -</b>				
Regional Dues	1,572	1,572	1,575	1,799
Local Planning	750	849	750	750
Regional Development	750	750	750	750
Emergency Management	500	403	500	500
Town Tree Program/Fund	400	400	400	400
Halloween Safety Program (FD)	100	100	100	100
Town Grounds Mowing/Trim	4,500	6,792	4,650	4,650
<b>Sub Total</b>	<b>127,852</b>	<b>127,526</b>	<b>147,306</b>	<b>150,649</b>
<b>Appropriations</b>				
<b>Local Town Entities/Activities -</b>				
Cemeteries	19,147	19,147	17,054	15,790
Library - general (w/o fuel)	33,800	33,800	36,800	36,800
Memorial Day	450	450	450	450
Ambulance/First Response Service	0	0	0	0
Green-up Day Activities	100	102	200	200
<b>Recreation -</b>				
General Appropriation	2,000	1,347	2,000	2,000
Recreation Equipment/Supplies	500	415	500	500
Coach/Referees - Rec Leagues	1,600	1,600	1,600	1,600
Cavendish Historical Society	1,800	1,800	1,800	1,800
<b>Sub Total - Local Appropriations</b>	<b>59,397</b>	<b>58,661</b>	<b>60,404</b>	<b>59,140</b>
<b>External Organizations -</b>				
Visiting Nurses	4,900	4,900	4,900	4,900
HC&R Services of SE VT	600	600	0	600
Black River Senior Center	2,600	2,600	2,600	3,000
RSVP	400	400	400	400
Black River Good Neighbor svcs	400	400	400	400
SEVCA	600	600	600	700
No. VT Resource Consvr.	45	45	100	100

<b>Description</b>	<b>12-13 Budget</b>	<b>12-13 Spent</b>	<b>13-14 Budget</b>	<b>14-15 Proposed</b>
New Beginnings	270	0	0	0
Council on Aging-SE Vermont	300	300	350	350
VT Ctr. for Independent Living	60	60	60	60
The Current (Ct River Transport)	75	75	125	125
LPCTV	300	300	400	500
Vermont Adult Learning	0	0	75	0
American Red Cross	250	250	400	500
<b>Sub Total - External Appropriations</b>	<b>10,800</b>	<b>10,530</b>	<b>10,410</b>	<b>11,635</b>
<b>Sub Total - All Appropriations</b>	<b>70,197</b>	<b>69,191</b>	<b>70,814</b>	<b>70,775</b>
<b>Garage</b>				
Heat/Utilities -				
Electric	1,200	1,492	1,200	1,200
Water	450	509	450	450
Sewer	325	313	325	325
Telephone/Pagers/Cell	1,500	1,255	1,500	1,500
Waste Oil Heaters	750	794	1,000	3,000
Heating Oil	0	1,858	0	0
Repair & Maintenance	2,000	2,259	2,000	2,000
Fire Extinguishers/Alarm System	750	115	750	750
Work Uniforms/Wipes	2,750	3,722	2,750	2,750
Workshops/Training	350	0	350	350
Grader School	200	0	200	200
Fuel Tank/Diesel Pump Maint.	150	0	150	150
Equip. Pole Barn Improvements	2,000	2,000	2,000	2,000
<b>Sub Total</b>	<b>12,425</b>	<b>14,317</b>	<b>12,675</b>	<b>14,675</b>
<b>Equipment</b>				
Gasoline	500	305	500	500
Oil/Lubricants	3,200	2,871	3,200	3,200
Diesel	33,000	49,532	33,000	38,000
Fuel Additives	150	0	150	150
Oxygen /Acetylene	250	142	250	250
Repair & Maintenance -				
Truck #1 -				
Maintenance/Repairs	1,000	687	1,200	1,500
Tires	360	0	360	360
Truck #2 -				
Maintenance/Repairs	3,000	5,898	4,000	4,500
Tires	360	0	360	360
Truck #3 -				
Maintenance/Repairs	2,500	9,112	4,000	7,500
Tires	800	857	1,500	300

<b>Description</b>	<b>12-13 Budget</b>	<b>12-13 Spent</b>	<b>13-14 Budget</b>	<b>14-15 Proposed</b>
<b>Truck #4 -</b>				
Maintenance/Repairs	2,500	5,879	2,500	3,000
Tires	300	0	1,250	300
<b>Grader CAT 120G (1990) -</b>				
Maintenance/Repairs	3,500	39,148	2,500	7,000
Tires	4,200	4,958	1,000	1,000
Cutting Edges	1,750	541	1,800	1,800
<b>Loader JD 544J (2007) -</b>				
Maintenance/Repairs	2,000	1,798	2,000	2,500
Cutting Edges	800	0	800	800
Tires	500	592	500	500
<b>Backhoe Case 680MD (2002) -</b>				
Maintenance/Repairs	1,000	659	1,250	1,250
Tires	1,350	23	500	2,150
<b>JD 120 Excavator (1997) -</b>				
Maintenance/Repairs	2,000	405	1,500	2,200
Tracks	0	0	0	0
<b>Trackless (2000) -</b>				
Maintenance/Repairs	850	7,466	850	850
Attachments/Parts	250	99	250	250
Tires	0	0	0	0
<b>Case Maxum 110 Tractor -</b>				
Maintenance/Repairs	500	2,725	500	750
Attachments/Parts	300	0	300	300
Tires	0	0	100	100
<b>Equipment Trailer -</b>				
Maintenance/Repairs	225	308	2,000	250
<b>Sanders -</b>				
Maint./Repairs/Augers/Spinner	500	946	500	500
<b>Plows/Chains &amp; Side Dump Chain</b>				
Maintenance/Repairs	6,500	7,563	7,000	7,500
Asphalt Hot Box (Incl propane)	150	0	150	300
Screener Plant-Maint/Repairs	500	2,373	1,000	1,000
<b>Chain Saw/Trimmers -</b>				
Maintenance/Repairs	200	295	200	200
Replacement(s)	0	0	0	0
Safety Equip/Clothing/Glasses	400	877	400	400
Plate Compactor	0	219	0	0
Small Tools & Parts	1,000	1,887	1,250	1,000
Welding/Cutting Supplies	400	0	400	300
Oil Undercoat/Sandblast/Paint	1,000	0	1,000	1,000
Air Compressor (Smith)	100	981	100	100
Jack Hammer/Drills	0	0	1,000	0
Radio Repair/Replacement	700	410	700	700
York Rake/Tines	0	0	0	0
Equipment Capital Fund	75,000	75,000	75,000	75,000

Description	12-13 Budget	12-13 Spent	13-14 Budget	14-15 Proposed
Equipment Rental/Services -				
Chipper Repair/Sharp./Knives	250	0	200	200
Equipment Rental	0	0	0	0
Gas Cylinder Leases	150	0	150	150
Equipment - Miscellaneous				
Pressure Washer - Chems/Repairs	100	0	100	100
Parts Washer	150	0	150	150
Compactors	0	0	1,000	2,800
<b>Sub Total</b>	<b>154,245</b>	<b>224,556</b>	<b>158,420</b>	<b>173,020</b>
<b>Summer Roads</b>				
Salaries/Wages -				
Employee #1	28,228	27,968	28,877	29,455
Employee #2	27,481	27,239	28,113	28,675
Employee #3	25,248	25,034	25,829	26,346
Employee #4	25,248	24,147	25,829	26,346
Employee #5	10,000	8,054	12,500	12,500
Gravel	48,000	48,000	48,000	48,000
Culverts	3,200	3,517	3,200	3,200
Calcium Chloride	10,000	7,657	10,000	10,000
Asphalt Patch	1,200	1,594	1,200	1,200
Resurfacing	40,000	40,000	50,000	45,000
Crack Sealing	2,000	2,000	2,000	2,000
Pavement Striping	500	0	500	500
Com. Service Crew	1,000	0	1,500	1,500
Blasting Fund	100	100	100	100
Road Signs - Name & Traffic	2,500	423	2,500	2,500
<b>Sub Total</b>	<b>224,705</b>	<b>215,733</b>	<b>240,148</b>	<b>237,322</b>
<b>Winter Roads</b>				
Salaries/Wages -				
Employee #1	24,040	20,641	24,593	25,462
Employee #2	23,404	20,117	23,942	24,799
Employee #3	21,503	18,486	21,998	22,815
Employee #4	21,503	18,718	21,998	22,815
Employee #5 - Seasonal	3,000	1,323	4,000	4,000
Sand	32,400	24,698	32,400	32,400
Salt	22,500	37,023	22,500	23,500

<b>Description</b>	<b>12-13 Budget</b>	<b>12-13 Spent</b>	<b>13-14 Budget</b>	<b>14-15 Proposed</b>
<b>Culvert Thawing -</b>				
Calcium Chloride	0	0	0	0
Propane for Steamer	150	0	150	150
<b>Sub Total</b>	<b>148,500</b>	<b>141,006</b>	<b>151,581</b>	<b>155,941</b>
<b>Bridges</b>				
Bridge Replace. Capital Fund	5,000	5,000	5,000	5,000
<b>Sub Total</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Street Lights</b>				
Proctorsville	11,640	11,638	11,640	11,640
Cavendish	8,400	8,159	8,400	8,400
<b>Storm Sewers</b>				
Drainage Repair Work	2,000	80	2,350	2,000
<b>Sub Total</b>	<b>22,040</b>	<b>19,877</b>	<b>22,390</b>	<b>22,040</b>
<b>Personnel</b>				
Leadman Differential	200	0	200	200
<b>Sub Total</b>	<b>200</b>	<b>0</b>	<b>200</b>	<b>200</b>
<b>Town Business</b>				
Town Report	2,100	1,901	2,100	2,100
Postage Town Reports	325	276	300	300
VLCT Dues	2,144	2,144	2,169	2,372
Miscellaneous Advertising	650	600	650	650
Town Business Miscellaneous	235	357	275	275
Town Website Fund	1,000	1,000	1,000	500
Tax Refunds	0	993	0	0
<b>Sub Total</b>	<b>6,454</b>	<b>7,271</b>	<b>6,494</b>	<b>6,197</b>
<b>Taxes</b>				
Social Security	31,244	30,737	32,916	32,759
Windsor County Tax	7,703	14,833	14,833	15,397
Windsor Co. Capital Bond Assess.	0	0	0	7,078
<b>Sub Total</b>	<b>38,947</b>	<b>45,570</b>	<b>47,749</b>	<b>55,234</b>
<b>Insurance &amp; Retire.</b>				
Officers' Bond - Public Officials	2,300	2,059	2,300	2,300
Employment Practices Liability	1,900	1,817	2,025	2,175
Property Owner Policy	11,080	10,611	12,860	12,770
Auto/Equipment	6,000	5,756	6,600	7,010
Unemployment Compensation	3,125	2,803	4,035	3,775
Health Insurance	69,000	71,014	69,000	56,000
Life & Disability Insurance	5,750	4,731	5,890	5,940
Retirement	25,233	25,912	25,843	27,253
Worker's Compensation	17,500	12,205	18,000	19,995
Dental/Vision Insurance	3,120	3,432	3,120	3,120
<b>Sub Total</b>	<b>145,008</b>	<b>140,340</b>	<b>149,673</b>	<b>140,338</b>

Description	12-13 Budget	12-13 Spent	13-14 Budget	14-15 Proposed
<b>Financial</b>				
Delinquent Tax Note Interest	2,600	2,798	2,600	2,600
Tax Anticipation Interest	725	531	725	725
Flood Reconstruction Debt Int.	0	6,171	0	0
Paving Grant Note Interest	0	153	0	0
Rte 131 Land Purchase Note Int.	0	333	0	0
Bank Charges	0	42	0	0
Deficit Previous Fiscal Year	86,610		0	0
Required Single Audit	0	7,600	10,000	10,000
<b>Sub Total</b>	<b>89,935</b>	<b>17,628</b>	<b>13,325</b>	<b>13,325</b>
<b>Grand Total</b>	<b>1,259,931</b>	<b>1,229,086</b>	<b>1,244,796</b>	<b>1,267,410</b>
<b>Local Agreement Shortfall</b>	<b>14,814</b>		<b>11,802</b>	<b>11,900</b>
<b>Veterans' Homestead Exempt.</b>	<b>4,718</b>		<b>4,826</b>	<b>4,880</b>
<b>TOTAL BUDGET FOR VOTE</b>	<b>1,279,463</b>		<b>1,261,424</b>	<b>1,284,190</b>

#### RECONCILIATION: BUDGET EXPENDITURES TO CASH DISBURSEMENTS

<b>Cavendish Budget Grand Total</b>	<b>1,229,086</b>
Tax Sale Refund	42,614
Irene Flood Reconstruction Contract & Materials	258,662
Greven Field Restoration	6,942
Increase Payables	106,088
Fund Transfers	401,226
Debt Payments	1,428,000
Tax Transfers: CTES	1,594,493
GMUHS	1,332,292
State	398,396
F.D. #1	94,367
F.D. #2	52,084
Reconciliation Adjustments	6,156
Miscellaneous Cash Adjustments	11,634
<b>Treasurer's Total Disbursements</b>	<b>6,962,040</b>



Single-Stream Recycling Compactor

## SOLID WASTE TRANSFER STATION BUDGETARY INFORMATION

ITEM	12-13 Budget	12-13 Spent	13-14 Budget	14-15 Proposed
Attendants	21,750	18,469	23,406	24,000
Token Printing	750	541	750	600
Compactor Tipping	38,000	32,118	35,000	30,500
Demolition Waste Tipping	12,000	12,176	14,250	16,000
MSW Compactor Hauling	10,200	10,372	10,200	9,500
Recycling Compactor Hauling	0	0	0	11,250
Demolition Waste Hauling	6,200	7,978	8,000	11,000
Electric/Telephone	1,100	1,308	1,200	1,900
Recycling & Special Waste	2,000	100	10,000	2,500
Metal & CFC Removal	500	288	500	500
Tire Removal	1,250	1,598	1,250	1,250
Site Improvement/Maintenance	2,500	2,557	5,500	3,500
Closure Funds	200	200	200	200
<b>Expense Appropriation</b>	<b>96,450</b>	<b>87,705</b>	<b>110,256</b>	<b>112,700</b>
Token Receipts & Interest	(45,000)	(43,759)	(36,000)	(35,000)
Recycling Receipts	(5,800)	(2,703)	(5,800)	(3,500)
<b>Net Expense</b>	<b>45,650</b>	<b>38,243</b>	<b>68,456</b>	<b>74,200</b>

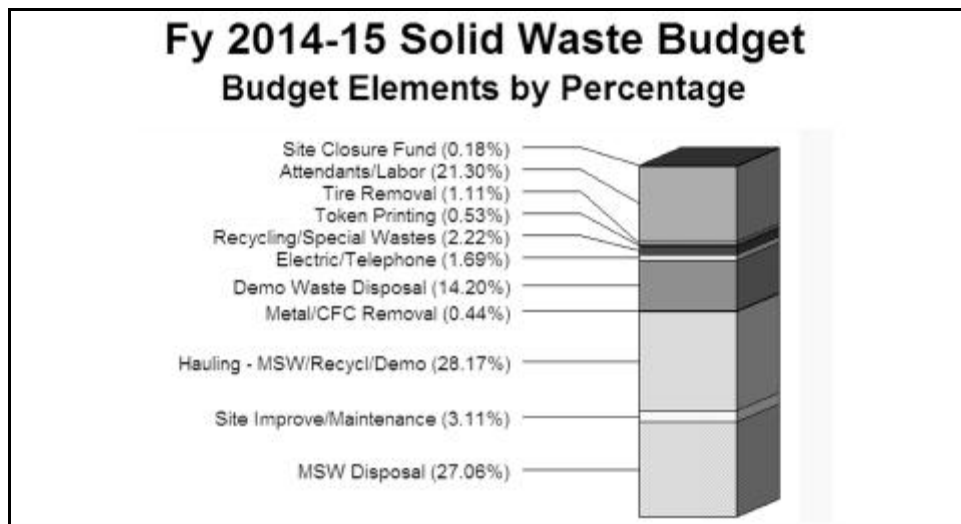
### WASTE DISPOSAL HOURS

Sunday. . . . . 10:00 a.m. to 2:00 p.m.

Wednesday. . . . . 8:00 a.m. to 5:00 p.m.

Saturday. . . . . 8:00 a.m. to 5:00 p.m.

Permits are required and are available to residents at the Town Office. Disposal Tokens are available at: the Town Office, Mini Beez General Store, Singletons Store and Williams's Country Store, in \$.75, \$1.50 and \$5.00 denominations. These tokens are to be used for disposal of MSW compactor trash or special wastes. Acceptable forms of payment are strictly limited to tokens or a personal check. **Cash is not accepted at the Transfer Station!**



## STATEMENT OF ASSETS

### REAL ESTATE - (ESTIMATED FAIR MARKET VALUE)

Town Office Building, Land & Monuments - 2.19 acres	344,000
Town Garage w/land & pole barn - 0.5 acre	268,000
Cavendish Historical Building & Monument - 0.5 acre	270,000
Duttonsville School Lot 4 acres	25,500
Sand Pit - 3 acres w/shed	30,000
Sewer System - Treatment Plant - 5 acres (building, land & facility)	980,000
Collection System (mains, Intrepts, Row/s land Pump Stats)	1,005,000
Water System (building, land, transmission systems, hydrants, storage facilities)	3,550,750
Transfer Station- 5 acres + sheds	24,900
Proctorsville Village Green - 2.23 acres	305,000
Power Plant Road - 12.4 acres (land)	32,000
Greven Field - 5 acres	49,000
CTES School Building plus Library- 15.8 acres	3,280,000
Gravel Lot Rt 131	75,000
Cemeteries	298,000
Total Estimated Market Value	\$10,537,150

### EQUIPMENT

Cost New	Model Year	Estim. Life	Year of Purchase	Equipment Type	Est. Mkt Value
125,000	1990	15 yr	1992	Cat Grader	52,000
84,000	2001	10 yr	2006	MKII Power Screener	44,750
143,600	2007	10 yr	2007	J. Deere 544J Loader	110,500
65,000	2002	10 yr	2002	Case 580 Super M Backhoe	35,200
43,020	1998	8 yr	1998	Intl. 4700 Dump	17,900
116,000	2006	10 yr	2005	Intl. 7500 Dump w/wing	77,500
171,500	2011	10yr	2011	Intl. 7600 Dump w/wing	130,000
75,739	2000	10 yr	2000	Intl. 2554 Dump w/wing	21,500
84,500	2000	10 yr	2000	Trackless w/attachments	38,500
60,000	1994	15 yr	2004 (used)	JD 120 Excavator w/thumb	45,200
98,442	2007	15 yr	2007	Case Maxxum 110P Trac	86,500
30,000	2001	7 yr	2010 (used)	GMC Utility PU	7,900
32,000	2010	15 yr	2012 (used)	Morbark Chipper	29,750
10,000	1985	15 yr	1998 (used)	Smith Air Compressor	1,750
12,000	1995	15 yr	2004 (used)	Eager Beaver Trailer	5,100
Misc. Highway Small Equip., Tools & Inventory, Misc. Plows, Sanders					41,700
Misc. Utility Equipment & Inventory					16,100
Office Equipment and Furnishings (including computer equipment)					40,300
S.W. Compactor and Containers					29,500
Total					\$831,650

### OTHER PROPERTY ASSETS

Monuments	43,500
Special Collections of Books and Documents	210,000
Cemetery Buildings, Vaults, Equipment	42,100
Total	\$295,600

**TOTAL ESTIMATED VALUE - ALL PROPERTY** **\$11,664,400**



## ESTIMATE OF FY 2014-2015 TOWN (Non-School) TAX RATE

### EXPENSES (Budgeted)

Total Selectmen's Budget and Appropriations	1,267,410.
Local Agreement Shortfall (Educ.) Estimate	11,900.
Veterans' Homestead Exemption (Educ. Portion)	4,880.
<u>Total Expenses</u>	<u>1,284,190.</u>

### REVENUES (Projected)

Forest & Parks/PILOT	23,650.
Other Anticipated Revenues	282,187.
<u>Total Projected Revenues</u>	<u>305,837.</u>

SUBTOTAL (Expenses less Revenues) 978,353.

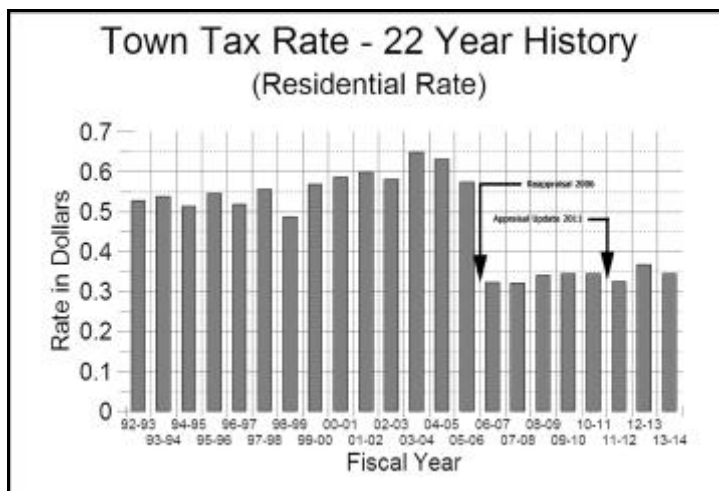
Less Anticipated State Use Value hold-harmless 39,872.

**ESTIMATED NET AMOUNT TO BE RAISED BY TAXES 938,481.**

The 2013 adjusted Grand List (One percent of total listed value of real and personal property) presently stands at \$2,714,184

The FY 2013-2014 tax rate for the Town including money raised for the Local Agreement Shortfall and veterans exemptions is \$0.3446 per \$100. with the total amount (final) needed to be raised by taxes being \$935,201.

If the FY 2014-2015 tax rate for the Town (non-school) including the Local Agreement Shortfall rate were to be based on the existing grand list, the Town Rate would be \$0.3458 per \$100. It should be noted, however, that there are some changes anticipated for the 2014 Grand List. Such changes would cause the actual tax rate used for the collection of taxes to be reduced proportionate to any amount of positive grand list change or increased if the grand list change is negative. There may also be changes in the anticipated revenues as many of those may vary depending upon State funding determined in the current legislative session. Further, the outcome of votes on several articles to be considered at the Town Meeting may cause changes to the amount needed to be raised by taxes. The table above is intended only to provide a rough guide as to an estimate of town (not school) taxes.



# Town of Cavendish



## FY 2013-2014 TAX RATE CALCULATION Tax Period July 1, 2013 through June 30, 2014

Rate per \$100. of Valuation

TOTAL TOWN VALUATION - ALL PROPERTIES	283,790,275
TOTAL TOWN VALUATION LESS EXEMPTED PROPERTIES AND LAND USE PROGRAM AFFECTED PROPERTY VALUES	271,418,425
NET MUNICIPAL GRAND LIST (Value/100)	2,714,184

TOWN		RESIDENTIAL RATE	NON-RESIDENT RATE
Budget Amount Approved by Voters on March 4, 2013	1,244,795		
General Anticipated Revenues	-259,520		
Surplus FY 2011-12	-6,068		
PiLOT Program/State Land Payment (Estimated)	-23,651		
State Land Use Value "Hold Harmless" Payment	-39,871		
Total Non-Educational Expense - To Be Raised By Local Taxes	919,293	0.3387	0.3387
Veteran's Homestead Exemption Educ. Portion (beyond \$10K per)	4,133	0.0015	0.0015
Local Agreement Shortfall (Education portion exempt properties)	11,788	0.0043	0.0043
<b>Total Town Tax Rate</b>		<b>0.3445</b>	<b>0.3445</b>
EDUCATIONAL GRAND LIST - HOMESTEAD (RESIDENTIAL)	783,239		
EDUCATIONAL GRAND LIST - NON-RESIDENTIAL	1,915,207		
SCHOOL TAX RATES (As set by the Vermont Department of Taxes)			
Homestead Tax Rate Adjusted by Common Level of Appraisal		1.3976	
Non-Residential Tax Rate Adjusted by Common Level of Appraisal			1.3729
<b>SUBTOTAL TAX RATE (Without Fire Districts)</b>		<b>1.7422</b>	<b>1.7185</b>
FIRE DISTRICTS			
District	Fire District Grand List	District Budget	Hold Harmless
F.D. #1	1,499,112	97,903	-1,801
F.D. #2	1,215,072	60,815	-3,347
<b>GRAND TOTALS - TAX RATES WITH FIRE DISTRICTS INCLUDED:</b>			
<b>TOTAL TAX RATE - PROPERTIES IN FIRE DISTRICT #1</b>		<b>1.8095</b>	<b>1.7826</b>
<b>TOTAL TAX RATE - PROPERTIES IN FIRE DISTRICT #2</b>		<b>1.7895</b>	<b>1.7656</b>

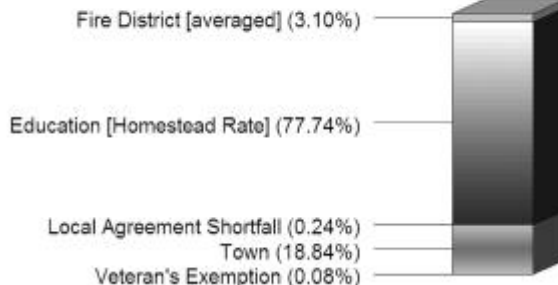
Town Tax Rates Set by the Cavendish Board of Selectmen:

Date: July 9, 2013

*[Signatures]*

## What Do Cavendish Property Taxes Fund?

FY 2013-2014 Residential Rate



## EXPLANATION OF GRAND LIST 2012-2013

Grand List when Tax Rate was Set	2,601,520
<u>Educational Grand List when Tax Rate was Set:</u>	
Residential	847,222
Non-Residential	1,753,245
<hr/>	
True Grand List	2,604,461
<u>True Educational Grand List:</u>	
Residential	852,394
Non-Residential	1,739,467
<hr/>	
<u>Distribution of Taxes</u>	
Town	.3670 x 2,604,461 = 955,837
School	
Residential	1.3951 x 852,394 = 1,189,175
Non-Residential	1.3755 x 1,739,467 = 2,392,637
Sub-Total	3,581,812
 Plus Current Use - Hold Harmless	 35,272
Plus Taxes on State Land	23,651
<b>Total</b>	<b>4,596,572</b>

### TAX ACCOUNT

2012-2013 Taxes Collected by Town	4,224,711
2012-2013 Delinquent Taxes	143,288
2012-2013 Taxes Collected by State	317,636
Less Fire District #1 & #2	(146,451)
Plus Taxes on State Land	23,651
Plus Current Use Hold Harmless	35,272
Less Taxes Refunded	(993)
Less Abatements & Variance	(542)
<b>Total Town Tax Account</b>	<b>4,596,572</b>

### TOWN TAX ACCOUNT

2012-2013 Taxes Collected by Town	4,223,949
Less Taxes for C.T.E.S. & G.M.U.H.S.	(2,874,260)
Less Taxes for Vermont Education Department	(398,396)
Less Fire District #1 & #2	(146,451)
Plus Current Use Hold Harmless	35,272
<b>Total Town Taxes Collected</b>	<b>840,114</b>

## Delinquent Real Estate & Personal Taxes, Water & Sewer Fees

### Delinquent Real Estate & Personal Taxes

Year	Delinquent As of 06/30/12	Tax Paid	Abated	Failed Tax Sale	Delinquent As of 06/30/13
96-97	42.16	0.00	0.00	0.00	42.16
97-98	71.80	0.00	0.00	0.00	71.80
98-99	70.43	0.00	0.00	790.00	860.43
99-00	45.80	0.00	0.00	1,853.08	1,898.88
00-01	48.52	0.00	0.00	1,965.24	2,013.76
01-02	2,211.52	0.00	0.00	2,086.00	4,297.52
02-03	2,379.67	0.00	0.00	2,121.96	4,501.63
03-04	2,652.36	0.00	0.00	2,322.40	4,974.76
04-05	2,597.80	0.00	0.00	66.28	2,664.08
05-06	2,930.27	0.00	0.00	2,659.32	5,589.59
06-07	3,205.92	217.66	0.00	2,092.20	5,080.46
07-08	3,579.40	0.00	0.00	2,338.52	5,917.92
08-09	4,441.84	643.08	0.00	2,479.40	6,278.16
09-10	8,832.53	4,467.13	0.00	714.48	5,079.88
10-11	36,958.42	25,249.37	0.00	2,624.96	14,334.01
11-12	118,081.30	92,801.71	0.00	663.99	25,943.58
12-13	0.00	0.00	0.00	0.00	143,288.24

As of June 30, 2013 the total of penalties and interest due on delinquent taxes for all years was \$76,938.91.

**Pursuant to a resolution made at the 2004 Town Meeting, the following list excludes those who have fully paid on or before December 31, 2013, those who are current on a delinquent tax payment agreement, and estates that still owe taxes & fees.**

Name	Delq. Tax as of 06/30/13	Delq. Utilities as of 06/30/13
Azarigian, Darryl & Grasso, Erica		337.26
Bailey, Pete	80.40	
Baird, Everett	91.68	
Bardon, Brian	# 84.58	
Barr, Thomas	1,170.40	
Barr, Thomas & Phillips, Alison		# 1,924.01
Bartolotta, Julie		# 3,841.82
Benson, Martin	223.32	
Black River Produce, Birge-Curran		794.14
Blindmare Meadow Farm	4,810.68	
Bowen, Duane	2.87	
Calabrese, Timothy		415.14
Carey, Chad	# 335.60	
Caton Place Campground	62.52	
Caton Place Campground	80.40	
Chadbourne, Joann		#667.81

<b>Name</b>	<b>Delq. Tax as of 06/30/13</b>	<b>Delq. Utilities as of 06/30/13</b>
Chartier, Donna	# 40.24	
Chico, Gregory	178.64	
Chin, Gregory & Stephanie	157.20	
Courtney, Mark George	# 335.60	
Davis, Don Paul	4,611.08	
Davis, George & Diana	1,568.40	
Davis, George & Diana		# 687.01
Davis, George		# 704.57
Davis, Jeffrey		# 528.15
Densmore, Carol	32.16	
Dixon, Jeff & Julie	# 326.64	
Dudanowicz, Marian	# 706.95	
Dulaney, Danielle		# 1,278.70
England, William J & Dawn	# 26,461.52	
Esposito, Lucy	# 2,014.36	
Filipowicz, James	2,736.85	# 640.26
Flannery, Chris	# 51.00	
Four B's LLC, Bruno, William & Pam		# 1,102.04
Garaffa, Kevin & Kelli		# 759.76
Glidden, Alan		180.10
Glidden, Alan		174.30
Gonet, Frederick & Betty Jean		# 596.44
Goodman, Craig & Jessica		# 1,674.89
Goolerd, Sharon	# 335.60	
Gouveia, Shannon	80.40	
Harkins, Patrick & Laurie	164.24	
Harris, David W & Patricia A	# 2,858.65	
Harwood, Mark R		# 2,757.29
Holl, Stacey Trustee	964.23	
Hunt, Randall		446.75
Interdonato, Lisa & Dillulio, Raymond		287.42
James, Charles & Cheryl		# 7,313.69
Johnson, Dale Frank & Tracy L	1,081.96	
Johnson, Frank & Daniel	446.68	
Johnson, Marie	# 37.12	
Karter, Elizabeth & Richardson, Alex		458.89
Kawesch, Michael & Yuko, Iwate		# 5,560.65
Laplante, Rene & Valorie		# 1,303.85
Laroque, Paula		# 840.43
Lucas, Patrick		327.68
Ludlow Auto Body	# 77.76	
Maclean, John & Jessica	1,026.88	
Maclean, John	407.36	188.22
Maclean, John		487.86
Maclean, John & Jessica	1,370.54	162.62
Manzino, Michael & Georgianna		622.73
Marks, Christopher	7.53	

Name	Delq. Tax as of 06/30/13	Delq. Utilities as of 06/30/13
Martel, Gary & D’Nelle	# 1,482.61	
Martin, Steve	107.20	
Mate, Duane	# 2,633.48	
McKosky, Kevin		# 1,737.39
McLean Enterprises Corporation	53.14	
McNamara, Brendan & Miranda		169.02
Moore, Everett & Jean	# 2,186.75	
Nationwide CATV Auditing	36.32	
Neergaard, Judy A	# 23.92	
Norton, Arnold Jr. & Sr.	# 29,617.16	
Pepper, Richard & Virginia	2,138.24	
Rabtoy, Joshua	# 17.88	
Roby, Lance & Sheila		169.02
Roundy, William O		# 2,289.65
Saraceno, Sebastian	# 367.20	
Saylor, Christopher/Whittington, Carol		162.62
Sheehan, Michael & Karen		327.68
Sheldon, Barbara	# 1,049.39	
Sheldon, Vernon	# 1,018.82	
Spaulding, Anna		587.12
Staley, Jason & Sara J	916.56	# 2,640.93
Stearns, John	# 367.20	
Stella, Paul G & Mroz, Bonnie	# 1,270.35	
Thompson, William Jr. & Judith K		187.23
Ting, Etienne		93.19
Towle, Arlene aka Williams, Arlene	# 3,634.31	# 1,943.24
Tucker, Alexandra & Gene R		# 1,017.78
Tyrrell, Jeremiah P & Cara J		# 1,607.57
Tyrrell, Kenneth & Chee Chee		# 1,194.00
Van Schaik, Pieter		165.06
Van Schaik, Pieter		330.12
Van Schaik, Pieter		330.12
Wade, Kevin	53.60	
Warren, Duane		# 1,732.25
Willey Bros. Ltd	725.40	
Williams Country Store	2.04	
Williams, Debra		173.00
Williams, Robert	77.28	
Woods, Richard A & Kristina		# 920.77
<b>Total Delinquents</b>	<b>102,800.89</b>	<b>54,842.24</b>

**Delinquencies not included above:**

Payment Agreements Current	51,735.50	22,818.20
Owed by Estates	25,631.10	1,563.45

# Includes taxes for more than one year.

Note: The delinquent tax amounts above do not include interest and penalties.

## **Cavendish Listers Report 2013**

The results for this years Vermont Equalization report were very good for Cavendish. We currently have a Common Level of Appraisal (CLA) of 107.62% and a Coefficient of Dispersion (COD) of 14.27% for the 2013 Grand List.

We continue to have N.E.M.R.C. (New England Municipal Resource Center) working on our grand list changes and new construction for the 2013 year. Having this work done by professional appraisers is critical in maintaining equality and consistency in our property values.

We would like to thank Rich Svec and Jen Leak for all their help and assistance.

Jane Pixley

Ginny Garrow

Diane McNamara

Cavendish Board of Listers



### **Cavendish Town Office Staff**

Left to right: Richard Svec, Town Manager; Diane McNamara, Town Clerk and Treasurer; Jen Leak, Secretary/Bookkeeper/Office Assistant; and Ginny Garrow, Secretarial Assistant

**SEWER DEPARTMENT**  
July 1, 2012 to June 30, 2013

Sewer Checking Account	(1,309)	
Sewer Connection Account	66,230	
Sewer Contingency Fund	16,655	
Sewer Equipment Fund	5,162	
Sewer Capital Improvement Fund	12,503	
<b>Cash on Hand July 1, 2012</b>		<b>99,241</b>

Sewer Rents	161,807	
Refund	174	
Interest	189	
Sewer Connection Fees	11,615	
<b>Total Receipts</b>		<b>173,785</b>

<b>Cash Plus Receipts</b>	<b>273,026</b>
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**Disbursements:**

Operator Salary	22,805	
Health Insurance	2,570	
Workers Compensation	1,467	
Life & Disability Insurance	124	
Social Security	2,115	
Uniforms	270	
Retirement	381	
Employee Payroll	8,750	
Training	49	
Electricity	24,599	
Water	618	
Telephone	255	
Propane	3,024	
Clerical	2,000	
Administrative	2,000	
Administrative Social Security	306	
State Permit	198	
Vehicle Maintenance and Fuel	1,776	
Grounds Maintenance	747	
Chemicals	2,726	
Equipment Maintenance & Supplies	5,989	
Property Insurance	1,958	
Testing Services	2,132	
Testing Supplies	451	
Safety Equipment/Supplies	623	
Billing Costs	370	
Lift Station Telemetry	1,678	
Lift Station Maintenance	1,668	
<b>Total Expenses</b>		<b>91,649</b>



Sewer Department Accounts - continued

Short Term Note Interest	13	
Short Term Note Principal	9,000	
VT. Bond Bank Interest	8,075	
VT. Bond Bank Principal	20,000	
Irene Flood Expense	12,649	
Increase in Amount Due to T.O.C.	(4,373)	
Decrease Amount Due to Water Dept.	75	
<b>Total Disbursements</b>		<b>137,088</b>

<b>Cash Balance June 30, 2013</b>	<b>135,938</b>
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Sewer Checking Account	4,190	
Sewer Connection Account	77,917	
Sewer Contingency Fund	18,660	
Sewer Equipment Fund	6,664	
Sewer Capital Improvement Fund	28,507	
<b>Cash on Hand June 30, 2013</b>		<b>135,938</b>

**Notes & Bonds for Sewer**

<b>Item</b>	<b>Beginning Balance</b>	<b>Payments</b>	<b>Interest</b>	<b>End Balance</b>
Sewer Improve Bond*	175,000	20,000	8,075	155,000
Short Term Note	9,000	9,000	13	0

\* 20 year Bond closed at 4.88% on 07/01/98 initial principal = \$365,000.  
Total interest over life of Bond = \$228,235.

**SEWER BOND SCHEDULE**

<u>Period</u> <u>Ending</u>	<u>Loan</u> <u>Principal</u>	<u>Loan</u> <u>Coupon</u>	<u>Interest</u>	<u>Savings</u> <u>Allocation</u>	<u>Adjusted</u> <u>Debt Service</u>
12/01/12	20,000.00	4.935%	4,445.38	321.90	24,123.47
06/01/13			3,951.88		3,951.88
12/01/13	20,000.00	4.985%	3,951.88	315.19	23,636.69
06/01/14			3,453.38		3,453.38
12/01/14	25,000.00	5.035%	3,453.38		28,453.38
06/01/15			2,824.00		2,824.00
12/01/15	25,000.00	5.085%	2,824.00		27,824.00
06/01/16			2,188.38		2,188.38
12/01/16	25,000.00	5.135%	2,188.38		27,188.38
06/01/17			1,546.50		1,546.50
12/01/17	30,000.00	5.155%	1,546.50		31,546.50
06/01/18			773.25		773.25
12/01/18	30,000.00	5.155%	773.25	531.98	30,241.27

**WATER DEPARTMENT**  
July 1, 2012 to June 30, 2013

Water Connection Account	1,360	
Hook-up Account	4,228	
Operating Account	2,561	
Water Contingency Fund	575	
Water Equipment Fund	12,354	
Proctorsville Water Bond Account	12,186	
Revolving Loan Account	1,162	
Improvement Sinking Fund	113	
Capital Improvement Fund	2,250	
<b>Cash on Hand July 1, 2012</b>		<b>36,789</b>

Usage Fees	197,895	
Interest	33	
Connection Fees	2,001	
Due from Sewer	75	
<b>Total Receipts</b>		<b>200,004</b>

<b>Cash Plus Receipts</b>	<b>236,793</b>
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Operator Salary	15,203	
Health Insurance	2,570	
Life & Disability Insurance	124	
Social Security	1,612	
Workers Compensation	978	
Uniforms	270	
Retirements	359	
Training	1,332	
Employee Payroll	9,137	
Electric	15,775	
Telephone	611	
Propane	6,920	
Liability & Property Insurance	2,277	
Billing Costs	388	
Clerical	1,500	
Administrative Management	2,028	
Social Security	268	
Dues	195	
State Permits	1,310	
Legal	1,466	
Truck Expense	1,683	
Grounds Maintenance	867	

Water Department Accounts - continued

Chlorine Supplies	457	
Office Supplies	142	
Anti Corrosion Supplies	9,672	
Equipment Repairs	7,918	
Parts & Tools	309	
Meter Supplies	269	
Testing Services	1,165	
Testing Supplies	131	
Safety Equipment	197	
Wellhead Protection	4,800	
<b>Total Operating Expenses</b>		<b>91,933</b>

Well Redevelopment	26,532	
Irene Flood Expenses	30	
<b>Total Project Expenses</b>		<b>26,562</b>

VT Bond Bank Principal	37,468	
USDA Bond Principal	8,628	
USDA Bond Interest	31,258	
Loan Principal	0	
Loan Interest	33,983	
<b>Total Debt Service</b>		<b>111,337</b>

<b>Increase Amount Due General Fund</b>	<b>(69,832)</b>
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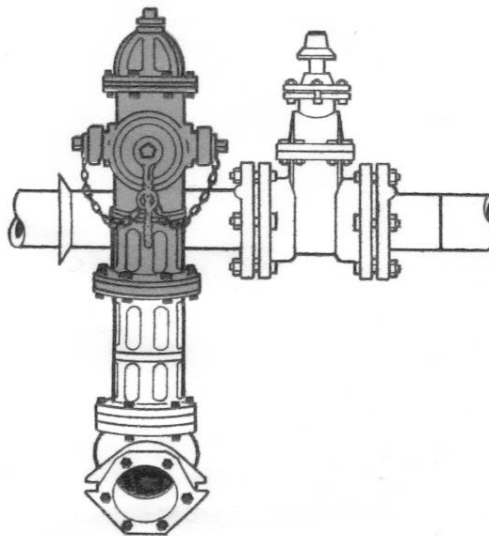
<b>Total Disbursements</b>	<b>160,000</b>
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<b>Cash Balance June 30, 2013</b>	<b>76,793</b>
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Water Connection	1,361	
Hook-up Account	6,235	
Operating Account	36,297	
Water Contingency Fund	575	
Water Equipment Fund	13,608	
Proctorsville Water Bond Account	12,190	
Revolving Loan Account	1,163	
Improvement Sinking Fund	113	
Capital Improvement Fund	5,251	
<b>Cash on Hand June 30, 2013</b>		<b>76,793</b>

**Town of Cavendish**  
**750,000 Water System Improvement Bond**  
**Closed at 4.375% on March 7, 2008**

		Principal Payment	Interest Payment	Total Payment
07-Sep	2012	4,220	15,722	19,943
07-Mar	2013	4,313	15,630	19,943
07-Sep	2013	4,407	15,536	19,943
07-Mar	2014	4,504	15,439	19,943
07-Sep	2014	4,602	15,341	19,943
07-Mar	2015	4,702	15,240	19,943
07-Sep	2015	4,805	15,137	19,943
07-Mar	2016	4,911	15,032	19,943
07-Sep	2016	5,018	14,925	19,943
07-Mar	2017	5,128	14,815	19,943
Thereafter		672,126	559,661	1,231,787
<b>Totals</b>		<b>718,739</b>	<b>712,478</b>	<b>1,431,217</b>



**Town of Cavendish Water System**  
**\$2,170,554.98 General Obligation Bond**  
**Closed at Negative 3% on June 1, 2013 \*\***

<b>Year</b>	<b>Payment Amount</b>	<b>Year</b>	<b>Payment Amount</b>
2013	48,365.58	2028	48,365.59
2014	48,365.58	2029	48,365.59
2015	48,365.58	2030	48,365.59
2016	48,365.58	2031	48,365.59
2017	48,365.58	2032	48,365.59
2018	48,365.58	2033	48,365.59
2019	48,365.58	2034	48,365.59
2020	48,365.58	2035	48,365.59
2021	48,365.58	2036	48,365.59
2022	48,365.58	2037	48,365.59
2023	48,365.58	2038	48,365.59
2024	48,365.58	2039	48,365.59
2025	48,365.58	2040	48,365.59
2026	48,365.59	Total Repaid**	1,429,172.01
2027	48,365.59		

**Cavendish Water Department**  
**Schedule of Principal and Interest - Paid during FY 2013**

	<b>July 1, 2012 Balance</b>	<b>Principal Paid</b>	<b>Additional Loan</b>	<b>Interest Paid</b>	<b>June 30, 2013 Balance</b>
Peoples United Bank Bond Anticipation Note	895,775	0	0	33,983	895,775
* USDA Rural Development Bond	722,694	8,628	0	31,258	714,066
** VT Municipal Bond Bank	1,330,144	54,760	895,171	0	2,170,555

\* 40 Year Bond Closed at 4.375% on March 7, 2008.

Initial Principal = \$750,000.

Total Interest Over Life of Bond = \$841,498.

\*\* 30 Year Bond was refinanced at Negative 3% on June 1, 2013.

Initial Principal = \$2,170,554.98.

Total Savings Over Life of Bond = (\$741,382.97)

Total To Be Repaid Over Life of Bond = \$1,429,172.01.

This bond refinanced the existing bond of \$1,275,385 and paid off the bond anticipation note of \$895,775. However, the note was paid July 5, 2013 so it was still outstanding on June 30, 2013.

**Irene Flood Expenses and Reimbursements  
for the Period Ended June 30, 2013**

<b>Cost Categories</b>	<b>FEMA Share</b>	<b>State Share</b>	<b>Town Share</b>	<b>Totals</b>
Total Costs Approved as of June 30, 2013	3,264,190	221,892	137,734	3,623,816
Reimbursements:				
Received in FY 2012	1,747,050	92,276	Na	1,839,326
Received in FY 2013	1,125,602	89,461	Na	1,215,063
Reimbursements Receivable at June 30, 2013	391,538	40,155	Na	431,693
<b>Breakdown by Department</b>	<b>Town</b>	<b>Water</b>	<b>Sewer</b>	<b>Total</b>
Total Costs	3,351,588	179,138	93,090	3,623,816
Reimbursed as of June 30, 2013	2,789,041	174,011	91,337	3,054,389
Balance	562,547	5,127	1,753	569,427
Town Share	137,734			137,734
Reimbursements Due June 30, 2013	424,813	5,127	1,753	431,693
<b>Funds Borrowed and Repaid</b>	<b>Berkshire Bank</b>	<b>Mascoma Bank</b>	<b>Totals</b>	
Borrowed	500,000	1,730,700	2,230,700	
Repaid	500,000	1,730,700	2,230,700	
Debt Outstanding at June 30, 2013	0	0	0	
Interest Paid in FYE June 30, 2013	110	6,061	6,171	
<b>Uncompleted Work at June 30, 2012</b>	<b>Town</b>	<b>Water</b>	<b>Sewer</b>	
Davis Road Bridge 1.	315,445			
Brook Road Bridge #27	37,520			
Meadowbrook Road Bridge	116,536			
East Road Culvert	54,757			
Pratt Hill Culvert	3,288			
Depot Street Water Line		3,142		
Guardrails Various Locations	75,929			
<b>1. Subsequent to 06/30/2013, FEMA agreed to increase the scope of work and consequent reimbursement for replacing the Davis Road Bridge from \$315,445 to \$527,432.</b>				

## Cavendish Town Energy Committee

The Energy Committee acts in a dual capacity as a branch of the Cavendish Community and Conservation Association's Sustainability Committee and as an appointed arm of the Cavendish Select Board. The committee works with the town Energy Coordinator on projects and issues beneficial to the town, formulating and administering energy and energy conservation educational programs, reaching out to those who are interested in energy and energy conservation issues, forming alliances and partnerships to benefit Cavendish, and identifying and investigating activities that might affect Cavendish energy policies or issues. The Committee's mission is to minimize the town's carbon footprint in a manner that has a positive fiscal impact on Cavendish's citizens and residents.

During the fiscal year ended June 30, 2013 the committee worked directly with the Town Manager/Energy Coordinator on several projects and issues that will have a long term impact on the town and the residents of Cavendish.

- We helped coordinate with Green Mountain Power and Efficiency Vermont to upgrade the Cavendish village streetlights from older mercury vapor, high pressure sodium, or metal halide to energy efficient LED lighting at no cost to the town.
- At the 2013 Town Meeting we presented and passed a plan to create a PACE (Property Assessed Clean Energy) district in order to set the groundwork for Cavendish homeowners to borrow money to finance home energy improvements. These low cost loans are now available.
- We interviewed several companies interested in creating an energy efficient photovoltaic power source on unused town land to produce electricity for the town at rates cheaper than those charged by GMP. We presented the plans to the Select Board who chose Soveren Solar of Putney, who will secure investors and permits, install the array, and service it.
- Working with Efficiency Vermont and various state and regional groups we have gathered resources to help residents make their homes more energy efficient. This applies to homeowners, landlords and tenants. As we develop more of these resources they will be profiled on the town's website for all residents to access.
- Working with the Town Manager and the Select Board we helped institute new, single stream recycling in Cavendish. Beginning in November 2013 all Cavendish residents can significantly decrease the amount of materials going into landfill.



We believe that energy independence begins at home, and we strive to make fiscally responsible decisions in a manner that takes into account the opinions and desires of as many residents as possible. If you have a concern or a question, please pass it along to a committee member. If you want help, please contact us as well.

**Energy Committee Members:** Richard Svec, Town Energy Coordinator; Peter LaBelle, Committee Chair; Cheryl Leiner, Karen Wilson, Dan Sullivan, Mary Ormrod

**FUNDS FROM FORMER CAVENDISH AMBULANCE/  
FIRST RESPONDER SERVICE**  
[Now Used To Fund Assessments From Outside Ambulance Service]  
July 1, 2012 to June 30, 2013

Berkshire Now Account	8,344	
Berkshire CD	37,873	
<b>Cash on Hand July 1, 2012</b>		<b>46,217</b>

<b>Receipts:</b>		
Interest - Berkshire Now Account	11	
Interest - Berkshire CD	145	
<b>Total Receipts</b>		<b>156</b>

<b>Cash Plus Receipts</b>		<b>46,373</b>
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<b>Total Disbursements</b>		<b>0</b>
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<b>Cash Balance June 30, 2013</b>		<b>46,373</b>
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Berkshire Now Account	8,355	
Berkshire CD	38,018	
<b>Cash on Hand June 30, 2013</b>		<b>46,373</b>



**Proctorsville Minor League  
(aka Proctorsville Little League)  
(aka Cavendish Recreation Department)**

<b>Balance March 1, 2013</b>	<b>3,292.00</b>
Deposits	5,091.00
Withdrawals	(2,885.00)
<b>Balance June 30, 2013</b>	<b>5,498.00</b>

This account was opened by members of the Proctorsville Minor League. During March, 2013 the account was transferred to the supervision of the Cavendish Town Treasurer as an accommodation to the Minor League organization. The deposits and withdrawals in this account are not part of the Cavendish Town budget.



**Cavendish Fletcher Community Library Annual Report  
January 1, 2013-December 31, 2013**

**Town Figures:**

Patrons, Adult	: 3966	<b>School Patrons:</b>	: 5439
Patrons, Children (and young adult)	: 4072		

**Town Circulation:**

Adults and children total	: 4817	<b>School Circulation</b>	: 3367
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**New titles added:** : 803

2013 has been a transitional year in the library. Foot traffic is down a bit due to unexpected closings around construction issued during the roof replacement. There were also organizational issues this summer due to a major transition in how the children's section was organized that made that area unavailable for book circulation for a few weeks. I am optimistic that these numbers will rebound. The library is also dealing with the fallout of shrinking enrollment at the school to which we are connected. This impacts foot traffic. It is interesting to note that circulations are up although foot traffic is down. This indicates to me that patrons are checking out more materials. We have 1125 patrons with library cards, having added 58 patrons over the last year.

The big news in the library this year has been the change to the "glades" or subject area system of organizing picture books. This makes browsing easier as books on the same subject are grouped together. We have also created a section of easy chapter books to facilitate our early readers in locating books on their reading level. We have also created two graphic novel sections. Circulations in those sections have increased since this change, though the books in those sections were unavailable for check out during the recataloging process.

We continue to offer several digital offerings which are available through our website at [www.cavendishlibrary.org](http://www.cavendishlibrary.org). In addition, we now have a stronger presence on Facebook, thanks to our newest board member Janelle Wilfong.

The Redfield Proctor Room continues to show use. It hosts meetings and displays of arts and crafts by local artists. If you or someone you know wishes to display some work in the Redfield Proctor Room, please contact Kata at 226-7503.

The library hosted several events this year geared to both adults and children including three "Dinner and a Movie" events which were well attended, and we participated in World Book Night in April.

Children's programming has been successful this year. Once again the library participated in the summer reading program, the theme of which was "Dig Deep, Read!". After school programming continues to do well. The library continues to meet state standards for public libraries. This is achieved by sending copies of MARC records for all the materials in the library to the state, which allows us to participate in the Vermont Union Catalog and filling out an annual report to the state as well as a standards application. This needs to be done each year to keep us a member of the interlibrary loan

community and to allow eligibility for various state grants. Due to our meeting standards, the library has received free materials for the summer reading program, a \$100 grant for a summer performer and \$50 resource sharing grant.

Other grants the library has received this year include \$5000 from the Fletcher Farm Foundation. The library also received an anonymous donation allowing us to give free books to Kindergarten and First Grade Students who attend the after school program. We also received a set of Red Clover Books from The Mother Goose Program. Building for Books generously purchased a set of Dorothy Canfield Fisher Award nominees for our use.

The library would like to thank the following generous contributors for the financial assistance this year: The Nancy Peplau Buswell Memorial Endowment, Frank and Zada Chase, I.C. Tiemann, Alan Hoey, Richard Fletcher Family, The Fletcher Farm Foundation, The Alberta Smith Family, The Ervin Hesselton Family, and the family of Barbara Griggs-Snow. We would also like to thank The Book Nook of Ludlow for their generous support for the Summer Reading Program and for the Book Fair they held to benefit us this past summer.

During this calendar year the library hosted two Scholastic Book Fairs. The April book fair had total sales of \$2344 of which the library used the cash income of \$486 to fund the summer reading program. The November book fair had total sales of \$2,44 of which the library earned \$1,285 in books and merchandise. The library also held two used book and movie sale which earned a total of \$397.

Please take the opportunity to come by the library and browse our collections. Our winter hours are: Monday 10:00-6:30, Tuesday-Thursday 9:00-6:30, Friday 9:00- 4:00 and the first two Saturdays of the month from 12:00-4:00.

Submitted, Kata Welch, Librarian



# CAVENDISH FLETCHER COMMUNITY LIBRARY

July 1, 2012 to June 30, 2013

<b>OPERATING ACCOUNT</b>		
Checking Acct. Bal. 07/01/12		4,768
<b>DEPOSITS</b>		
Trust Funds	31,000	
Restricted Grants & Donations	5,022	
Unrestricted Grants & Donations	1,600	
Trustees of Public Funds	500	
Interest	2	
Other	478	
Book Fair/Fees/Book Sales	616	
Total Deposits		39,218
Cash Plus Deposits		43,986
<b>DISBURSEMENTS</b>		
Operating Expenses	39,963	
Books - Restricted Funds	1,737	
Book Fair	2,884	
Other	(5)	
Outstanding Checks	(1,145)	
Increase Accounts Payable to Town	(914)	
Total Disbursements		42,520
<b>Checking Acct. Bal. 06/30/13</b>		<b>1,466</b>



**Cavendish Fletcher Community Library**  
**July 1, 2012 to June 30, 2013**

<b>Description</b>	<b>Trustees Budget 12-13</b>	<b>Accounts 12-13</b>	<b>Trustees Budget 13-14</b>	<b>Trustees Budget 14-15</b>
<b>Receipts:</b>				
Interest		2		
Cavendish Trust Fund		31,000		
Tiemann Fund		0		
Buswell Fund		0		
Fines & Refunds/Copies & Faxes		508		
Restricted Donations		5,022		
Unrestricted Donations		1,600		
Trustees of Public Funds		500		
Book Fairs		585		
<b>Total Receipts</b>		<b>39,218</b>		
<b>Expenditures</b>				
Librarian Salary	41,927	43,482	44,435	45,354
FICA	3,207	3,326	3,399	3,467
Pension	2,096	2,174	2,221	2,266
Life/Disability	633	680	680	680
Workers Compensation	168	190	187	187
Unemployment Insurance	683	640	202	202
Librarian Assistants Salary	6,200	9,308	7,553	10,299
FICA & Insurance	600	887	716	934
Automation	550	550	550	550
Books	3,000	4,732	4,500	4,500
Books (Restricted Funds)	0	0	0	0
Building Maintenance	700	0	700	700
Magazines	300	312	350	350
Media	1,200	1,214	2,000	2,000
Misc	0	174	250	250
Equipment Repair	350	0	350	350
Furnishings	250	152	250	250
Insurance	1,200	1,919	1,950	1,950
Postage	500	291	500	500
Professional Expense	500	727	750	750
Programs	1,000	1,277	1,300	1,300
Refreshments	200	72	200	200
Supplies	1,300	1,066	1,300	1,300
Telephone	500	435	500	500
Web Site	145	155	157	161
<b>Total Expenditures</b>	<b>67,209</b>	<b>73,763</b>	<b>75,000</b>	<b>79,000</b>
Town Appropriation	33,800	33,800	36,800	36,800
Library Funds	33,409	39,963	38,200	42,200

**Cavendish Fletcher Community Library - Trust Funds**  
**July 1, 2012 to June 30, 2013**

**Held Under Supervision of**

**Trustees of Public Funds:**

Principal Held in Perpetuity	12,448
Principal Value at 06/30/13	21,365
Dividends	539
Expenses	450
Distribution to Library Trustees	500

**Held Under Supervision of**

**The Cavendish Town Treasurer/Clerk:**

Principal in Perpetuity

Nancy Peplau Buswell Memorial Endowment	5,600
I.C. Tiemann Memorial Endowment	<u>7,000</u>
Total	12,600

Investments Held to Cover Above Funds:

06/30/13 Balance

Buswell Memorial Endowment Account (Peoples United)	5,823
Tiemann Memorial Endowment Account (Berkshire)	<u>7,229</u>
Total	13,052

Earnings & Expenses Associated With Above Investments:

Interest Income	45
Expenses	0
Distributions	0

**Held For Use Of Library Trustees But Privately Administered:**

F&Z Chase Charitable Trust, Administered by the Trust Company of Vermont. (Earnings on 10% of principal are reserved for the Library and deposited to the Cavendish Trust)

Earnings on Cavendish Trust	2,833
Trustee Fees	1,038
Distributions from F&Z Chase Trust to Cavendish Trust	42,784
Withdrawal from Cavendish Trust by Library Trustees	31,000
Cavendish Trust Value at 06/30/13	127,652

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**The Buswell Endowment Report**

The stated purpose of the money from the Nancy Peplau Buswell Endowment is to purchase books or materials especially for use by children under the age of eighteen by the Cavendish Fletcher Community Library.

The Cavendish Fletcher Community Fletcher Library decided to allow the Nancy Peplau Buswell Memorial Fund to continue value rather than to spend it this calendar year.

# TRUSTEES OF PUBLIC FUNDS

<b>Library Checking Account:</b>		
<b>Citizens Bank Balance July 1, 2012</b>		<b>2,841</b>
<b>Receipts</b>		
Trust Account Disbursements	55	
Interest	1	
Total Receipts		56
<b>Cash Plus Receipts</b>		<b>2,897</b>
<b>Disbursements to Library</b>	500	
<b>Total Disbursements</b>		<b>500</b>
<b>Citizens Bank Balance June 30, 2013</b>		<b>2,397</b>

<b>Funds Held In Trust For Library Use:</b>	
<b>Name</b>	<b>Principal in Perpetuity</b>
Richard Fletcher	2,000
Alberta Smith	1,000
Ervin Hesselton	5,000
Bond/Securities	<u>4,448</u>
Total	12,448

<b>Investments Held At Peoples United Investment Services to Cover Above Monies:</b>			
	<b>Cost</b>	<b>06/30/12 Market</b>	<b>06/30/13 Market</b>
Cash & Cash Equivalents	325	349	325
Fixed Income Mutual Funds	8,769	18,767	8,335
Equity Mutual Funds	10,458	1,215	11,492
Real Assets	1,398	2	1,213
<b>Total Investments</b>		<b>20,333</b>	<b>21,365</b>
<b>Earnings and Expenses Associated with Above Investments:</b>			
Dividends	539		
Expenses	450		
Disbursements to Trustees of Public Funds	55		

## TRUSTEES OF PUBLIC FUNDS

<b>Cemetery Checking Account:</b>		
<b>Citizens Bank Balance July 1, 2012</b>		<b>6,338</b>
<b>Receipts</b>		
Interest	2	
Trust Account Disbursements	1,325	
New Perpetual Care Funds *	0	
Total Receipts		327
<b>Cash Plus Receipts</b>		<b>7,665</b>
<b>Disbursements</b>		
Cavendish Cemetery	3,000	
Peoples United Investment Services	1,060	
Total Disbursements		4,060
<b>Citizens Bank Balance June 30, 2013</b>		<b>3,605</b>

<b>Funds Held In Trust For Cemetery Use:</b>		
<b>Perpetual Care Funds July 1, 2012</b>		<b>91,188</b>
New Perpetual Care Funds*		
Naclerio	150	
Rand	250	
Total New Perpetual Care Funds		400
<b>Perpetual Care Funds June 30, 2013</b>		<b>91,588</b>

\*New Perpetual Care Funds were deposited in FY 2014.

<b>Investments Held At Peoples United Investment Services To Cover Above Monies:</b>			
	<b>Cost</b>	<b>06/30/12 Market</b>	<b>06/30/13 Market</b>
Cash and Cash Equivalents	5,403	9,302	5,403
Fixed Income Mutual Funds	47,546	97,485	45,044
Equity Mutual Funds	63,786	14,273	71,244
Real Assets	7,376	0	6,381
<b>Total Investments</b>		<b>121,060</b>	<b>128,071</b>
<b>Earnings And Expenses Associated With Above Investments:</b>			
Dividends	3,602		
Expenses	1,797		
Disbursements to Trustees	1,325		

**CEMETERY COMMISSIONERS' ACCOUNT**  
**July 1, 2012 to June 30, 2013**

<b>Operating Account Balance July 1, 2012</b>		<b>502</b>
Sale of Lots & Trust Funds	1,150	
Recording Fees	24	
Labor and Cornerstones	282	
Interest on Bank Accounts	2	
Vault Storage	25	
Trustee Public Funds	3,000	
Sale of Equipment	0	
Town of Cavendish (Appropriation)	19,147	
<b>Total Receipts</b>		<b>23,630</b>
<b>Cash Plus Receipts</b>		<b>24,132</b>
Operating Expenses	16,937	
Trustee of Public Funds	400	
Cemetery Mapping Fund	100	
Cemetery Blasting Fund	100	
Cemetery Capital Fund	0	
Cemetery Equipment Fund	1,000	
Repay Deficit	4,772	
<b>Total Disbursements</b>		<b>23,309</b>
<b>Payable to Town of Cavendish</b>		<b>2,086</b>
<b>Receipts Minus Disbursements</b>		<b>2,909</b>
<b>Operating Account Balance June 30, 2013</b>		<b>2,909</b>

**CEMETERY COMMISSIONERS' REPORT**

The past year went well! Our help did a great job with the mowing and trimming keeping our cemeteries looking great.

Our goal for the FY2013-2014 season is to enlarge the Twenty Mile Stream Cemetery as there is very little space left. This is the property to the right of the existing plot which has been given to the cemetery. We will need the trees cut and the stumps removed before it can be graded and divided into lots. We have estimates from three local contractors to cut, remove stumps and grade. The commissioners are asking the voters to approve an additional one-time increase of \$10,000 to cover the cost of this expansion. (See Article #6 of the Annual Town Meeting Warning.)

Gail Woods  
Chairperson



**Cemetery Commissioners' Payments & Budget**  
**July 1, 2012 to June 30, 2013**

	<b>Budget 2012-13</b>	<b>Accounts 2012-13</b>	<b>Budget 2013-14</b>	<b>Budget 2014-15</b>
Cavendish Appropriation		19,147		
Trustees of Public Funds		3,000		
Lot Sales		1,150		
Recording Fees		24		
Labor		122		
Cornerstones		160		
Sale of Equipment		0		
Bank Interest		2		
Vault Storage		25		
<b>Total</b>		<b>23,630</b>		
Labor	13,750	12,560	14,250	14,535
FICA	0	758	0	0
Parts & Maintenance	300	520	300	300
Insurance	585	1,196	585	625
Fuel	600	1,555	700	1,000
Clerk Salary/Expense	110	0	0	0
Water	180	348	180	180
Stone Repair	500	0	200	200
Miscellaneous	150	0	150	150
Legal	0	0	0	0
Equipment Fund	1,000	1,000	500	500
Mapping & Index Fund	500	100	300	300
Capital Fund	0	0	0	0
Blasting Fund	200	100	100	1,000
Cornerstones	0	0	0	0
Payable to Trustees of Public Funds	0	400	0	0
Previous Year Deficit	4,772	4,772	*2,789	0
<b>Totals</b>	<b>22,647</b>	<b>23,309</b>	<b>23,054</b>	<b>18,790</b>

\* 2011-2012 Deficit of \$5,789 is reduced by \$3,000 from Trustees of Public Funds due in June and paid in October.



## **Cavendish Historical Society 2013 Report**

**P. O. Box 472, Cavendish, VT 05142**

[margoc@tds.net](mailto:margoc@tds.net)

802-226-7807

[www.cavendishhistory.org](http://www.cavendishhistory.org)

[www.cavendishhistoricalsocietynews.blogspot.com](http://www.cavendishhistoricalsocietynews.blogspot.com)

The Cavendish Historical Society (CHS) appreciates the continuing support of the town and its residents. Without it, we would not be able to do what we do.

The funding we received from the town in 2013 has been used to help with the Cavendish Stone Church Project. This has included the removal of pigeons and guano; roof repair and payment for a report on the condition of the building by an advisor from VT Advisory Council on Historic Preservation. A townwide committee has been established to help with the preservation and utilization of the building because, as we learned from the Preservation Trust, this is not only a treasure for Cavendish, but it's the only remaining of its type in Vermont that has its interior in tact.

In the coming year, we will continue working on the Aleksandr Solzhenitsyn project. We learned in May that a director has been hired for a feature film based on his life. With the release of this movie, no date has been given, we want to be prepared for the attention Cavendish will once again receive. While there is now an exhibit on Solzenitsyn at the Museum, it is but one aspect of what we hope to launch at the Stone Church.

In late spring, we will once again be working in the Cavendish Cemeteries. One of our problems is lack of water in certain locations. While we have volunteers who wish to clean, carrying water into places like the Revolutionary Cemetery is difficult. Consequently, we are asking the Cemetery Commission to consider placing some type of water containers in the remote cemeteries making it easier for volunteers to preserve grave markers.

CHS continues to implement new programs to best meet the needs of our community and beyond. This year we started what we hope will become a tradition for the Cavendish Town Elementary School. In December, we had a "hands on history" activity for every grade around the theme "A Dickens of a Christmas." This theme was chosen as Cavendish's early settlers were from England and Ireland and by the mid 1850's, the Victorian era Christmas customs were being practiced here.

For a small historical society, CHS has undertaken some major projects. As noted before, it is a reflection of our town's history, which does generate visitors to our town.

In continuing to meet the needs of our town currently and for future generations, CHS is requesting level funding for the upcoming year.

Sincerely,  
Dan Churchill, President

## **Cavendish Planning Commission**

The Cavendish Planning Commission consists of a nine member volunteer board appointed by the Select Board. Each member serves a three-year term. Current members include Etienne Ting, Chair & SWCPRC town representative; Dan Willey, Vice-Chair; Steve Birge, Dan Churchill, April Hensel, Joe Marini, John Saydek, Carol Walasewicz, and Robert Williams.

Regular monthly meetings are held at the Town Office on the first Wednesday of each month at 6:30 p.m. unless otherwise noted. Meeting agenda is posted in the Town Office and on the Town Bulletin boards.

The Planning Survey was completed by February 2013. Survey results were tabulated and made available at the March Town Meeting. It provides much helpful information in updating the Town Plan.

In July Sacha Pealer, Flood Manager, Department of Environmental Conservation presented “Regulating Land Use in Inundation Hazard Areas – Model 6” at the PC public meeting. The Model 6 language addresses the impact of flood erosion hazards as evident by tropical storm Irene. It will form the basis for a revised Flood Hazard Area Regulation for Cavendish.

With the assistance of Jason Rasmussen from the Southern Windsor County Regional Planning Commission (SWCRPC), the town applied for a Municipal Planning Grant for the purpose of Town Plan update in September. A Grant in the amount of \$9,947 was awarded to the town in December. In addition SWCRPC contributed the Match Fund of \$973 bring the total grant amount of \$10,920. The PC will begin the town plan update process in 2014. There will be public meetings where we welcome the public's participation in the update process. We encourage all town residents and property owners to participate in this process.



Currently there are no subdivision regulations or zoning ordinances in the Town of Cavendish. Commercial projects over one acre or residential subdivision projects of six lots or more require an Act 250 permit. Other conditions may also require an Act 250 permit. Project Review Sheets for proposed projects are available from the Agency of Natural Resources at the state offices on Mineral Street in Springfield, Vermont. The review sheet is used to determine what state permits, if any, are required for a specific project.

The planning commission is continuing work on updating the Flood Hazard Area Regulations to include regulating land use in Inundation Hazard Areas. These areas include the Fluvial Erosion Hazard Zones and Special Flood Hazard Areas identified by the Agency of Natural Resources after the tropical storm Irene flood.



## **Southern Windsor County Regional Planning Commission**

The Southern Windsor County Regional Planning Commission (SWCRPC) is an organization that serves ten towns in the southern Windsor County Region. Member towns are comprised of Andover, Baltimore, Cavendish, Chester, Ludlow, Reading, Springfield, Weathersfield, West Windsor, and Windsor. SWCRPC's mission includes two major activities: assisting member towns with their planning and other community related activities, as well as promoting cooperation and coordination among towns. During FY 2013, member towns contributed 3% to the Regional Planning Commission's annual budget of \$932,490. Town dues assessment of \$1,572.00 was determined on a \$1.15 per person based upon 2010 census. The remaining revenues were derived from federal and state funding sources. Federal funding supported transportation planning activities, the administration of Community Development Block Grants (CDBG), and the Southern Windsor County Brownfields Reuse Project. State funds were derived from the Agency of Natural Resources (ANR) for environmental planning, and the Agency of Commerce and Community Development (ACCD) for land use planning and other related activities.

The Southern Windsor County Transportation Advisory Committee (SWCTAC) is an advisory committee of the Regional Planning Commission. SWCTAC's primary responsibilities are to make recommendations on regional transportation policies, review and provide comment on Vermont Agency of Transportation (VAOT) projects, identify and rank town/regional transportation improvements for submission to VAOT, and provide input on regional transportation studies. In addition to these tasks, the SWCRPC assisted the Town with becoming associated with the Route 100 Scenic Byway. SWCRPC digitized areas in Town affected by Tropical Storm Irene; assisted the Town with their Village Center re-designation; updated the Town's scenic inventory of VT 131; developed an inventory of the Town's water and sewer system which was used to prepare a Capital Budget and Program for town infrastructure.

Annually, the Board of Selectmen for the Town of Cavendish appoints two individuals, a representative and an alternate, to serve on the SWCRPC. The SWCRPC board is responsible for developing regional policies, providing Act 200 review of town plans, and facilitating cooperation amongst member towns. In FY 2013, Etienne Ting served as representative to the Regional Planning Commission. Michelle Lindberg served as the representative on the Transportation Advisory Committee.

Southern Windsor County Regional Planning Commission  
Ascutney Professional Building  
P.O. Box 320  
Ascutney, VT 05030  
website: [www.swcrpc.org](http://www.swcrpc.org)

## **Southern Windsor/Windham Counties Solid Waste Management District**

Andover • Baltimore • Cavendish • Chester • Grafton • Ludlow • Plymouth •  
Reading Rockingham • Springfield • Weathersfield • West Windsor • Windsor

**[www.vtsolidwastedistrict.org](http://www.vtsolidwastedistrict.org)**

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The District was chartered in 1981 and currently serves thirteen Vermont towns. Each member municipality appoints a representative and an alternate to serve on the Board of Supervisors. Cavendish's representative is Scott Ranney; Richard Svec is the alternate.

We sold food scrap kitchen pails and backyard compost bins at wholesale prices and will have another sale in Spring 2014. The FY13 household hazardous waste collections were held on the second Saturday in September at the Springfield and Weathersfield transfer stations and on the second Saturday in May at the Springfield and Rockingham transfer stations. Hundreds of residents participated.

As of July 1, 2014, a new paint product stewardship law will go into effect. Vermonters will be able to bring their leftover paint, latex and oil-based, to participating locations free-of-charge. Vermont households can recycle computers, printers, monitors, televisions, and computer peripherals for free at the Transfer Station. Now's the time to haul that 1970 console TV out of the house.

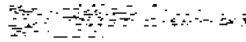
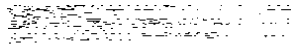
The Universal Recycling law is being phased in. By 2017, transfer stations will have to collect food scraps and either compost it on-site or have it taken to a facility, and by 2020 all Vermonters will have to divert food scraps from their trash cans. Why is this such a big deal? Because food scraps (organics) moldering away in a landfill create methane gas which is 20 times worse for the ozone layer than carbon dioxide.

Please continue to "Bag and Bring" your clean and dry textiles to the Cavendish Transfer Station.

Respectfully submitted,  
Thomas Kennedy    Mary T. O'Brien  
District Manager    Recycling Coordinator



New symbols from the State of Vermont



**2-1-1 is the number to dial for information about health and human services and organizations in your community. By dialing 2-1-1, information is much easier to find. 2-1-1 is:**

- A local call from anywhere in Vermont
- A free and confidential service
- Person-to-person assistance
- Available 24 hours/7 days
- Language translation available

**Just dial 2-1-1.**

Toll free in Vermont: 1-866-652-4636

From outside Vermont: 1-802-652-4636

**[www.vermont211.org](http://www.vermont211.org)**

A partnership between United Ways of Vermont  
and the Agency of Human Services.

**or everyday needs and difficult times, 2-1-1 is your connection to thousands of resources across Vermont.**

- Child Care Resource and Referral
  - Consumer Services
  - Clothing and Thrift Shops
  - Discrimination Assistance
  - Domestic and Sexual Violence Services
  - Education—GED Instruction,  
Computer Classes
  - Employment Services
  - Food Shelves and Nutrition Programs
  - Health Care Services
  - Alcohol and Drug Programs
  - Housing—Homeless Prevention,  
Shelter, Tenants' Rights
  - Independent Living Services
  - Legal Assistance
  - Mental Health Care and Counseling
  - Mentoring
  - Military, Family and Community Network
  - Parenting Programs
  - Senior Resource and Referral
  - Stop Smoking Programs
  - Support Groups
  - Transportation
  - Utility Assistance
  - Youth and Family Services
  - Veteran Services
  - Volunteering
  - Wellness Programs
  - And More...
- Just dial 2-1-1.

# WCYS

Windsor County Youth Services  
Mountainside House and The House at 20 Mile Stream  
6 Mill Street • Ludlow, VT 05149-1318  
(802) 228-6880 • (802) 228-8065 fax • [wcys@tds.net](mailto:wcys@tds.net) - E-mail

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Dear Friends,

It has been another busy year here at our shelters. We have been able to help 139 teenagers ages 13-22. We have provided a safe place staffed with caring adults for these young people to come to when they need it the most. Many of the families we work with are very discouraged. We try to be a vehicle for hope. We help them recognize their strengths and build on them. We are especially proud of our work to reunite families. Young people and their families know they can call us anytime for help. We are here twenty four hours a day all year long.

Although storm Irene was devastating to our Mountainside House building we have come back stronger than ever. We had a wonderfully attended Open House last year. We have also been able to put new siding on our 20 Mile Stream house in Proctorsville. These things are possible because of your help.

We know you will continue to help us again this year in whatever way you can. Every donation is appreciated whether clothes for the kids that come in with just what they are wearing, the delicious food you bring after an event, or your generous financial contributions. It is through our continued support from the public that we know we are an important part of the Vermont community that care for teenagers. We wish you a happy holiday season and a healthy and prosperous new year.

Sincerely,

Jacqueline Hanlon,  
Executive Director  
All the Staff  
And all the kids

**Report from Montpelier  
Representative Mark Huntley  
Cavendish/Weathersfield**

Greetings everyone! I have just started the second year of this Legislative biennium. I will say that my predecessor Ernie Shand had it right when he said “it takes a couple of years just to get acclimated, comfortable, and to know who to ask the right questions to *and* how to ask them ”a bit of a whirlwind. It is exciting and meaningful work. I am very proud to be representing you, I hope you know that. I really want to hear from you. I may not get back to everyone immediately, but I will try, and my door at 535 Center Road in Cavendish is always open.

A lot of the issues we will be tackling this year you may know already or will have heard by the time you are reading this (I am writing at the beginning of January so I am only seeing the tip of the iceberg at this point.) We have heard the State of the State and the Budget address, so we have an understanding of what we are faced with. It is reengineering of the state education funding mechanism, the budget shortfall and an how to deal with this challenge going forward, the opiate/heroin addiction epidemic and its far reaching negative effects, the health care challenge and the Teachers Retirement Fund. We (in the House) are currently looking at over 1000 bills. My committee is Fish, Wildlife and Water Resources, which has been busy right out of the gate this year, with the our shoreline bill H:526 (which is in the Senate) and our Agriculture based bill (initially Act 138 now H:586) and many more bills “on the wall”. In the end, I feel our unified efforts in the State House and the work we have done this biennium will benefit all Vermonters.

New this year, each legislative committee now has an information home page. It is a great tool for the public to follow our work and issues of interest. To find a committee page, visit <http://www.leg.state.vt.us/>. Under Committee Information Pages, click on Standing Committee Information Pages. You can then select the committee of interest to obtain the weekly agenda, documents, handouts and links to other information. These are live pages, updated regularly. I hope it helps you follow any committee in the Legislature, review issues that concern you and allows you to feel connected to the process.

Please let me know if you have a group coming to the State House as I will introduce you in the chamber and certainly be happy to set up a tour or show you around myself. Please come and visit and eat some giant chocolate cookies, my treat!

I look forward to meeting you on the campaign trail!!

Mark A. Huntley  
Vermont State Representative  
Cavendish / Weathersfield  
802-236-6722



## **THE CURRENT**

### **Operated by Connecticut River Transit**

Connecticut River Transit Inc. (CRT) is a private, non-profit public transit provider serving 30 towns in Windham and Southern Windsor Counties, including Cavendish. CRT provides public bus service including Commuter buses to the Upper Valley and Brattleboro, In-Town and between-town buses and a volunteer network providing medical rides for the elderly and disabled and children and families who receive Medicaid. Ridership last year increased by 19% on commuter buses, 32% on general public rides and 9% on Human Services transportation. For more information please see our website at [www.crtransit.org](http://www.crtransit.org).

Karen Sinclair  
Marketing and Development Coordinator



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### **Health Care & Rehabilitation Services**

Health Care and Rehabilitation Services (HCRS) is a comprehensive community mental health provider serving residents of Windsor and Windham counties. HCRS assists and advocates for individuals, families, and children who are living with mental illness, developmental disabilities, and substance use disorders. HCRS provides these services through outpatient mental health services, alcohol and drug treatment program, community rehabilitation and treatment program, developmental services division, and alternatives and emergency services programs.

During FY13, HCRS provided 4,935 hours of services to 36 residents of the Town of Cavendish. The services provided included all of HCRS' programs resulting in a wide array of supports for the residents of Cavendish.

Anyone with questions about HCRS services should contact George Karabakakis, Chief Operating Officer, at (802) 886-4500.

**American Red Cross**  
**Vermont & the New Hampshire Valley**  
**Upper Valley Region**

The American Red Cross of Vermont & the New Hampshire Upper Valley is on call to help our community 24 hours a day, 7 days a week and 365 days a year. A local Red Cross volunteer is often the first “neighbor on the scene” after a disaster strikes offering a hot cup of coffee, a warm blanket and a glimmer of hope to those in need. Supported primarily by volunteers, the Red Cross provides emergency support for victims of fire, flood and other disasters as well as instruction in health, safety and aquatics courses. Whether we are helping one family recover from a devastating home fire, providing emergency shelter and supplies to hundreds of families after a major disaster, or food and water for first responders, we have historically been a vital part of the local community.

Over the past two years, we have been focusing on disaster preparedness, specifically, working to help communities become better prepared when a disaster strikes. This program is called the Local Disaster Shelter Initiative and its purpose is to offer each town in our region the training, support, and supplies to open its own emergency shelter during times of disaster when outside assistance is not available. This initiative helps communities build resiliency and take an invaluable step toward a level of preparedness that meets today’s realities. To date, 40 communities have joined this initiative and dozens more are taking steps to participate. If your community is not yet involved in the Local Disaster Shelter Initiative, contact Larry Kupferman for more information at (802) 660-9130 ext. 113 or [Larry.Kupferman@redcross.org](mailto:Larry.Kupferman@redcross.org).

Since the Red Cross is not a government agency, we rely on individuals, businesses and local communities to support our efforts in helping to prevent, prepare for, respond to, and recover from emergencies. Toward that end, we are asking each community for a donation based on its current population. We would greatly appreciate your support in the amount of \$500 this year. Your partnership will help ensure that the American Red Cross has the resources to support communities like the Town of Cavendish and throughout Vermont and the Upper Valley when they need it most.

Sincerely,

Larry Crist  
Regional Executive  
Vermont & the New Hampshire  
Upper Valley Region





## 2013 ANNUAL REPORT

Senior Solutions fosters and supports successful aging of seniors in the Cavendish community and throughout Windham and Windsor Counties.

To assist seniors in Cavendish we offer a number of services, including:

**Information and Assistance** - Our Senior HelpLine at 1-800-642-5119 is a toll free number which offers help applying for benefits, assistance with health insurance problems, housing needs, fuel assistance, and many other services. **104** residents requested assistance this past year.

As part of the Medicare Part D, prescription program we have trained staff available by phone, office or home. **10** residents requested assistance this year.

**Senior Nutrition** - Home delivered meals are arranged and delivered.

**Transportation** - Special arrangements are made for non-Medicaid seniors requiring transportation.

**Case Management & Advocacy** - One on one case management enables seniors to access services which help them remain safe at home. Often minimal services can prevent premature institutionalization. Some clients who require nursing home level of care are able to remain at home with family care givers and trained personal care givers. Senior Solutions served **11** Cavendish residents this past year.

**Care Giver Respite** - Through grants we provide respite assistance for care givers of those diagnosed with dementia or other chronic diseases.

Your town contribution generates federal matching funds to support our activities. We do not charge for any of our services. The support of Cavendish citizens is greatly appreciated.

*Submitted by Joyce A. Lemire, Executive Director  
(802) 885-2655 Fax (802) 885-2665 Toll Free (866) 673-8376  
Senior HelpLine (800) 642-5119*



### **Black River Health Center**

The Black River Health Center (BRHC), a non-profit organization, has been serving the people of the town of Cavendish and the surrounding communities since 1956. BRHC is committed to maintaining a facility offering affordable leases for wellness and medical practitioners, health care providers, social workers, and their respective services. Opportunities for wellness and health services are growing, and BRHC wants to keep the community care option open and viable well into the future.

In 2013 the Center saw two more health practitioners sign leases in offering their services to Cavendish residents and the surrounding communities. The 'Daily Room', which provides a short term rental space for therapists and other practitioners, also showed a marked increase in use. Some controversy was stirred up, as the Center was put forth as a site for a Medical Marijuana Dispensary, however the debate became a moot point when the State of Vermont awarded the license to a Brattleboro location. The facility upkeep is always ongoing and costly. This year we installed new insulated windows in the stone section and a shed roof over the west access and cellar door to shelter these entry ways from the rain, snow, and ice.

Cavendish residents have always given a property tax exemption to the Health Center since the mid 1950's. This past year that all changed and our limited savings were reduced to cover the taxes. Overhead and maintenance costs to protect this historic building run in the many thousands of dollars per year. To ensure the continuation of the Health Center, we have requested an Article for Town Meeting night to restore the tax exempt status for BRHC. Many of the people seen by the practitioners at the Center are Cavendish residents. Our commitment is to serve the townspeople for many years to come.

We are always welcoming to community members who are interested in being involved with the Black River Health Center. We are here to find ways of providing for the health and well being of our residents, and neighbors surrounding the Town of Cavendish. Anyone with questions can email [thebrhc@gmail.com](mailto:thebrhc@gmail.com) , or call BRHC President, George Timko at 226-7736.

**Black River Valley Senior Center**  
**10 High Street ~ Ludlow, Vermont 05149**  
**Phone (802) 228-7421**  
**Serving Ludlow, Cavendish, Plymouth, Andover, & Weston**

We are again asking the towns that we serve to support a \$1.00 per meal subsidy for the Meals on Wheels program, as well as our Congregate Hot Lunch program. Cavendish residents received nearly 3,600 meals which our volunteers log daily in our records.

Each meal incurs a cost of \$6.90 but is delivered at the expense of our volunteers. There is a charge of \$5.00 per meal to the public.

We are asking the Town of Cavendish for a subsidy of \$3,600.00 for the meals served in the years 2012-2013.

These subsidies offer the Black River Valley Senior Center the ability to keep our fees low for the seniors and elderly who use our services.

Again we would like to ask the Town of Cavendish to consider a continued support in our efforts in serving our communities through the Meals on Wheels and hot lunch programs.

Thank you for your continued support.

Richard North  
Executive Director



# THE VERMONT CENTER FOR INDEPENDENT LIVING

## TOWN OF CAVENDISH

### SUMMARY REPORT

Since 1979, the Vermont Center for Independent Living (VCIL) has been teaching people with significant disabilities and the deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Preliminary numbers for our FY'13 (Oct. 2012-Sept. 2013) show VCIL responded to over **2,218** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **310** individuals to help increase their independent living skills (including **10** peers who were served by the AgrAbility Program and **11** peers who received specialized Benefits to Work Counseling). VCIL's Home Access Program (HAP) assisted **173** households with information on technical assistance and/or alternative funding for modifications; 47 of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **164** individuals with information on assistive technology; 40 of these individuals received funding to obtain adaptive equipment. **602** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont.

During FY '13, **4** residents of **Cavendish** received services from the following programs:

- Information Referral and Assistance (I,R&A)
- Meals on Wheels (MOW)  
(over \$100.00 spent on meals)
- Home Access Program (HAP)  
(resident on waiting list for modifications)
- Peer Advocacy Counseling Program (PAC)

To learn more about VCIL, please call VCIL's toll-free I-Line at:  
1-800-639-1522, or, visit our web site at [www.vcil.org](http://www.vcil.org).

## LPCTV 2013 Annual Report Summary

37C Main St., Ludlow, VT 05149  
(802) 228-8808 [www.LPCTV.org](http://www.LPCTV.org)

2013 was a big year for LPCTV. After spending 2012 in a temporary office trailer as we finished up with Phase 1 of our construction project, we moved into the new facility in April. Over the summer we completed construction on the TV & performance studio, which is the centerpiece to the facility. LPCTV had spent its first 10 years operating in a small one room facility, in a former classroom in the Ludlow Elementary School. While we were able to grow the organization steadily over those years, incrementally growing our budget, equipment inventory, membership, and library of local programming, the spatial limitations of the space presented numerous challenges. By resuming our operations in the new facility, we can now take LPCTV to the next level.

LPCTV is a designated non profit Public, Education, & Government (PEG) Access television organization for a service area that includes the Towns of Ludlow, Plymouth, Cavendish, and Mount Holly. Operating two community cable TV channels (Channels 8 & 10 in Ludlow, Cavendish, & Plymouth, and Channels 20 & 21 in Mt. Holly), LPCTV aides in the production of and distributes – local programming from a variety of sources, including community members and volunteer producers. Channel 8 (Ch20 in Mt. Holly) is designated as the “Public Access” channel, while Channel 10 (21 in Mt. Holly) is the Education and Government Access channel. In addition, we operate a website (LPCTV.org), that includes many of the local programs seen on our TV channels. During FY13, there were a total of 723 first-run (nonrepeat) local programs televised on Channel 8 / 20, for a total of 621 hours. During the same time, there were 539 such programs on Channel 10 / 21, totaling 513 hours.

Early in 2013 we also renewed a contract with the cable provider, Comcast, agreeing to a 5-year term at sustained levels of operating funding (5% of gross cable subscription revenues – known as “Franchise Fees”- for the service area. In addition, the new contract provides annual capital funding for equipment upgrades, beginning in 2014; we expect the first installment to be \$6000, which will help us with making crucial equipment replacements.

During FY13 (year-ending June 30, 2013), LPCTV’s operating revenues totaled \$136,623. Ninety-two percent (92%) of this, or \$126,079, was from the cable Franchise Fees. The remainder of revenue was generated from a variety of other sources, including membership fees, business underwriting contributions, annual contributions from the Towns of Ludlow, Plymouth, & Cavendish, as well as fundraiser events. In a typical year, our targets are higher for these other sources of revenue, so that we are not as disproportionately reliant upon the cable Franchise Fees, but with many of our regular operations either on hold or scaled back while we operated in the trailer, FY13 was far from typical. LPCTV’s operating expenses totaled \$134,281 for FY13. The LPCTV Board of Directors hosted a range of fundraiser and community events during the past year. There was the Cold Soup Slurp Off, in partnership with the Ludlow Farmers Market, and a cook out at the Ludlow Community Center, a 50/50 raffle, and of course, the annual Kentucky Derby party at the Pot Belly Pub & Restaurant in Ludlow.

In addition to managing the annual budget, LPCTV has simultaneously been managing a multi-year special project budget for the new facility construction and the fundraising to support it. As LPCTV Board and staff prepared for the April move-in to the new facility, they engaged in a concentrated effort to raise the remaining funds that would help make it happen. As a result, early 2013 saw the largest outpouring of community support to date. Between January and April 2013, LPCTV raised over \$15,000 from community members and businesses, which was initiated by a \$7500 challenge from an anonymous donor. Also during FY13, we were awarded with a \$9000 Okemo Community Challenge grant, to help with the construction of the new TV & performance studio. In addition, we received a \$750 grant from the Ben & Jerry’s Community Foundation. In total, we raised \$28,820 for the building project during FY13. We are grateful for all of the support that the community has provided to LPCTV since we began this project.

Thank you to the Towns of Ludlow, Plymouth, and Cavendish, community members, and cable subscribers for the ongoing support. And thank you to LPCTV’s 2013 business underwriters: ***Pot Belly Pub & Restaurant, American Legion Post 36, The Killarney, Ted Stryhas Builders, & Engineering Ventures.*** Underwriting dollars help offset the costs of keeping the channels running with local programming 24/7, 365 days per year. It’s an important partnership between the business community and LPCTV.

We look forward to what’s to come and invite you all out there to pay us a visit in our new space and explore the ways in which you can help us put the great new studio to use.

Patrick Cody, Executive Director

***Home VISITING NURSE & HOSPICE OF VT AND NH***  
***Health, Hospice and Maternal Child Health Services in Cavendish, VT***

The Visiting Nurse & Hospice of Vermont and New Hampshire (VNAVNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNAVNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNAVNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNAVNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2012 and June 30, 2013, VNAVNH made 985 home care visits to 46 Cavendish residents. This included approximately \$37,144 in unreimbursed care to Cavendish residents.

**Home Health Care:** 666 home visits to 37 residents with short-term medical or physical needs.

**Long-Term Care:** 283 home visits to 6 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.

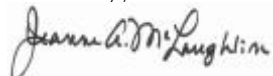
**Hospice Services:** 33 home visits to 2 residents who were in the final stages of their lives.

**Maternal and Child Health Services:** 3 home visits to 1 resident for well baby, preventative and palliative medical care.

Additionally, residents made visits to VNAVNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Cavendish's annual appropriation to the VNAVNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,



*Jeanne McLaughlin, President & CEO (1-888-300-8853)*



**Black River Good Neighbor Services Inc.  
37 B Main Street, Ludlow, Vermont 05149  
Phone 1-802-228-3663 Fax 1802-228-5871  
Email : [brgns@tds.net](mailto:brgns@tds.net)**

The Black River Good Neighbor Services, Inc. mission is to provide confidential temporary food, clothing and financial assistance to those in need to help them return to self-sufficiency. We serve Cavendish, Proctorsville, Ludlow, Mount Holly and Plymouth.

The last full year for which we can report is the year ending December 31, 2012. In that year we provided qualified Cavendish and Proctorsville residents with 27 holiday baskets, serving 36 adults and 25 children. Each basket contained enough food for a full holiday dinner for the particular family, and included toys/gifts for the children. The estimated value of this program's service to your town was \$3,025.00.

In addition to the holiday basket program, in 2012 we provided qualified Cavendish and Proctorsville residents with food shelf visits at an estimated value of \$12,507.50. We also distributed foods to individuals that qualify for the USDA food program. These individuals live on less than 185% of the federal poverty level. The government provides a few items per month. We distribute twice a month to these households two full grocery bags including meat or fish and fresh produce. The estimated value to your residents in 2012 was \$9,779.50. This food was either purchased by us from the Vermont Foodbank or locally, or donated to us through various groups and organizations.

Statistics for the entire area that we served during 2013 are as follows:

Estimated value of food shelf services = \$49,318.63

Estimated value of bi-monthly USDA food distribution = \$62,919.50

Estimated value of holiday baskets = \$12,275.00

The actual rental assistance was \$20,320.00

The actual utility assistance was \$3,108.10

The actual fuel assistance was \$4,995.02

The Irene flooding created a whole new dimension to the services we offer. We received many donations specifically meant for flood relief. In 2012, we distributed directed flood assistance donations totaling \$21,000.00 plus \$30,750.00 in financial aid to those who suffered losses.

Thank you for your continued support.

Respectfully Submitted,  
Audrey Bridge, Executive Director



## **Southeastern Vermont Community Action**

Southeastern Vermont Community Action is the anti-poverty, community based, nonprofit organization serving Windham and Windsor counties since 1965.

Our mission is to enable people to cope with and reduce the hardships of poverty; create sustainable self-sufficiency; reduce the causes and move toward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Emergency Services (i.e., fuel/utility, housing and food assistance), Micro-Business Development, Individual Development Accounts, Tax Preparation, Working Bridges (resource coordination), Disaster Recovery, Thrift Stores and Textile Recycling.

In the community of Cavendish we have provided the following services during FY2013:

**Weatherization:** 4 homes (9 people) were weatherized at a cost of \$51,137

**Emergency Heating System Replacement:** 4 homes (6 people) received repairs or replacements at a cost of \$9,811

**Head Start:** 1 family (5 people) received comprehensive early education and family support services, valued at \$8,130

**Thrift Stores:** 1 household (3 people) received goods and services valued at \$25

**Emergency Services:** 27 households (61 people) received 96 services (including crisis intervention, financial counseling; nutrition education, referral to and assistance with accessing needed services), valued at \$1,778

**Fuel/Utility Assistance:** 22 households (60 people) received services valued at \$13,399

**Housing & Other Assistance:** 4 households (7 people) received services valued at \$3,446

**Emergency Home Repair:** 3 households (6 people) received services such as roof repairs, structural work, plumbing, skirting, venting of moisture, or misc. repairs, valued at \$9,263

**Disaster Recovery:** 12 households (31 people) received disaster recovery assistance and case management, valued at \$115,873

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private, and town funds allows us to not only maintain, but increase and improve service.

We thank the residents of Cavendish for their continued support.

Stephen Geller  
Executive Director



**2013 Green Mountain RSVP & Volunteer Center,  
Serving Windsor County  
An Invitation to Volunteer in Cavendish**

Across the country more than 360,000 Senior Corps volunteers are making life healthier and happier for 1.5 million of our most vulnerable citizens. Last year these volunteers aged 55 or older donated over 80 million work hours to 65,000 non-profit organizations. Green Mountain RSVP & Volunteer Center is a part of Senior Corps, and we want to share our good news.

In Cavendish RSVP volunteers worked at Black River Good Neighbor Services, Cavendish Community & Conservation Association, Black River Valley Senior Center, Cavendish Fletcher Community Library, and Cavendish Town Elementary School as reading partners. Two RSVP volunteers lead a Bone Builder class at the Cavendish Baptist Church twice a week. Participants of these classes perform weight bearing exercises which ward off the effects of osteoporosis and well as helping with balance. The classes are free and open to the public. All in all, over 3,000 hours of good work was performed in Cavendish by Green Mountain RSVP volunteers.

The work of these volunteers is multiplied through Vermont, our neighboring states, and across the country. The impact volunteers over the age of 55 make to the lives of is astonishing and heartwarming. If you wish to be a part of this powerful effort in Windsor County, please call Linda Husband at (802) 885-2083. There are volunteer opportunities in every kind of community endeavor.

Respectfully,  
Patricia Palencsar, Executive Director  
Green Mountain RSVP & Volunteer Center

## **Health Care & Rehabilitation Services Narrative Report for FY13 for Town of Cavendish**

Health Care and Rehabilitation Services (HCRS) is a comprehensive community mental health provider serving residents of Windsor and Windham counties. HCRS assists and advocates for individuals, families, and children who are living with mental illness, developmental disabilities, and substance use disorders. HCRS provides these services through outpatient mental health services, alcohol and drug treatment program, community rehabilitation and treatment program, developmental services division, and alternatives and emergency services programs.

During FY13, HCRS provided 4,935 hours of services to 36 residents of the Town of Cavendish. The services provided included all of HCRS' programs resulting in a wide array of supports for the residents of Cavendish.

Anyone with questions about HCRS services should contact George Karabakakis, Chief Operating Officer, at (802) 886-4500.



Green Mountain Railroad Tracks Wind Through Cavendish Gulf

# Vital Statistics

## **2013 Births**

Ava Leeanne Lambert - Feb. 18

Liliana Austin - Feb. 27

Lucas James Losee - Aug. 14

## **2013 Deaths**

Philip G. Stratman - Jan. 9

Yolanda Mastroianni - June 5

Elsie May Ballantine - June 13

James Sherer - June 16

Wilma Grover Glidden - Aug. 17

Roger A. McNamara III - Oct. 22

## **2013 Civil Marriages**

Farhan Yaqoob & Kerri Ann Allcock - Apr. 6

Christopher Steven Chadwick & Jaime Lyn Bigelow - Apr. 25

Johann M. Jorgo & Caley Elizabeth Macliesh Lander - July 16

Nathan Michael Rose & Jessica Maureen Phillips - Aug. 10

Nathan Paul Olbrych & Sara Elizabeth Costello - Sept. 21

Gregory Harold Fisher & Christina Demeter - Sept. 30

Ryan Morris Gurdak & Rebecca Elizabeth Caffery - Oct. 5

La Shun La Rue Carroll & Renee Lee Harvie - Nov. 2

Peter William Kelleher & Robin Marie Learned - Nov. 18

## **Cavendish Vermont Annual School District Meeting**

### **March 4, 2013**

The legal voters of Cavendish Town School District met at the Cavendish Town Elementary School Auditorium. The meeting was called to order at 7:00 p.m. by Moderator Will Hunter. There were 85 present. The moderator led us in the Pledge of Allegiance, and America was sung by those present. Moderator called for a moment of silence as he read the names of citizens who had passed away in 2012. Those remembered were George Hakey, Stuart Thompson, Myrtle Glidden, Robert Edgar, Elizabeth Wells, James Ballantine, Joseph Farrugia, Steven Farmer, Katherine Failing and Winona Roundy.

Representative Mark Huntley addressed those present with an update on legislation being proposed in the legislature.

Moderator William Hunter opened by reading the entire warning. He noted that the voters have two Australian Ballot questions to be voted on Tuesday, March 5, 2013 for the Cavendish Town Elementary School. Budgets for Green Mountain High School and River Valley Technical Center will also be on ballots. Moderator Hunter noted that there are three administrators present who are not residents of Cavendish and asked permission to allow them to speak during the meeting. There were no objections.

**Article 1:** To hear and act on the reports of the Cavendish Town Elementary School District officers for the school year ending June 30, 2012. **Motion:** by George Timko and seconded by Margo Caulfield to accept the report.

**Vote:** The moderator called the question and announced the ayes have accepted the school report.

**Article 2:** To see if the voters of said Cavendish Town School District will authorize the Cavendish Town School District School Board of Directors to borrow money by issuance of bonds and notes not in excess of anticipated revenue for the school year, as provided in 16 V.S.A. 562(9). **Motion:** by Bill Buswell and seconded by Dan Churchill.

**Vote:** The moderator called the question and announced the ayes have adopted Article #2.

**Article 3:** To transact any other business deemed proper when met, not involving the expenditure of school district funds or any other business acted upon in the preceding articles.

Wendy Regier requested an outline on what is happening with the new supervisory union. Superintendent Linda Waite told those present that the State Board of Education voted last spring for the new union which is the Two Rivers Supervisory Union which will include eight towns. The transition committee has been meeting since July and has adopted a budget with a start up date of July 2013.

Rich Svec noted that we will also be voting on Article 2 tomorrow regarding creating a Capital Improvement Reserve Fund. Chris Adams, Business Manager for the Supervisory Union stated that the article is somewhat of a moot question. All the other schools in our district have a fund for excess balances to be set aside for needs that arise for unanticipated building expenses. The most recent financial audit lists no fund balance to create the fund. Rolf van Schaik expressed his concern philosophically for this article regarding school funds. He pointed out to those present that the interest rates for municipal borrowing is at an all time low. The board, if they ran into problems, could borrow for such emergencies.

Moderator Hunter read Articles 5 & 6 to be voted by Australian Ballot on March 5, 2013. When asked it was announced that Sharon Huntley and Stuart Lindberg were write-in candidates for the Green Mountain Union High School seat.

**Article 4:** To adjourn. Motion by Rich Svec and seconded by Scott Ranney to adjourn at 7:33.

All were in favor.

Attest: Jane S. Pixley (ss)  
Jane S. Pixley, Town Clerk

Australian Ballot Results on Article #1 CTES School Budget	Yes - 166
Vote March 5, 2013	No - 80
	Blank - 2

Australian Ballot Results on Article #2 CTES Capital	Yes - 136
Equipment Reserve Fund	No - 108
	Blank - 4

**WARNING  
OF THE ANNUAL MEETING OF  
CAVENDISH TOWN ELEMENTARY SCHOOL DISTRICT**

Annual Meeting of the Cavendish Town Elementary School District, consisting of the Town School Districts of Cavendish and Proctorsville, Vermont.

The legal voters of the Cavendish Town Elementary School District are hereby warned to meet in the multi-purpose room at the Cavendish Town Elementary School on Route 131, on **Monday, March 3, 2014 at 7:00 p.m.**, to act on the following articles.

**ARTICLE 1:** To hear and act on the reports of the Cavendish Town Elementary School District Officers for the school year ending June 30, 2013.

**ARTICLE 2:** To see if the voters of said Cavendish Town School District will authorize the Cavendish Town School District School Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided by in 16 V.S.A. § 562 (9).

**ARTICLE 3:** To transact any other business deemed proper when met, not involving the expenditure of school district funds or any other business acted upon in the preceding articles.

**ARTICLE 4:** To adjourn.

**Ballot Items**

To vote on the following items by Australian ballot. Polls open on Tuesday, March 4, 2014 at 10:00 AM and close at 7:00 PM voting to take place at the Cavendish Town Elementary School Arts Center.

**ARTICLE 5:** To elect a Moderator.

**ARTICLE 6:** To elect three (3) Cavendish School Directors for the Cavendish Town Elementary School Board, one for a three year term and two for one year terms.

Gene Bont

Brenda Gregory

Sharon Huntley

Stuart Lindberg

Scott Ranney

Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 1<sup>st</sup> day of January 2014.

Diane McNamara Clerk,  
Cavendish Town Elementary School District

Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 14<sup>th</sup> day of January 2014.



**WARNING  
CAVENDISH TOWN ELEMENTARY SCHOOL  
DISTRICT**

The legal voters of the Cavendish Town Elementary School District are hereby warned to meet on March 4, 2014, to vote by Australian Ballot on the following article of business:

**POLLING PLACE AND TIME:**

**CAVENDISH TOWN ELEMENTARY SCHOOL ARTS CENTER  
10:00 A.M. THROUGH 7:00 P.M.**

**ARTICLE 1:** Shall the voters of the Cavendish Town Elementary School District approve the sum of \$1,739,866.00, to defray current expenses for the ensuing year and to pay outstanding orders and obligations?

Gene Bont

Brenda Gregory

Sharon Huntley

Stuart Lindberg

Scott Ranney

Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 6<sup>th</sup> day of January 2014.

Diane M. McNamara Clerk,  
Diane McNamara  
Cavendish Town Elementary School District

Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 19<sup>th</sup> day of January 2014.

**WARNING  
PUBLIC INFORMATION HEARING  
CAVENDISH TOWN ELEMENTARY SCHOOL DISTRICT**

The legal voters of the Cavendish Town Elementary School District, consisting of the Town School Districts of Cavendish and Proctorsville, Vermont, are hereby warned to meet in the multi-purpose room at the Cavendish Town Elementary School on Route 131 in Proctorsville on Monday, March 3, 2014, at 7:00 p.m. for a Public Information Hearing on the Proposed Budget for 2014-2015.

(Hearing will take place immediately following adjournment of the Annual Meeting of said Cavendish Town Elementary School District).

Gene Bont

Brenda Gregory

Sharon Huntley

Stuart Lindberg

Scott Ranney

Dated at Chester, Vermont in the County of Windsor and the State of Vermont this 6<sup>th</sup> day of January 2014.

Diane M. McNamara Clerk,

Diane McNamara  
Cavendish Town Elementary School District

Dated at Chester, Vermont in the County of Windsor and the State of Vermont this 14<sup>th</sup> day of January 2014.



## Town Treasurer's School Report

July 1, 2012 to June 30, 2013

<b>Checking Acct. Balance July 1, 2012</b>	<b>39,514</b>
Deposits	2,001,308
Interest	109
Cash Plus Receipts	2,040,931
Less: Checks	1,716,987
<b>Checking Acct. Balance June 30, 2013</b>	<b>323,944</b>

### SCHOOL - SPECIAL FUNDS

<b>Wheeler Fund</b> (People's United Bank)	
CD Renewed May 28, 2013	9,000
Savings Account Balance July 1, 2012	5,635
Deposits	1,925
Withdrawals	0
Interest Earned	43
Savings Account Balance June 30, 2013	7,603
<b>Fund Balance June 30, 2013</b>	<b>16,603</b>
Only interest from this fund may be spent for purposes beneficial to the entire student body. Original fund started at \$5,913.75, which cannot be used.	

<b>Proctor Trust Fund</b> (People's United Bank)	
CD Balance	13,169
Savings Account Balance	821
<b>Total Assets June 30, 2013</b>	<b>13,990</b>
Total Assets July 1, 2012	13,935
Total Assets June 30, 2013	13,990
Increase (Interest Earned)	55
Generally the trustees may only distribute interest from this fund, but they have discretion to distribute principal. Original fund started at \$5,000, which cannot be used.	

<b>White Trust Fund</b> (Trust Company of Vermont)	
Total Assets July 1, 2012	81,134
Total Assets June 30, 2013	84,410
Increase	3,276
Dividend Income	2,221
Trust Co. Fees	940
Distribution to C.T.E.S.	1,925
Only interest from this fund may be used for aid and support of the school. Original fund started at \$25,000.	

<b>Other Special Funds</b>	<b>Balance 06/30/13</b>
Vera Stillwell Ski Scholarship	555.28
CTES Library Fund (Building for Books)	
Checking Account	512.64
Certificate of Deposit	33,000.00
Activities Account	5,723.41
Booster Athletic Fund	477.64
PTA Account	674.77
CTES Instrument Fund	2,220.93



Kindergarten math students measure the CTES school bus to see if it is as long as the world's longest snake. To their surprise, it is... Yikes!

## Hot Lunch Program Report

July 1, 2012 to June 30, 2013

Account Balance July 1, 2012		105
Receipts:		
Income from Meals	16,857	
Interest Earned	1	
Total Receipts		16,858
Disbursements:		
C.T.E.S. Monthly Transfers	16,936	
Bank Fee	0	
Total Disbursements		<u>16,936</u>
Receipt Less Disbursements		27
<b>Account Balance June 30, 2013</b>		<b>27</b>



CTES sixth graders with teacher Robin Bebo-Long learned about fluvial erosion using the "Stream Table", a giant sandbox with water, provided by the Ottawaquechee Natural Resource Conservation District. The sixth graders shared their learning experience with FanS students.

**CAVENDISH TOWN SCHOOL DISTRICT BUDGET**  
**July 1, 2012 to June 30, 2013**

	<b>12-13 Budget</b>	<b>12-13 Spent</b>	<b>13-14 Budget</b>	<b>14-15 Proposed</b>
<b>Regular Instruction</b>				
Regular Salaries	426,786	378,965	368,946	406,279
Program Aid Salary	18,198	18,795	18,198	18,932
Assistants for 504/230/EST	20,797	45,189	41,536	24,471
Kindercamp	0	0	0	700
Extended Year	0	2,625	0	0
Substitute Salaries	12,000	8,255	12,000	10,000
Health Insurance	69,391	58,992	67,064	68,204
IRS 125 Benefits Plan	1,125	725	1,375	1,725
Social Security	30,095	28,657	28,224	31,080
Social Security - I.A.	2,983	4,854	4,569	3,320
Social Security - Ext. Year	0	201	0	0
Group Life Insurance	400	319	433	0
Municipal Retirement - Program Aid	910	943	955	970
Municipal Retirement - I.A.'s	1,040	1,754	1,829	1,254
Workers Compensation	4,473	1,825	4,023	2,316
Workers Compensation I.A.	400	0	643	247
Tuition Reimbursement	13,496	9,979	12,144	10,296
Professional Dev. IA	1,125	123	1,375	1,150
Dental Insurance	1,704	1,268	1,335	0
Activity Stipends	5,849	5,335	5,849	6,349
Instruc Program Improvements	0	649	0	0
Copier Lease	4,084	4,156	4,084	4,520
Supplies	15,066	15,911	18,584	16,585
Books	1,236	1,177	800	1,734
AV Equipment/Software	1,150	50	0	0
Manipulatives	747	810	457	212
Furniture & Fixtures	150	679	0	230
<b>Total</b>	<b>633,205</b>	<b>592,236</b>	<b>594,423</b>	<b>610,575</b>
<b>Technology</b>				
Contracted Services	12,091	12,091	0	12,500
Hosting/Archiving	3,201	3,417	3,562	2,450
Maintenance & Repairs	1,700	1,126	1,700	1,650
Supplies	1,930	1,543	1,930	1,900
Software	1,500	499	2,200	3,850
Purchased Services	948	0	1,440	1,440
Equipment	2,600	12,112	2,500	2,500
Lease of Equipment	19,900	19,931	19,900	19,932
<b>Total</b>	<b>43,870</b>	<b>50,719</b>	<b>33,232</b>	<b>46,222</b>

	<b>12-13 Budget</b>	<b>12-13 Spent</b>	<b>13-14 Budget</b>	<b>14-15 Proposed</b>
<b>Planning Room</b>				
Regular Salaries	18,198	19,164	18,198	17,039
IRS 125 Benefits Plan	500	321	500	675
Social Security	1,392	1,464	1,392	1,303
Municipal Retirement	910	921	955	873
Workers Compensation	191	81	198	97
Tuition Reimbursement	500	123	500	500
Manipulatives	100	73	100	100
<b>Total</b>	<b>21,791</b>	<b>22,148</b>	<b>21,843</b>	<b>20,587</b>
<b>Art</b>				
Regular Salaries (.2 FTE)	9,781	10,038	9,781	10,574
Health Insurance	3,167	3,122	3,527	100
Social Security	748	218	748	809
Workers Compensation	103	41	107	61
Tuition Reimbursement	386	115	405	343
Supplies	750	349	750	750
<b>Total</b>	<b>14,935</b>	<b>13,883</b>	<b>15,318</b>	<b>12,637</b>
<b>Music</b>				
Regular Salaries (.3 FTE)	15,883	16,263	15,883	17,516
Health Insurance	1,802	1,820	1,948	2,403
Social Security	1,215	1,225	1,215	1,340
Workers Compensation	166	67	173	100
Tuition Reimbursement	578	0	607	515
Dental Insurance	284	213	267	0
Repairs to Instruments	0	0	0	350
Supplies	700	605	0	530
Manipulatives	0	0	0	256
Materials	0	0	825	0
<b>Total</b>	<b>20,628</b>	<b>20,193</b>	<b>20,918</b>	<b>23,010</b>
<b>Physical Education</b>				
Regular Salaries (.4 FTE)	20,580	21,070	20,580	22,192
Coaches Stipends/Referees	1,050	565	1,050	1,312
Health Insurance	200	200	200	200
Social Security	1,574	1,648	1,574	1,698
Workers Compensation	216	87	224	126
Tuition Reimbursement	771	333	810	686
Referee Stipends	0	525	0	0
Supplies	350	358	250	250
Manipulatives	112	203	200	200
<b>Total</b>	<b>24,853</b>	<b>24,989</b>	<b>24,888</b>	<b>26,664</b>

	12-13 Budget	12-13 Spent	13-14 Budget	14-15 Proposed
<b>Federal Jobs Fund **</b>				
Federal Jobs Program	0	9,767	0	0
Federal Jobs FICA/MED	0	662	0	0
<b>Total</b>	<b>0</b>	<b>10,429</b>	<b>0</b>	<b>0</b>
<b>Special Education **</b>				
Regular Salaries	0	69,885	68,717	75,241
I.A. Salary	0	6,268	0	4,574
Medicaid Sec. Salary	0	748	6,000	5,198
Special Education Sec.	0	5,874	5,043	0
Health Insurance	0	15,611	17,636	17,940
IRS 125 Benefits	0	288	250	353
Social Security	0	4,886	5,257	5,756
Social Security I.A.	0	476	0	350
S.S. Medicaid Sec.	0	57	459	398
S.S. SPED Sec.	0	449	386	0
Municipal Retirement	0	297	0	234
Municipal Ret. Medicaid Sec.	0	36	315	266
Municipal Ret. SPED Sec.	0	284	265	0
Workers Compensation	0	302	749	429
Workers Comp. SpEd & Med Sec.	0	54	120	56
Tuition Reimbursement	0	800	2,024	1,716
Professional Dev.	0	123	0	235
Dental Insurance	0	240	267	0
Extended Year	1,000	0	1,000	1,000
Supplies	303	905	795	429
Books	150	102	150	300
AV Equipment	819	0	0	0
Manipulatives/Materials	0	250	100	429
S.U. Special Ed. Assessment	0	0	0	20,859
Software	0	0	0	258
<b>Total</b>	<b>2,272</b>	<b>107,936</b>	<b>109,533</b>	<b>136,018</b>
<b>Special Ed Individual Costs **</b>				
Individual I.A. Salaries	0	28,130	29,795	34,354
IRS 125 Benefits Plan	0	699	1,125	1,150
Social Security	0	2,151	2,279	2,625
Municipal Retirement	0	1,262	1,564	1,759
Workers Compensation	0	160	323	195
Professional Development	0	0	1,125	915
<b>Total</b>	<b>0</b>	<b>32,402</b>	<b>36,211</b>	<b>40,998</b>



	12-13 Budget	12-13 Spent	13-14 Budget	14-15 Proposed
<b>Special Ed. Contract Services **</b>				
Testing, Psyc, Etc.	0	11,310	1,500	1,500
Contract Services O.T.	0	4,210	0	0
Contract Services Speech	0	28,509	0	0
Contract Services Counseling/HCRS	8,000	3,775	4,800	5,800
Case Management	0	3,469	0	0
<b>Total</b>	<b>8,000</b>	<b>51,273</b>	<b>6,300</b>	<b>7,300</b>
<b>Literacy</b>				
Benefits (Health Ins, SS ,WC)	0	0	10,876	11,520
Tuition Reimbursement	0	0	1,664	1,716
Supplies	0	0	0	55
Books	110	0	0	380
<b>Total</b>	<b>110</b>	<b>0</b>	<b>12,540</b>	<b>13,671</b>
<b>Reading Recovery</b>				
Continuing Contract Fee	2,150	0	0	0
Books	500	0	0	0
<b>Total</b>	<b>2,650</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>School Counselor</b>				
Salary	0	0	0	18,695
Social Security	0	0	0	1,430
Workers Compensation	0	0	0	107
Contract Serv. (Mental Health)	42,859	46,502	43,796	13,707
Supplies	150	0	150	150
Manipulatives/Testing (MAPs)	1,105	1,001	1,105	1,105
<b>Total</b>	<b>44,114</b>	<b>47,503</b>	<b>45,051</b>	<b>35,194</b>
<b>Health Services</b>				
Regular Salaries (.85 FTE)	40,791	39,738	40,791	36,606
Health Insurance	11,811	425	425	425
Social Security	3,121	2,911	3,121	2,800
Workers Compensation	428	175	445	209
Tuition Reimbursement	1,639	879	1,639	1,459
Dental Insurance	284	85	267	0
Supplies	480	614	400	960
Books	50	50	0	0
<b>Total</b>	<b>58,604</b>	<b>44,877</b>	<b>47,088</b>	<b>42,458</b>

	<b>12-13 Budget</b>	<b>12-13 Spent</b>	<b>13-14 Budget</b>	<b>14-15 Proposed</b>
<b>Ed Media/Library</b>				
Tuition Reimbursement	771	672	810	684
Printed Materials	125	70	100	75
Supplies	0	0	0	175
Books	900	900	900	800
<b>Total</b>	<b>1,796</b>	<b>1,642</b>	<b>1,810</b>	<b>1,734</b>
<b>Board of Education</b>				
Regular Salaries	1,250	1,125	1,250	1,250
Secretarial Salary	780	715	780	1,176
Social Security	156	141	156	186
Workers Comp	0	0	0	7
Unemployment Comp/Catam	2,800	2,340	2,800	2,161
Conference Expense	0	90	0	100
Professional Serv./Legal Fees	6,000	1,410	6,000	3,000
Background Checks	120	0	200	200
Contingency Fund	0	0	46,082	10,000
Bond Premium	0	350	0	375
Advertising	1,800	1,762	1,800	1,800
Supplies	100	0	100	100
Dues & Fees	1,050	927	1,050	1,050
<b>Total</b>	<b>14,056</b>	<b>8,860</b>	<b>60,218</b>	<b>21,405</b>
<b>Supervisory Union Assessment</b>				
S.U. Assess. - Operational	66,504	65,625	83,385	82,928
S.U. Assess. - Special Ed **	187,449	0	8,083	0
<b>Total</b>	<b>253,953</b>	<b>65,625</b>	<b>91,468</b>	<b>82,928</b>
<b>Principal's Office</b>				
Regular Salary	78,290	70,325	80,092	82,094
Administrative Assistant	15,811	16,127	39,574	29,257
Health Insurance	13,061	12,893	26,728	13,883
Social Security	5,989	5,219	6,127	6,280
Social Security - Ad. Asst.	1,210	1,198	3,028	2,238
Municipal Retirement - Ad. Asst.	791	806	2,078	1,499
Workers Compensation	986	397	1,305	635
Tuition Reimbursement	1,928	1,131	2,224	1,716
Dental Insurance	284	256	535	0
Disability Insurance	320	304	350	350
Flex Benefit Fee - all staff	0	0	0	209
Postage	0	0	1,650	1,800
Travel	1,100	1,455	1,200	1,500
Purchased Services	0	0	265	265
Supplies/AP Checks etc.	375	264	875	400
<b>Total</b>	<b>120,145</b>	<b>110,376</b>	<b>166,031</b>	<b>142,126</b>

	<b>12-13 Budget</b>	<b>12-13 Spent</b>	<b>13-14 Budget</b>	<b>14-15 Proposed</b>
<b>Financial Services</b>				
Regular Salaries	15,811	16,127	0	0
Health Insurance	1,250	1,250	0	0
Social Security	1,210	1,293	0	0
Municipal Retirement	791	806	0	0
Workers Compensation	166	67	0	0
Professional Development	200	125	0	0
Postage	2,200	2,003	0	0
A/P Checks & Supplies	500	0	0	0
Mileage Reimbursement	100	33	0	0
Purchased Services	915	1,480	0	0
Bank Charges	0	105	0	0
<b>Total</b>	<b>23,143</b>	<b>23,289</b>	<b>0</b>	<b>0</b>
<b>Auditing Services</b>				
Purchased Services	9,000	8,350	9,000	0
<b>Total</b>	<b>9,000</b>	<b>8,350</b>	<b>9,000</b>	<b>0</b>
<b>Op of Plant &amp; Maintenance</b>				
Regular Salaries (2 FTE)	60,837	63,142	64,483	68,673
Rubbish Removal	775	2,600	2,500	2,600
Health Insurance	15,833	15,607	17,636	17,940
IRS 125 Benefits Plan	800	521	800	1,300
Social Security	4,654	4,620	4,933	5,254
Social Security - Rubbish Removal	60	199	191	199
Municipal Retirement	1,548	2,055	1,887	1,991
Workers Compensation	2,334	2,461	5,437	3,336
Dental Insurance	0	0	267	0
Water/Sewer Services	7,000	6,695	7,000	7,000
General Maintenance	3,000	4,795	3,000	3,200
Repairs	8,500	6,740	5,000	5,500
Unplanned Equipment	0	1,975	0	0
Property Insurance	10,000	9,032	10,000	8,142
Telephone	3,000	1,259	3,000	1,500
Mileage	200	263	400	400
Supplies	10,000	7,165	9,000	9,000
Electricity	20,000	19,843	21,000	21,000
Fuel Oil	26,000	14,396	25,512	24,640
<b>Total</b>	<b>174,541</b>	<b>163,368</b>	<b>182,046</b>	<b>181,675</b>

	<b>12-13 Budget</b>	<b>12-13 Spent</b>	<b>13-14 Budget</b>	<b>14-15 Proposed</b>
<b>Transportation</b>				
Regular Salaries	10,869	11,882	11,085	10,826
Crossing Guard	2,389	2,665	2,389	2,705
Field Trips	1,500	1,275	1,500	1,500
Substitute Salaries	400	0	400	400
IRS 125 Benefits Plan	400	257	400	650
Social Security	977	1,210	994	828
Social Security - Crossing Guard	183	0	183	207
Municipal Retirement	119	113	125	120
Workers Compensation	665	417	1,272	571
Bus Driver Clinics	100	0	100	100
Physicals/Drug Testing	605	482	500	500
Repairs/Maintenance	5,000	7,379	7,000	7,000
Vehicle Insurance	850	428	850	418
Travel	150	264	400	300
Supplies	0	111	0	100
Diesel Fuel	4,000	7,275	5,000	7,500
<b>Total</b>	<b>28,207</b>	<b>33,758</b>	<b>32,198</b>	<b>33,725</b>
<b>Food Service</b>				
Salary - Director of Food Service	22,589	21,713	22,589	21,780
Salary - Kitchen Help	9,732	10,888	10,039	10,441
IRS 125 Benefits Plan	900	579	900	1,300
Social Security	2,473	2,494	2,496	2,465
Municipal Retirement	1,130	1,064	1,186	1,116
Workers Compensation	585	477	430	1,360
Mileage	50	115	50	125
Supplies	1,000	1,022	1,500	1,000
Commodities/Delivery	0	247	0	250
Propane	1,600	1,410	1,700	1,600
Food	15,000	17,595	18,000	18,000
New Equipment	1,500	0	0	0
<b>Total</b>	<b>56,559</b>	<b>57,604</b>	<b>58,890</b>	<b>59,437</b>
<b>Facilities Construction</b>				
Roof Warranty Replacement	0	31,995	0	0
<b>Total</b>	<b>0</b>	<b>31,995</b>	<b>0</b>	<b>0</b>
<b>Debt Service</b>				
Interest on Bond	40,670	40,670	37,783	34,811
Principal on Bond	70,000	70,000	70,000	70,000
<b>Total</b>	<b>110,670</b>	<b>110,670</b>	<b>107,783</b>	<b>104,811</b>

	<b>12-13 Budget</b>	<b>12-13 Spent</b>	<b>13-14 Budget</b>	<b>14-15 Proposed</b>
<b>Budget Summary Elementary School</b>				
Regular Instruction	633,205	592,236	594,423	610,575
Technology	43,870	50,719	33,232	46,222
Planning Room	21,791	22,148	21,843	20,587
Art	14,935	13,883	15,318	12,637
Music	20,628	20,193	20,918	23,010
Physical Education	24,853	24,989	24,888	26,664
Federal Jobs Fund	0	10,429	0	0
Special Education	2,272	107,936	109,533	136,018
Sp. Ed. Individual Costs	0	32,402	36,211	40,998
Literacy	110	0	12,540	13,671
Reading Recovery	2,650	0	0	0
Sp. Ed. Contract Services	8,000	51,273	6,300	7,300
School Counselor	44,114	47,503	45,051	35,194
Health Services	58,604	44,877	47,088	42,458
Speech Therapy	0	0	0	0
Educational Media	1,796	1,642	1,810	1,734
Board of Education	14,056	8,860	60,218	21,405
S.U. Assessment	253,953	65,625	91,468	82,928
Principal's Office	120,145	110,376	166,031	142,126
Financial Services	23,143	23,289	0	0
Auditing Services	9,000	8,350	9,000	0
Operation./Maintenance./Plant	174,541	163,368	182,046	181,675
Transportation	28,207	33,758	32,198	33,725
Food Service	56,559	57,604	58,890	59,437
Facilities Construction	0	31,995	0	0
Debt Service	110,670	110,670	107,783	104,811
Contingency Fund	22,000	0	0	0
<b>Total Elementary School</b>	<b>1,689,102</b>	<b>1,634,126</b>	<b>1,676,789</b>	<b>1,643,175</b>
<b>Early Essential Education (EEE)</b>				
EEE	15,182	15,182	21,511	31,765
<b>Total</b>	<b>15,182</b>	<b>15,182</b>	<b>21,511</b>	<b>31,765</b>
<b>Community Collaborative Preschool (CCP)</b>				
Collaborative Preschool	47,598	48,103	54,349	64,926
<b>Total</b>	<b>47,598</b>	<b>48,103</b>	<b>54,349</b>	<b>64,926</b>

	12-13 Budget	12-13 Spent	13-14 Budget	14-15 Proposed
<b>GRAND TOTAL TOWN SCHOOL DISTRICT</b>				
Elementary School	1,689,102	1,634,126	1,676,789	1,643,175
Collaborative Preschool (CCP)	47,598	48,103	54,349	64,926
EEE	15,182	15,182	21,511	31,765
<b>TOTAL SCHOOL EXP.</b>	<b>1,751,882</b>	<b>1,697,411</b>	<b>1,752,649</b>	<b>1,739,866</b>
<b>Non Budget Fund Expenses</b>				
After School Programs		4,098		
Healthy Living Program		1,102		
<b>Total Non Budget Fund Expenses</b>		<b>5,200</b>		
<b>Total School and Non Budget Expenses</b>		<b>1,702,611</b>		
USDA Commodities - non cash		(3,385)		
Insurance Premium Reimbursement		20,709		
Other Cost Reimbursements		747		
Decrease Accruals		14,514		
Decrease Prepaid Expense		1,819		
Increase - Outstanding Checks		(20,028)		
<b>TOTAL DISBURSEMENTS</b>		<b>1,716,987</b>		

☞ Explanation of the proposed 2014-15 Budget can be found on pages 104 to 110.

\*\* When Cavendish passed the 2012-2013 budget, the school board expected the supervisory union would absorb the 2012-2013 special education costs and expenses. The total 2012-2013 budget for special education was \$197,721.

## AMOUNT TO BE VOTED ON - March 4, 2014

### FY 2014-2015 Budget

Elementary School	1,643,175.
EEE	31,765.
Com. Collaborative Pre-school	<u>64,926.</u>
<b>Total Amount To Be Voted</b>	<b>1,739,866.</b>

## Cavendish Town School District - Proposed Budget Revenues

	<b>12-13 Proposed</b>	<b>12-13 Actual</b>	<b>13-14 Proposed</b>	<b>14-15 Proposed</b>
Ed. Spending Revenue	1,489,443	1,489,443	1,504,412	1,492,997
SPED Mainstream	37,465	37,465	36,683	34,517
SPED Exp. Reimbursement	75,784	71,416	90,621	69,719
Federal Jobs Money	0	10,429	0	0
Tuition	0	11,000	0	0
Daily Sales - Child	16,000	18,498	16,000	16,600
Daily Sales - Adult	3,000	2,576	3,000	3,000
Federal Reimb. - Lunch	18,500	21,259	19,000	19,100
Federal Reimb. - Breakfast	4,000	5,018	4,100	4,500
State Match- Breakfast/Lunch	650	892	600	850
Ala Carte Sales	1,100	810	1,100	800
Medicaid Money	7,200	7,200	7,200	7,200
Transportation	16,189	15,642	11,899	12,265
EEE Reimbursement	15,182	15,182	12,565	12,283
Small School Grant	23,600	36,883	36,883	27,500
Misc. Revenue	0	2,536	0	0
Interest	300	110	275	150
Misc. Hot Lunch Revenue	0	1,146	0	0
Building Rent	1,000	0	0	0
Technology Revenue	0	6,952	0	0
Federal Food Commodities	0	3,385	0	3,385
Merger Tax Incentive	0	0	8,311	0
<b>Total Revenue</b>	<b>1,709,413</b>	<b>1,757,842</b>	<b>1,752,649</b>	<b>1,704,866</b>
Fund Balance (Deficit/Surplus)	42,469			35,000
Town Sch. District Net Rev.	1,751,882	1,757,842		1,739,866
<b>Non Budget Fund Revenue</b>				
After School Program		4,097		
Healthy Living Program		678		
<b>Total Non Budget Fund Revenue</b>		<b>4,775</b>		
<b>Total Budgeted &amp; Non Budget Fund Revenue</b>		<b>1,762,617</b>		
Net Accrual Adjustments		197,672		
Borrowed Funds		32,000		
Liability Wash Accounts		21,224		
Reconciliation Adjustments		1,718		
Deferred Revenue		(10,429)		
Non Cash Revenue		(3,385)		
Interest		(109)		
<b>Total Bank Deposits</b>		<b>2,001,308</b>		

**Cavendish Town School District General Obligation Bond**  
**\$1,400,000 for 20 years**

<u>Date</u>	Loan <u>Principal</u>	Loan <u>Coupon</u>	<u>Interest</u>	<u>P &amp; I</u>	Annual <u>P &amp; I</u>
12/01/10	70,000.00	3.6500%	23,674.00	93,674.00	117,348.00
06/01/11			22,396.50	22,396.50	
12/01/11	70,000.00	3.8600%	22,396.50	92,396.50	114,793.00
06/01/12			21,045.50	21,045.50	
12/01/12	70,000.00	4.0600%	21,045.50	91,045.50	112,091.00
06/01/13			19,624.50	19,624.50	
12/01/13	70,000.00	4.1900%	19,624.50	89,624.50	109,249.00
06/01/14			18,158.00	18,158.00	
12/01/14	70,000.00	4.3000%	18,158.00	88,158.00	106,316.00
06/01/15			16,653.00	16,653.00	
12/01/15	70,000.00	4.4100%	16,653.00	86,653.00	103,306.00
06/01/16			15,109.50	15,109.50	
12/01/16	70,000.00	4.4900%	15,109.50	85,109.50	100,219.00
06/01/17			13,538.00	13,538.00	
12/01/17	70,000.00	4.5700%	13,538.00	83,538.00	97,076.00
06/01/18			11,938.50	11,938.50	
12/01/18	70,000.00	4.6500%	11,938.50	81,938.50	93,877.00
06/01/19			10,311.00	10,311.00	
12/01/19	70,000.00	4.7300%	10,311.00	80,311.00	90,622.00
06/01/20			8,655.50	8,655.50	
12/01/20	70,000.00	4.8000%	8,655.50	78,655.50	87,311.00
06/01/21			6,975.50	6,975.50	
12/01/21	70,000.00	4.8700%	6,975.50	76,975.50	83,951.00
06/01/22			5,271.00	5,271.00	
12/01/22	70,000.00	4.9500%	5,271.00	75,271.00	80,542.00
06/01/23			3,538.50	3,538.50	
12/01/23	70,000.00	5.0200%	3,538.50	75,538.50	77,077.00
06/01/24			1,781.50	1,781.50	
12/01/24	<u>70,000.00</u>	5.0900%	<u>1,781.50</u>	<u>71,781.50</u>	<u>73,563.00</u>
	1,400,000.00		688,319.72	2,088,319.72	2,088,319.72



## **Cavendish Town School District**

### **Explanation of the Proposed 2014-15 Budget**

The School Board and Administration have worked hard to prepare a budget for FY '15 that is fiscally responsible, yet provides the children of Cavendish with a high quality education.

As we present this proposed budget there are a few things that we wish to highlight. The proposed budget for the entire Cavendish School District (Cavendish Town Elementary School, Early Essential Education and the Cooperative Preschool) is down by \$12,783. The projected per pupil cost for children in the school next year is higher but below the spending penalty threshold. The base education tax rate for FY '15 has not been set by the legislature as of the printing of this proposed budget, but we estimate it will increase slightly.

A budget for a school is complex and often difficult to predict and to comprehend. We hope the explanations offered below will help you to understand the intricacies of the proposed budget. If you have any questions at any time, please feel free to talk with any of the School Board members or the Principal.

#### **General comments for ALL categories:**

~ Salaries in all categories - The figures for salaries for the teachers are based on the current Staff Agreement. The salaries for the Support Staff, the Principal's Office and Operation of Plant and Maintenance, in the FY '15 proposed budget are level funded at the ACTUAL FY '14 rate.

~ Health Insurance - Projection is for a 4.5% increase reflected for all staff members eligible for insurance. Staff members pay 15% of the premiums for insurance. Those not taking insurance receive \$500 in lieu of insurance. This benefit is prorated for part time eligible employees.

~ Dental Insurance - There is no longer dental insurance offered to CTES employees.

~ IRS 125 Plan - This is payment to all support staff members in lieu of insurance, per their contract. The money is deposited into a 125 Flexible Benefits plan to offset the cost of allowed medical expenses. Full-time employees receive \$750 per year. The amount is prorated for part time employees.

~ Municipal Retirement - We are required to pay municipal retirement on all full time non-teaching employees. The rate is projected to increase to 5.25% on July 1.

~ Workers Comp - We have level funded WC for all categories at the current rate.

~ Tuition Reimbursement - All professional staff receive money equivalent to one, three credit course at UVM. This is lower this year as the contract no longer covers expenses above the cost of the three credit course. This benefit is prorated for part time eligible employees. Full time paraprofessionals are allowed up to \$750 for professional development.

~ Supplies, Materials and Books - The staff have been conservative in their estimation of what is needed in the classrooms for next year, and there are no significant increases projected.

## **Regular Instruction**

Regular Salaries – This includes salaries for 6 FTE regular education teachers and a stipend for the librarian for instruction of advanced 6<sup>th</sup> grade students in a 7<sup>th</sup> grade mathematics program.

Program Aid - This category includes one full time assistant for the FanS Unit (First and Second grade). There is no separate general aid for the upper grades. The planning room staff member or other assistants are assigned assistant duties for the upper grades when appropriate.

Assistants for 504/230/EST - This represents support staff for regular education children who need help but are not eligible for Special Education assistance.

Kindercamp - This line item is for staff to run KinderCamp, a 12 hour summer program (spread over three days), to orient new kindergarten students to the school. It was in a different line last year.

Substitute Salaries - This line item is reduced based on history from last year.

IRS 125 Benefits Plan - Money deposited into a special account for support staff in lieu of insurance benefits as per the negotiated contract.

Group Life Insurance – This benefit is no longer offered to the staff.

Activity Stipends - These costs are a part of the Master Contract and include stipends for all after school clubs. It includes supplies for art club, chorus, athletic director and yearbook and band this year.

Copier - Maintenance - Lease and Service Contract on the copier. The contract is for 210,000 copies. This includes lease payment, all parts, toner, service calls, etc. The copier has many functions, including the ability to print from the computers anywhere in the building and to scan electronic data.

Supplies - This category represents general consumable supplies and includes copy paper, pens, crayons, erasers and all things of general use; student workbooks for math materials for all grade levels; spelling, language arts workbooks for all grade levels; handwriting workbooks, phonics workbooks, reading workbooks and materials for science, study skills and social studies. This category is slightly lower this year due to the decrease in enrollment.

Books - Trade books of themes for all grades and some books specific to social studies. Increase is due to replacement of worn out materials.

## **Technology**

Contracted Services - This was included in the SU assessment last year. It will cover the costs of tech support and tech integration.

Hosting/Archiving - This represents the pro-rated cost for shared technology services including SchoolReach (automatic emergency phone call system), My Learning Plan (tracks professional development activities of professional and paraprofessional staff), Fitnessgram (physical fitness tracking software), PowerSchool (student management system previously in the principal's section), ITDirect (Online Helpdesk) and E-mail and school website services.

Repairs and Maintenance - This fee covers the site Content Filter subscription, server support fees and equipment repairs as needed.

Purchased Services - This is the pro-rated net cost of a fiber optic spoke internet access.

Supplies - This includes laser toner, power cords, backup drives and adapters.

Computer Software - Purchase of projected upgrades for all the network software, OS software upgrades and volume purchase program apps for iPads.

Equipment - Replacement of aging network components.

Lease on Equipment - This is the third payment on a three-year lease/purchase of 10 teacher laptop computers, 4 desktop computers, 80 iPads, charging and syncing carts and trays, Apple TVs and iPad cases.

### **Planning Room**

This is a program for children who need behavioral intervention and planning room services. When available, this person also works as a regular classroom assistant and/ or an office assistant.

Regular Salaries - This figure represents the salary (.9 FTE) of a paraprofessional to run the “planning room.” The remaining .1 FTE of this position is included as a SpEd paraprofessional.

Tuition Reimbursement - This figure represents tuition reimbursement (at a paraprofessional rate) for one person in this program as per the Support Staff negotiated agreement.

Manipulatives- This is for materials to use with students for anger management, conflict resolution and for recess.

### **Art**

Regular Salaries - The salary figure is for a .2 FTE position.

Health Insurance - Employee no longer taking school insurance.

Supplies - This covers all the materials needed to run the art program...paper, watercolors, tempera paint, clay, etc.

### **Music**

Regular Salaries - The figure is for a .3 FTE general music and instrumental/band teacher.

Materials - Instrumental and band music for instruction. This also includes money for vocal music and recorders. There is a slight increase in supplies for music as the inventory is very limited and we need to replace some band materials.

### **Physical Education**

Salaries and Benefits - The salary figure is for a .4 FTE position.

Coaches Stipends/Referees – This is money to partially cover the cost of coaches and referees for the after school intermural program.

Manipulatives/Materials - Materials to support units of instruction.

### **Special Education**

Special education is mandated by federal and state regulations. There is a state reimbursement for eligible special education expenses at approximately 56%.

Salaries and Benefits - The projected amounts are specified in the Master Teacher Contract.

Special Education Secretary- This position has been combined with the Medicaid Secretary.

Extended Year Services - This is the projected cost for summer special education services if necessary.

Supplies - Included: Math and Language Arts materials to support the teaching of mathematics for special education children.

Books - Material to support fluency, comprehension, spelling, and literacy.

Materials - Materials to support the work being done in the mainstream classes.

### **Special Education Costs**

Sp. Ed. I.A. Salaries and Benefits – These costs are for direct services to special education children. Increase is due to anticipated increase in needs.

IRS 125 Benefits Plan - This is payment to all support staff members in lieu of insurance per their contract.

Professional Development - This figure represents pro-rated tuition reimbursement (at a paraprofessional rate) for all Sp. Ed. paraprofessionals in this program, as per the Support Staff negotiated agreement.

### **Literacy Services**

The literacy teacher provides support in reading. Transferred to the Central Office per Act 153.

Benefits (Health Ins., SS.S., W.C.) - There is a projected decrease again in the Consolidated Federal Grants for next year, consequently more of the benefit costs associated with this position are now in the local budget.

Tuition Reimbursement – See explanation above.

### **Special Ed Contract Services**

Some of the services in this category are now included in the SU assessment.

Testing, Psychological Evaluations, etc. – Costs associated for non SU employees to administer assessments to children.

Contracted Services O.T. - Transferred to the Central Office per Act 153.

Contracted Services Speech - Transferred to the Central Office per Act 153.

Contracted Services Counseling – Costs for the Mental Health worker as required on student service plans.

### **School Counselor**

Counseling is required by public school standards.

School Counselor – This represents salary for a .4 FTE School Counselor. There was a change in personnel in FY '14. Social Security and Worker's Compensation are also included in the budget. Last year this position was a Supervisory Union employee and we were back charged for the services.

Contracted Services - We have a contract with an outside Mental Health provider for 2 days per week. This is a portion of her contract for regular education services. The other portion is included under Special Education Contract Services.

Testing - The fee for the administration of the MAPs (Measures of Academic Progress) standardized testing for ALL students K-6. This assessment fulfills a requirement to comply with NCLB (the "No Child Left Behind" law) and is administered throughout the Supervisory Union. It also includes special assessments for special education students as required by the Service plan.

### **Health Services**

Regular Salaries - This figure is for a position of 85% time for the nurse. We had a change in personnel in FY '14.

Health Insurance - This is the cost of a prorated stipend for a staff member who does not take the insurance plan.

Supplies - Replacement of supplies needed to effectively run the nurse's office, i.e., band-aids, ointment, peroxide, alcohol, gloves, ace bandages, ice packs, Epi-Pen, etc. It also includes supplies for Red Ribbon Week and the Health Education Program.

### **Educational Media/Library**

The town includes the salary and benefits of the librarian in their budget. The budget pays for some supplies and for school related professional development.

Printed materials - Cost of two subscriptions to the Rutland Herald and subscriptions to two magazines.

Books - This represents the purchase of new and/or replacement of 80 books for the library.

### **Board of Education**

Regular Salaries - This represents stipends for 5 board members at a rate of \$250 per person.

Secretarial Salary - This represents payment for the school board secretary for 12 meetings.

Unemployment Comp. - This anticipated cost reflects the current rates for Unemployment.

Professional Fees/Legal Fees – Anticipated expenses for legal fees for the school district.

Background Checks - This is to cover the cost of background checks for volunteers/coaches and/or anyone else the principal decides needs a background check based on school policy.

Contingency Fund – This figure is money set aside for unanticipated expenses and for salary adjustments for non-union employees and for the support staff, once the contract is settled.

Advertising - This covers the cost of all advertising for the school district.

Dues and Fees - This is a fee paid to the Vermont School Boards Association.

### **S. U. Assessment**

SU Assessment – This figure is calculated based on equalized pupil numbers in the new Two Rivers Supervisory Union. It includes operative costs for the SU.

SU SpEd Assessment – Transferred to the Special Education Category.

### **Principal's Office**

Salary - The figure is level funded at the FY '14 rate.

Administrative Assistant - The figure is level funded at the actual FY '14 rate.

Health Insurance – Health insurance benefit for the Principal and stipend for the Administrative Assistant in lieu of taking insurance.

Disability Insurance - This benefit is part of a SU administrative team package.

Flex Benefit Fee – all staff - This is a fee assessed for every staff person participating in the flexible benefits 125 plan.

Travel - Travel allowance.

Supplies - For any supplies needed by the Principal and Administrative Assistant. This is used for small purchases for which there are no line items in the budget.

## **Auditing Services**

Purchased Services - The cost of our annual independent audit are now included in the SU assessment as per V.S.A. 323.

## **Operation of Plant and Maintenance**

Regular Salary and Benefits - Represents 2 FTE of custodial services to maintain the building and grounds. There is one custodian at the school during the day and 2 part time people covering the late afternoon and evening until 9 p.m. All of the benefits are for 2 FTE's. The figure represents level funded salaries at the FY '14 rate.

Rubbish Removal - This is the cost of removal of trash for the school by a private contractor.

Health Insurance - This represents the school's portion of health care costs.

Water and Sewer Services - The projected cost for water and sewer services has been level funded.

Repairs and Maintenance - This is a projected figure for the cost of anticipated inspections and repairs, i.e. boiler inspections, fire alarm inspections, fire extinguisher inspections and refills, asbestos inspections, septic tank cleaning, etc. A slight increase is anticipated.

Unplanned Repairs - This is a projected figure for the cost of repairs to the school, plumbing, electrical, appliances, fire alarms, roof shoveling, snow removal, etc.

Capital Improvements - There are no capital improvements planned for the 14-15 fiscal year.

Property Insurance - This figure is for our insurance package that includes property, general liability, errors and omissions, crime, and boiler insurance. There is a projected decrease over what was projected for FY '14. It is based on actual rates for FY '14.

Telephone - The line item is reduced to be in line with actual expenses. Our telephone costs are reduced by e-rate funds.

Supplies - All of the supplies needed by the custodian: paper towels, cleaning supplies, vacuum bags, etc. This category is level funded.

Electricity - This figure is level funded. This also includes the cost for the blinking lights on Route 131.

Fuel Oil - This category is slightly reduced and is based on actual costs plus a slight increase for inflation.

## **Transportation**

Salaries - Salaries for one bus driver doing two runs per day for 180 days. The hourly rates are level funded at the actual FY '14 rate.

Crossing Guard - This position is for a crossing guard on Route 131 in the morning. It is paid for through the use of Medicaid funds. The salary is level funded.

Repairs and maintenance - General repairs, regular maintenance and supplies for the school bus. It reflects an increase due to the age of the bus and the potential for increased maintenance.

Vehicle Insurance - The figure is level funded for FY '15 at the FY '14 rate.

Fuel - This category is increased due to anticipated higher costs for diesel fuel.

## **Food Service**

Salaries and Benefits - Salaries for all kitchen staff. The hourly rates are level funded at the actual FY '14 rate.

Supplies - Includes paper products, garbage bags, cleaning supplies, napkins, straws, trays, foil, etc. The figure was decreased to be more in line with actual expenses for the previous year.

Commodities/Delivery - This is a charge for delivering Federal Food Subsidy foods and commodities. This expense is offset by a corresponding revenue line.

Propane - Fuel used for cooking. There is a slight decrease projected.

Food - The budget line item is level funded for projected FY '15.

### **Debt Service - for the School District**

Interest on the Bond - Interest payment on the renovation bond of \$1.4 million approved in 2003. One half is paid in December and one half in June. The interest on the Bond is reduced each year.

Principal on the Bond - Annual payment on the bond of \$1.4 million.

### **EARLY ESSENTIAL EDUCATION**

EEE - This figure is for special needs pre-kindergarten children. We are projecting an increase in the number of children needing this program. The costs for this program are partially offset by special education reimbursement.

### **COMMUNITY COLLABORATIVE PRESCHOOL (CCP)**

The Community Collaborative Preschool is a program that provides 10 hours of preschool experience to all three and four year olds. The children from Cavendish who are attending the preschool will be included in the fall and spring census for equalized pupil calculations. Including these students on the census increases the equalized pupil number and consequently slightly reduces the town school tax rate. It is anticipated that there will be 20 students participating in the Community Collaborative Preschool for FY '15, a significant increase from the FY '14 numbers.

Note: A copy of the Certified CTES Annual Audit as prepared by Fothergill Segale & Valley, Certified Public Accountants is available upon request at the Two Rivers Supervisory Union Office located at 609 VT Route 103, Ludlow, VT.



FanS students proudly display their community circles

## **Cavendish Town Elementary School Principal's Report January 2014**

**1. Opening of School** – School opened this year right on schedule on August 28 with 91 students eagerly waiting to get back to reconnect with all of their friends -many of whom they had not seen over the summer months. The school looked great after the summer rehabilitation activities by our very capable and efficient maintenance staff. The floors had been stripped, refinished and glistened in the light. The windows sparkled in the sun. A beautiful new green roof was installed on the building over the summer insuring the safety of the occupants and dramatically improving the outward appearance of the building.

The enrollment numbers for the school are lower than last year, however, which is a trend occurring all across the country. We did have some new students move into the town but not enough to offset the numbers who graduated last spring.

**2. Staffing Changes** –There a few changes in the staffing this year. The biggest change was the retirement of **Irene Pearson** as the Secretary/Bookkeeper of the school. Mrs. Pearson has worked in that capacity at the school for 23 years and was a key member of the staff. She also served as the “Athletic Director” for most of those years coordinating the soccer and basketball programs. She retired from CTES to join her husband, who had previously retired, so that they could spend more time doing fun things together...like traveling, going to Red Sox games and spending time with their grandchildren.

With the departure of Mrs. Pearson, **Karen McNamara** was hired as the Administrative Assistant. Karen, who lives in the Proctorsville with her family, had previously worked at the school for many years as a paraprofessional. The move to the front office was a natural for her as she has a background in accounting and has experience as an office manger. Her familiarity with the school, the staff and many of the students helped to make the transition smooth. We are delighted to have her as part of the CTES family.

**Terry O'Brien** willingly and eagerly assumed the responsibility of the “Athletic Director.” He has a background in recreation and has collaborated with other community residents over the years in the “rebuilding” of Greven Field and the expansion of activities there. Terry has worked hard to make sure that children of Cavendish have a quality experience in sports.

For the past several years, the Snow Sports Program was organized by volunteers Lisa Ewald and Karen McNamara. Upon graduation of her son from sixth grade, Lisa decided that her volunteer efforts needed to transfer to Green Mountain Union High School. Karen, as mentioned above, assumed a permanent job at the school and could no longer coordinate the program. We were fortunate and pleased that parents **Jarrod Harper** and **Amy Turco** decided volunteer and join forces to run the program. We have over two thirds of the student population participating in the skiing and snowboarding program this year. Unfortunately, the first day of the program was cancelled due to the extreme cold weather at the beginning of January.

For the past several years **Leigh Dakin** and **Mary Putnam** job shared the position of School Nurse. Leigh worked the first part of the year departing in January to serve in the VT State Legislature. Mary worked for the second part of the year. Last year Leigh decided to retire from nursing thus making the position available for the entire year. We are very pleased that Mary Putnam was available, and knowledgeable about the students, staff, and community as it made for a natural and easy transition for this important role at the school.

**Stephanie Hendee**, a resident of Cavendish, has joined the staff as our new COTA (Certified Occupational Therapy Assistant). She was familiar with CTES as she had worked here several years ago. She left for a while to raise a family, so her transition into our community was also very easy. She is only at CTES a few hours a week, but provides a valuable service to the children who have a need in this area.

Kathy Greve who worked at CTES for many years as the School Counselor left at the end of the school year to assume a full time position as the School Psychologist for the new Two Rivers Supervisory Union. **Kristen Billings**, who resides in Proctorsville with her husband, was hired to replace Kathy for the part time position. She has a degree from the University of Vermont and her



Master's degree in Counseling from Johnson State College. She is excited to be here and we are excited to have her working with students, families and staff.

**3. Student Progress** – The students at Cavendish Town Elementary School receive a great education and are making solid educational progress. A report of our NECAP test results prepared by the Associate Superintendent appears elsewhere in the Town Report. The staff work very hard to make sure that ALL children are challenged and pushed to realize their own potential. While this is something we just expect and are used to, I frequently hear from families that move into the community that our standards and expectations are high. I am pleased that the community recognizes the level of education that the children are receiving.

Our overall test results indicate that the children in our school perform above the state averages on the NECAP. Despite this, we are never completely satisfied and we continue to strive to help the children do even better.

While the results are encouraging, they do not necessarily reflect the growth of some of our children who not do well on standardized tests, have limited potential, or are in our special education programs. We work hard with all of the children and they are making solid progress too, but their progress may not be reflected on these high stakes tests. Unfortunately, the test assumes that one size fits all and that everyone is capable of meeting the highest level of performance standards set by the State of Vermont to be in compliance with the “No Child Left Behind Act.” For some of the children their growth is best measured by looking at where they started the year and where they end the year. Their growth is reflected and documented through less formal means: through formative assessments; through teacher assessments; through their report cards or in their IEP's. We acknowledge and applaud the progress of all the students, including the ones who may not be meeting or exceeding the standards set by the State and assessed on the NECAP.

The performance expectations frequently change and are changing again with the adoption of the “Common Core.” In order to prepare for the new standards, staff are continually participating in professional development during the summer, on weekends and sometimes during the school year. We use our Tuesdays to collaborate and strategize on how we can best help the students. The staff also has opportunities on district in-service days to work with their fellow colleagues in the supervisory union on curriculum development and changes. It certainly is a changing world and we are all working hard to make sure we can meet the challenges that are presented.

**4. Busing Issues** – In September, our bus driver, Bill Brown, resigned as he was moving out of the area. We searched and advertised for months for someone to assume the bus driver position to no avail. We researched a variety of options and finally in December, the School Board voted to hire Butler Bus from Randolph to provide a driver. Roger Marcoux started driving for us in January. The parents and families of our students were exceptional in finding ways for their children to get to and from school for over three months while we tried to find a driver. We were very happy to have the option from Butler Bus but hope we will be able to find a driver that we can hire for next fall.

**5. After School Program (ASP) Begins** – Last year, the School Board had numerous requests from parents requesting an after school program similar to the one run in Ludlow and some of the surrounding communities. There is a great need for this type of support since both parents of so many families now need to work. Since we are now in the same Supervisory Union as Ludlow, we contacted Venissa Dwinell-White, the Director of the Ludlow and Mt. Holly programs, to see if they could expand their program to include Cavendish. Because of funding issues, it was determined that we could not, but Venissa, recognizing the need, took the lead in writing a one year start up grant for CTES through the Child development Division and VT Afterschool, Inc. Fortunately for us, it was approved and a program at CTES opened in mid September.

**Zoe Larakis** of Chester was hired as the site coordinator at CTES and **Scott Kelly** was hired as an assistant. The program quickly grew in popularity and a third staff person, **Samantha Savage**, was added from Chester. We currently have a daily average of 25 students staying after school to participate in the program. It includes a supervised Homework Club, a healthy snack and a recreational activity. The children can stay at school until 5:30 at which time parents can pick up their children. Parents love the Homework Club so they can enjoy quality time with their children

when they get home and the teachers love it because the kids have their homework done! It is a win-win for all.

The staff will be writing another grant for next year in the hopes that this program can continue. The following year (2015-16) we hope to be included in a Supervisory Union Twenty First Century grant. Parents pay a small fee for the program according to a sliding scale based on income eligibility with some being fully subsidized.

**6. Roof Replacement** – In 2011, it was noted that theingles on the roof of the school were in disrepair. They were installed during the last renovation project in 2004 and came with a lifetime warranty. It took almost two years to complete all of the claims requirements, but we prevailed and finally were awarded a maximum settlement of \$94,000 in April of 2013.

The School Board took quick action and put the project out to bid the day after school closed in June. The roof replacement was begun by PKJ Contracting with Rolfe VanShaik hired as the Clerk of the Works for project oversight. When the shingles were removed it was determined that various other repairs needed to be made...some underlayment needed to be replaced as did the skylight windows in the library. The Board took advantage of the opportunity and made these repairs. The crew worked feverishly over the summer, sometimes in blistering sun to make sure that the project was completed by the time school opened in late August. The added expense for the roof repairs was paid for through a positive fund balance from the FY '13. We were pleased that we could preserve the school building with a new roof at minimal cost to the taxpayers.

**7. Security of the School** – A year ago at Town Meeting, I reported that we were taking action to improve security at the school. Although we are not as “open” as we used to be, we are certainly still as “welcoming” as ever! We did follow through and retrofit the front doors with a video camera with a “buzz in” entrance. During the school day all of the outside doors remained locked and entrance can only be achieved by having someone from the inside the building open the door either manually or by electronically releasing the locked door. We do recognize that this is sometimes inconvenient, but rest assured that we know the school is a safer place because of this action.

**8. Comments on Proposed Budget for FY'14** – Once again, the administration and School Board have worked hard to prepare a budget that we believe meets the needs of the children of the community and is fiscally responsible. We have added nothing new, but have worked to trim the budget in an effort to keep tax implications as low as possible. This is particularly challenging when mandates that cost money continue to be imposed and the Federal Government reduces financial support on an annual basis. The difference is passed onto the local taxpayers. We are projecting that this will be the case again this year. Our overall proposed budget is lower than last year, yet because of lower enrollment and reduced federal support the tax rate is expected to increase. Elsewhere in this Annual Report is a detailed line item explanation of the budget.

**9. Availability of Annual Audit** - A copy of the CTES Certified Annual Audit as prepared by Fothergill Segale & Valley, Certified Public Accountants is available upon request at the Two Rivers Supervisory Union Office located at 609 VT Route 103, Ludlow, VT.

**10. Christmas Holiday Program** – While it might be unusual to comment on the holiday program in my annual report, I do so with pride and excitement. This year with only one exception of a student who was very ill, we had 100% participation by the students, parents and families for the annual Holiday Program! This speaks well of the quality of the music programs offered at the school and the staff who work hard to provide this content to our students.

**11. Thank you – to the Cavendish Community** – Again at this time of year, I enjoy taking this opportunity to publically thank everyone in the Cavendish Community for all their support in making our efforts so successful. I know many of you have been in the building sometime throughout the year, as there are many community events that take place here including voting and town meeting. It is your building, and I hope that it can be used for community activities and enjoyed by everyone. If you have not been in the building recently, I wish to extend a cordial invitation for you to visit. Simply call ahead (226-7758) so that I can be available to greet you and take you on a tour.

It does take a whole community to raise a child, and this community, as usual, rises to the occasion. Although I run the risk of missing someone, there are a few I would specifically like to thank:

- The School Board - Dr. Gene Bont, Stuart Lindberg, Scott Ranney, Sharon Huntley, and Brenda Gregory for their willingness to serve, wisdom, dedication and commitment.
- The town crew for maintaining the many roads in our community throughout the year, and particularly in the winter. They also plow the driveway to the school that gives us easy access, and a place for the children to play during winter recess.
- The Wallace McNulty Hoyle American Legion Post # 4 for once again providing wonderful gifts and homemade cookies for the children at Christmastime.
- Terry O'Brien for assuming the duties of "Athletic Director" so that our students can continue to grow through participation in athletics.
- All of the coaches who have worked so hard with the children this year: David Churchill, Julia Gignoux, Dave Hryckiewicz, Scott Kelly, Terry O'Brien, Bruce Pollard, Robert Ruhlin, Sheila Roby, Todd Swisher, Amanda Tyrrell and Cassie Wilkins.
- Todd Swisher and Janelle Wilfong who provided special activities for the After School Program.
- All of the many volunteers from the Cavendish Historical Society who continue to provide the Young Historians enrichment activities for our children: Jose Aleman, Margo Caufield, Amanda Gross, Julia Gignoux, Priscilla Lindberg, Carolyn Solzhenitsyn, Sara Stowell, Sandra Stearns, and Pang Ting. Materials for these program were generously donated by Stuart Lindberg, Jennifer McBride and John Saydek.
- All of the many volunteers for assisting with the Snow Sports program. A special thanks goes to Jarrod Harper and Amy Turco for working so hard to organize this program.
- All of the "Readers" for coming to the school on a weekly basis to read with the children in the FanS Unit.
- Richard Svec, the Town Manager, Jane Pixley, the Town Clerk, as well as Diane McNamara, Ginny Garrow and Jennifer Leak, who are always there whenever we need something.

Thanks to each and every one of you (those I've mentioned and those I have not) who help make this place so special.



## **Cavendish Town Elementary School Annual Report of the School Directors**

Cavendish Town Elementary School continues to prepare our children for the rapidly changing world that will be theirs.

I want to share some of the excitement that education can be and is occurring in our school.

Many of our preschool children begin early with the preschool program and are able to step right into the kindergarten program. Our experience is that children who do not experience the preschool programs begin kindergarten with a big disadvantage, which requires two or three years for them to catch up. The state is expanding those programs encouraging the participation.

The math program starts strong and rapidly gets stronger. Many students at the end of two years are ready for fourth grade math. By the fourth grade some are ready for fifth grade work, fifth graders are doing sixth grade work and some sixth graders are doing seventh grade work with the assistance of our librarian who was a math teacher. Nine of our elementary students are members of the Math Club at Green Mountain High School and two are on the competition team.

Our students experience many things in the field of science in the classroom and in the outdoors. The land behind the school is about ten acres and it abuts more town land as well. In this space are two outdoor classrooms, a butterfly garden and trails. This wonderful resource of land and forest and wetland is incredible. Plans are to upgrade this resource this spring and it will require volunteers. Can we count on you?

Each year the sixth grade spends time evaluating the health of the river and wetlands. They learned a lot as a result of the hurricane Irene. They reported this year that the riverbed, trees, bushes, flowers and birds are doing quite well in spite the initial damage.

Throughout the year we see the imagination and skills of our students art work, mimicking famous artists, student self-portraits, designs and decorations during the holidays.

During the year we hear our students singing and playing instruments, learning skills they can enjoy throughout their entire lives.

As you may have noticed, we have made every effort possible to make our school as safe and as we can be with doors locked during active school hours. Classroom doors are locked from the inside as well as outside in an emergency. Our students practice fire drills and lock down drills to ready for anything.

The School Board wishes to thank the principal, teachers, librarians, aids, secretaries, lunch personnel and custodians who make this school the success that it is. We add to this list the many volunteers in the reading program, athletic program and the army of volunteers who provide food and assist in the special meals and banquets.

By: Dr. Gene Bont

## **Annual Superintendent's Report**

Dear Community Members,

The Two Rivers Supervisory Union (TRSU) is up and running. We are actively pursuing the two prime directives of the consolidation of WSWSU and RWSU, i.e., to achieve efficiencies in our administrative operations and to develop additional educational advantages for students within the new boundaries of TRSU. Our entire administrative team works with a spirit of innovation, tempered by the reality that progress is incremental. That said, the new operation saved nearly \$300 per child in administrative overhead costs in our first year of operation. New ideas for educational best practice are emerging from our school leadership team, our internal senior management group, our own staff, and from each school community. We work each day to keep our focus on students and student outcomes, supporting teachers and administrators in each of our local school districts to achieve great results.

Our professional development process, under the able leadership of Linda Waite, Associate Superintendent of Schools, and Michael Eppolito, Director of Program Effectiveness, is focused on collaborative professional learning, leveraging resources efficiently to produce improved student learning, optimizing educational offerings across a complex system, and strengthening individual institutions.

Our finance group, led by Chris Adams, ably assisted by Eleanor Frechette, our Human Resource Specialist, and our three financial assistants put two previous organizations “to bed” and produced budgets for citizen consideration in eleven different entities, all the while producing payroll, accounting, and human resource support for employees. Mr. Adams, with the support of Lauren Baker, our Director of Information Technology, is leading research into a new and more agile software system that will increase efficiency and create a better interface between financial data and educational data. Additionally in the arena of technology, the first six months of operation required a focus on the establishment of a new Supervisory Union central office with the necessary wiring, internet, phone and systems needed to support the business operations of the eleven different entities. Other unifying processes are underway, including common use of PowerSchool as a common student information system, a master agreement with VTel for a hub and spoke fiber WAN as offered via the NTIA BTOP federal grant opportunity, and common use of Google Apps for Education domain (trsu.org) for a unified communication platform. Each school has this first year to migrate away from what they formerly used to this unified platform for email, calendaring, contacts and websites.

We are grateful for the robust and ongoing support of our numerous School Board members. Ms. Waite and I enjoy our interactions with each local Board, getting to know their goals, their operational procedures, and their deep commitment to the children in their respective districts. TRSU developed a governance process that includes monthly meetings of the Executive Board and bi-annual meetings of the full, 22 member TRSU Board. In addition, TRSU Board members continue their active participation in key committees, such as Finance, Innovations in Learning, Policy and Communications. The commitment and spirit of cooperation in each of these working groups have served our students and staff exceptionally well. We will continue to look for ways to optimize the governance process in order to sustain accountability, local control, and achieve further efficiencies of operation.

Our new location at Fletcher Farm is delightful in many ways. First is the connection to education and the arts. Second is the location quite literally in the geographic middle of the new SU. Finally, the facility serves our needs well and will only improve as the technology infrastructure of the Black River Valley improves.

We could not be more pleased with our outstanding group of educational leaders, including our fine group of six school Principals. Their knowledge of children, their educational leadership, and their extraordinary professionalism serve the children well. Finally, Linda and I continue to be inspired each day by the accomplishments of the students and staff throughout the new Supervisory Union. Their work, their accomplishments and their commitment to continual improvement give meaning to our work each day.

Respectfully submitted,  
Bruce Williams



Margo Caulfield of the Cavendish Historical Society helps CTES students to create traditional holiday ornaments

## **CTES NECAP STUDENT PERFORMANCE RESULTS**

Since 2005 Vermont students have been required to participate in the New England Common Assessment Program (NECAP). The NECAP is a series of reading, writing, mathematics and science achievement tests administered annually to measure students' academic skills relative to the Grade Expectations for Vermont's Framework of Standards and Learning Opportunities. Student scores are reported at four achievement levels: Proficient with Distinction, Proficient, Partially Proficient and Substantially Below Proficient. The chart below indicates the percentage of CTES students who scored in the top two performance levels, Proficient with Distinction or Proficient. Reading and math are assessed in grades 3 through 8 and 11, writing is assessed in grades 5, 8 and 11, and science is assessed in grades 4, 8 and 11. The reading, math and writing tests are administered each year in October. The science tests are administered in May. Schools are required to report this student performance information to parents and communities annually. The following reading and mathematics scores, combined with other indicators such as test participation rate, percentage of students substantially below proficient and high school graduation rate, are used to measure a school's Adequate Yearly Progress (AYP). Although CTES did not meet AYP targets in Reading for the first time in 2013, the school did meet AYP for all requirements in Mathematics. October 2013 was the final administration of the NECAP assessments in reading, math and writing. Beginning in 2015, the Smarter Balanced Assessments Consortium will introduce a system of next-generation assessments for English language arts/literacy and mathematics for grades 3-8 and 11 that will be aligned to Common Core State Standards (CCSS). Smarter Balanced assessments make use of computer adaptive technology, which is more precise and efficient than fixed-form testing. Teachers, principals, and parents can receive results from computerized assessments in weeks, not months. Faster results mean that teachers can use the information from optional interim assessments throughout the school year to differentiate instruction and better meet the unique needs of their students. More information on the Smarter Balanced Assessments can be found at: <http://www.smarterbalanced.org/resources-events/faqs/>

We encourage you to contact us with your questions, comments and thoughts.

Respectfully submitted,

Linda S. Waite, Associate Superintendent, Two Rivers Supervisory Union.

<b>Cavendish Town Elementary School</b> <b>Vermont Comprehensive Assessment System</b> <b>*Percent of Students Proficient with Distinction and Proficient:</b>								
	2010		2011		2012		2013	
	CTES	State	CTES	State	CTES	State	CTES	State
NECAP Mathematics, Grades 3-6	71%	65%	74%	65%	74%	65%	*	*
NECAP Reading, Grades 3-8	65%	73%	68%	73%	73%	73%	*	*
NECAP Writing, Grades 5	40%	50%	28%	46%	53%	51%	*	*
NECAP Science, Grades 4	60%	54%	58%	53%	69%	53%	57%	48%

\* Test administered 10/2013; scores available 2/2014

## ENROLLMENT

### Current Student Enrollment as of October 12, 2013:

Grade	K	1	2	3	4	5	6	Total
Total Pupils	14	8	12	11	16	15	15	91
Total Tuition Pupils	0	0	0	0	0	0	1	1
Transported Pupils	9	6	12	6	13	10	10	66

### SIZE OF THE TWO RIVERS SUPERVISORY UNION:

<u>SCHOOL BOARDS:</u>	<u>DIRECTORS</u>	<u>VOTES</u>
Andover Town	3	1
Baltimore Town	3	1
Chester Town	3	1
Plymouth Town	3	1
Black River High School	6	3
Cavendish Town Elementary School	5	3
Chester-Andover Elementary School	5	3
Green Mountain Union High School	7	3
Ludlow Elementary School	5	3
Mount Holly Elementary School	<u>5</u>	<u>3</u>
	45	22

The Andover Town School Board has representation on the Supervisory Union Board in accordance with the Vermont Statutes.



Young math students study geometric shapes



## Special Education

The special education programs provided by the Two Rivers Supervisory Union are designed to meet the individual needs of our diverse student population. School-based programs are in place at each of our four elementary schools and at Black River Middle High School and Green Mountain Union High School.

Our Essential Early Education (EEE) program provides services to 3-5 year old preschool children with developmental delays, as well as preschoolers who are “at risk” for future school difficulties. The Two River Supervisory Union participates in a Preschool Collaborative to serve students in Baltimore, Cavendish, Chester and Andover. The collaborative includes the Little School in Weston, Headstart at Green Mt. Union High School in Chester, Stepping Stones in Cavendish, and Suzy’s Little Peanuts, Squeaky Sneakers, Saxtons River Montessori School, and World of Discovery in Springfield.

Services to these children are provided by EEE Coordinator Laurie Cloud, Speech/Language Pathologist Maryann Bastian, Physical Therapist Taryn Levy, and Occupational Therapist Kirsten Eastman. Stephanie Racz serves as the Preschool Collaborative Director for Two Rivers Supervisory Union. The EEE program also provides identification and consultation for “at risk” and developmentally delayed infants and toddlers.

School districts in the Two Rivers Supervisory Union serve children and youths with mild to severe disabilities under the Individuals with Disabilities Education Act 2004 (IDEA) and the Vermont Agency of Education Special Education Regulations. In addition, any eligible student with a disability who does not qualify for special education service under the IDEA may receive instructional and/or environmental accommodations and related services through Section 504 of the Rehabilitation Act as well as the school’s Educational Support System.

In order to provide a specialized educational program that will benefit the student, each child who is eligible for special education services is provided with an Individualized Education Plan (IEP). Depending on need, a student may receive resource room service, speech and language therapy, occupational therapy, physical therapy, and/or counseling. Any one, or a combination, of these services may be necessary in order to address the needs of the whole child. These services have enabled many students to realize their potential within their home schools. Special transportation and/or special school placements are sometimes necessary to provide appropriate programs for students with more intensive needs.

Programs are supported by local, state, and federal funds, including the federal IDEA-B grant, the Vermont EEE Block Grant, and Medicaid. Local dollars and various grants have continued to provide opportunities for teachers, administrators, and support staff to participate in conferences, in-services, workshops and courses.

**The Cavendish Town Elementary School** provides a variety of special education services to meet the special needs of its student population. There are currently 12 students receiving special education services as well as four preschool students through the EEE program. These students receive instruction grades Kindergarten through 6 by a staff of educators including Laurie Cloud, EEE Coordinator; Tracy Churchill, Special Educator; Maryann Bastian, Speech/Language Pathologist; Kirsten Eastman, Occupational Therapist, Taryn Levy, Physical Therapist; and their regular classroom teachers, at Cavendish Town Elementary School. An additional resource is Michelle Golden, a mental health clinician who works with students and their families to provide emotional support and counseling. We also provide for consultation services through the Vermont Center for the Deaf and Hard of Hearing, the Vermont Association for the Blind and Visually Impaired, and the Vermont I-Team. In addition, some students are assisted by paraeducators, who reinforce instruction, implement behavior management plans and provide emotional support to these students.

Many thanks to parents, principal, teachers and staff, the School Board and the community for the valuable support and input we receive.

Mary Barton  
Director of Student Support Services

## TWO RIVERS SUPERVISORY UNION BUDGET FY 2015 (Passed 12-05-13)

Funct.	Obj.	Description	Passed FY 14 Budget:	Adjusted FY 14 Budget:	Proposed FY 15 Budget:	Notes:
		<b>ENGLISH AS A SECOND LANGUAGE:</b>				
1100	110	ESL	22,118	11,397	11,777	
	210	Health Benefits	6,191	100	100	
	220	FICA	1,692	872	901	
	230	Group Life Insurance/LTD	66	49	51	
	250	Worker's Compensation	199	100	67	
	260	Unemployment Compensation	101	100	100	
	270	Course Reimbursement	500	500	400	
	580	Travel	500	500	400	
	610	General Supplies	50	50	50	
	640	Books & Periodicals	50	50	50	
		<b>TOTAL:</b>	<b>\$31,467</b>	<b>\$13,718</b>	<b>\$13,896</b>	
		<b>TOTAL 1100 SERIES:</b>	<b>\$31,467</b>	<b>\$13,718</b>	<b>\$13,896</b>	
		<b>COORD. OF PROG EFFECT'</b>				
2200	110	Salary	62,500	62,800	0	
	210	Health Benefits	12,382	3,290	0	
	220	FICA	4,781	4,804	0	
	230	Group Life Insurance/LTD	188	188	0	
	250	Worker's Compensation	563	563	0	
	260	Unemployment Compensation	101	101	0	
	270	Course Reimbursement	2,000	2,000	0	
	580	Travel	2,000	2,000	0	
	810	Dues & Fees	500	500	0	
		<b>TOTAL:</b>	<b>\$85,015</b>	<b>\$76,206</b>	<b>\$0</b>	Totally Grant funded
		<b>TECHNOLOGY</b>				
2225	110	Director of Technology	67,000	67,000	67,000	
	110.1	Technology Integration	60,000	62,500	0	
	210	Health Benefits	25,928	19,318	13,780	
	220	FICA	9,716	9,907	5,126	
	230	Group Life Insurance/LTD	552	552	478	
	240	Municipal Retirement	6,350	6,475	3,434	
	250	Worker's Compensation	1,656	1,656	382	
	260	Unemployment Compensation	302	302	100	
	270	Course Reimbursement	2,500	2,500	2,500	
	580	Travel	2,500	2,500	2,250	
	610	General Supplies	300	300	300	
	640	Books & Periodicals	250	250	250	
	730	Equipment	4,000	4,000	4,000	
	810	Dues & Fees	750	750	750	
		<b>TOTAL:</b>	<b>\$181,804</b>	<b>\$178,010</b>	<b>\$100,350</b>	
		<b>TOTAL 2200 SERIES:</b>	<b>\$266,819</b>	<b>\$254,216</b>	<b>\$100,350</b>	
		<b>ADMINISTRATION:</b>				
2321	110	Superintendent's Salary	102,000	102,000	102,000	
	110.1	Associate Superintendent	98,000	98,000	98,000	
	110.1	Administrative Assistants	49,362	55,620	68,144	
	210	Health Benefit	38,422	39,390	41,936	
	220	FICA	19,076	19,444	20,360	
	230	Group Life Insurance/LTD	748	1,822	1,872	
	240	Municipal Retirement	1,974	2,838	3,393	
	241	Annuity for Superintendent	16,000	16,000	16,000	
	241	Annuity for Asst. Superintendent	3,920	3,920	2,900	
	250	Worker's Compensation	2,244	2,244	1,517	
	260	Unemployment Compensation	353	353	350	
	270	Course Reimbursement	5,000	5,000	5,000	
	270.1	Course Reimbursement/Admin.	1,000	1,000	1,000	
	280	Dental	1,152	1,152	0	
	320	Professional Development	5,000	5,000	5,000	
	330	S.E. Consortium	3,500	3,500	3,500	
	360	Legal Services	4,000	4,000	4,000	
	522	Liability Insurance	8,000	8,000	4,000	

## TWO RIVERS SUPERVISORY UNION BUDGET FY 2015 (Passed 12-05-13)

Func.	Obj.	Description	Passed FY 14 Budget:	Adjusted FY 14 Budget:	Proposed FY 15 Budget:	Notes:
	523	Fidelity Bond	1,200	1,200	0	
	580	Travel	5,000	5,000	2,500	
	610	Dues & Fees	4,000	4,000	4,000	
		<b>TOTAL:</b>	<b>\$369,951</b>	<b>\$379,483</b>	<b>\$383,072</b>	
		<b>TOTAL 2300 SERIES:</b>	<b>\$369,951</b>	<b>\$379,483</b>	<b>\$383,072</b>	
		<b>BOARD SECRETARY</b>				
2405	110	Board Secretary	1212	1,212	2,424	
	220	FICA	93	93	186	
	250	Worker's Compensation	11	11	14	
	260	Unemployment Compensation	15	15	102	
		<b>TOTAL:</b>	<b>\$1,331</b>	<b>\$1,331</b>	<b>\$2,726</b>	
		<b>TOTAL 2400 SERIES:</b>	<b>\$1,331</b>	<b>\$1,331</b>	<b>\$2,726</b>	
		<b>FINANCE:</b>				
2520	110	Finance Director	72,000	74,500	74,500	
	110.1	Human Resource	38,500	43,000	43,000	
	210	Health Benefits	24,764	19,045	19,044	
	220	FICA	8,493	8,909	8,909	
	230	Group Life Insurance/LTD	332	737	888	
	240	Municipal Retirement	5,525	6,022	6,022	
	241	FD & HR Annuity	0	2,350	2,350	
	250	Worker's Compensation	995	995	670	
	260	Unemployment Compensation	202	202	200	
	270	Course Reimbursement/Conf.	4,000	4,000	3,500	
	330	NEMRC Annual Agreement	3,500	3,500	3,000	
	330.1	Security Benefit Annual Agree.	1,000	1,000	750	
	330.2	Flex Admin Fee	0	0	400	
	330.3	Different Payroll & AP System?	0	0	0	
	523	Fidelity Bond	1,430	1,430	0	
	580	Travel	2,000	2,000	2,000	
	610	W-2 Forms	1,000	1,000	1,000	
	610	Dues & Fees	750	750	750	
		<b>TOTAL:</b>	<b>\$164,451</b>	<b>\$169,520</b>	<b>\$167,023</b>	
		<b>BOOKKEEPING:</b>				
2521	110	Bookkeeper's Salary	39,000	42,925	42,925	
	110.1	Bookkeeper's Salary	38,000	39,028	39,028	
	110.2	Bookkeeper's Salary	38,000	32,686	32,686	
	210	Health Benefits	41,353	40,264	42,077	
	220	FICA	8,798	8,770	8,770	
	230	Group Life Insurance/LTD	345	345	1,060	
	240	Municipal Retirement	5,175	5,175	5,875	
	250	Worker's Compensation	1,035	1,035	653	
	260	Unemployment Compensation	302	302	300	
	270	Course/ Seminar	2,000	2,000	1,500	
	580	Travel	750	750	750	
		<b>TOTAL:</b>	<b>\$174,768</b>	<b>\$173,280</b>	<b>\$175,632</b>	
		<b>AUDIT</b>				
2526	330	Annual Audit	15,000	15,000	50,000	
		<b>TOTAL:</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$50,000</b>	
		<b>TOTAL 2500 SEERIES:</b>	<b>\$354,219</b>	<b>\$357,800</b>	<b>\$392,655</b>	
		<b>OPERATION &amp; MAINTENANCE</b>				
2600	120.20	Custodial Assistance	3,900	4,520	4,520	
	220	FICA	298	312	312	
	250	Worker's Compensation	300	300	300	
	260	Unemployment Compensation	49	49	98	
	411	Water & Sewage	2,500	2,500	0	
	421	Rubbish Removal	2,500	2,500	2,500	
	421	Records Disposal	500	500	500	
	430	Repair & Maintenance	1,000	1,000	1,000	

## TWO RIVERS SUPERVISORY UNION BUDGET FY 2015 (Passed 12-05-13)

Func.	Obj.	Description	Passed FY 14 Budget:	Adjusted FY 14 Budget:	Proposed FY 15 Budget:	Notes:
	430.1	Alarm -Security Inspection	520	520	500	
	430.2	Annual Fire, Sprinkler & Extinguisher Ins	1,500	1,500	1,500	
	440	Building Rental	24,000	24,000	27,600	
	440.1	Copier Lease & Maint. Agree.	7,500	7,500	7,500	
	521	Office Contents & Property Ins.	6,980	6,980	2,420	
	530	Telephone & Internet	9,000	9,000	8,500	
	530.1	Postage	7,000	7,000	7,000	
	540	Advertising	2,000	2,000	2,000	
	610	Custodial Supplies	1,000	1,000	1,000	
	610.1	Office Supplies	10,000	10,000	10,000	
	610.2	Computer Supplies	1,000	1,000	1,000	
	622	Electricity	10,000	10,000	6,000	
	624	Fuel	13,000	13,000	11,000	
	730	Equipment	6,000	6,000	5,000	
		<b>TOTAL:</b>	<b>\$110,547</b>	<b>\$111,181</b>	<b>\$100,250</b>	
		<b>TOTAL 2600 SERIES:</b>	<b>\$110,547</b>	<b>\$111,181</b>	<b>\$100,250</b>	
		<b>Contingency</b>	<b>\$2,015</b>	<b>\$9,988</b>	<b>\$34,191</b>	
		<b>TOTAL Central Office Expense:</b>	<b>\$1,136,349</b>	<b>\$1,127,717</b>	<b>\$1,027,140</b>	
		<b>Less:</b>				
		<b>Undesignated Reduction</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	\$70,000 in board reduction made above after approval
		<b>Title Grant Revenue</b>	<b>-\$86,000</b>	<b>-\$77,368</b>	<b>\$0</b>	
		<b>Central Office Assessment</b>	<b>\$1,050,349</b>	<b>\$1,050,349</b>	<b>\$1,027,140</b>	Assessment by Equalized Pupil
		<b>SLP SERVICES</b>				
2150	110	Speech & Language Salaries	123,301	122,906	241,252	
	210	Health Benefits	21,168	11,659	28,726	
	220	FICA	9,433	9,401	18,456	
	230	Group Life Insurance/LTD	370	370	1,366	
	250	Worker's Compensation	1,110	1,110	1,375	
	260	Unemployment Compensation	202	202	578	
	270	Course Reimbursement	3,000	3,000	3,000	
	580	Travel	6,000	6,000	4,000	
	610	General Supplies	710	710	710	
	640	Books & Periodicals	250	250	250	
	810	Dues & Fees	1,250	1,250	1,000	
		<b>TOTAL:</b>	<b>\$166,794</b>	<b>\$156,858</b>	<b>\$300,713</b>	SU staff and Wage/Bene of all K-12
		<b>TOTAL 2100 SERIES:</b>	<b>\$166,794</b>	<b>\$156,858</b>	<b>\$300,713</b>	
		<b>Director of Special Education</b>				
2420	110	Director of Special Education	0	0	85,856	
	210	Health Benefits	0	0	3,250	
	220	FICA	0	0	6,568	
	230	Group Life Insurance/LTD	0	0	560	
	241	Annuity	0	0	1,717	
	250	Worker's Compensation	0	0	489	
	260	Unemployment Compensation	0	0	100	
	270	Course Reimbursement	0	0	1,500	
	580	Travel	0	0	2,000	
		Contingency	0	9,936	3,493	
		<b>TOTAL:</b>	<b>\$0</b>	<b>\$9,936</b>	<b>\$105,533</b>	Was in IDEA-B Grant
		<b>TOTAL 2100 SERIES:</b>	<b>\$0</b>	<b>\$9,936</b>	<b>\$105,533</b>	
		<b>TOTAL Special Education Expense</b>	<b>\$166,794</b>	<b>\$166,794</b>	<b>\$406,246</b>	
		<b>Less:</b>				
		<b>Speech Rev. from Other Programs</b>	<b>\$73,834</b>	<b>\$73,834</b>	<b>\$77,718</b>	Removes Gen. Ed and EEE Speech
		<b>Special Education Assessment</b>	<b>\$92,960</b>	<b>\$92,960</b>	<b>\$328,528</b>	Assessment by Child Count

Func.	Obj.	Description	Passed FY 14 Budget:	Adjusted FY 14 Budget:	Proposed FY 15 Budget:	Notes:
		<b>GRANT DRIVEN Positions/Exp:</b>				
		<b>IDEA-B:</b>				
		<b>OCCUPATIONAL THERAPIST:</b>	112,829		100,000	
		<b>PSYCHOLOGY:</b>	92,868		116,000	
		<b>BEHAVIORAL CONSULTANT</b>	22,781		15,000	
		<b>STAFF TRAINING:</b>	10,000		10,000	
		<b>SPECIAL EDUCATION ADMIN:</b>	169,069		68,000	
		<b>Total IDEA-B Grant Funded</b>	<b>\$407,547</b>		<b>\$309,000</b>	
		<b>Medicaid Funded</b>	<b>\$27,105</b>		<b>\$43,053</b>	
		<b>Title I</b>	<b>390,076</b>		<b>350,000</b>	
		<b>Title IIA (remainder)</b>	<b>79,000</b>		<b>165,000</b>	Incl's Coor' Program Effectiveness
		<b>After School Programs</b>	<b>159,895</b>		<b>200,000</b>	
		<b>Total Grant Funded</b>	<b>\$1,063,623</b>		<b>\$1,067,053</b>	
		<b>EEE Program</b>	<b>121,429</b>		<b>118,681</b>	Andover, Bait', Cavendish, Chester
		<b>Preschool Collaborative</b>	<b>227,853</b>		<b>250,849</b>	Andover, Bait', Cavendish, Chester
		<b>Town Funded Programs</b>	<b>\$349,282</b>		<b>\$369,530</b>	
		<b>Grand Total</b>	<b>\$2,556,213</b>		<b>\$2,792,251</b>	Request for Spending



FanS students show appreciation for Mrs. Pearson and wish her a very happy retirement!

Two Rivers Supervisory Union  
Essential Early Education Program  
Preliminary Budget  
FY 2014-2015

		Budget	Actual	Budget	Budget
		FY 2012-13	FY 2012-13	FY 2013-14	FY 2014-15
<b>1200</b>	<b>Special Ed Direct Instruction</b>				
111	EYS Salary				
115	Director Salary	46,970	47,730	46,276	50,685
	Team Leader Stipend	3,000	0	0	0
116	Family Infant and Toddler	3,000	0	0	0
	Para Londonderry	75	17,895	0	0
	Para Chester		0	0	0
	Medicaid Clerk Salary	7,926	8,914	0	0
200	Benefits	20,384	18,518	17,334	17,665
500	Advertising	200	0	200	200
540	Travel Reimbursement	3,500	4,772	2,000	2,000
580	Instructional Materials	300	523	250	250
610	Assessment Materials	150	0	150	150
611	Resource Books/Periodicals	75	110	75	75
640	Instructional Equipment	150	71	100	100
730	<b>Total Direct Instruction</b>	<b>85,730</b>	<b>96,533</b>	<b>66,385</b>	<b>71,125</b>
	<b>Contracted Services</b>				
<b>2100</b>	<b>Speech Language</b>	<b>59,982</b>	<b>72,253</b>	<b>51,319</b>	<b>43,381</b>
	PT/OT Purchased Services	200	0	200	200
	<b>Total Contracted Services</b>	<b>60,182</b>	<b>72,253</b>	<b>51,519</b>	<b>43,581</b>
	<b>Administrative Services</b>				
500	Telephone/Internet Service	0	0	0	0
531	Administrative Supplies	650	159	400	350
610	Photocopying	300	0	200	200
612	Postage	150	0	125	100
730	Administrative Equipment	150	0	150	2,000
	<b>Total Administrative Services</b>	<b>1,250</b>	<b>159</b>	<b>875</b>	<b>2,650</b>
	<b>Operating Services</b>				
430	Office Rental	2,650	2,650	1,325	1,325
440	<b>Total Operating Services</b>	<b>2,650</b>	<b>2,650</b>	<b>1,325</b>	<b>1,325</b>
<b>2700</b>	<b>Student Transportation</b>				
300	Contracted Services	0	0	0	0
	<b>Total Student Transportation</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL BUDGET</b>	<b>149,812</b>	<b>171,595</b>	<b>120,104</b>	<b>118,681</b>

		Budget	Actual	Budget	Budget
		FY 2012-13	FY 2012-13	FY 2013-14	FY 2014-15
	<b>REVENUES</b>				
	Andover	2,262	2,262	12,273	3,761
	Baltimore	2,908	2,908	2,994	3,761
	Cavendish	15,182	15,182	21,511	31,765
	Chester	62,620	62,620	64,061	60,794
	Landgrove	1,939	1,939	0	0
	Londonderry	32,313	51,221	0	0
	Peru	3,555	3,555	0	0
	Weston	6,463	6,463	0	0
	IDEA-B Preschool ARRA Grant	0	0	0	0
	IDEA-B Team Leader Support	3,230	0	0	0
	IDEA-B Preschool Grant	9,665	10,611	9,665	9,000
	Medicaid Revenue	9,600	9,600	9,600	9,600
	Miscellaneous Income		1	0	0
	Prior Year Carryover	0	0	0	0
	<b>TOTAL REVENUES</b>	<b>149,737</b>	<b>166,362</b>	<b>120,104</b>	<b>118,681</b>

Two Rivers Supervisory Union  
Early Education Collaborative  
Preliminary Budget  
FY 2014-2015

		Budget	Actual	Budget	Budget
		2012-2013	2012-2013	2013-2014	2014-2015
	<b>EXPENSES</b>				
<b>1100</b>	<b>Early Education Classrooms</b>				
270	Professional Development				
300	Contracted Services	65,000	60,364	65,000	68,000
566	Tuition	224,910	244,692	112,455	135,013
	<b>Total Direct Instruction</b>	<b>289,910</b>	<b>305,056</b>	<b>177,455</b>	<b>203,013</b>
<b>2420</b>	<b>Administrative Services</b>				
110	Salary Director .75FTE/ .5FTE	38,906	39,548	25,554	27,296
200	Benefits	15,499	16,806	9,507	6,622
300	St of VT EEI Grant Exp		20,009		
531	Telephone/Internet Service				
540	Advertising				
580	Travel Reimbursement	1,500	872	800	650
610	Administrative Supplies	300	272	150	150
611	Photocopying	25	50	20	20
690	Postage	100	27	10	10
	Computer Software/State Reporting	1,195	591	657	723
730	Equipment	1,099	1,282	250	250
900	Miscellaneous Expense	-	-	-	-
	<b>Total Administrative Services</b>	<b>58,624</b>	<b>79,457</b>	<b>36,948</b>	<b>35,711</b>
<b>2620</b>	<b>Operating Services</b>				
440	Classroom Rent	10,400	10,400	10,400	10,400
	Office Rent	2,650		1,325	1,325
531	Telephone/Internet Service	400		400	400
	<b>Total Operating Services</b>	<b>13,450</b>	<b>10,400</b>	<b>12,125</b>	<b>12,125</b>
	<b>TOTAL BUDGET</b>	<b>361,984</b>	<b>394,913</b>	<b>226,528</b>	<b>250,849</b>

		Budget	Actual	Budget	Proposed
		2012-2013	2012-2013	2013-2014	2014-2015
	<b>REVENUES</b>				
	Prior Year Surplus (Deficit)	5,400	0	0	0
	Andover	18,999	22,784	25,363	18,035
	Baltimore	6,800	6,739	7,247	21,642
	Cavendish	47,598	49,741	54,349	64,926
	Chester	142,793	109,591	119,569	126,245
	Landgrove	6,800	3,370	0	0
	Londonderry	81,596	113,904	0	0
	Peru	20,399	19,414	0	0
	Weston	13,599	11,715	0	0
	EEI Grant	20,000	20,000	0	0
	<b>Total Anticipated ADM Funds</b>	<b>361,984</b>	<b>357,258</b>	<b>206,528</b>	<b>230,849</b>
	<b>TRSU Medicaid Funds</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
	<b>Total Revenues</b>	<b>381,984</b>	<b>377,258</b>	<b>226,528</b>	<b>250,849</b>

## PRELIMINARY

## Three Prior Years Comparisons - Format as Provided by AOE

ESTIMATES  
ONLY

**District:** Cavendish  
**County:** Windsor

T043

Windsor Southwest

Brinkley calculation. See  
note at bottom of page.  
Recommended homestead  
rate from Tax Commissioner.  
See side at bottom of page.

9,382

1.01

## Expenditures

	FY2012	FY2013	FY2014	FY2015	
1. <b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$1,749,085	\$1,751,882	\$1,752,649	\$1,739,866	1.
2. <b>Sum of separately warned articles passed at town meeting</b>	-	-	-	-	2.
3. <b>Act 144 Expenditures, to be excluded from Education Spending</b>	-	-	-	-	3.
4. <b>Act 68 locally adopted or warned budget</b>	\$1,749,085	\$1,751,882	\$1,752,649	\$1,739,866	4.

5. <b>Obligation to a Regional Technical Center School District if any</b>	-	-	-	-	5.
6. <b>Prior year deficit repayment of deficit</b>	-	-	-	-	6.
7. <b>Gross Act 68 Budget</b>	\$1,749,085	\$1,751,882	\$1,752,649	\$1,739,866	7.
8. <b>S.U. assessment (included in local budget) - informational data</b>	-	-	-	\$62,926	8.
9. <b>Prior year deficit reduction (included in expenditure budget) - informational data</b>	-	-	-	-	9.

## Revenues

10. <b>Local revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)</b>	\$301,083	\$262,439	\$248,237	\$246,869	10.
11. <b>Capitol debt aid for eligible projects pre-existing Act 60</b>	-	-	-	-	11.
12. <b>Prior year deficit reduction if included in revenues (negative revenue instead of expenditures)</b>	-	-	-	not allowed	12.
13. <b>All Act 144 revenues, including local Act 144 tax revenues</b>	-	-	-	-	13.
14. <b>Total local revenues</b>	\$301,083	\$262,439	\$248,237	\$246,869	14.
15. <b>Education Spending</b>	\$1,448,022	\$1,489,443	\$1,504,412	\$1,492,997	15.
16. <b>Equalized Pupils (Act 130 count is by school district)</b>	106.42	103.31	98.26	92.56	16.



17.	Less ALL net eligible construction costs (or P&J) per equalized pupil	\$13,606.57	\$14,417.22	\$15,310.52	\$16,061
18.	Less share of SpEd costs in excess of \$50,000 for an individual	\$1,065.97	\$1,071.24	\$1,126.30	\$1,127
19.	Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed	-	-	-	-
20.	Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils	-	-	-	-
21.	Estimated costs of new students after census period	-	-	-	-
22.	Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition	-	-	-	-
23.	Less planning costs for merger of small schools	-	-	-	-
24.					
25.	Excess Spending per Equalized Pupil over threshold (if any)				
26.	Per pupil figure used for calculating District Adjustment	\$13,607	\$14,417	\$15,311	\$16,061
27.	District spending adjustment (minimum of 000; (\$16,061 / \$9,302)	159,254%	165,278%	167,310%	171,168%
28.	Anticipated district equalized homestead tax rate to be prorated (171.168% x \$1.010)	\$1.3895	\$1.4710	\$1.5727	\$1.7290
29.	Percent of Cayendish equalized pupils not in a union school district	50.000%	50.090%	49.370%	48.19%
30.	Portion of district eq homestead rate to be assessed by town (48.190% x \$1.73)	\$0.7011	\$0.7368	\$0.7764	\$0.8332
31.	Common Level of Appraisal (CLA)	104.34%	100.33%	104.81%	107.62%
32.	Portion of actual district homestead rate to be assessed by town (\$0.833 / 107.62%)	\$0.8719	\$0.7344	\$0.7408	\$0.7742
33.	Anticipated income cap percent to be prorated (171.168% x 1.80%)	3.07%	2.96%	3.01%	3.08%
34.	Portion of district income cap percent applied by State (48.190% x 3.08%)	1.45%	1.49%	1.49%	1.48%
35.	Percent of equalized pupils at Green Mountain UHSO	49.40%	49.81%	50.83%	51.81%
36.		-	-	-	-

If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.

Following current statute, the base education amount is calculated to be \$9,382. The tax commissioner has recommended base tax rates of \$1.01 and \$1.51. The administration also has stated that tax rates could be lower than the recommendations if statewide education spending is held down.

Final figures will be set by the Legislature during the legislative session and approved by the Governor.

The base income percentage cap is 1.80%.

# Comparative Data for Cost-Effectiveness, FY2015 Report 16 V.S.A. § 165(a)(2)(K)

School: Cavendish Town Elementary School  
S.U.: Two Rivers S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports".  
<http://www.state.vt.us/educ/>

## FY2013 School Level Data

Cohort Description: Elementary school, FY2013 enrollment ≥ 100 but <200  
(40 schools in cohort)

Cohort Rank by Enrollment (1 is largest)  
32 out of 40

School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Slu / Tchr Ratio	Slu / Admin Ratio	Tchr / Admin Ratio
Smaller >	Beeman Elementary School	PK - 6	109	9.30	1.00	11.72	109.00	9.30
	Fayston Elementary School	PK - 6	110	10.70	1.00	10.28	110.00	10.70
	Underhill ID School	K - 4	110	8.10	1.00	13.59	110.00	8.10
	<b>Cavendish Town Elementary School</b>	<b>PK - 6</b>	<b>111</b>	<b>7.90</b>	<b>1.00</b>	<b>14.05</b>	<b>111.00</b>	<b>7.90</b>
< Larger	Currier Memorial USD #23	PK - 6	113	10.50	1.90	10.76	62.78	5.83
	Moretown Elementary School	PK - 6	114	11.50	1.00	9.91	114.00	11.50
	Saxtons River Elementary School	PK - 5	119	11.80	1.00	10.06	119.00	11.80
<b>Averaged SCHOOL cohort data</b>			<b>142.03</b>	<b>12.41</b>	<b>1.00</b>	<b>11.45</b>	<b>142.06</b>	<b>12.41</b>

School District: Cavendish  
LEA ID: T043

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs, including assessments to SUs makes districts more comparable to each other.

## FY2012 School District Data

Cohort Description: Elementary school district, FY2012 FTE ≥ 100 but <200  
(30 school districts in cohort)

Cohort Rank by FTE  
(1 is largest)  
22 out of 30

Current expenditures per student FTE EXCLUDING special education costs

Grades offered in School District

School district data (local, union, or joint district)

Smaller >	Fletcher	K-4	116.43	\$11,174
	Moretown	K-6	116.47	\$13,038
	Lincoln	K-6	117.33	\$12,084
	<b>Cavendish</b>	<b>PK-6</b>	<b>120.57</b>	<b>\$11,991</b>
< Larger	Wolcott	K-6	121.27	\$13,291
	North Bennington ID	PK-6	121.81	\$12,068
	Eden	PK-6	122.79	\$16,056
<b>Averaged SCHOOL DISTRICT cohort data</b>			<b>141.98</b>	<b>\$12,718</b>

Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuition and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.

## FY2014 School District Data

LEA ID	School District	Grades offered in School District	School district tax rate				Total municipal tax rate, K-12, consisting of prorated member district rates			
			SchDist	SchDist Education Spending per Equalized Pupil	SchDist Equalized Homestead Ed tax rate	Use these tax rates to compare town's rates.	MUN Equalized Homestead Ed tax rate	MUN Common Level of Appraisal	MUN Actual Homestead Ed tax rate	
T043	Cavendish	PK-6	98.26	15,310.52	1.5727		1.4648	104.81%	1.3976	
T138	New Haven	K-6	100.98	14,800.04	1.5203		1.5005	107.01%	1.4022	
T130	Moretown	PK-6	102.74	15,965.14	1.6400		1.5265	101.45%	1.5047	
T211	Underhill ID	K-4	103.38	14,549.76	1.4946		1.3847	100.03%	2.7969	

Smaller ->

< Larger

The Legislature has required the Department of Education to provide this information per the following statute:

16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. ... The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

**SPECIAL EDUCATION CHILD FIND (SECTION 504) NOTICE  
TWO RIVERS SUPERVISORY UNION**

Two Rivers Supervisory union is required by the Individuals with Disabilities Education Act, and Section 504 of the Rehabilitation Act of 1973 to locate, evaluate and identify all persons with disabilities between the ages of birth through 21 who may be in need of special education related services or accommodations in order to access a free appropriate public education and to provide such needed services for those ages 3 through 21. Services for children birth to 3 years are provided in conjunction with Part H Services of the Family, Infant and Toddler Project of Vermont. If you know a person residing in the towns of Andover, Baltimore, Cavendish, Ludlow, Mount Holly, or Plymouth you believe has such needs but is not currently receiving services, please contact the Director of Special Services, at (802) 875-6679.

**NON-DISCRIMINATION DISCLAIMER**

The School Board recognizes its obligation to respect the legal rights of all students, parents, employees, applicants for admission or employment and those conducting business with the district. The Board will comply with all applicable federal and state non-discrimination laws including Title Vi, Title IX, Section 504 *of the Rehabilitation Act of 1973 and the Americans with Disabilities Act*, and will not discriminate against any person or group on the basis of race, creed, color, national origin, gender, age, handicapping condition and/or disability or sexual orientation. A process of referral, evaluation and placement of handicapped students exists in accordance with Section 504. The Superintendent shall notify appropriate persons of this policy and of the grievance procedure whereby claims of discrimination may be processed including the right to contact the Human Rights Commission in Montpelier and the Regional Office of Civil Rights in Boston. Information on these and other sources of assistance is contained in the grievance procedure.

## **WINDSOR COUNTY REPORT**

The County held the preliminary budget meeting on December 18, and the final budget meeting on January 22. The budget calls for the amount to be collected from property taxes to be \$545,000, basically a level funding of the current year's amount of \$545,466. The tax rate will be .006077672 per hundred dollars.

Pursuant to Title 24, § 134, the County Treasurer shall issue warrants on or before March 1 requiring the tax to be paid in two equal installments on or before July 5 and on or before November 5 [2014].

### **Courthouse Renovation**

County voters approved a \$2 million bond last Town Meeting Day to renovate the courthouse in Woodstock. After issuing a Request for Proposals and conducting interviews, the County has contracted with DEW/MacMillin for construction. Groundbreaking for the addition to the courthouse occurred on December 30, 2013. The Court hopes to move back into the newly renovated building in July 2014. In the meantime, both Civil and Probate Divisions are located at 62 Pleasant Street in Woodstock, the former County Jail and Woodstock Correctional Center.

### **Construction Bond Repayment**

When issued from the Vermont Municipal Bond Bank in July of 2013, it carried an interest rate of 2.83%. The bond is for ten years. A rate of .002793923 is assessed to collect the total 2014 bond repayment of \$250,538. As with the county tax, towns may elect to submit this bond repayment in two payments, on or before July 5 and November 5, 2014.

The Assistant Judges wish to thank the voters who approved this measure. The project will bring the building into compliance with current standards for court facilities, handicapped accessibility, egress and life safety, building systems, technology and security and keep it functioning for decades to come



Windsor County Courthouse

# Cavendish Single Stream Recycling



# YES!

## THESE RECYCLABLES GO IN THE BLUE RECYCLING COMPACTOR:

**GLASS FOOD & DRINK BOTTLES** (rinsed clean)

**TIN CANS AND STEEL CONTAINERS** - emptied of food & rinsed clean - labels OK

**ALUMINUM CANS** (rinsed clean, labels OK)

**ALUMINUM FOIL** (including clean foil pie plates and foil baking dishes)

### **CLEAN & DRY PAPER GOODS**

Paper

Paper bags

Paper file folders, manilla envelopes, art construction paper, kraft paper and cards

Non-metallic wrapping paper and tissue paper

Cardboard Boxes (not waxed or with stuck-on food or grease)

Paper Egg Cartons, Soda and Beer Cartons

Corrugated Cardboard

Boxboard or Paperboard (eg. cereal, cracker boxes, shoe boxes, gift boxes, etc.)

Empty Paper Envelopes (windowed envelopes are OK)

Magazines, glossy brochures and catalogs (without plastic wrapping)

Paperback books

Phone books

Newspapers - inserts OK. Loose, not tied into bundles and not contaminated with oil, pet waste, paint, etc.

Shredded Paper (place in clear plastic bags and tie shut)

Cardboard rollers (toilet paper, paper towel and gift paper rollers, etc.)

### **CLEAN EMPTY PLASTIC**

All types of rigid plastic

Plastics #1 through #7

Plastic bottles

Plastic jugs, cups and containers

Plastic pails

Plastic flower pots and planting trays

Plastic frozen food trays (at least 2" long on 2 sides)

Plastic take-out containers (clean)



# NO!

## **PLEASE, DO NOT PLACE THESE ITEMS IN THE BLUE RECYCLING COMPACTOR:**

Light bulbs ( Incandescent, halogen or fluorescent)  
Used tissues or paper towels  
Disposable diapers  
Pyrex  
Blue colored glass  
Window glass or mirrors  
China, Ceramics or Clay flower pots  
Drinking glasses, mugs or crystal  
Hazardous Wastes (such as paint, automotive sprays, oil filters, medical waste, etc.)  
Scrap metal (goes in the metal pile, instead)  
Styrofoam cups or styrofoam trays  
Bubble-wrap padded mailers  
Foam packaging or peanuts  
Tyvek or plastic envelopes, plastic wrapping, CDs, DVDs or shredded plastic  
Plastic bags and plastic sheeting  
String or rope  
Stickers or sticker backing sheets  
Pressure sensitive duplication forms  
Hard back books

**PLEASE SEE ATTENDANT IF YOU ARE UNSURE OF WHAT TO DO WITH  
THE ITEMS LISTED IN RED ABOVE**

---

**REDUCE  
REUSE  
RECYCLE**





### **The Pledge of Allegiance to the Flag of the United States of America**

*I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.*

***Please bring this report with you to the Town Meeting***



The 2013 Cavendish Memorial Day Program culminates in a parade to the Cavendish Village Cemetery with CTES students carrying the colors



[illegible]

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Roger Sheehan supervises the installation of the new Firefighters Monument at the Proctorsville Fire Hall late this past fall. Assisting are three members of the town highway crew and members of the Ruby family who generously donated the beautiful antique verde marble stone. The Proctorsville Volunteer Fire Department plans to hold a special dedication ceremony at the fire hall on June 21<sup>st</sup> , 2014

# Sample Ballot for Town Meeting Election March 4<sup>th</sup>, 2014

TOWN OF CAVENDISH		SAMPLE ELECTION BALLOT	
ANNUAL MEETING FOR TOWN AND SCHOOL DISTRICT - MARCH 4, 2014			
INSTRUCTIONS TO VOTERS: To vote for a person whose name is printed on the ballot, mark a cross (X) in the square at the right of that person's name. To vote for a person whose name is not printed on the ballot, write the person's name on the blank line in the appropriate block, and mark a cross (X) in the square at the right.			
<b>For Town Moderator - 1 year:</b> Vote for not more than ONE	WILLIAM A HUNTER ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/>	<b>For Auditor - 1 year:</b> Vote for not more than ONE	PETER J LABELLE ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/>
<b>For Town School Moderator - 1 year:</b> Vote for not more than ONE	WILLIAM A HUNTER ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/>	<b>For Auditor - 2 years:</b> Vote for not more than ONE	Write-In ..... <input type="checkbox"/>
<b>For Selectman - 1 year:</b> Vote for not more than TWO	Write-In ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/>	<b>For Auditor - 3 years:</b> Vote for not more than ONE	Write-In ..... <input type="checkbox"/>
	Write-In ..... <input type="checkbox"/>	<b>For Trustee of Public Funds - 1 year:</b> Vote for not more than ONE	Write-In ..... <input type="checkbox"/>
<b>For Selectman - 3 years:</b> Vote for not more than ONE	ROBERT W GLIDDEN ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/>	<b>For Library Trustee - 1 year:</b> Vote for not more than ONE	JULIA GIGNOUX ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/>
<b>For Town Grand Juror - 1 year:</b> Vote for not more than ONE	MABEL M WARD ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/>	<b>For Library Trustee - 5 years:</b> Vote for not more than ONE	JANELLE M WILFONG ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/>
<b>For Town Clerk - 3 years:</b> Vote for not more than ONE	DUANE M MCKINABARA ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/>	<b>For Lister - 3 years:</b> Vote for not more than ONE	CINDY GARRROW ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/>
<b>For Town Treasurer - 3 years:</b> Vote for not more than ONE	DUANE M MCKINABARA ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/>	<b>For Agent - 1 year:</b> Vote for not more than ONE	Write-In ..... <input type="checkbox"/>
	Write-In ..... <input type="checkbox"/>		
		<b>For First Constable - 1 year:</b> Vote for not more than ONE	SETH PERRY ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/>
		<b>For Town School Director - 3 years:</b> Vote for not more than ONE	Write-In ..... <input type="checkbox"/>
		<b>For Town School Director - 1 year:</b> Vote for not more than TWO	BARBARA DICKEY ..... <input type="checkbox"/> BRENDIA GREGORY ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/>
		<b>For GMUHS Director - 1 year:</b> Vote for not more than ONE	STU LINDSBERG ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/>
		<b>For Cemetery Commissioner - 3 years:</b> Vote for not more than ONE	BRIAN N PELKEY ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/>
		<b>For Cemetery Commissioner - 4 years:</b> Vote for not more than ONE	JOHN S STEARNS ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/>
		<b>For Cemetery Commissioner - 5 years:</b> Vote for not more than ONE	GAIL P WOODS ..... <input type="checkbox"/> Write-In ..... <input type="checkbox"/>

**TOWN OF CAVENDISH - EMERGENCY CALLS:**

Cavendish Fire Department. . . . . 911  
Proctorsville Fire Department. . . . . 911  
State Police. . . . . 911 or 875-2112  
Vermont Poison Control Center. . . 1-802-658-3456

**Town Office Calls:**

Town Clerk's Office..... 226-7292  
Town Manager's Office..... 226-7291  
Town Office Fax..... 226-7290  
Town Listers' Office. . . . . 226-7289

**Annual Town Meeting**

March 3, 2014  
7:00 P.M.

**Balloting**

March 4, 2014  
10:00 A.M. to 7:00 P.M.

Town meeting and balloting will take place at the Cavendish Town Elementary School in Proctorsville. Voting information is posted on the town posting boards at the Village Green in Proctorsville (attached to the bus stop), at the Cavendish Town Office and in the Town Clerk's Office.

Please bring this report with you to Town Meeting

Town of Cavendish  
Municipal Building  
P.O. Box 126  
Cavendish, Vermont  
05142-0126

Std. Rate  
U.S. Postage  
**PAID**  
Permit No. 2  
Cavendish, VT  
05142



Town of Cavendish